MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 10, 1977

3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, November 10, 1977 at 3:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 3:22 p.m.)
Mrs. Ann Gutshall
Mr. Eli Luria
Mr. Benjamin P. J. Wells

Member absent:

Mrs. Joyce H. Powell, Vice-President

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services and Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Miss Lauren Chambliss, Reporter, THE CHANNELS
Dr. John Kay, President, Academic Senate
Mr. Greg Perger, Vice-President, Associated Students
Mr. Jim M. Williams, College Information Officer
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankony, Director, Purchasing
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Ms. Mary Borgman, appointee, Administrative Secretary, Instruction
Mr. Larry Brown, Lab Teaching Asst., Occupational and Career Education
Mr. Pablo Buckelew, Director, Instructional Support Services
Ms. M. Cohen, Hourly Certificated Instructor
Mr. John Dunn, Associate Professor, Hotel/Restaurant Management
Mr. Melvin Elkins, Assistant Dean, Occupational & Career Education
Mr. Robert L. Grant, architect, Arendt, Mosher, Grant, Pederson, Phillips architects
Mr. Chet Knutila, Santa Barbara County Taxpayers Association
Ms. Sallee Marcussen, Instructor/Enabler
Mr. Burt Miller, Administrative Assistant to the Superintendent/President
Mr. Daniel Oroz, Director, Personnel Services/Affirmative Action Officer
Mrs. Lynda Rodrigues, Assistant Dean, Admissions & Records
Dr. Richard M. Sanchez, Assistant Dean, Educational Planning & Development
Mr. Thomas Smith, Assistant Professor, Hotel/Restaurant Management
Fayra Teeters, UCSB Student Professional Training Course
Mr. Donald Trent, Director, Facilities Development

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
Mr. Donald O'Karma, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 27, 1977

Upon motion of Mr. Wells, seconded by Mr. Luria, the minutes of the regular meeting of October 27, 1977 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. REPORT OF ATTENDANCE AT FALL CONFERENCE OF CCJCA

Dr. Gooder reported that the four official representatives for the district at the conference were: Dr. John Kay, Academic Senate; Mr. M. L. Huglin, Administrator; Mr. Benjamin Wells, Trustee; and Mr. Herman Ross, student. He stated that the new delegate assembly organization needs time to be worked out but will provide more participation by faculty and students. There were about 800 in attendance and the sessions were well received and very exciting.

Mr. Wells stated that Dr. Gooder as President of the CCJCA did an outstanding job. The theme of the conference was "Working Together/Working Together!" and many individuals offered complimentary remarks on Dr. Gooder's handling of the first general session, according to Mr. Wells. Also, Mr. Wells commented that Dr. Kay performed admirably as the parliamentarian.

Dr. Key commented that Dr. Gooder was a very good leader and the conference ran very well.

Dr. Dobbs, who also attended, complimented Dr. Gooder on the excellent keynote address.

b. NOMINATIONS FOR MEMBERS TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION, Attachment 1.7-b

Dr. Gooder stated that the attachment contained information related to nominations for the County Committee on School District Organization.

After some discussion, Board members agreed not to make any nominations and leave the matter in the hands of the high school district.

c. REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period November 11 through December 1, 1977.

In particular, he noted the Fall Chorale Concert (Nov. 13) and the first musical production, "Cabaret", (Dec. 1-3), both to be held in the new James R. Garvin Memorial Theatre.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY SUBSTITUTES (DAY & EVENING), HOURLY INSTRUCTORS (DAY & EVENING), AND CHANGES FOR PREVIOUSLY-APPROVED HOURLY SUBSTITUTES (DAY & EVENING), Attachment 2.1-a(1)

(2) APPROVAL OF CHANGES/ADDITIONS OF PREVIOUSLY-APPROVED INSTRUCTORS, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: SUSAN W. CRAPO (ART) AND STANFORD T. CRAPO (MACHINE SHOP & WELDING/MARINE TECH), FALL 1977 SEMESTER, Attachment 2.1-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)

b. NON-ROUTINE

(1) APPROVAL OF REDUCTION IN CONTRACT: SYDNEY SIEMENS, ASSOCIATE PROFESSOR, ADN PROGRAM, FROM FULL-TIME TO 33-1/3% CONTRACT, EFFECTIVE SPRING 1978 SEMESTER, Attachment 2.1-b(1)

Mr. Oroz stated that Ms. Siemens had requested a reduction in contract in order to have time for personal and professional renewal. He recommended approval of the request.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of a reduction in contract for Sydney Siemens, Associate Professor, ADN Program, from full-time to 33-1/3% contract, effective Spring 1978 semester.

(2) APPROVAL OF CHANGE IN HOURLY SALARY PLACEMENT: ROBERT W. BROWN, INSTRUCTOR, ENGLISH, Attachment 2.1-b(2)

Mr. Oroz stated that Robert Brown, recently approved as a sabbatical leave replacement for the 1977-78 school year, is entitled to a higher salary classification. During the peak period of rating in continued on next page. . . . .
2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

many new hourly instructors, Mr. Brown had been mis-
placed at a lower step on the hourly salary schedule.
This error needs to be rectified for a two year period.

It was moved by Mrs. Gutshall, seconded by Mr.
Luria, and passed by the Board to approve of a change
in salary placement for Robert W. Brown, Instructor,
English Dept., from II-4 to III-4 for the 1975-76 year,
from II-5 to III-5 for the 1976-77 year resulting in
a retroactive payment in the amount of $402.78.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services,
it was moved by Mrs. Alexander, seconded by Mrs. Gutshall,
and passed by the Board to approve of the following routine
Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE
EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE
EMPLOYEES), CONTINUING EDUCATION DIVISION, Attachment
2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY
(ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS,
Attachment 2.2a(3)

(4) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-a(4)

(5) ACCEPTANCE OF RESIGNATION: TIMOTHY HALL, TUTOR II,
TUTORIAL CENTER, EFFECTIVE 10/31/77, Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF PROFESSIONAL CONSULTANT: NAOMA R. HAYNES,
CONTINUING EDUCATION DIVISION, Attachment 2.2-b(1)

Mr. Oroz stated that a former employee who retired
is available to substitute for an employee going on a
leave of absence in December. He recommended approval
of Naoma Haynes as a professional consultant for this
period.

continued on next page. . . .
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of Naoma R. Haynes as a professional consultant for the Continuing Education Division, for the period December 7 through December 23, 1977.

(2) APPROVAL OF REVISION OF CLASSIFIED PERSONNEL RULES & REGULATIONS, SECTION 1400, Attachment 2.2-b(2)

Mr. Oroz stated that the Rules & Regulations Section contained in the attachment had been reviewed by the Board Subcommittee on Educational Policies. This section covers recruitment, selection and examination of classified service employees. The three new subsections, Promotional Recruitments, Upward Mobility Training, and Permanent Employee Preference, will place greater emphasis on promotion of district employees. Other changes will make the selection process more efficient but still ensure selection of the best qualified applicant.

In addition, the proposed revisions had been reviewed by all district supervisors and the Affirmative Action Committee. The revisions carry the approval of the Board Subcommittee.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the revisions to Section 1400 of the Classified Personnel Rules & Regulations, as contained in Attachment 2.2-b(2), effective November 14, 1977.

(At this point, 3:22 p.m., Mr. Frank arrived for the meeting.)

ITEM (3) APPROVAL OF APPOINTMENT: IRIS BECKER, TYP.CLK., INT., PERSONNEL SERVICES (CETA EMPLOYEE) EFFECTIVE 11/14/77, Attachment 2.2-b(3)

At the request of Mr. Oroz, this item was deleted.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF APPOINTMENT: BARBARA J. POINTER, TYP.CLK., INT., SECRETARIAL SUPPORT SERVICES CENTER (CETA EMPLOYEE), EFFECTIVE 11/14/77, Attachment 2.2-b(4)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Barbara J. Pointer, TYP.CLK., INT., Secretarial Support Services Center (CETA employee-1 year), effective 11/14/77.

(5) APPROVAL OF APPOINTMENT OF ADMINISTRATIVE SECRETARY, INSTRUCTION OFFICE (REPLACING M. RAPP), TO BE ANNOUNCED AT BOARD TIME

Mr. Oroz stated that the selection and interview committee met and forwarded the names of three candidates to the supervisor. A second interview by the supervisor resulted in the selection of Mary Borgman who has accepted the offer of the position.

Mr. Huglin stated that at the last meeting, Board action transferred his secretary of 16 years service to the Business Services office "approximately 100 feet up the hill". Marian Rapp's many years of faithful service were vital to that office and she will be greatly missed.

Mr. Huglin stated that the new appointee is from 'the heartland'. Her background included eight years with Hancock College. Mr. Huglin introduced Miss Borgman to the Board members.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Mary Borgman as Administrative Secretary, Instruction Office (replacing M. Rapp), effective 11/16/77.

Dr. Dobbs extended a cordial welcome to Miss Borgman in joining the staff.

(Copies of the appointment data sheet were distributed earlier in the meeting and placed in Board folders.)

2.3 GENERAL PERSONNEL

No items
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3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Greg Perger reported that items discussed at the last Senate meeting were: 1) noon-time entertainment -- one group is being paid and others are voluntarily performing; 2) November 12 is Homecoming Night and a king and a queen will be chosen at half-time; and 3) an Arts and Crafts Day has been scheduled with 10% of receipts to go to the Associated Students.

He also reported in detail on the request of MECHA for $480 in funds for a proposed orientation and recruitment of minorities. The Senate members voted the request down in view of SBCC Preview plans already set. Eventually, MECHA resolved some phases of their project and upon a second request, the Senate voted to allocate $60 to their project.

Mr. Perger concluded that other ideas are being explored by the Senate and will be reported on at a later date.

Dr. Dobbs thanked him for his report.

3.2 STUDENT CHARACTERISTIC REPORTS, Enclosure #1

Dr. Gooder indicated that Enclosure #1 contained a report on the Fall 1977 Student Characteristics and a Summary of Student Characteristics of the Past Five Years.

These reports had been prepared by Mrs. Lynda Rodrigues, Assistant Dean of Admissions and Records, and were presented as an information item.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON THE STATUS OF EDUCATIONAL PROGRAMS, Attachment 4.1

Dr. Gooder indicated that Attachment 4.1 contained the annual update of anticipated changes in program offerings.

Mr. Huglin stated that 'in these times of fiscal restraint' he felt the attachment shows 'we are not ceasing to be creative'. Many of the programs are in the thinking stage and designed to entice a new audience to SBCC.

Mr. Mel Elkins, Assistant Dean of Occupational and Career Education, added that the imaginative list can be justified if the District is to be responsive to students and the community.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the Inventory of Programs, as contained in Attachment 4.1.
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5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR'S REPORT No. 2 - MARINE TECHNOLOGY BUILDING, Attachment 5.1-c

This item was presented for information only.

5.2 NON-ROUTINE

a. ACCEPTANCE OF 485 BOOKS FROM MR. & MRS. PARKE H. KOOSER, Attachment 5.2-a

Dr. Gooder stated that the Library staff has indicated a desire to accept an offer of books in the area of Literature, History, Philosophy and Psychology. The books are a gift from Mr. and Mrs. Kooser and have an estimated value of $750.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to accept the 485 books and to direct staff to send a letter of appreciation to Mr. and Mrs. Parke H. Kooser.

b. REPORT ON GRANTS ACTIVITY IN 1976-77, Enclosure #2

Dr. Gooder indicated that Enclosure #2 contained a report on Grants Activity for 1976-77.

Mr. Burt Miller spoke briefly to the report he had prepared.

This was an information item.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. ADOPTION OF POLICY ON GRANTS FOR SPECIAL PROJECTS, Attachment 5.2-c

Dr. Gooder stated that the proposed policy on grants for special projects contained in the attachment had been prepared by Mr. Burt Miller. It had been reviewed and approved by the Resources Allocation Review Board. It was, also, discussed by the Board Subcommittee on Educational Policies at a meeting on November 1 and amended by them in a minor way.

Mr. Frank, Chairperson of the subcommittee, added that this has been an ongoing problem and a set of guidelines was needed. Now the priority setup is established with this type of a policy.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to adopt the policy on grants for special projects, as contained in Attachment 5.2-c.

d. APPROVAL OF SUNDAY USE OF FACILITIES, Attachment 5.2-d

Dr. Gooder stated that two requests had been received for use of some of the District’s facilities on certain Sunday dates.

First, a request from Friends of the Santa Barbara Public Library for use of the Alhecama Theater on December 4. Second, a request from Santa Barbara Hot Wheels for use of the Sports Pavilion for Wheelchair Basketball Games on December 4, 1977 and January 15, 1978.

It was moved by Mr. Wells, secounded by Mrs. Gutshall, and passed by the Board to approve of the two requests for Sunday use of facilities, as delineated in Attachment 5.2-d.

e. RECOMMENDED APPROVAL OF COMBINED HEALTH AGENCY DRIVE (CHAD)

Dr. Gooder stated that a request had been received to authorize and participate in the Combined Health Agency Drive. Staff members were of the opinion that it should not be combined with the United Way Drive already authorized and in action.

Two drives have Board authorization: United Way and Red Cross. This requested drive could be scheduled in January making three drives for the campus.

A discussion was held by Board members on the merits of this new group.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. continued:

A motion was made by Mrs. Gutshall to approve of the District participating in CHAD. The motion failed for lack of a second. No further action was taken by the Board.

Dr. Gooder added that Cal Reynolds is doing an outstanding job as Chairperson for the United Way Drive.

f. APPROVAL OF REVISION OF DISTRICT TRAVEL AND CONFERENCE REGULATIONS AND PROCEDURES, Attachment 5.2-f

Dr. Sorsabal stated that due to inflation the current level of reimbursement requires employees traveling on District business to pay a considerable amount from their own funds. It is proposed to raise the current level of reimbursement from $25 per day for room and board to $50 per day with lodging at $35 per day maximum and food at $15 per day maximum. The breakdown of food costs to be $3 for breakfast, $4 for lunch, and $8 for dinner. Also, it is recommended that receipts for taxi fares no longer be required, as they are impossible to obtain.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the revised policy for meals and lodging as outlined in Attachment 5.2-f.

g. APPROVAL OF AUTHORIZATION TO PROVIDE FOOD SERVICES UNDER THE SANTA BARBARA NUTRITION PROGRAM

Dr. Gooder stated that the District has been requested to provide limited food services for some of the residents of SHIFCO (Senior Housing Interface Corporation) project on the Mesa.

Mr. John Dunn stated that the services can be rendered by the Hotel/Restaurant Management Program at a cost of $1.85 per meal per day. This would initially provide for 22 meals and could be expanded to a maximum of 50 meals. Mr. Dunn felt it was a worthwhile service to nearby residents of the community.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to authorize the District to provide limited food services to the residents at the SHIFCO project on the Mesa.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. APPROVAL OF APPROPRIATION TRANSFERS #78-012, 013 and 014, Attachment 5.2-h

Dr. Gooder indicated that these transfers are for internal accounting actions.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of Appropriation Transfers #78-012, 013 and 014, as described in Attachment 5.2-h.

i. APPROVAL OF APPROPRIATION TRANSFER #78-011 AND ADOPTION OF RESOLUTION No. 14 (1977-78), Attachment 5.2-i

Dr. Gooder stated that this transfer covers budgeted amount used for salaries for the Capitation Grant. An amount of $638 will be transferred from the Contingencies Account.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of Appropriation Transfer #78-011 in the amount of $638 and to adopt Resolution No. 14 (1977-78). Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Alexander, Mr. Frank
Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Powell

j. APPROVAL OF APPROPRIATION TRANSFER #78-015 AND ADOPTION OF RESOLUTION No. 15 (1977-78), Attachment 5.2-j

Dr. Gooder stated that this is a transfer of $43,430 from the Contingencies Account to set up matching District funds for the Adult Education Grant in the Continuing Education Division.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of Appropriation Transfer #78-015 in the amount of $43,430 and to adopt Resolution No. 15 (1977-78). Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Alexander, Mr. Frank
Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Powell
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. APPROVAL OF APPROPRIATION TRANSFER #78-016 AND ADOPTION OF RESOLUTION No. 16 (1977-78), Attachment 5.2-k

Dr. Gooder indicated that this transfer was to place the H.E.W. administrative fee payment into the appropriate accounts for the Financial Aids office.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of Appropriation Transfer #78-016 in the amount of $3,200 and to adopt Resolution No. 16 (1977-78). Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Alexander, Mr. Frank Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Powell

1. ADOPTION OF RESOLUTIONS TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-1

Dr. Gooder stated that in accordance with accounting procedures, it is necessary to accept grant funds by resolution and to distribute the new monies to the proper cost centers.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to adopt the following resolutions accepting grant funds and distributing to the cost centers as delineated in Attachment 5.2-1:

Resolution No. 17 (1977-78) $15,755
Federal Bilingual/Cross Cultural Grant

Resolution No. 18 (1977-78) $28,050
State Bilingual/Cross Cultural Grant

Resolution No. 19 (1977-78) $17,065
Adult Education Project

Resolution No. 20 (1977-78) $20,674
CETA 1977-78 ESL Program

Resolution No. 21 (1977-78) $3,976
Summer CETA Program

Resolution No. 22 (1977-78) $16,464
Capitation Grant

Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Alexander, Mr. Frank Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Powell
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

m. CONSIDERATION OF ADDITIONAL EXPENDITURES FROM APPROVED 1977-78 R. A. R. B. PRIORITIZATION LIST, Attachment 5.2-m

Dr. Gooder indicated that this item was on the agenda of the last meeting and was referred to the Budget Subcommittee for study and recommendation. The subcommittee met yesterday (November 9) and copies of minutes of that meeting were in Board folders.

At the last Board meeting, staff had recommended funding of additional RARB items in an amount of $130,000. Deferral had been requested by the Instructors' Association. Members of the association attended the subcommittee meeting and expressed their concern that the faculty salary schedule was not at the 67th percentile. They requested consideration of a mid-year adjustment. The subcommittee noted that the salary agreement did not include such an adjustment and indicated that they would not recommend an adjustment. The subcommittee also indicated that if the Instructors' Association desired to appear before the full Board, they were free to do so. The subcommittee discussed the additional RARB items #11 through #17, and after reducing some of the amounts recommended approval in the total amount of $73,173, as follows:

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#11</td>
<td>Replace Equipment</td>
<td>$33,000</td>
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<tr>
<td>#12</td>
<td>Increase in CWS</td>
<td>5,800</td>
</tr>
<tr>
<td>#13</td>
<td>Alterations &amp; Improvements</td>
<td>19,000</td>
</tr>
<tr>
<td>#14</td>
<td>District Share, Special Programs</td>
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<td>#15</td>
<td>New Equipment</td>
<td>0</td>
</tr>
<tr>
<td>#16</td>
<td>Cluster Leaders' Stipends</td>
<td>4,500</td>
</tr>
<tr>
<td>#17</td>
<td>Instrument Librarian</td>
<td>4,838</td>
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<tr>
<td></td>
<td></td>
<td>$73,173</td>
</tr>
</tbody>
</table>

A discussion was held by Board members on the status of the reserve account. Dr. Sorsabal responded to specific questions. Mr. Chet Knutila of the Santa Barbara Taxpayers' Association stated that he had no argument with enrollment figures and Board philosophy and simply wished to repeat his request that consideration be given to further tax reduction through use of budgeted but not used personnel budget items for items on the RARB List.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of Resources Allocation Review Board List (1977-78) Items No. 11 through No. 17 in the amount of $73,173, as delineated above.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. APPROVAL OF SUBMISSION OF REVISED BUDGET FOR PLAN FOR SERVICES TO THE HANDICAPPED FOR 1977-78, Enclosure #3

Dr. Gooder indicated that the Board had approved a Plan for Services to the Handicapped and budget at a previous meeting. Enclosure #3 contained a revised budget as the District had been advised to add to the budget and program.

Mr. Pablo Buckelew stated that increases in services had been recommended by the Chancellor's Office. Also, an Enabler has been employed who was not included in the first budget. The District has been assured that all excess costs will be reimbursed by the State through AB 77.

It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve of the submission of the revised budget and program for the Plan for Services to the Handicapped for 1977-78, as contained in Enclosure #3.

o. RATIFICATION OF CHANGE ORDER No. 1, MARINE TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-o

Dr. Gooder stated that the Facilities Subcommittee had reviewed this change order which includes several technical and no cost changes. The change order was approved by staff in order that progress of the construction be expedited.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to ratify Change Order No. 1 to the contract with J. W. Bailey Construction Company, Contractor, Marine Technology project, at no cost to the District, as follows:

<table>
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<th>Description</th>
<th>Amount</th>
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</thead>
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<tr>
<td>Original contract</td>
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<tr>
<td>Change Order No. 1</td>
<td>-0-</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$599,900</td>
</tr>
</tbody>
</table>

p. APPROVAL OF WORKING DRAWINGS FOR THE PHYSICAL SCIENCE ADDITION AND RENOVATION PROJECT AND AUTHORIZATION TO GO TO BID, Attachment 5.2-p

Dr. Sorsabal stated the architects have completed the working drawings for this project and approval has been given by the OSA. The Coastal Commission gave their approval on November 4. Approval of the Board is now requested to obtain release of State funds.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the working drawings for the Physical Science Addition and Renovation project and to authorize the staff to advertise for bids.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

q. APPROVAL OF SCHEMATIC DRAWINGS FOR THE CAMPUS CENTER (HRM) ADDITION AND AUTHORIZATION TO PROCEED WITH PRELIMINARY PLANS, Attachment 5.2-q
   
   Dr. Sorsabal stated that the architect has already completed the revised schematic drawings for this project. The changes were made per Board action of September 22.
   
   Mr. Robert Grant displayed several schematic drawings and explained in detail all the changes.
   
   Mr. Trent and Dr. Sorsabal also offered comments to help Board members visualize the full project as it is now proposed.
   
   It was estimated that the building cost would be $672,500, and the total project was estimated at $883,135. Discussion continued on whether to delete or leave in a patio area that would cost about $9,000. The project also provides for the relocation and enlargement of the Campus Bookstore.
   
   It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the schematic drawings for the Campus Center (HRM) Addition and that the working drawings are to include the $9,000 patio item; to approve of an estimated project at $883,135; and to authorize staff to proceed with preliminary plans.

r. CONSIDERATION OF PROPOSED NEGATIVE DECLARATION FOR RELOCATION OF TEMPORARY BUILDINGS, Attachment 5.2-r
   
   Dr. Gooder stated that the Negative Declaration had been completed and distributed in accordance with Board action of October 27, 1977.
   
   Upon motion of Mrs. Gutshall, seconded by Mrs. Alexander, Dr. Dobbs declared the meeting open for a public hearing at 5:08 p.m. There being no citizen present in the audience and no comments offered, Dr. Dobbs closed the public hearing at 5:08½ p.m.
   
   It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to declare that relocation of the three temporary buildings could not have any significant impact on the environment and that the Negative Declaration be filed.

6. GENERAL INFORMATION
   
   No items
7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Mr. Luria, the Board of Trustees adjourned their regular meeting at 5:10 p.m.

The next meeting of the Board of Trustees is a special meeting scheduled for Thursday, December 1, 1977, at 3:00 p.m. This meeting will be held in A-160 in the Administration Building.

Attest:

[Signatures]

JOE W. DOBBS  
President, Board of Trustees
Santa Barbara Community College District

GLENN G. GOODER  
Superintendent/President and Secretary/  
Clerk to the Board of Trustees

Approved by the Board of Trustees

on __December 1__, 1977.