MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 27, 1977

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by President Ann Gutshall
on Thursday, January 27, 1977 at 4:00 p.m. in the Board Room of Santa
Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President (left at 7:04 pm)
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 4:19 pm; left at 6:43 pm)
Mr. Eli Luria
Mr. Benjamin P. J. Wells

Member absent:
Mrs. Joyce H. Powell

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent/President and Secretary/
Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and
Activities

Dr. Elwood Schapansky, President, Academic Senate
Miss Maureen Winn, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer

Mr. Thomas Anderle, Attorney (District)
Dr. Abelino Ballon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Dr. Kenneth Berry, Coordinator, Instructional Media Services
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
MINUTES - Regular Meeting
Board of Trustees - SBCCD
January 27, 1977

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Ms. Irene Butler, Administrative Secretary, Business Services
Dr. Robert Casier, Professor, Political Science
Mrs. Donna Coffman, Director, Children's Center
Dr. Betty M. Dean, Teacher/Coordinator, Educational Planning & Curriculum
Mr. John Eggler, Assistant Professor, American Ethnic Studies
Dr. Pope Freeman, Director, Theater Management
Ms. Shelia Gilbert, appointee, Placement & Financial Aids Clerk
Dr. Joan Grumman, Professor, English
Dr. Peter Haslund, Associate Professor, Political Science
Dr. Joanne Hendrick, Associate Professor, Nursery School Program
Mr. Eugenio M. Lujan, Assistant Director, Classified Personnel
Ms. Lois Phillips, Director, Women's Center
Mr. Daniel Oroz, Director, Personnel Services/Affirmative Action Officer
Mr. William Regis, President, C.S.E.A., Chapter 289
Dr. Manuel Rivera, Teacher/Coordinator, Articulation & In-Service Training
Mrs. Lynda Rodrigues, Assistant Dean, Student Activities
Mr. Donald Trent, Director, Facilities Development
Mr. Jerry Morin, Audio-Visual Technician
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall announced that an executive session would be held at this time regarding Item 2.1-b(5) and pending litigation.

At 4:01 pm, all Board members except Mr. Frank and Mrs. Powell, Dr. Gooder, Mr. Huglin, Mr. Oroz, and the District's attorney, Mr. Thomas Anderle adjourned to the Superintendent's office.

Mr. Frank arrived at 4:19 pm and went directly into the executive session.

At 5:01 pm, all Board members, Dr. Gooder, Mr. Huglin and Mr. Oroz returned to the Board Room to resume the regular meeting. Mr. Anderle departed from the campus at the close of the executive session.

1.5 MINUTES OF REGULAR MEETING OF JANUARY 13, 1977

Upon motion of Dr. Dobbs, seconded by Mrs. Alexander, the minutes of the regular meeting of January 13, 1977 were approved by the Board of Trustees as delivered.
MINUTES - Regular Meeting  
Board of Trustees - SBCCD  
January 27, 1977

1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. ENROLLMENT REPORT FOR SPRING, 1977

Mr. Lisle Bresslin, Assistant Dean of Admissions and Records, reported that approximately 6200 day credit and 2600 evening credit students have enrolled for the Spring 1977 semester. This constitutes a 3.8% decrease of day students as compared to Fall of 1976. A comparison of Spring 1977 to Spring 1976, shows a 2% decline in day enrollment and 7.8% decline in evening enrollment. Late enrollments are anticipated and will increase both day and evening figures.

Mrs. Gutshall thanked Mr. Bresslin for his report.

ADDED ITEM:

Dr. Gooder stated that in their folders Board members would find an announcement of a Shakespeare Forum to be held on campus on Monday, January 31st.

ADDED ITEM:

Dr. Gooder offered to have arrangements made for Board members to tour the new Children's Center. This will occur prior to the next Board meeting.

