MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 1, 1977
3:00 p.m. - Room A-160
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, December 1, 1977, at 3:04 pm in Room A-160 of the Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 3:10 pm)
Mrs. Ann Gutshall
Mr. Benjamin P. J. Wells

Member absent:
Mr. Eli Luria

Others present for all or a portion of the meeting:
Dr. Glenn G. Goeder, Superintendent/President and Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction

Miss Lauren Chambliss, Reporter, THE CHANNELS
Dr. John Kay, President, Academic Senate
Mr. Greg Perger, Vice-President, Associated Students
Mr. Jim M. Williams, College Information Officer

Dr. Joseph Bagnall, Assistant Dean, Continuing Education
Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Edward Clodfelter, A-V Repair Technician appointee, A-V Dept.
Mr. Melvin Elkins, Assistant Dean, Occupational & Career Education
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

- Mr. John Grinsdale, Charles Mistretta Mechanical Engineers
- Mr. R. William Leslie, Santa Barbara Elks Lodge #613
- Mr. Eugenio Lujan, Assistant Director, Classified Personnel
- Mr. Charles Mistretta, Mechanical Engineer
- Mr. Daniel Oroz, Director, Personnel Services/Affirmative Action Officer
- Mr. David Pickering, Controller, Business Services
- Mr. Michael Rudolph, Groundskeeper appointee, Facilities & Operations Dept.
- Dr. Richard M. Sanchez, Assistant Dean, Educational Planning & Development
- Dr. Curtis B. Solberg, Professor, History
- Mr. Donald Trent, Director, Facilities Development

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
Mr. Donald O'Karma, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a welcome to all present.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that an executive session would be held at the end of the meeting on a personnel matter.

At 5:06 pm, after all of the agenda items had been completed, Mr. Wells made a motion, seconded by Mrs. Powell, to end the special meeting of the Board of Trustees and adjourn to the President's office to hold an executive session. The six Board members were accompanied by Dr. Cooder to his office.

The executive session ended at 5:30 pm whereupon all Board members left the President's office and departed.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 10, 1977

Upon motion of Mr. Wells, seconded by Mrs. Gutshall, the minutes of the regular meeting of November 10, 1977 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. REPORT ON MEETING OF CHANCELLOR'S ADVISORY COMMITTEE

Dr. Gooder reported on two recent meetings with the Chancellor and his Advisory Committee, and the Legislative Advisory Committee which is made up of various associations and groups in the state.

Discussion covered the reorganization of the Board of Governors' Educational Policies, Legislative, and Budget and Finance Committees.

The major item was Vocational Education governance and the Dills Bill which calls for a separate board for Vocational Education. A new steering committee was appointed consisting of 4 members of the Board of Governors, 4 members of the Board of Education, the Chancellor, and the State Superintendent of Public Instruction. Also, a working committee of 36 persons has been established to: define Vocational Education, cite need for State-wide program standards, and need for regional control and coordination. There is continued discussion on governance alternate proposals.

Dr. Gooder indicated that there is serious concern about changes proposed by the Board of Governors in the RAVEC structure as it now exists. He and Mr. Wells will be attending the next Board of Governors' meeting on December 8 in San Diego. At the hearings to be held there, Dr. Gooder intends to urge the Board of Governors to do nothing on this issue.

(At this point, 3:10 pm, Mr. Frank arrived for the meeting.)

Dr. Gooder added that local control for Vocational Education will be seriously diminished with the Dills bill. The bill did not have enough votes in committee and will be held over for the next session. Mr. Montoya is also drafting legislation that will affect RAVEC councils. Board members will be kept informed on this situation.

