MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 26, 1977

3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, May 26, 1977 at 3:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Kathryn O. Alexander
Mr. Eli Luria
Mr. Benjamin P. J. Wells

Members absent:

Mrs. Joyce H. Powell, Vice-President
Mr. Sidney R. Frank
Mrs. Ann Gutshall

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services and Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred L. Silvera, Administrative Dean, Student Services and Activities

Mr. John Dell, Reporter, Santa Barbara News Press
Mr. John D. Kay, In-coming President, Academic Senate
Mr. Herman L. Ross II, President, Associated Students
Dr. Elwood Schapansky, Out-going President, Academic Senate
Mr. Jim Williams, College Information Officer

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Dr. Pope Freeman, Director, Theater Management
Mr. Eugenio Lujan, Assistant Director, Classified Personnel
MINUTES - Regular Meeting
Board of Trustees - SBCCD
May 26, 1977

1. GENERAL FUNCTIONS - continued:

   1.2 ROLL CALL - continued:

   Others present for all or a portion of the meeting:
   Mr. Daniel Oroz, Director, Personnel Services/Affirmative
   Action Officer
   Ms. Vicki L. Tanner, SBCC student, CONCEPT 18 representative
   Ms. Terri Wright, SBCC student, CONCEPT 18 representative
   Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
   Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

   Dr. Dobbs extended a cordial welcome to all present.

   (At this point, the meeting was moved up to Item 1.7.)

ITEM 1.4 EXECUTIVE SESSION

   At 3:15 p.m., Dr. Dobbs declared the regular meeting would
   adjourn for the purpose of holding an executive session. Mrs.
   Alexander, Dr. Dobbs, Mr. Luria, and Mr. Wells joined Dr. Gooder,
   Dr. Sorsabal and Mr. Oroz in the President's office.

   Dr. Gooder, Dr. Sorsabal and Mr. Oroz returned to the Board
   Room at 3:35 p.m.

   Mrs. Alexander, Dr. Dobbs, Mr. Luria and Mr. Wells returned
   to the Board Room at 3:53 p.m.

   Dr. Dobbs announced that in the executive session discussion
   was held on certificated salaries and Agenda Item 2.3-a.

1.5 MINUTES OF REGULAR MEETING OF MAY 12, 1977

   Upon motion of Mrs. Alexander, seconded by Mr. Luria, the
   minutes of the regular meeting of May 12, 1977 were approved by the
   Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

   None
MINUTES - Regular Meeting
Board of Trustees - SBCCD
May 26, 1977

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. INTRODUCTION OF MR. HERMAN ROSS, PRESIDENT-ELECT, ASSOCIATED STUDENTS

Dr. Gooder was delighted to introduce Mr. Herman Ross, newly-elected president of the Associated Students.

Dr. Dobbs welcomed him to his first Board meeting and encouraged him to come and participate as often as possible.

Mr. Wells expressed appreciation to Mr. Ross for having re-arranged his working schedule in order to attend today's meeting. Mr. Wells commended Mr. Ross for such action.

b. INTRODUCTION OF MR. JOHN KAY, PRESIDENT-ELECT, ACADEMIC SENATE

Dr. Gooder indicated that this was Dr. Schapansky's last appearance for his tenure as president of the Academic Senate. Dr. Gooder stated that it had been a great professional pleasure working with him.

Dr. Schapansky stated that of all the things he has given up recently, the last to go was the chair he occupied at Board meetings. His 2-year term had been enjoyable. He introduced Mr. John Kay, newly-elected President of the Academic Senate.

Mr. Kay looked forward to his 2-year term expecting to meet often with Dr. Gooder and speak accurately for faculty members and their interests.

Dr. Dobbs on behalf of the Board thanked Dr. Schapansky for his attendance and participation during the past years. He extended a cordial welcome to Mr. Kay in his new role.

Mrs. Alexander echoed a final "goodbye" and "good luck" to Dr. Schapansky as he left the Board Room.

c. REPORT ON CCJCA BOARD OF DIRECTORS' MEETING, MAY 13-14, 1977

Dr. Gooder reported on a recent Board of Directors' meeting held May 13-14 in Sacramento. The main topic of discussion was the reorganization of the association. Among actions taken was adoption of a new athletic code to cover both men's and women's sport programs.

continued on next page. . . . . .
MINUTES - Regular Meeting
Board of Trustees - SBCCD
May 26, 1977

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

c. continued:

The directors were very concerned and opposed to recommenda-
tions on support for current expenses contained in the Postsec-
ondary Commission Study. One of the CPEC staff recommendations
would eliminate funding for non-credit classes. It was antici-
pated that some assistance would be obtained from Dr. Bortolazzo
on this item.