ADDED ITEM:

Dr. Gooder indicated that Dr. Sorsabal was attending the Spring Conference of Community Colleges Business Officials in San Diego.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon the recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY SUBSTITUTE (EVENING COLLEGE), AND ADDITIONAL HOURLY AND SUBSTITUTES (DAY CREDIT), Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SUBSTITUTE, CHANGES/ADDITIONS OF PREVIOUSLY-APPROVED, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON ROUTINE

(1) APPROVAL OF HOURLY INSTRUCTORS (DAY CLASSES) SPRING 1977 SEMESTER, Enclosure #1

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the board to approve of the hourly instructors for day classes for the Spring 1977 semester, as listed in Enclosure #1.

(2) APPROVAL OF EVENING COLLEGE HOURLY INSTRUCTORS, SPRING 1977 SEMESTER, Enclosure #2

Upon recommendation of the Director, Personnel Services, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of hourly instructors for Evening College for the Spring 1977 semester, as listed in Enclosure #2.

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE: MARILYN GROSBOLL, COLLEGE NURSE, EFFECTIVE JANUARY 31, 1977, Attachment 2.1-b(3)

Mr. Oroz stated that a request had been received from Marilyn Grosboll for a health leave of absence. The leave was recommended by her physician.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of a health leave of absence for Marilyn Grosboll, College Nurse, for the period January 31 - June 10, 1977.

(4) APPROVAL OF EXTENSION OF REDUCTION IN CONTRACT: ROBERT A. FRAME, ASSOCIATE PROFESSOR, ART DEPT., SPRING 1977 SEMESTER, Attachment 2.1-b(4)

Mr. Oroz stated that a more recent letter from Mr. Frame changes the intent of this item. Mr. Frame now requests a personal leave without pay for the period January 31 through March 11, 1977, and will return thereafter to his full contract assignment. His request for leave is based on personal family business and gallery commitments.

It was moved by Mr. Luria, seconded by Dr. Dobbs, and passed by the Board to approve of a personal leave of absence without pay for Robert A. Frame, Associate Professor, Art Dept., for the period January 31 through March 11, 1977 only.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(5) APPROVAL OF CHANGE IN STATUS TO SECOND-YEAR CONTRACT (PROBATIONARY) STATUS AND APPROVAL OF PERSONAL LEAVE (PART-TIME): KATHLEEN O'CONNOR, EFFECTIVE 1/27/77, Attachment 2.1-b(5)

Mr. Oroz stated that County Counsel has submitted an opinion on the status of Kathleen O'Connor's employment with the District. He recommended that her temporary hourly status be changed to second-year contract status beginning with the Spring 1977 semester. Due to other commitments, Mrs. O'Connor should be given a 2/3 personal leave without pay for the Spring semester.

It was moved by Mr. Luria, seconded by Dr. Dobbs, and passed by the Board to approve of a change in status for Kathleen O'Connor to second-year contract (probationary) effective January 27, 1977 with a 1/3 assignment to Continuing Education and a 2/3 personal leave without pay for the Spring semester.


Mr. Oroz indicated that Mr. Lisle Bresslin planned to retire at the end of this school year.

Dr. Silvera stated that he regarded Mr. Bresslin very highly and as close as a real brother could be. He has valued their close working relationship and never questioned Mr. Bresslin's purpose or motivation in conducting the Admissions and Records Office. Dr. Silvera stated that all of the Admissions office as well as all others on campus will miss Mr. Bresslin tremendously. He then read the resolution for all to hear.

Mr. Bresslin stated that at the completion of 31 years, he can look back on a parade of faces -- faculty, students, and others -- many of whom contributed to the development of the College. He expressed appreciation to the Board members, both present and of the past, and affirmed that it is not the facilities and buildings that make a college, but the people in relationship with each other.