Dr. Gooder noted that in their folders Board members would find a copy of a letter just received from Coast Community College District asking all local Boards to take a stand on the proposed changes.

b. REPORT ON COMING EVENTS, MR. JIM WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period December 2, 1977 through January 12, 1978.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

      Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certified Personnel items, as described in the attachments:

      (1) APPROVAL OF HOURLY SUBSTITUTES AND HOURLY INSTRUCTORS (DAY & EVENING), FALL 1977 SEMESTER, Attachment 2.1-a(1)

      (2) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

      (3) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: STEVEN ROSS, ATHLETICS, Attachment 2.1-a(3)

      (4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)

   b. NON-ROUTINE

      No items

2.2 CLASSIFIED PERSONNEL

   a. ROUTINE

      Mr. Oroz noted changes in the routine items, as follows:

      2.2-a(1): a new page #2 replaces the existing pages 2, 3, and 4 in the attachments (copies of the new page 2 were in Board folders).

      2.2-a(3): add the name of Kim E. Brock on page 3 of this attachment.

      Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Classified Personnel items with the above-noted changes and as described in the attachments:

      (1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

      (2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(3)

(4) APPROVAL OF YEARLY SALARY INCREMENT, Attachment 2.2-a(4)

(5) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: EDWARD L. CLODFELTER, A-V REPAIR TECH., A-V DEPT., (REPLACING J. MORIN), EFFECTIVE 12/5/77, Attachment 2.2-b(1)

Mr. Oroz recommended the appointment of Edward L. Clodfelter to fill the vacant position of repair technician in the Audio-Visual Department.

Mr. Clodfelter was present at the meeting and introduced to the Board.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Edward L. Clodfelter as A-V Repair Technician (replacing J. Morin), Audio-Visual Department, effective 12/5/77.

Dr. Dobbs welcomed him to the staff.

(2) APPROVAL OF APPOINTMENT: MARY GONZALEZ, TYP.CLK., INT., (CETA RESTRICTED POSITION), EFFECTIVE 12/5/77, Attachment 2.2-b(2)

Mr. Oroz recommended the appointment of Mary Gonzalez as an intermediate typist-clerk filling a CETA position in the Personnel Office. This is a restricted position for a one-year period only.

Mr. Oroz introduced Ms. Gonzalez to the Board members.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Mary Gonzalez as an Intermediate Typist-Clerk (CETA Restricted position), Personnel Office, effective 12/5/77.

Dr. Dobbs welcomed her to the staff.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) APPROVAL OF APPOINTMENT: MICHAEL A. RUDOLPH, GROUNDSKEEPER, FACIL. & OPERS. DEPT., (NEW POSITION), EFFECTIVE 12/5/77, Attachment 2.2-b(3)

Mr. Oroz recommended the appointment of Michael A. Rudolph to fill a vacant budgeted position as a groundskeeper.

Mr. Rudolph was present at the meeting and introduced to the Board.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Michael A. Rudolph as Groundskeeper (new position), Facilities & Operations Dept., effective 12/5/77.

Dr. Dobbs welcomed him to the staff.

(4) APPROVAL OF REQUESTS FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS, Attachment 2.2-b(4)

Mr. Oroz indicated that prior to July 1, 1977, it had been District policy to allow use of personal necessity leave in cases of family illness up to a maximum of six (6) days per year. These days were charged to the employee's accumulated sick leave days. The new CSEA contract does not specifically allow this but provides that approval may be given by the Board on a case-by-case basis. Mr. Oroz stated that the attachment contained a list of employees who required a personal necessity leave since July 1 of this year. He recommended approval of the requests by employees listed in the attachment.

In response to questions from the Board, it was stated that this is a common procedure in other schools and other districts and is permitted by law and the Education Code. This was not recognized as an issue during negotiations and it seems inappropriate to change the contract for this item alone. Mr. Oroz added that there is such a provision for certificated employees and for the Management/Supervisor/Confidential employee group.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to allow Personal Necessity Leave for family illness for employees listed in Attachment 2.2-b(4).
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Greg Perger, ASB Vice-President, reported on current projects and topics of discussion in Student Senate: student housing; combining housing publicity and parking into one committee; need to improve communication; plans for a 'history book' for the future of Senate decisions and actions; success of orientation day; and a survey being conducted on the feasibility of the library to remain open on one day on the weekend.

At the Arts and Crafts event on December 9, there will be 50 displays. Each exhibitor is paying a $5 fee, plus 10% of gross receipts payable to the ASB. Contracts are being drawn up for each exhibitor to submit.

At the request of ASB President, Herman Ross, Mr. Perger was asked to inquire of the Board their opinion or feelings of an off-campus student-sponsored concert. Locations for such an event were: County Bowl, Arlington Theater, UCSB stadium, or SBCC Sports Pavilion. Co-producers have been contacted and they were: Pacific Presentations, Associated Students of UCSB, and SANE Productions. The Senate estimated costs would run about $5,000.

Dr. Dobbs advised Mr. Perger that normal procedure would be for the Student Senate to meet with Mr. Cal Reynolds, Assistant Dean of Student Activities, and a more definitive proposal be developed for Board consideration.

Mr. Perger reiterated that only a reaction was hoped for in order to determine if it was worthwhile for the Senate to proceed any further.

Mrs. Alexander felt the suggestion was in order and responded that parking is a large problem for two of the locations: SBCC campus and the County Bowl. Mr. Frank commented on the problems of traffic for the recent event at UCSB and, also, that security measures alone would almost cost about $5,000. Mr. Wells spoke of his concern for the traffic congestion on Castillo Street which is considered a "fire/police/emergency corridor" to this beach area. Mrs. Powell encouraged investigation of the use of UCSB as a means of least annoyance for close neighbors in the other two locations.

In conclusion, Dr. Dobbs stated that the Board would be willing to listen to a proposal when and if finalized and presented. He thanked Mr. Perger for his report at today's meeting.
4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON RESPONSE TO AUDIT OF VEA EXPENDITURES, Attachment 4.1

Dr. Goeder stated that this was an information item. The attachment contained an audit report by the State of Vocational Education records for the year ending June 30, 1975. He noted with pleasure that the recommendations were very mild.

Also included was a report prepared by Mr. Melvin Elkins of District action and followup in response to the recommendations.

In addition, Dr. Goeder indicated that for the last two days visitors from the Chancellor's office have been on campus reviewing the EOPS program and services and they were highly complimentary in their remarks. A written report will be forthcoming.

4.2 APPROVAL OF 1978 WINTER TERM COURSES, CONTINUING EDUCATION DIVISION, Attachment 4.2

Dr. Martin Bobgan, Administrative Dean, announced that the Continuing Education Winter term will begin on Monday, January 9, 1978. There will be 497 courses, including 97 new courses, provided in 80 different locations in the community. The class schedule will appear in the January 1st (Sunday) edition of the News Press.

Dr. Bobgan spoke briefly to some of the courses and the well-known personalities that have been obtained as speakers. He added that some additional courses may be proposed for approval at the next Board meeting, as it had not been possible to have a complete list for today's meeting.

A motion was made by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the courses for the 1978 Winter Term for the Continuing Education Division, as contained in Attachment 4.1

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P67-2759 (Prior Year), and P78-1006 THROUGH AND INCLUDING P78-1133 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR'S REPORT No. 4, MARINE TECHNOLOGY BUILDING, Attachment 5.1-c

Dr. Gooder indicated that this was an information item.

5.2 NON-ROUTINE

a. COUNTY FINANCIAL DATA REPORT, Enclosure #1

Dr. Gooder stated that Enclosure #1 contained the Annual County Financial Report for 1976-77 and 1977-78.

This was presented for information only. Dr. Sorsabal was not able to be present. In response to questions from the Board, Dr. Gooder agreed to provide them with certain data requested on cost per ADA.

b. TOOLS FOR SCHOOLS REQUEST, Enclosure #2

Dr. Gooder stated that the Board had authorized staff to proceed with seeking equipment through the Tools For Schools Program. Enclosure #2 was an information item containing the proposal submitted on behalf of the District. It was hoped that this quest would be successful as equipment is of great importance for the Machine Shop at this time.

No action was required at this time.

c. ACCEPTANCE OF THE AUDIT REPORT FOR THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR THE 1976-77 FISCAL YEAR, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained the annual audit of Mr. Kendall for the District for the 1976-77 fiscal year.

Mr. David Pickering, Controller, responded to a few questions from the Board.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to accept the Audit Report, as contained in Enclosure #3, and authorized staff to process the payment of the audit fee.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. APPROVAL OF REQUEST FOR SUNDAY USE OF FACILITIES Attachment 5.2-d

Dr. Gooder stated that a request had been received from the Elks Lodge #613 for use of facilities on two Sunday dates.

Mr. Leslie spoke on behalf of the request for an event open to 3 age groups, both boys and girls. Letters had been sent to all schools in the community. The "Hoop Shoot" is carried on to a state and regional level, and there could eventually be a tie-in on the national level.

In response to Board concern about energy conservation, Mr. Leslie stated that SBCC had been selected as the most convenient and accessible location.

Dr. Dobbs, on behalf of the Board, expressed concern over the frequent use of campus facilities and asked Mr. Leslie to consider in the future using other community facilities on a rotating basis, so that SBCC could adhere to energy saving aims.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the request from the Santa Barbara Elks Lodge #613 for Sunday use of facilities, as delineated in Attachment 5.2-d.

e. RATIFICATION OF CHILD CARE FOOD PROGRAM APPLICATION, Attachment 5.2-e

Dr. Gooder indicated that the attachment contained the application for participation in the Child Care Food Program. This is submitted on an annual basis and this year was sent to the Chancellor's Office on November 7.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to ratify the submission of the application for participation in the Child Care Food Program for the period October 1, 1977, through September 30, 1978.

f. APPROVAL OF STIPEND PAYMENTS - CLUSTER LEADERS AND DEPARTMENT CHAIRPERSONS, Attachment 5.2-f

Dr. Gooder stated that District policy established departmental stipends for leadership duties. Also, the Board had approved $500 stipends for Cluster Leaders when the additional R. A. R. B. items were approved. He stated that the attachment identifies all the individuals to be so recompensed. There may be one or two additional names to be considered at the next Board meeting.

continued . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. continued:

Dr. Goeder indicated that Mr. Chet Knutila of the Santa Barbara Taxpayers' Association had called in regard to one specific amount on the list. He was satisfied with the explanation that many bits and pieces of leadership in many areas warranted the figure listed.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the Department Chairperson and Cluster Leader stipends to be paid in the amounts and to the individuals listed in Attachment 5.2-f.

g. APPROVAL OF APPROPRIATION TRANSFERS #78-018, 023, 024, 026, 027, 028, 029, 033, and 035, Attachment 5.2-g

Dr. Goeder stated that the appropriation transfers in the attachment were for internal accounting actions.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of Appropriation Transfers #78-018, 023, 024, 026, 027, 028, 029, 033 and 035, as delineated in Attachment 5.2-g.

h. ADOPTION OF RESOLUTIONS TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-h

Dr. Goeder stated that in accordance with accounting procedures, grant funds are accepted by resolution, and the new monies are then distributed to the proper cost center.

It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to adopt the following resolutions accepting grant funds and distributing to the cost centers, as delineated in Attachment 5.2-h:

Resolution No. 23 (1977-78) $ 6,000
National Science Foundation Grant

Resolution No. 24 (1977-78) $ 20,879
X-Ray Technician Grant

Resolution No. 25 (1977-78) $127,756
Enabler/Handicapped Program

Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Wells

Noes: None

Absent: Mr. Luria
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

i. APPROVAL OF APPROPRIATION TRANSFERS #78-025, 031, 034, 036, and 037 and ADOPTION OF RESOLUTIONS PROVIDING FOR TRANSFER OF FUNDS FROM CONTINGENCIES ACCOUNT, Attachment 5.2-i

Dr. Goeder noted a change in Resolution No. 29 and Transfer #78-036 (pages 7 and 8 of the attachment) in that personnel benefits for CETA employees of $821 need to be deleted. The corrected total would then be $28,697. The other transfers from Contingencies Reserve provide for Continuing Education accounting and for R. A. R. B. items previously approved by the Board.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to adopt the following resolutions approving of their respective appropriation transfers, and as delineated in Attachment 5.2-i:

<table>
<thead>
<tr>
<th>Res. No. 26 (1977-78)</th>
<th>Transfer #78-025</th>
<th>$18,852</th>
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<tr>
<td>&quot;</td>
<td>&quot; 27 &quot;</td>
<td>78-031</td>
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<td>&quot; 28 &quot;</td>
<td>78-034</td>
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<tr>
<td>&quot;</td>
<td>&quot; 29 &quot;</td>
<td>78-036</td>
</tr>
<tr>
<td>&quot;</td>
<td>&quot; 30 &quot;</td>
<td>78-037</td>
</tr>
</tbody>
</table>

Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Wells

Noes: None

Absent: Mr. Luria

j. ADOPTION OF RESOLUTION No. 31 (1977-78) FOR PARTICIPATION IN FEDERAL SURPLUS PERSONAL PROPERTY PROGRAM, Attachment 5.2-j

Dr. Goeder stated that this item is an update of District participation in the Federal Surplus Property Program. The resolution lists certain staff members to represent the District. He recommended adoption of the resolution for this action.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to adopt Resolution No. 31 (1977-78) authorizing participation in the Federal Surplus Personal Property Program. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Wells

Noes: None

Absent: Mr. Luria
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. RATIFICATION OF EMPLOYMENT OF CHARLES MISTRETTA, MECHANICAL ENGINEER, FOR AUTO EXHAUST SYSTEM DESIGN AND AUTHORIZATION TO PROCEED WITH INSTALLATION

Dr. Gooder stated that the fumes problem in the business offices needed immediate action. Payroll, Purchasing and the Accounting Departments have been moved into the Board Room resulting in the Board meeting being held in A-160 today. Other offices affected are the Admissions, Records, and Counseling areas adjacent to the auto shop area. Due to the emergency situation, an engineer, Charles Mistretta, was hired to start investigation of the problem and present his findings and proposed solution to the Board.

Mr. Mistretta reported that he first checked the new auto shop addition in the quad area. Following up on comments of users of the shop, it was found the exhaust collection system was not functioning properly. The manufacturer was contacted and arrangements made to correct the condition.

He continued that the new addition blocks the wind that comes into the quad area, the fumes become stagnant, and an air intake going into the auto shop has caused the main problem. He provided pictures for Board members to view showing the exact location of the vent.

Mr. Mistretta explained in detail plans for a new exhaust system to remove the carbon monoxide fumes from the auto shop. He estimated the cost of construction would be $26,450. This figure includes materials and installation, but excludes electrical work which could run about $1,000. Cost for his services for mechanical engineering design and drafting of working drawings will be at an hourly rate of $25 for engineering and $15 for drafting; not to exceed a maximum of $2,000. He responded to specific questions from Board members.

Dr. Gooder recommended payment of the services of Mr. Mistretta and authorization to proceed with the solution of this problem. The costs would be covered by the Contingencies Reserve account.

Discussion followed on the change in scope of the entire Administration Building remodeling and how it related to this emergency work. A temporary solution proved futile in A-121, and a permanent solution is imperative, as the adjoining area in Admissions and Counseling are also affected, and all of these areas will remain as is due to the reduction of plans.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

A motion was made by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to ratify the employment of Charles Mistretta, Mechanical Engineer, for services to design a new auto exhaust system and to give authorization to proceed with the solution of this problem.

1. CONSIDERATION OF SOLAR ASSISTANCE ALTERNATE FOR PHYSICAL SCIENCE ADDITION AND RENOVATION PROJECT, Attachment 5.2-1

Dr. Goeder indicated that consideration is being requested of solar assistance for the Physical Science and Campus Center projects.

Mr. Don Trent stated that the two projects have been approved by the State and O. S. A. Plans are out for bidding on the Physical Science project and any consideration of solar assistance would require an alternate to the plans.

Mr. Trent stated that the Public Utilities Commission has developed priority criteria for its customers in an attempt to deal with dwindling gas reserves. The attachment charts the established priorities and the District's natural gas peak demand load is nearing the 100 or more MCF which is the borderline between Priority #1 and #2. Three major projects will be constructed in the next two years with a potential of increasing natural gas demand beyond the MCF limitation. He added that conservation measures are in operation on campus.

Mr. Donald Ziemer stated that he had just been contacted yesterday and shown this chart. He agreed with Board members that solar assistance will not help if consumption of gas goes over the peak load. A solar energy system works on "storing up" and would help to not go over the peak load all the time. With three new buildings to be added, there will be a need to cut down and establish a good monitoring system. At this point in time, it is not possible to design a system, process through channels, and make it available for contractors for the December 20 bid date. Any action would necessitate a change order.

Mr. Ziemer then spoke on the four areas related to the Physical Science project: solar assisted water heating for the existing building and for the new addition, and solar assisted water and space heating for the existing building and for the new addition. After a lengthy discussion, Mr. Ziemer presented his firm's cost estimate, as follows:

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

1. continued:

1. Addition of solar heating assistance for the Physical Science Building:

<table>
<thead>
<tr>
<th></th>
<th>Solar Assisted Water Heating</th>
<th>Solar Assisted Water &amp; Space Heating</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Addition</td>
<td>$20,000</td>
<td>$45,000</td>
</tr>
<tr>
<td>Existing Building</td>
<td>$15,000</td>
<td>$53,000</td>
</tr>
</tbody>
</table>

2. Fees related to design:

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<thead>
<tr>
<th></th>
<th>Solar Assisted Water Heating</th>
<th>Solar Assisted Water &amp; Space Heating</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Addition</td>
<td>$ 3,300</td>
<td>$ 6,500</td>
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<tr>
<td>Existing Building</td>
<td>2,200</td>
<td>7,600</td>
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</table>

None of these costs include possible structural problems of the existing roof.

After further discussion, Dr. Dobbs directed this be taken to the Facilities Subcommittee for further study and be brought back to the full Board at the next meeting.

m. CONSIDERATION OF INITIAL ENVIRONMENTAL STUDIES FOR CAMPUS CENTER (HRM) ADDITION AND BOOKSTORE RELOCATION, Enclosure #4

Dr. Gooder indicated that Enclosure #4 contained the initial Environmental Impact Study for the Campus Center addition and Bookstore Relocation projects.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to direct staff to prepare a Negative Declaration and to schedule a public hearing on December 22, 1977.

6. GENERAL INFORMATION

6.1 ITEMS FOR INSTITUTIONAL STUDY AND ACTION, Enclosure #5

Dr. Gooder stated that this is an information item. The management staff is returning to the practice of preparing this annual set of Items for Institutional Study and Action (Enclosure #5). Progress reports will be made during and at the end of the year.

Mrs. Alexander considered this a good move, and Mrs. Powell suggested the inclusion of energy conservation.
7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Mrs. Powell, the Board of Trustees adjourned their special meeting at 5:06 p.m.

As previously arranged (Item 1.4) Board members and Dr. Gooder went to the President's Office to hold an executive session.

The next meeting of the Board of Trustees is a regular meeting scheduled for Thursday, December 22, 1977, at 3:00 p.m. to be held in Room A-160 in the Administration Building.

Attest:

[Signature]

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

[Signature]

GLENN G. GOODER
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on December 22, 1977.