Dr. Goocher stated that in response to a request for data on
current proposed legislation from Dr. Dobbs, who will be in Sac-
ramento on June 6-7 for CCCT, he has prepared a list of education
bills which should be given strong opposition. He added that the
CCJCA has four principles they use to guide their legislative
efforts, as follows:

Oppose legislation that:

--makes changes in collective bargaining until
we have had a chance to work with what we have;
--will result in further loss of local control,
authority, and responsibility;
--will increase local costs without state funds
being provided;
--results in duplication of Community College
programs.

Dr. Goocher concluded with the announcement that Assemblyman
Gary Hart has introduced a bill (A.B. 1794) in regard to the con-
tinued use of the Nopal Street facilities by the Marine Technology
Program.

ADDED ITEM:

Dr. Goocher announced that Mrs. Hazel Stewart and two of her
students wished to make a presentation of CONCEPT 18.

Terri Wright and Vicki Tanner, in the absence of Mrs. Stewart,
presented copies of the literary magazine to each Board member and
Dr. Goocher. All work in the magazine was done by students. Copies
are on sale at the Campus Bookstore and several off-campus loca-
tions.

Congratulations were offered by Dr. Goocher and Board members
on the beautiful book.

Dr. Dobbs thanked Ms. Wright and Ms. Tanner for their pre-
sentation and gift.

(At this point - 3:15 p.m., the meeting returned to Item 1.4.)
MINUTES - Regular Meeting
Board of Trustees - SBCCD
May 26, 1977

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTOR (DAY), SPRING 1977 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF CONSULTANTS, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL FOR CERTIFICATED PERSONNEL FOR 1977 SUMMER SESSION, Attachment 2.1-b(1)

Mr. Oroz stated that the attachment contained the list of certificated personnel for the Summer Session.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the certificated personnel for the 1977 Summer Session as listed in Attachment 2.1-b(1).

(2) APPROVAL OF PROCEDURES FOR SELECTION OF CERTIFICATED FACULTY, COUNSELORS, LIBRARIANS, Attachment 2.1-b(2)

Mr. Oroz stated that the attachment contained new procedures for selection of certificated faculty, counselors, and librarians as proposed by Representative Council.

Mrs. Alexander, a member of the Educational Policies Subcommittee, stated that this matter had been reviewed by them. After incorporation of some modifications, the subcommittee endorsed the proposed procedures.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the procedures for selection of certificated faculty, counselors, and librarians, as described in Attachment 2.1-b(2).
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued;

(3) APPROVAL OF CHANGE IN PROCEDURES FOR SELECTION OF CERTIFICATED ADMINISTRATORS, Attachment 2.1-b(3)

Mr. Oroz indicated that changes were recommended in the procedures for selection of certificated administrators. The changes are: 1) the Superintendent/President will appoint classified employees to screening and interview committees, and 2) Division chairmen will now be referred to as Cluster Leaders.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the changes in Recruitment and Selection of Administrative Personnel, as delineated in Attachment 2.1-b(3).

(4) APPROVAL OF CHANGE OF TITLE AND DUTIES OF ASSISTANT DEAN, EVENING DIVISION AND SUMMER SESSION, Attachment 2.1-b(4)

Mr. Oroz indicated that a change in title is recommended for the position of Assistant Dean, Evening Division and Summer Session. Also, the job description has been revised to broaden the responsibilities. He noted that under Section B. Specific Duties, another item (#9) should be added as: Space utilization.

Dr. Gooder added that this had been reviewed and recommended by the Resources Allocation Review Board. Due to lack of time, it had not been discussed by Representative Council, but according to Dr. Schapansky, no problem was foreseen. Additional duties have been added to the current position, such as scheduling of classes and facilities. Dr. Gooder indicated that recruitment will be done for both Assistant Dean positions at the same time, and one set of screening and interview committees will be used.

Mr. Kay stated that, although Representative Council had not reviewed this matter, he had contacted several faculty members and no objection was voiced.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of a change in title and duties of the Assistant Dean, Evening Division and Summer Session, as described in Attachment 2.1-b(4).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

2) APPROVAL OF STUDENT APPOINTMENTS: GENERAL PROGRAM, Attachment 2.2-a(2)

3) APPROVAL OF HEALTH LEAVE OF ABSENCE: RUTH WARWICK, INT. TYP.CLT., COMMUNITY SERVICES, EFFECTIVE 5/16/77 FOR APPROXIMATELY 2-4 WEEKS, Attachment 2.2-a(3)

4) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: DIANE HARLEY, LIBRARY, Attachment 2.2-a(4)

5) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-a(5)

6) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(6)

b. NON-ROUTINE

1) APPROVAL OF RETIREMENT: DOREEN M. WALKUP, TEACHERS' AIDE, INSTRUCTION, EFFECTIVE 6/30/77, Attachment 2.2-b(1)

Mr. Oroz indicated that Doreen Walkup planned to retire at the end of June. She was not able to be present. Mrs. Walkup has been with the District for the past eight years.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the retirement of Doreen M. Walkup, Teachers' Aide, Instruction, effective June 30, 1977.

2) APPROVAL OF APPOINTMENT: NICHOLAS W. VIÆSSELMAN, THEATRE TECH., THEATRE ARTS (NEW POSITION), EFFECTIVE 6/1/77, Attachment 2.2-b(2)

Mr. Oroz recommended the appointment of Nicholas Viæselman to fill the new position of Theatre Technician. Approval of this item will partially fulfill Item #1 on the 1976-77 RARB Prioritization List.

continued on next page...
MINUTES - Regular Meeting
Board of Trustees - SBCCD
May 26, 1977

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Nicholas W. Viesselman, Theatre Technician, Theatre Arts (new position), effective June 1, 1977.

Dr. Pope Freeman commented that he had interviewed the appointee and was very pleased with the selection. Mr. Viesselman was not able to be present.

2.3 GENERAL PERSONNEL

a. APPROVAL OF APPOINTMENT OF DISTRICT'S REPRESENTATIVE FOR COLLECTIVE BARGAINING, Enclosure #1

Dr. Dobbs stated that this item had been discussed during the earlier executive session.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of an agreement, as contained in Enclosure #1, with Mr. Thomas P. Anderle to represent the District in collective bargaining negotiations with the local Chapter of CSEA for classified unit employees.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Herman Ross, President, expressed pleasure at being able to attend today's meeting and anticipated a good year ahead. He felt the new Student Senate members comprise one of the best groups who are willing to work hard to better the college. Their goal is to strive towards an 'enrichment on campus'.

Mr. Ross hopes to arouse student awareness of the community and expects to delegate students to attend City Council meetings. Other expected aims are: more conservation of energy; broaden club interests and activities; and more involvement and representation at all meetings on campus. Mr. Ross concluded in avowing he would try to do his very best in the coming year.

Dr. Dobbs thanked him for his comments and expressed the hope that Mr. Ross would be able to attend many of the Board meetings to bring items of interest of the students to the attention of the Board.
3. STUDENT PERSONNEL - continued:

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Dr. Gooder indicated that, according to a comparison report prepared by Dr. Silvera, there were 416 candidates last June and there are 402 this June.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and unanimously passed by the Board to confer the Associate in Arts degree on the 402 candidates listed in Attachment 3.2, subject to completion of state and local requirements.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

Dr. Gooder indicated that the comparison report showed there had been 108 candidates last June and there are 123 this June.

It was moved by Mr. Wells, seconded by Mr. Luria, and unanimously passed by the Board to confer the Associate in Science degree on the 123 candidates listed in Attachment 3.3, subject to completion of state and local requirements.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF DELINEATION OF FUNCTION AGREEMENT AND ADOPTION OF RESOLUTION No. 45 (1976-77), Enclosure #2

Dr. Gooder indicated that Enclosure #2 contained a proposed delineation of function agreement which had been negotiated in the Regional and Vocational Education Council (RAVEC). This formalizes present understandings regarding which districts will offer non-credit adult classes.

Dr. Gooder noted that the last paragraph of the resolution (last page of the enclosure) involves a commitment of the Board to develop an articulation agreement in the future.

Dr. Bobgan, chairperson of the RAVEC Council, stated that this is a legal document and no apportionment can be received after July 1 unless the course was approved by the Board.

Mr. Wells commented that after thoroughly reviewing the agreement, he commended Dr. Bobgan for negotiating the document. He felt it was well written.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the Delineation of Function Agreements, contained in Enclosure #2, and to adopt Resolution No. 45 (1976-77). continued on next page. . . . . .
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

Upon poll of the members, the vote was as follows:

Ayes:      Dr. Dobbs, Mrs. Alexander
           Mr. Luria, Mr. Wells
Noes:      None
Absent:    Mrs. Powell, Mr. Frank
           Mrs. Gutshall

4.2 APPROVAL OF PROPOSED IMPROVEMENT OF INSTRUCTION PROJECTS SUBJECT TO
FUNDING, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained proposed projects
for Improvement of Instruction. He noted that "Departmental In-
Service Training and Professional Development Proposal" should be
deleted from the title page.

Mr. Guy Smith, chairperson of the committee, spoke briefly on
the summary of each project. The enclosure also contained guidelines
adopted for consideration of each project. Each applicant was, also,
asked to make a personal presentation to the committee. At the end
of the year, an evaluation will be made of each project, and the
current chairperson will remain as part of the evaluating committee.
Board members requested that the evaluation include the extent by
which a project is used by students.

Dr. Rivera added that the projects had been reviewed extensively
by Representative Council. He also stated that each applicant,
upon completion of his/her project, will be expected to report back
to Representative Council on the effectiveness of their project and
its impact on instruction.

Dr. Gooder responded to questions on funding and indicated that
this has not yet been included in the budget process. A prioritization
list is being prepared by RARB and at present this item is No. 21 on
the list. Budget preparation is in process and other items are still
to be finalized. At this time, approval is requested of these pro-
jects in concept only.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed
by the Board to approve of the Improvement of Instruction Projects con-
tained in Enclosure #3, subject to further consideration of funding.

Dr. Dobbs thanked Mr. Smith and Dr. Rivera for their presenta-
tion and information.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. ACCEPTANCE OF MAGAZINE COLLECTION FROM BARBARA S. DEUTSCH, Attachment 5.2-a

Dr. Gooder indicated that a collection of Gourmet and Sunset magazines were offered by Barbara Deutsch. These articles are of use to the H.R.M. Program and have a value of $130.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to accept the magazines and to authorize staff to send a letter of appreciation to Barbara Deutsch.

b. APPROVAL OF REQUEST FOR USE OF FACILITIES - COUNTY SUPERINTENDENT, Attachment 5.2-b

Dr. Gooder stated that this request for use of facilities is a no-cost arrangement with the County Superintendent's office. He recommended approval of the request.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the request from the County Superintendent for the use of facilities as delineated in Attachment 5.2-b.

c. APPROVAL OF PAYMENT OF INVOICE - DANIEL, MANN, JOHNSON & MENDENHALL, $4,081.03, Attachment 5.2-c

Dr. Gooder indicated that this item had been withdrawn from the May 12 agenda for further study.

continued on next page. . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

Dr. Sorsabal had verified that the work had been performed at the time of the boiler problem. Due to a clerical error, the billing was not received by the District until February of this year. It was concluded after extensive study that payment is due DMJM. Dr. Sorsabal reluctantly recommended payment be made.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the Board to approve of payment of Invoice No. 1075-146, dated November 11, 1975, in the amount of $4,081.03 for architectural services rendered by Daniel, Mann, Johnson and Mendenhall.

d. APPROVAL OF LEASE WITH THE CITY OF SANTA BARBARA, Enclosure #4

Dr. Gooder indicated that Enclosure #4 contained a lease to continue storage use of certain facilities at the airport on a month-to-month basis.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the lease with the City of Santa Barbara for storage and construction facilities at a cost of $1 per month, as described in Enclosure #4.

e. APPROVAL OF AGREEMENT BETWEEN THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR STUDENT TEACHERS FOR THE 1977-78 YEAR, Enclosure #5

Dr. Gooder indicated that Enclosure #5 contained an agreement with U.C.S.B. for supervision of student teachers for 1977-78 college year. This is an annual agreement which provides U.C.S.B. students an opportunity to complete their supervised teaching requirements.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of an agreement with U.C.S.B., Enclosure #5, for student teachers for the 1977-78 college year.
MINUTES - Regular Meeting  
Board of Trustees - SBCCD  
May 26, 1977

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. APPROVAL OF LEASE FOR NOPAL STREET FACILITY - TECHNICAL WIRE PRODUCTS CORPORATION

Dr. Gooder stated that a new lease for the facilities at 312 N. Nopal Street has been negotiated. The current lease expires June 30, 1977.

Dr. Sorsabai reported that the present owners of the facility are willing to continue to lease to the District for a maximum of three years. The lease may be terminated at the end of each year after a 90-day notice has been submitted. The needs of the District dictate considering the continuation of the lease on an annual basis. Consequently, the owners have requested a variable annual rate dependent upon the length of time the lease is in force.

Dr. Sorsabai explained the rates proposed which would amount to $3,000 per month for the first year, and decreasing in the second and third years. At present, the operation of the Marine Technology Program is not in the building itself. On June 2nd, Dr. Sorsabai will appear before the Education Committee in Sacramento for continuation of the program in the same facilities for one more year.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of a lease with Technical Wire Products Corporation for the use of the facility at 312 N. Nopal Street at a total three-year cost not to exceed $73,872.

g. ACCEPTANCE OF THE PERSHING PARK PHASE III-B PROJECT, MAULHARDT ELECTRIC, CONTRACTOR, AND REQUEST FOR AUTHORIZATION TO FILE NOTICE OF COMPLETION

Dr. Gooder stated that the project architect and district inspector have completed the final inspection of Phase III-B of the Pershing Park Project and recommend acceptance of the job.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to accept the Pershing Park Phase III-B Project, as substantially complete as of May 18, 1977, and to authorize staff to file a Notice of Completion subject to completion of all conditions of the contract.
MINUTES - Regular Meeting
Board of Trustees - SBCCD
May 26, 1977

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. APPROVAL OF EMPLOYMENT OF RETIREMENT CONSULTANT: GIL BISHOP

Dr. Sorsabal indicated that a former community college administrator is available to provide services in retirement planning. It has become apparent that many District employees could benefit from such services.

Dr. Sorsabal noted that STRS and PERS are not able to provide sufficient field representatives for this service. Mr. Gil Bishop's proposal provides for:

-- 2-day visit in the Fall for two group seminars; development of a comprehensive handbook for both classified and certificated; individual consultations as needed; and a 2-day visit in Spring -- Fee: $1,000

-- 1-day visit in both Fall and Spring; group seminars; individual consultations in Spring; provision of handbooks -- Fee: $500

(in both cases, consultant pays for his own expenses as part of the fee.)

There will be continual contact with the administration, including a monthly memo covering on-going retirement legislation.

It was generally agreed to try the service for one year with the request that staff keep records on the number of employees availing themselves of the service.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the employment of Gil Bishop, Educational Retirement Consultant, at a fee of $500.

ADDENDUM 1.

ITEM:

APPROVAL OF APPLICATION FOR PARTIAL SUPPORT OF REAL ESTATE EDUCATION PROGRAM FOR 1977-78 IN THE AMOUNT OF $1,000, Enclosure #7

(Dr. Gooder indicated that this was submitted after the agenda had been printed. Therefore, it was added as an addendum item.)

Dr. Gooder stated that Enclosure #7 contained a proposed agreement with the California Department of Real Estate.

Mr. John Bowman, Instructor, indicated that in the past the District had received $1,000 to promote the Real Estate Program at the college. This year the State Department is

continued on next page. . . . . .
MINUTES - Regular Meeting
Board of Trustees - SBCCD
May 26, 1977

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

encouraging community colleges to conduct clinics or seminars for consumers. It was his understanding that these seminars be directed to the culturally disadvantaged to show the best methods and procedures to use when searching for a prospective residence; measuring merits of purchasing, leasing, and/or renting; recognizing structural defects; etc. Mr. Bowman was favorably inclined to the new idea.

It was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the Board to approve of the agreement with the State Department of Real Estate, as described in Enclosure #7, in the amount of $1,000 for the 1977-78 college year.

6. GENERAL INFORMATION

6.1 RECOMMENDED ADOPTION OF REVISED POLICIES AND ADMINISTRATIVE GUIDELINES FOR COMMUNITY SERVICES, Enclosure #6

Dr. Gooder stated that Enclosure #6 contained the revised Policies and Administrative Guidelines for Community Services. This had been referred to the Subcommittee on Educational Policies from the April 14 meeting.

The Subcommittee met on May 10, 1977, reviewed the document, and amended it by incorporating changes suggested by Dr. Sorsabal regarding the fee schedule.

Mr. Wells felt that this required further study and requested that it be deferred until a later Board meeting. This met with the approval of other Board members.

Dr. Dobbs directed staff to return this item on the agenda for the Board meeting of June 23. (The next regular Board meeting is scheduled for June 9 - the same day as Commencement Program.)

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period May 27 to June 9, 1977, inclusive.
7. ADJOURNMENT

Upon motion of Mr. Luria, seconded by Mrs. Alexander, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 4:55 p.m.

The next meeting of the Board of Trustees will be a regular meeting on Thursday, June 9, 1977 at 3:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

GLENN G. GOODER
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees

on June 9, 1977.