Mrs. Gutshall thanked Mr. Bresslin for his gracious manner in being of help and accommodating at all times. She wished him and his wife well-deserved enjoyment in the years ahead.

continued on next page. . . . .
MINUTES – Regular Meeting  
Board of Trustees – SBCCD  
January 27, 1977  

2. PERSONNEL – continued:  

2.1 CERTIFICATED PERSONNEL – continued:  

b. NON-ROUTINE – continued:  

(6) continued:  

Mr. Frank wished him the best and reminisced on his first meeting with Mr. Bresslin at the time the Board was initially being set up. He thanked him for his assistance at that time and for continued help in other matters since then.  

Mr. Wells also offered congratulations and commented that if Jim Garvin were here he would ask Mr. Bresslin "is that the end to your report?"  

With regret, a motion was made by Mr. Wells, seconded by Mrs. Alexander, and passed by the board to approve of the retirement of Mr. Lisle C. Bresslin, Assistant Dean of Admissions and Records, effective June 30, 1977, and to adopt Resolution No. 34 (1976-77). Upon poll of the members, the vote was as follows:  

Ayes: Mrs. Gutshall, Dr. Dobbs  
Mrs. Alexander, Mr. Frank  
Mr. Luria, Mr. Wells  

Noes: None  

Absent: Mrs. Powell  

(7) APPROVAL OF RETIREMENT: J. LEE COBURN, ASSOCIATE PROFESSOR, SPEECH DEPT., EFFECTIVE JUNE 30, 1977, Attachment 2.2-b(7)  

Mr. Oroz stated that Mr. Lee Coburn of the Speech Department planned to retire at the end of the school year.  

Mr. Huglin indicated that due to modesty Mr. Coburn was not present. Upon Mr. Huglin's request, a personnel sketch of Mr. Coburn's experiences had been prepared by Bicky Rippe of the Speech Department and was contained in the attachment. Mr. Huglin read some of the highlights of the sketch ending with "It is with pride and good fortune that many have worked with Lee Coburn; we wish him well in his retirement".  

Mrs. Gutshall on behalf of the Board expressed appreciation for Mr. Coburn's many years of service and hoped to be able to voice appreciation in person at a future meeting.  

With reluctance, a motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the retirement of Mr. J. Lee Coburn, Associate Professor, Speech Dept., effective June 30, 1977.
MINUTES - Regular Meeting
Board of Trustees - SBCCD
January 27, 1977

2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(8) APPROVAL OF RETIREMENT: KATHRYN E. MARRIOTT, ASSOCIATE PROFESSOR, ENGLISH DEPT., EFFECTIVE JUNE 30, 1977, Attachment 2.1-b(8)

Mr. Oroz stated that another faculty member, Miss Katheryn Marriott of the English Department, planned to retire at the end of this school year.

Mr. Huglin indicated that Miss Marriott was also not present. A sketch of her background had been prepared by Mrs. Lorraine Hatch, Chairman of the department, and was contained in the attachment. Mr. Huglin read highlights from the sketch noting "she has given each of her students more than most of them will ever realize", and ending with "no one can, in any real sense, replace Katheryn Marriott".

Mrs. Gutshall on behalf of the Board expressed appreciation for her many years of service and agreed with the statement that 'students had probably received more than they realized' but felt that later on the students would recognize that fact.

With reluctance, a motion was made by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the retirement of Miss Katheryn E. Marriott, Associate Professor, English Department, effective June 30, 1977.

In summary, Dr. Gooder commented that the preceding three individuals who are retiring have given a combined 94 years of services to the educational field. He assured Mrs. Gutshall that arrangements would be made for proper recognition at a future date.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, NON-CLASSIFIED SERVICE EMPLOYEES, Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS, NON-CLASSIFIED SERVICE EMPLOYEES, CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(3) APPROVAL OF APPOINTMENT, CLASSIFIED SERVICE EMPLOYEE (15 HRS/WK), CONTINUING EDUCATION DIVISION, Attachment 2.2-a(3)

(4) APPROVAL OF YEARLY SALARY INCREMENT: HARRIET PRATINI, TYP.CLK., INT., LIBRARY, EFFECTIVE 2/1/77, Attachment 2.2-a(4)

b. NON-ROUTINE

(1) APPROVAL OF CAREER (LONGEVITY) INCREMENT: MIGUEL F. RAMIREZ, STOREKEEPER, WAREHOUSE (15 YEARS), EFFECTIVE 1/1/77, Attachment 2.2-b(1)

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of a career (longevity) increment for Miguel F. Ramirez, Storekeeper, Warehouse, effective January 1, 1977, and as delineated in Attachment 2.2-b(1).

(2) APPROVAL OF APPOINTMENT (PROMOTION): JOYCE HATHeway, ADMISSIONS & RECORDS CLK., SR., ADMISSIONS & RECORDS OFFICE (REPLACING T. NIELSEN), EFFECTIVE 3/28/77, Attachment 2.2-b(2)

Mr. Oroz recommended the appointment of Joyce Hatheway to a senior clerk position in Admissions & Records replacing Thelma Nielsen who is retiring. Mrs. Hatheway is currently a clerk in the same department.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the appointment (promotion) of Joyce Hatheway, Admissions & Records Clk. Sr., (replacing T. Nielsen), effective 3/28/77.

(3) APPROVAL OF APPOINTMENT: C. FREDRIC MARSHAK, JR., LAB.TCHG.ASST., ASTRONOMY (NEW POSITION) EFFECTIVE 2/14/77, Attachment 2.2-b(3)

Mr. Oroz recommended the appointment of Fredric Marshak to a new position as a laboratory teaching assistant in the Astronomy Department. This will fulfill Item No. 18 on the RARB Prioritization List.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the appointment of C. Fredric Marshak, Jr., Lab. Tchg. Asst., Astronomy (new position), effective 2/14/77.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF APPOINTMENT: SHELIA GILBERT, STUDENT PLACEMENT CLK., PLACEMENT/FINANCIAL AIDS OFFICE (REPLACING J. MORRIS), EFFECTIVE 2/8/77, Attachment 2.2-b(4)

Mr. Oroz recommended the appointment of Shelia Gilbert as a Student Placement Clerk replacing Jacqueline Morris who recently resigned the position.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the appointment of Shelia Gilbert, Student Placement Clerk (replacing J. Morris), Placement/Financial Aids Office, effective 2/8/77.

(5) APPROVAL OF CHANGE IN SALARY INCREMENT: STELLA CASTELLANOS, TYP.CLK., INT., PERSONNEL OFFICE, EFFECTIVE 1/1/77, Attachment 2.2-b(5)

Mr. Oroz stated that a salary increment for Stella Castellanos will have to be retracted. She had been given credit towards permanency and a salary increment for six months of service as a CETA employee. This service time can only be applied towards permanency for the District position she holds as a typist clerk, intermediate, in the Personnel Office. In accordance, then, with a County Counsel written opinion, he recommended that the salary increment approved at the December 16, 1976 Board be rescinded.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of a change in salary for Stella Castellanos, Typ.Clk., INT., Personnel Office, from Range 21B to Range 21A, effective January 1, 1977.

(6) APPROVAL OF NEW CLASSIFICATION AND ONE CLASSIFIED SERVICE POSITION OF THEATRE TECHNICIAN, RANGE 33, Attachment 2.2-b(6)

Mr. Oroz stated that in response to staff needs for the new Drama/Music Building, a study has been completed to determine the appropriate classification for a position as Theatre Technician. The study resulted in a need to establish a new class at Range 33. It will be included in the Para-Professional Series and is recommended for exclusion from overtime on a daily basis according to Section 1355.11 of the Classified Personnel Rules and Regulations. This position request is identified as Item No. 1 on the RARB Prioritization List.

continued on next page. . . .
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) continued:

A motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the establishment of one permanent classified service position and the creation of a new classification of Theatre Technician at Range 33 to be assigned to the Drama/Music Facility.

(7) APPROVAL OF ONE PERMANENT CLASSIFIED SERVICE POSITION OF SECRETARY, RANGE 24, DRAMA/MUSIC FACILITY, Attachment 2.2-b(7)

Mr. Oroz indicated that this item was related to the preceding item. A study was also made to determine the appropriate classification to provide secretarial support for the Drama/Music Facility. The study recommended that the class of Secretary, Range 24, will properly serve the needs for that facility.

It was moved by Mr. Frank, seconded by Mr. Alexander, and passed by the Board to approve of the establishment of a new permanent classified service position of Secretary, Range 24, to be assigned to the Drama/Music Facility.

Both of the above positions will be filled at a later date as the facility is not yet complete.

(8) APPROVAL OF CLASSIFIED MANAGEMENT, SUPERVISORY, CONFIDENTIAL SALARY SCHEDULE AND CHANGE IN CONFIDENTIAL JOB CLASSIFICATIONS, Enclosure #3

Mr. Oroz stated that in accordance with provisions of S.B. 160 (Rodda Act), the Board on October 28, 1976 had adopted separate Rules and Regulations for Classified Management, Supervisory, Confidential employees. It was felt necessary to establish a separate salary schedule for these employees and a recommended salary schedule was contained in Enclosure #3.

Also, Mr. Oroz stated that in order to distinguish Confidential positions from other positions in the CSEA Unit Schedule that have the same job classification, he recommended that their job descriptions be amended and new job classifications be established for the following confidential positions:

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

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It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the establishment of a Salary Schedule for Classified Management, Supervisory, and Confidential employees as contained in Enclosure #3, and of the separate job classifications for designated Confidential employees, as listed above, together with the amended job descriptions as contained in Enclosure #3.

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

No report

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Dr. Gooder indicated that Attachment 3.2 contained a list of 156 candidates for the Associate in Arts degree. These are January graduates who have completed all State and local requirements.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and unanimously passed by the Board to confer on each of the candidates listed in Attachment 3.2 the Associate in Arts Degree.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

Dr. Gooder indicated that Attachment 3.3 contained a list of 38 candidates for the Associate in Science degree. These are January graduates who have completed all State and local requirements.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and unanimously passed by the Board to confer on each of the candidates listed in Attachment 3.3 the Associate in Science Degree.
MINUTES - Regular Meeting  
Board of Trustees - SBCCD  
January 27, 1977

3. STUDENT SERVICES - continued:

3.4 REPORT ON SANTA BARBARA CITY COLLEGE WOMEN'S CENTER, Enclosure #4

Dr. Gooder introduced Ms. Lois Phillips, Director of the Women's Center, to the Board.

Ms. Phillips reported on the activities of the Center. She noted that the enclosure contained an article written by Eileen J. Rossi, entitled The Women's Movement: Have Community Colleges Responded? She also provided copies of a handout distributed to Board members at the meeting showing statistics as related to women students at Santa Barbara City College.

Ms. Phillips stated that the Center is under the direction of a steering committee. She maintains close contact with other campuses and local public agencies in order to bring programs and workshops of value and interest. Through a mailing list of 500 people, including members of the Board, information is sent to keep all up to date on programs and events in the Center. She noted that some of the programs have also been attended by men. She then responded to specific questions from Board members.

Mrs. Gutshall thanked her for her report.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF CONTINUING EDUCATION DIVISION COURSE - REVIEW IN RADIOLOGIC TECHNOLOGY

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve a new Continuing Education course, Review in Radiologic Technology, 2½-hour class meeting weekly beginning January 31, 1977.

4.2 REPORT ON FOLLOW-UP STUDY OF JOB PLACEMENT OF SANTA BARBARA CITY COLLEGE STUDENTS IN COSMETOLOGY PROGRAM, Attachment 4.2

Mr. Melvin Elkins indicated that the attachment contained a brief summary on students in the Cosmetology Program who were enrolled during the 1975-76 school year. Because of the high risk student body in this program, the statistics were favorable. He gave credit to assistance by peer counselors and the Financial Aids Office. The report submitted covered through the 15th of December, so the percentage in item 6) would be much lower since more would have finished their State boards or local training by this date.

Mrs. Gutshall thanked Mr. Elkins for his report.
4. CURRICULUM AND INSTRUCTION – continued:

4.3 REPORT ON COMMUNITY TELEVISION, Enclosure #5

Dr. Gooder stated that this item referred to Enclosure #5 describing what has been done in the television studio and what might be done in community TV.

Dr. Kenneth Berry, Coordinator, stated that two programs are currently on Cable 2: SBCC Public Affairs Forum and Chicano Studies. He presented an 8-10 minute video tape of segments from the Chicano Studies program which is coordinated and directed by Dr. Manuel Rivera. Also, a 14-minute video tape was shown of the Public Affairs Forum directed and hosted by Dr. Peter Haslund.

Board members held a discussion on the value and services actually given to the community. Dr. Berry and Dr. Haslund responded to specific questions.

Dr. Gooder noted for Board members that at the end of the enclosure were two pages of proposed budgets: one to continue these programs for the Spring 1977 semester and the other a request for the 1977-78 year. He indicated that to date the programs had been supported out of Dr. Haslund’s account and Audio Visual Supplies account. Dr. Gooder commented that today’s report was intended to brief the Board on what is going on in the TV studio and to solicit direction from the Board on the growth of the studio. Funding for the Spring semester could come from Community Services budgeted funds. He felt he could recommend approval of the request for the Spring 1977 operating expenses in the amount of $3,907, as contained in the enclosure.

Dr. Berry stated that the budget request was incomplete: $360 should be added for student help and $200 added for travel expenses for guests, making a total request of $4,467.

Dr. Haslund then requested that he be given 2/5's released time for the Spring 1977 semester to continue working in the program. This was estimated to cost approximately $1,500.

A motion was made by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of Spring 1977 semester operating expenses for the continuation of the SBCC Public Affairs Forum and Chicano Studies programs in the amount of $4,467, plus 2/5's released time for Dr. Peter Haslund for the Spring 1977 semester.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. ACCEPTANCE OF AQUARIUM, FISH, PUMP, FILTER, ETC., FOR THE CHILDREN'S CENTER, Attachment 5.2-a

Dr. Gooder stated that Ms. Betty Chaden had offered an aquarium and accessories to the Children's Center. The estimated value is $200.

A motion was made by Mr. Luria, seconded by Mr. Frank, and passed by the Board to accept the gift of an aquarium and accessories for the Children's Center and to direct the staff to send a letter of appreciation to Ms. Betty Chaden.

b. APPROVAL OF AMENDMENT TO FACILITIES LEASE, 312 N. NOPAL STREET, Attachment 5.2-b

Dr. Gooder stated that the new owners would like to sublease some of the space from the District until the lease is terminated. The space requested is currently used only for storage and could be made available. The amount of the sublease would be for the same rate as that which the District pays.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of an amendment to the lease of 312 N. Nopal Street as delineated in Attachment 5.2-b.

c. RECISSON OF RESOLUTION No. 28 (1976-77) ESTABLISHING A 1977-78 FISCAL YEAR NON-RESIDENT TUITION FEE AND ADOPTION OF RESOLUTION No. 35 (1976-77), Attachment 5.2-c

Dr. Gooder stated that a recent directive from the Chancellor's office noted that non-residents attending non-credit classes are subject to the same fee charged for non-resident credit students. A previously-adopted resolution identified that fee as $1,230 per year of $41 per unit (per semester). This unit fee equated on an hourly equivalent on a quarter basis results in a rate of $2.34 per class hour.

A motion was made by Mr. Frank, seconded by Mr. Luria, and passed by the Board to rescind Resolution No. 28 (1976-77) and adopt Resolution No. 35 (1976-77) establishing the 1977-78 Fiscal Year Non-Resident Tuition Fee, including non-graded classes. Upon poll of the members, the vote was as follows:

continued on next page.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
     Mr. Frank, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Powell

d. APPROVAL OF APPROPRIATION TRANSFER #77-035 AND ADOPTION OF
   RESOLUTION No. 36 (1976-77), Attachment 5.2-d

   Dr. Gooder indicated that this transfer was the balance
   of funds to cover student worker salaries in the Instructional
   Media Department. This has been authorized by the Board at a
   previous meeting.

   It was moved by Dr. Dobbs, seconded by Mr. Luria, and
   passed by the Board to adopt Resolution No. 36 (1976-77)
   approving of Appropriation Transfer #77-035. Upon poll of
   the members, the vote was as follows:

   Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
         Mr. Frank, Mr. Luria, Mr. Wells

   Noes: None

   Absent: Mrs. Powell

(At this point (6:43 pm), Mr. Frank left the meeting.)

e. APPROVAL OF THE PROJECT PLANNING GUIDE (PPC) FOR THE ADMIN-
   INISTRATION BUILDING RENOVATION EQUIPMENT

   Dr. Gooder stated that this item requests funds for equip-
   ment to be included in the renovation project. Working draw-
   ings and construction funds are currently included in the Gover-
   nor's budget for funding during the 1977-78 fiscal year.

   It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and
   passed by the Board to approval of the submittal of the Project
   Planning Guide for the Administration Building Renovation Equip-
   ment to the Chancellor's office.

f. APPROVAL OF THE PROJECT PLANNING GUIDE (PPC) FOR THE CAMPUS
   CENTER (HRM) ADDITION AND RENOVATION EQUIPMENT

   Dr. Gooder stated that this item also requests funds in
   the 1978-79 fiscal year for equipment to be included in the
   addition and renovation project. Working drawings and con-
   struction funds are currently included in the Governor's bud-
   get for funding during the 1977-78 fiscal year.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. continued:

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the submittal of the Project Planning Guide for the Campus Center (HRM) Addition and Renovation Equipment to the Chancellor's office.

g. APPROVAL OF THE PROJECT PLANNING GUIDE (PPG) FOR THE PHYSICAL SCIENCE ADDITION & RENOVATION EQUIPMENT

Dr. Gooder stated that this item requests funds in the 1978-79 fiscal year for equipment to be included in the addition and renovation project. Working drawings and construction funds are currently in the Governor's budget for funding during the 1977-78 fiscal year.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the submittal of the Project Planning Guide for the Physical Science Addition & Renovation Equipment to the Chancellor's office.

h. APPROVAL OF THE PROJECT PLANNING GUIDE (PPG) FOR THE LEARNING RESOURCES CENTER - PHASE A

Dr. Gooder stated that this item requests funds for the first step in this project - working drawings. Since the project submitted in January of 1976 had not been approved, a revised PPG is proposed to be submitted at this time.

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the Board to approve of the submittal of a revised Project Planning Guide for the Learning Resources Center, Phase A, to the Chancellor's Office.

i. ACCEPTANCE OF THE CHILDREN'S CENTER PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, J. W. BAILEY, CONTRACTOR, Attachment 5.2-i

Dr. Gooder noted that the architects, Hall & Visioni, had certified that work on this project is complete.

Dr. Gooder acknowledged the presence of Dr. Hendrick and Mrs. Coffman in the audience and stated that he was very pleased to recommend acceptance of the Children's Center Project.

A motion was made by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to accept the Children's Center project as substantially complete as of January 20, 1977, and to authorize staff to file the Notice of Completion, subject to completion of all conditions of the contract.

continued on next page.. . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

Mrs. Coffman extended an invitation to all to attend a ribbon-cutting ceremony by the children at 7:30 am, Monday, January 31. Both Mrs. Coffman and Dr. Hendrick were most appreciative of the new building and thanked the Board for their considerations and approval of the project throughout the entire time.

j. APPROVAL OF CHANGE ORDER No. 18, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-j

Dr. Gooder indicated that this change is to furnish and install a paint frame in the Scene Shop area of the theatre.

Mr. Wells, Chairman of the Facilities Subcommittee, reported that the subcommittee had met on January 17 to discuss this change order. The power-assisted frame is required to raise and lower the stage sets that will be constructed and finished as a part of theatre productions. He indicated that it was regrettable that this was not included in the original plans but it must be considered just an oversight. The committee had discussed the possibility of finishing the building as is and going out to bid on the paint frame later but that would not save any appreciable amount of dollars. Mr. Wells stated that the subcommittee recommended approval of the change order.

A motion was made by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of Change Order No. 18 to the contract with Don Greene Contractor, Inc., Contractor, Drama/Musics Facilities Project, at an increase in contract cost of $11,615 with no change in completion date of November 6, 1976, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$3,087,000.00</td>
</tr>
<tr>
<td>Change Orders No. 1-17</td>
<td>+ 133,253.50</td>
</tr>
<tr>
<td></td>
<td>$3,220,253.50</td>
</tr>
<tr>
<td>Change Order No. 18</td>
<td>+ 11,615.00</td>
</tr>
<tr>
<td></td>
<td>$3,231,868.50</td>
</tr>
</tbody>
</table>
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. APPROVAL OF THE DISTRICT'S 1978-79 FIVE-YEAR CONSTRUCTION PLAN,
   Enclosure #6

   Dr. Gooder stated that Enclosure #6 contained the Academic
   Master Plan which was updated by Dr. Betty Dean, Teacher/Coordi-
   nator of Educational Planning and Curriculum.

   Dr. Gooder indicated that the Academic Master Plan was pre-
   pared according to prescribed method and is different from pre-
   vious years. He noted that pages 4 through 12 list new courses
   or programs that are under consideration. They may be added to
   the curriculum provided they replace others. On pages 18 through
   25 are listed the criteria for evaluation of existing curricula.
   This is a new kind of refinement to establish a standard format.

   Dr. Dean commented that the Curriculum Committee had approved
   a procedure by which the department itself will evaluate each pro-
   gram starting this semester.

   Dr. Gooder added that the Academic Master Plan does not in-
   clude Continuing Education facilities. Reference is made to those
   facilities on page 30. There is a need to improve facilities and
   the Academic Master Plan can be amended any time through the year.
   Mr. Trent will combine the Academic Master Plan with the District's
   Construction Plan for a complete package to be mailed to meet the
   February 1st deadline. He assured Board members that further con-
   sideration will be given to Continuing Education facilities and
   those plans will be incorporated into the District's Construction
   Plan at a future date.

   Mrs. Gutshall thanked Dr. Dean for a well-prepared document.

   (At this point (7:04 pm), Dr. Dobbs left the meeting.)

   Mr. Trent distributed a handout listing 29 construction pro-
   jects. These projects were listed in an order of priority with
   the last page showing an anticipated time schedule for the Five-
   Year Construction Plan. Mr. Trent spoke to the entire list and
   commented briefly on each project. He also stated that an amend-
   ment can be made to include projected plans for Continuing Educa-
   tion facilities.

   A motion was made by Mrs. Alexander, seconded by Mr. Wells,
   and passed by the Board to approve of the submission of the Dis-
   trict's 1978-79 Five-Year Academic and Construction Plan to the
   Board of Governors of the California Community Colleges.
6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period January 28 through February 10, 1977.

7. ADJOURNMENT

Upon motion of Mr. Luria, seconded by Mrs. Alexander, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 7:21 p.m.

The next meeting of the Board of Trustees will be a regular meeting on Thursday, February 10, 1977, at 4:00 pm in the Board Room of Santa Barbara City College.

ATTEST:

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees