MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 9, 1977

3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, June 9, 1977, at 3:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn Alexander
Mr. Sidney R. Frank (arrived at 3:07 p.m.)
Mrs. Ann Gutshall
Mr. Eli Luria (arrived at 3:07 p.m.)
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services and Assistant Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred L. Silvera, Administrative Dean, Student Services and Activities

Mr. John Dell, Reporter, S. B. News-Press
Mr. John Kay, President, Academic Senate
Mr. Jim Williams, College Information Officer

Mrs. Irene Butler, Administrative Secretary, Business Services
Mr. Jaime G. Flores, SBCC Tutor Appointee
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting:

Dr. John Forsyth, Professor, Spanish
Dr. Peter Haslum, Associate Professor, Political Science
Mr. O. Z. Holland, Appointee Custodian
Mr. Eugenio M. Lujan, Ass't Director, Classified Personnel
Mr. Burt Miller, Admin. Ass't to the Superintendent/President
Mr. Ira Opper, S. B. Cable TV
Mr. Daniel Oroz, Director, Personnel Services/ Affirmative
Action Officer
Dr. Manuel Rivera, Teacher/Coordinator, Articulation and
In-Service Training
Mr. Croft Yjader, Ass't Director, Open Road/New Jobs

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
Mr. Jerry Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF MAY 26, 1977

Upon motion of Mr. Wells, seconded by Mrs. Alexander, the minutes
of the regular meeting of May 26, 1977, were approved by the Board of
Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. ANNOUNCEMENT OF WOMEN'S STATE CHAMPIONSHIP IN TRACK AND FIELD

Dr. Gooder noted with pride that the Women's Track Team
has brought to SBCC its first State athletic championship.
They are to be commended along with their coach, David Hamer,
and the supporting P. E. staff.

b. ART COMMITTEE REPORT ON CHARLES ATKINSON ART BOOK COLLECTION,
Attachment 1.7-b

Dr. Gooder was pleased to report that the members of the
Art faculty, faculty wives, and friends have raised $1,000
through a "Small Images Exhibit." The funds were given to
1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:
      b. continued:

      partially repay a loan for establishment of a special art library
      in memory of Charles Atkinson.

      The first prize from the exhibit, on display in the Board
      Room, will be temporarily located in the President's Office.

      Dr. Gooder expressed appreciation for the outstanding
      exhibit held by Mr. Nack and the Art Department.

   c. APPOINTMENT OF DISTRICT CCJCA TRUSTEE DELEGATE

      Dr. Gooder indicated that the CCJCA adopted a new constitu-
      tion and a new set of by-laws. Four representatives will be
      provided by each college. Mr. Huglin will act as the designee
      for the Chief Administrative Officer, and Mr. John Kay will
      represent the faculty. A student representative is yet to be
      named.

      In the past, Mr. Wells has served as the District's regional
      representative. The regions will no longer serve as the repre-
      sentative body. At this time, it was appropriate to select a
      trustee to serve on the delegate assembly.

      It was moved by Mrs. Gutshall, seconded by Mrs. Alexander,
      and unanimously passed by the Board to appoint Mr. Benjamin
      Wells to serve on the CCJCA Delegate Assembly.

      Mr. Wells graciously accepted the appointment.

   d. 1977 CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE
       ASSEMBLY NOMINATIONS, Attachment 1.7-d

      Dr. Gooder indicated that nominations are open for CSBA
      Delegate Assembly from June 1 through July 15.

      Board members agreed that any action necessary could be
      done at the next Board meeting.

   e. Added Item:

      Mrs. Gutshall and Mr. Wells reported briefly on the recent
      annual conference of the California Community College Trustees
      held in Newport Beach. Topics were timely: part-time teachers,
      grade inflation, etc. and workshops were scheduled on an extended
      time basis.

      Dr. Dobbs, who also attended, stated that the attendance
      was the largest ever recorded.
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

Added Item:  
Dr. Dobbs reported on a recent Delegate Assembly meeting of the California School Boards Association held in Sacramento on June 6-7. Their main concern was current proposed school finance legislation. He had also met with Assemblyman Gary Hart and State Senator Omer Rains and discussed specific pending bills. Mr. Hart's bill on continued use of the Nopal Street property by the Marine Technology program has come out of committee and looks promising.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

   Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

   (1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS (EVENING COLLEGE), SPRING SEMESTER, Attachment 2.1-a (1)

   (2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a (2)

   (3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (3)

b. NON-ROUTINE

   (1) APPROVAL OF CHANGE IN INITIAL CONTRACT SALARY PLACEMENT: JANICE FITZGIBBONS, ASST. PROFESSOR, HEALTH OCCUPATIONS DEPT., Attachment 2.1-b (1)

      Mr. Oroz stated that, at the request of Mrs. Fitzgibbons, the Dean of Instruction reviewed her initial rating-in and salary placement. No credit had been given for hourly teaching experience. It was recommended that her step placement be increased and she be given proper retroactive pay.

      It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve of a change in salary placement for Janice Fitzgibbons, Assistant Professor, Health Occupations, as follows: Spring 1976 from V-5 to V-6 and 1976-77 contract to V-7 resulting in a retroactive salary payment of $1,259.12.
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(2) APPROVAL OF APPOINTMENT: RONALD B. ADLER, INSTRUCTOR, SPEECH COMMUNICATION (REPLACING J. COBURN), EFFECTIVE 1977-78 COLLEGE YEAR, Attachment 2.1-b (2)

Mr. Oroz recommended the appointment of Ronald Adler to replace Lee Coburn in the Speech Department. Mr. Adler is an instructor at another college and was not able to be present today.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Ronald B. Adler, Instructor, Speech Communication (replacing J. Coburn), effective 1977-78 college year.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS (NON-CLASSIFIED), Attachment 2.2-a (1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED), CONTINUING EDUCATION DIVISION, Attachment 2.2-a (2)

(3) APPROVAL OF STUDENT APPOINTMENTS: GENERAL PROGRAM, Attachment 2.2-a (3)

(4) APPROVAL OF TRANSFER FROM GRAVEYARD SHIFT TO DAY SHIFT: EVERARDO F. SILVA, CUSTODIAN, FACILITIES & OPERATIONS, EFFECTIVE 7/5/77, Attachment 2.2-a (4)

(5) APPROVAL OF CHANGE FROM 1/2-TIME TO 5/8-TIME: DORA M. BRADEN, TEACHER'S AIDE, INSTRUCTION (REPLACING D. WALKUP), EFFECTIVE 9/1/77

(6) ACCEPTANCE OF RESIGNATION: PATRICIA HARNESS, KEYPUNCH OPERATOR, DATA PROCESSING, EFFECTIVE 6/17/77, Attachment 2.2-a (6)

(7) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a (7)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine

(1) APPROVAL OF APPOINTMENT: JAIME G. FLORES, TUTOR I, MATH DEPT., EFFECTIVE 6/10/77, Attachment 2.2-b (1)

Mr. Oroz recommended the appointment of Jaime Flores as a Tutor I in the Math Department.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of Jaime G. Flores, Tutor I, Math Dept., effective 6/10/77.

Mr. Oroz introduced Mr. Flores to the Board. Dr. Dobbs welcomed him to the staff.

(2) APPROVAL OF APPOINTMENT: O. Z. HOLLAND, CUSTODIAN, FACILITIES & OPERATIONS DEPT., EFFECTIVE 6/13/77, Attachment 2.2-b (2)

Mr. Oroz recommended the appointment of O. Z. Holland as a Custodian. This is a replacement for personnel changes due to a retirement.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the appointment of O. Z. Holland, Custodian, Facilities & Operations, effective 6/13/77.

Mr. Holland was present at the meeting and was introduced to the Board. Dr. Dobbs welcomed him to the staff.

(3) APPROVAL OF TERMINATION OF EIGHT PROBATIONARY EMPLOYEES, INSTRUCTIONAL AIDES, ALPHA TRAINING CENTER, CONTINUING EDUCATION DIVISION, EFFECTIVE JUNE 30, 1977, Attachment 2.2-b (3)

Mr. Oroz indicated that last year eight classified positions of Instructional Aide had been established for the Alpha Training Center. Due to re-evaluation of services and re-organization of staffing needs, it was recommended that these probationary employees be terminated.

It was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of the termination of eight probationary Instructional Aides, Alpha Training Center, Continuing Education Division.
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2. PERSONNEL

2.2 CLASSIFIED PERSONNEL – continued:

b. NON-ROUTINE – continued:

(4) RATIFICATION OF OPEN ROAD APPRENTICESHIP AGREEMENT  
(GROUNDSKEEPER), Attachment 2.2-b (4)

Mr. Oroz stated that the District has been requested to provide on-the-job training for persons employed by the CETA program. This will be a 3-4 months period only and will provide 30 hours of training per week at no cost to the District. There is no obligation to hire the trainee. The program will receive some evaluation to conserve time spent by District employees.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to ratify the Open Road Apprenticeship Agreement, effective June 10 through October 10, 1977.

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

No report

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF COURSES FOR SUMMER 1977 TERM, CONTINUING EDUCATION DIVISION, Attachment 4.1

Dr. Goeder indicated that Attachment 4.1 contained a list of courses proposed for the 1977 Summer term by the Continuing Education Division.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the Continuing Education Division's courses for the 1977 Summer term as listed in Attachment 4.1.

4.2 REPORT ON COMMUNITY TELEVISION, Enclosure #1

Dr. Goeder stated that Enclosure #1 contained a report by Dr. Peter Haslund regarding community television. In addition, a report was prepared by Dr. Manuel Rivera on the Spanish-language television program (copies were in Board folders). Both reports include a projected and proposed budget for continuation of the programs for next year.

It was suggested that these proposals be referred to the Subcommittee on Educational Policies. This was agreeable to Board members as the proposals will require an in-depth discussion.
4. CURRICULUM AND INSTRUCTION - continued:

4.2 continued:

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by
the Board to refer the two proposals for continuation of community
television programming to the Board Subcommittee on Educational
Policies and to the Board Subcommittee on Budget for consideration
as an item as the Community Services budget is developed.

4.3 APPROVAL OF FINAL ELEMENT OF INSTRUCTIONAL RE-ORGANIZATION

Dr. Gooder stated that the experimental instructional organi-
zation will terminate at the end of the current semester. The final
element of considerable interest to the faculty is the establishment
of the Cluster Leaders' Council.

Representative Council has recommended that:

1) The Cluster Leaders' Council continue as
   a permanent body.

2) That Cluster Leaders receive some (not
   yet determined) stipend.

3) That Cluster Leaders and the Chairperson
   of the Cluster Leaders' Council be selected
   in early November to take office at the
   beginning of the Spring semester.

4) That the present Cluster Leaders, if possible,
   continue to serve until the Spring semester
   1978.

Dr. Gooder noted that the matter of stipends is under discussion
by the Board Salary Subcommittee, as it is one of the items on the
proposed R. A. R. B. Prioritization List now being reviewed.

Mr. Kay added that it was generally understood that the Cluster
Leaders' Council as a body would be reviewed each year as to its
efficiency and effectiveness.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and
passed by the Board to approve in principle the final element of
instructional re-organization and to direct staff to prepare proposed
policies and guidelines which describe all the elements of instruc-
tional organization.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by
Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to
approve of the following routine Business Services items, as
described in the attachments:
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR'S REPORTS FOR CONSTRUCTION PROJECTS FOR PERIOD ENDING MAY 31, 1977, Attachment 5.1-c

This item was presented for information only.

5.2 NON-Routine

a. PRESENTATION OF TENTATIVE BUDGET FOR 1977-78

Dr. Gooder indicated that copies of the 1977-78 proposed Tentative Budget were in Board folders. (Additional copies were given to news media personnel at the meeting, and one copy sent to S. B. Taxpayers' Association.)

Dr. Sorsabal reported that the budget process work of the Resources Allocation Review Board has been completed. The document distributed today contains the proposed Tentative Budget, but does not include items on the 1977-78 Prioritization List, salary considerations, or change in personnel benefit costs.

Dr. Sorsabal briefly touched on a few points indicating that this was presented for study only and would be considered for action at the next Board meeting.

The handout also contained an Analysis of Tax Income and Tax Rate for 1973-74 through an estimate for 1977-78. A 7¢ tax rate reduction is anticipated which will result in an estimated $228,281 increase in local secured tax dollars. The Contingency Reserve, a combination of Continuing Education carry over balances and an amount equal to 5% of operational expenses, totals $1,172,515.

A meeting will be scheduled of the Board Budget Subcommittee to review the Tentative Budget before the next Board meeting.

b. RATIFICATION OF SUBMITTAL OF APPLICATION FOR NURSING STUDENT LOAN AND SCHOLARSHIP FUNDS FOR 1977-78, Attachment 5.2-b

Dr. Gooder indicated that the attachment contained a copy of the application requesting support for the 1977-78 Nursing Student Loan and Scholarship Programs. A 1/9 matching fund requirement applies only to the loan request portion. The proposed Tentative Budget provides for $1,300 as matching funds.
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5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:
      b. continued:

      It was moved by Mrs. Gutshall, seconded by Mrs. Alexander,
      and passed by the Board to ratify the submittal of the Nursing
      Student Loan and Scholarship application for 1977-78.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, College Information Officer, presented items
of interest which had been scheduled by Santa Barbara City College
and its Continuing Education Division and community on-campus
activities for the period June 10 to June 23, 1977, inclusive.

Added Item:

Dr. Goeder stated that Mr. Rick Conklin of Daniel, Mann, Johnson
and Mendenhall has offered to conduct a tour of the Drama/Music building.
This is DMJM's last project on this campus, and Mr. Conklin is proud
to show Board members a completed and beautiful building. Staff was
directed to arrange the tour for 2:00 p.m. on June 23.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Mr. Luria, the Board of Trustees
of the Santa Barbara Community College District adjourned their regular
meeting at 4:02 p.m.

All members of the Board of Trustees were participating in the
annual Commencement program starting at 5:00 p.m. Before leaving the
Board Room, meeting dates were arranged for the Subcommittees on Budget,
Certificated Salaries, and Facilities.

The next meeting of the Board of Trustees will be a regular meeting
on Thursday, June 23, 1977, at 3:00 p.m. in the Board Room of Santa Barbara
City College, Santa Barbara, California.

ATTEST:

JOHN S. DOBBS
President, Board of Trustees
Santa Barbara Community College District

GLENN G. GOODER
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees