M I N U T E S

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 23, 1976

4:00 p.m. – Room A-160
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, September 23, 1976 at 4:00 pm in Room A-160 of the Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mr. Sidney R. Frank (arrived at 4:10 pm)
Mr. Eli Luria
Mrs. Joyce H. Powell (left at 5:35 pm)
Mr. Benjamin P. J. Wells

Member absent:

Mrs. Kathryn O. Alexander

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President, and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services, and Assistant Secretary/Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction

Mr. John Dell, reporter, Santa Barbara News Press
Dr. Elwood Schapansky, President, Academic Senate
Miss Janice Stewart, reporter, THE CHANNELS
Mr. Jim M. Williams, College Information Officer

Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Sr.Secretary, Facilities & Operations
Dr. Ken Berry, Coordinator, Instructional Media Services
Mr. Lisle Bresslin, Assistant Dean, Admissions & Records
Mrs. Irene Butler, Administrative Secretary, Business Services
Ms. Gloria Cathcart, Sr.Typ.Clk. appointee, Career Development
Mr. Keith Ernst, ASB Senator-at-large
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Dr. Peter O. Haslund, Associate Professor, Political Science
Mr. Eugenio M. Lujan, Asst. Director, Classified Personnel appointee
Ms. Jane Metiu, Lab. Teaching Asst., appointee, Health Occupations
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
Ms. Sylvia Pugh, ASB Senator-at-large
Mr. William Regis, Library Technician, Library
Mr. Charles E. Rockwood, Lab. Teaching Asst. appointee, Auto Services
Mrs. Dee Sorsabal, Sr. Secretary, Facilities Development
Mr. Donald L. Trent, Director, Facilities Development
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
Mr. Jerry Morin, A-V Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall indicated that there would not be an executive session.

1.5 MINUTES OF SPECIAL MEETING OF SEPTEMBER 2, 1976

Upon motion of Dr. Dobbs, seconded by Mrs. Powell, the minutes of the special meeting of September 2, 1976 were approved by the Board of Trustees as delivered with the notation that Enclosure #4, Item 5.2-f, Community Health Technician (CETA) proposal, contained a 'line figure' in the budget portion that needed to be corrected.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED ITEM: Apologies were extended by the Superintendent for having to meet in a different room on a temporary basis, and, also, because the agenda was unusually long this time but staff would try to be brief where possible.

a. OATH OF OFFICE FOR NEWLY-APPOINTED MEMBER OF THE GOVERNING BOARD

Dr. Gooder stated that word had been received from the County Elections office that no challenge petitions have been received. Therefore, under provisions of Section 1162 of the Education Code, it was appropriate for Mr. Eli Luria to be sworn in as a member of the Board of Trustees replacing the late Mr. James R. Carvin.

continued on next page...
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

Mr. Luria took the oath of office. He also signed the Certificate of Appointment which was witnessed and signed by a Notary Public, Mrs. Marianne Carran of the Financial Aids Department.

Mrs. Gutshall offered congratulations to Mr. Luria and expressed pleasure in his acceptance of this position. She felt the Board would benefit from his expertise in many areas, and assured him that all Board members and the college staff would readily answer questions at any time and assist him in any way.

b. CSBA DELEGATE ASSEMBLY BALLOT, Attachment 1.7-b

Dr. Gooder indicated that the ballot for the CSBA delegate for Region 20 should be mailed soon. Copies of the ballot were passed out to each member of the Board present.

After a brief discussion among the Board members, each marked an individual ballot and the Superintendent and his secretary were directed to tabulate the ballots and forward one official ballot to the California School Boards Association. A copy of the results of the tabulation would be made available for Board members.

c. ENROLLMENT REPORT FALL 1976

Mr. Bresslin reported that as of this date enrollment records indicated 6,580 day credit students compared to 6,673 for last year -- a decrease of 93 students or 1%. Evening credit students total 2,543 compared to 2,709 last year -- a 6% decrease. The total enrollment is 9,123 credit students -- a 3% decrease. The decrease is a result of GI enrollees whose benefits have recently expired.

Mr. Bresslin commented that there had been an abnormal 14% increase last year because of the number of veterans enrolled. Comparing current figures to Fall of 1974 showed an increase of 6-8%.

Dr. Gooder added that a 3-4% decline is being reported throughout the State. Also, there is still a concern regarding the budget as a 4% increase had been projected during the budget process.

Mrs. Gutshall thanked Mr. Bresslin for his report.

ADDED ITEM:

Dr. Gooder introduced Janice Stewart, CHANNELS reporter, in attendance for her first Board meeting.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED ITEM:  
Dr. Gooder reported on the recent Board of Governors meeting at which Dr. Brossman resigned as the Chancellor of the California Community Colleges, effective December 31, 1976. He stated that Board members of all districts should be concerned about the replacement. More and more persons are being involved who do not understand the mission of the community colleges. The next meeting of the Board of Governors will be held on October 27-28 and Dr. Gooder urged Board members to consider attending some of these meetings.

Mr. Frank concurred in the deep concern that has been the feeling during the past year and felt that other boards should be alerted to the situation, and, also, CSBA and CCJCA.

Dr. Gooder added that he would be attending a CCJCA meeting the next day and would informally convey the feeling of this Board, and it would be appropriate to send a letter to other districts.

Mr. Frank made a motion to have a letter sent to all the boards of the California Community Colleges urging their members to attend the Board of Governors' meetings with an emphasis to be aware of the direction the Board of Governors is taking. This motion was seconded by Mr. Wells and passed by the Board of Trustees.

Dr. Gooder agreed to prepare a letter for Mrs. Gutshall's signature.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Certificated Personnel items as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS (DAY), FALL 1976, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SUBSTITUTES, AND CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF ADDITIONAL INSTRUCTORS (EVENING COLLEGE), FALL 1976, Attachment 2.1-a(3)
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(4) APPROVAL OF CHANGE OF STATUS, P.E. COACHING ASSIGNMENTS, SUBJECT TO APPROVAL OF BUDGET ALLOCATIONS, Attachment 2.1-a(4)

(5) ACCEPTANCE OF RESIGNATION: ELVIRA G. TAFOYA, CHICANO STUDIES, EFFECTIVE 9/8/76, Attachment 2.1-a(5)

(6) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(6)

b. NON-ROUTINE

(1) APPROVAL OF CONTRACT, AND APPROVAL OF EMPLOYMENT OF INSTRUCTORS FOR ADULT BASIC EDUCATION PROGRAM, Attachment 2.1-h(1)

Mr. Oroz stated that a special Adult Education Program funded by the State was approved by the Board at the last meeting. This program will require five teachers for a period of 35 weeks who will be employed under a categorically-funded project contract. A copy of the contract was contained in the attachment.

Mr. Oroz recommended approval of the contract and approval of the employment of the four teachers listed in the agenda item plus an additional name of Teresa Peariso.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the contract for Certificated Employees Working On A Categorically-Funded Project, and of the employment of: Elizabeth Anne Negrete-Karzog, Marilyn Anne Bernstein, Mary Roff, Terri Lynn Cooley, and Teresa Peariso.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the following routine Classified Personnel items as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY (ON-AND OFF-CAMPUS), VEA, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)
2. PERSONNEL- continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(3) APPROVAL OF CHANGE IN RATES FOR PREVIOUSLY-APPROVED P.E. ASSISTANTS, SUBJECT TO APPROVAL OF BUDGET ALLOCATIONS, Attachment 2.2-a(3)

(4) APPROVAL OF TERMINATION: ART GAMEZ, INT.TYP.CLK., (CETA TEMPORARY POSITION), SECRETARIAL SUPPORT SERVICES, EFFECTIVE 9/10/76, Attachment 2.2-a(4)

(5) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Mr. Oroz recommended salary increments for three employees, two of whom will attain permanency.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the yearly salary increments as delineated in Attachment 2.2-b(1).

(2) APPROVAL OF CAREER (LONGEVITY) INCREMENT: LOUIS M. TORRES, FAC. & OPER. SUPV., FACIL. & OPER. DEPT., EFFECTIVE 10/1/76, Attachment 2.2-b(2)

Mr. Oroz recommended a longevity increment for Louis Torres for 10 years of service.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of a career (longevity) increment for Louis M. Torres, Fac. & Oper. Supervisor, Facil. & Oper. Dept., effective 10/1/76.

Dr. Sorsabal added that, in his opinion, Mr. Torres is one of the most reliable persons on campus -- 'one who does that extra mile'.

(3) APPROVAL OF INCREASE IN HOURS: JOANNE L. GONG, LAB.TECH., LIFE SCIENCE, FROM HALF-TIME, 10 MOS., TO FULL-TIME, 10 Mos., EFFECTIVE 9/24/76, Attachment 2.2-b(3)

Mr. Oroz recommended an increase in hours for Joanne Gong in the Life Science Department from half-time to full-time. This allocation was approved and is budgeted. This increase in hours will fulfill Item #32 on the approved RARB Prioritization List.

continued on next page. . . .
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) continued:

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of an increase in hours for Joanne L. Gong, Lab. Technician, Life Science, from half-time, 10 months, to full-time, 10 months, effective 9/24/76.

(4) APPROVAL OF HEALTH LEAVE OF ABSENCE, RUTH WARWICK, INT.TYP. CLK., COMMUNITY SERVICES, EFFECTIVE 9/27/76, APPROXIMATELY 6-8 WEEKS, Attachment 2.2-b(4)

Upon recommendation of the Director, Personnel Services, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of a health leave for Ruth Warwick, Int.Typ.Clk., Community Services, effective 9/27/76, for approximately 6-8 weeks.

(5) APPROVAL OF APPOINTMENT: GLORIA L. CATHCART, SR.TYP.CLK., CAREER DEVELOPMENT (REPLACING C. DOUGHER), EFFECTIVE 9/24/76, Attachment 2.2-b(5)

Mr. Oroz recommended the appointment of Gloria Cathcart to the Career Development Department.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Gloria L. Cathcart, Sr.Typ.Clk., Career Development (replacing C. Dougher), effective 9/24/76.

Ms. Cathcart was present and introduced to the Board. Mrs. Gutshall welcomed her to the staff.

(6) APPROVAL OF APPOINTMENT: EUGENIO M. LUJAN, ASST.DIR., CLASS. PERSONNEL, PERSONNEL DEPT., (REPLACING G. CASTLEBERG), EFFECTIVE 9/27/76, Attachment 2.2-b(6)

Mr. Oroz recommended the appointment of Eugenio Lujan as Assistant Personnel Director. Mr. Oroz commented on the excellent background and experience that was listed in the attachment.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Eugenio M. Lujan, Assistant Director, Classified Personnel, (replacing G. Castleberg), effective 9/27/76.

Mr. Lujan was present and introduced to the Board. Mrs. Gutshall welcomed him to the staff.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(7) APPROVAL OF APPOINTMENT: CHARLES E. ROCKWOOD, LAB.TCHG.ASST., AUTO SERVICES (NEW POSITION), EFFECTIVE 9/24/76, Attachment 2.2-b(7)

Mr. Oroz recommended the appointment of Charles Rockwood as a laboratory teaching assistant. This is a new position for which allocation had been approved and funds were budgeted. Approval of this appointment will fulfill Item #16 on the approved RARB Prioritization List.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Charles E. Rockwood, Lab.Tchg.Asst., Auto Services (new position), effective 9/24/76.

Mr. Rockwood was present and introduced to the Board. Mrs. Gutshall welcomed him to the staff.

(8) APPROVAL OF APPOINTMENT: IVA M. SCHATZ, TYP.CLK.,SR., FINANCIAL AIDS (REPLACING GRACE SCHRAFFT), EFFECTIVE 9/27/76, Attachment 2.2-b(8)

Mr. Oroz recommended the appointment of Iva Schatz as a typist-clerk to the Financial Aids Department.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Iva M. Schatz, Typ.Clk.,Sr., Financial Aids (replacing G. Schrafft), effective 9/27/76.

Ms. Schatz was not able to be present.

(9) APPROVAL OF APPOINTMENT: STEVE P. RODGERS, ATH.EQPT. ATTENDANT, ATHLETICS (NEW POSITION), EFFECTIVE 9/24/76, Attachment 2.2-b(9)

Mr. Oroz recommended the appointment of Steve Rodgers in a new position as Athletic Equipment Attendant. Allocation had been approved for this new position and funds were budgeted. Approval of this appointment will fulfill Item #29 on the approved RARB Prioritization List.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Steve P. Rodgers, Ath.Eqpt.Attendant, Athletics (new position), effective 9/24/76.

Mr. Rodgers was not able to be present.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(10) APPROVAL OF APPOINTMENT: JANE E. METIU, LAB.TCHG.ASST., HEALTH OCCUPATIONS (NEW POSITION), EFFECTIVE 9/24/76, Attachment 2.2-b(10)

Mr. Oroz recommended the appointment of Jane Metiu as a laboratory teaching assistant. This is a new position for which allocation had been approved and funds were budgeted. Approval of this appointment will fulfill Item #24 on the approved RARB Prioritization List.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Jane E. Metiu, Lab. Teaching Asst., Health Occupations (new position), effective 9/24/76.

Ms. Metiu was present and introduced to the Board. Mrs. Gutshall welcomed her to the staff.

ADDENDUM  
ITEM:

(11) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS FOR PAUL JARDINE, 1976-77 SCHOOL YEAR, Attachment 2.2-b(11)

Mr. Oroz recommended the professional volunteer status for Paul Jardine who has offered to assist with transportation duties for the Student Activities office.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the professional volunteer status for Paul Jardine for the 1976-77 school year.

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Ms. Sylvia Pugh, an ASB Senator-at-large, was in attendance as a representative for the ASB President today. She informed the Board members that petitions had been signed by students requesting that the library be open on Sundays. This had been discussed at College Council but the Student Senate felt a responsibility to circulate petitions for signatures to back up this request.

Dr. Goeder responded that this request is now before RARB who will review it and send their recommendation to the Superintendent who will then forward his recommendation to the Board of Trustees. Dr. Goeder was in favor of this request but was waiting for RARB action. In the meantime, he announced that Mrs. Ruth Little, College continued on next page. . . . .
3. STUDENT SERVICES - continued:

3.1 continued:

Librarian, and Mr. Huglin, Dean of Instruction, have volunteered their time to have the library open this coming Sunday (September 26) from 1:00 pm to 4:00 pm.

Mrs. Gutshall expressed appreciation to Ms. Pugh for her attendance at the meeting.

3.2 DISCUSSION REGARDING S.B. 3418

Mr. Walter Martinez, former Vice-President of Associated Students, distributed copies of A.B. 3418. This bill related to the initiation of student body fees and now is on the Governor's desk for his signature.

Mr. Martinez stated that he had been in contact with other colleges who have student cards, and has appeared before the Student Senate on campus. His plan is for three different packages to be offered to the students. A questionnaire will be sent to all students for their input.

When available, further information will be brought to the attention of Board members.

Mrs. Gutshall thanked him for his report and interest.

4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. ACCEPTANCE OF GIFT FROM DR. PEARL CHASE

Dr. Gooder stated that a $25 contribution had been received from Dr. Pearl Chase. There was no stipulation on its use. Dr. Gooder suggested that the funds be held for future use of a memorial for the late Mr. Garvin.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to accept the gift, to reserve the funds for future use as a memorial for the late Mr. James R. Garvin, and to direct the Superintendent to send a letter of appreciation.

b. ADOPTION OF RESOLUTION No. 7 (1976-77) AUTHORIZING THE EXECUTION OF A STREET EASEMENT, Enclosure #1

Dr. Gooder stated that this item contained a resolution authorizing the execution of an easement to the City of Santa Barbara.

Mrs. Gutshall declared the meeting open to the public for discussion or comments on this subject. There being no one present to speak to this item, Mrs. Gutshall closed the public hearing.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 7 (1976-77) authorizing the execution of an easement to the City of Santa Barbara for street purposes on Weldon Road near the site of the Children Center's construction site. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank
      Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: Mrs. Alexander

c. ADOPTION OF RESOLUTION No. 8 (1976-77) AUTHORIZING THE EXECUTION OF A WATER METER EASEMENT, Enclosure #2

Dr. Gooder stated that this item also contained a resolution authorizing the execution of an easement to the City of Santa Barbara.

Mrs. Gutshall declared the meeting open to the public for discussion or comments on this subject. There being no one present to speak to this item, Mrs. Gutshall closed the public hearing.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

c. continued:

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to adopt Resolution No. 8 (1976-77) authorizing the execution of an easement to the City of Santa Barbara for water meter purposes on Cliff Drive near the West Campus site. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank
Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: Mrs. Alexander

d. ACCEPTANCE OF FINANCIAL ASSISTANCE FOR VOCATIONAL EDUCATION FOR THE DISADVANTAGED (PART A, SECTION 102(b), P.L. 90-576) IN THE AMOUNT OF $19,893, Attachment 5.2-d

Dr. Goeder indicated that the District's application for federal funds for disadvantaged students had been approved. The amount is $19,893 and requires no matching funds.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to accept $19,893 in federal funds allocated under Part A, Section 102(b) of P.L. 90-576.

e. APPROVAL OF AGREEMENT WITH STATE DEPARTMENT OF REAL ESTATE FOR $1,000 PARTIAL SUPPORT FOR 1976-77 REAL ESTATE PROGRAM, Attachment 5.2-e

Dr. Goeder stated that annually the State Department of Real Estate contributes to the college program. Notice has been received of support in the amount of $1,000 for this year's program.

It was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of the standard agreement with the State Department of Real Estate for $1,000 partial support of the 1976-77 Real Estate Program.

f. APPROVAL OF BUDGET FOR THE VETERANS' COST-OF-INSTRUCTION PAYMENTS (VCIP) PROGRAM, Attachment 5.2-f

Dr. Goeder stated that Attachment 5.2-f contained a proposed budget of a $36,709 award previously received for the Veterans Cost-Of-Instruction Payments Program. The budget was developed on the basis of federal guidelines and regulations.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to accept the $36,709 in federal funds and to approve of the budget contained in Attachment 5.2-f for the Veterans' Cost-Of-Instruction Payments Program for 1976-77.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

g. APPROVAL OF LEASE OF PROPERTY FROM THE CITY OF SANTA BARBARA,
   Enclosure #3

   Dr. Gooder stated that last year the District had a joint
   lease for storage space with Youth Theater Productions, Inc.,
   from the City of Santa Barbara at no cost. The proposed lease
   in Enclosure #3 stipulates a cost of $858 per year. It has
   been indicated that the City will process a revenue-sharing re-
   quest so there will be no cost.

   A discussion centered on the continued need for storage
   even after the new Drama/Music building is completed and
   occupied. The new building will care for anticipated needs of
   costume storage and small units of set designs. The additional
   space at the airport will still be required for large units of
   set designs. The proposed lease is for a one-year period only.

   It was moved by Mr. Luria, seconded by Mr. Wells, and
   passed by the Board to approve of the lease for a storage
   facility at the airport from the City of Santa Barbara as
   described in Enclosure #3.

h. RATIFICATION OF THE SUBMISSION OF A PRELIMINARY APPLICATION
   TO HIGHER EDUCATION MANAGEMENT INSTITUTE, Enclosure #4

   Dr. Gooder stated that Enclosure #4 contained a request
   to the Exxon Education Foundation for a grant to conduct a
   Management Training Program. This had been mailed to meet a
   September 15 deadline.

   It was moved by Mr. Wells, seconded by Dr. Dobbs, and
   passed by the Board to ratify the submission of the application
   to the Exxon Education Foundation as contained in En-
   closure #4.

   Mrs. Gutshall extended compliments on the well-written
   proposal. Dr. Gooder responded that it had been prepared by
   Mr. Burt Miller.

i. APPROVAL OF CAFETERIA AND SNACK SHOP PRICES FOR THE FALL
   SEMESTER, 1976, Attachment 5.2-1

   Dr. Gooder stated that the attachment contained the
   recommended prices for food served in the Cafeteria and
   Snack Shop for the Fall semester, 1976. The prices rep- 
   resent no increase or decrease from the Spring 1976 semester.

   It was moved by Dr. Dobbs, seconded by Mr. Luria, and
   passed by the Board to approve of the food prices as listed
   in Attachment 5.2-1.
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5. BUSINESS SERVICES - continued:  

5.2 NON-ROUTINE - continued:  

ITEM  j. DISTRIBUTION OF THE 1976-77 ADOPTED BUDGET  
WITHDRAWN:  

At the request of the Superintendent, this item was withdrawn as the budget document is not yet available.

k. APPROVAL OF BUDGET ALLOCATIONS, Attachment 5.2-k  

Dr. Gooder stated that Attachment 5.2-k contained five recommended budget allocations which have been approved and forwarded by the Resources Allocation Review Board. Dr. Gooder described the recommendations, as follows:

1) Increase an EOPS assignment from 11 to 12 months. This is covered by EOPS funds.
2) Reimburse the Machine Shop/Welding Supply Cost Center for moving expenses incurred to move into the new Occupational Education building.
3) Increase the assignment of the secretary to the Academic Senate from 18 hrs/week to 20 hrs/week providing more continuity in the position. This would result in a regular half-time, 10 month position.
4) and 5) Adjustments in compensation for part-time coaches: head coaches to be paid the hourly lab rate, and assistant coaches to be paid $1,000 per season instead of $600.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of the budget allocations as described above and delineated in Attachment 5.2-k.

1. APPROVAL OF AMENDMENT TO INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1976-77, Attachment 5.2-1  

Dr. Gooder indicated that there are several changes that have occurred that affect the Intra-District Travel Allowance List. The changes are reflected in the attachment.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the amendments, and of the 1976-77 Intra-District Travel Allowance List as contained in Attachment 5.2-1.

ITEM  m. CONSIDERATION OF CHANGE ORDER No. 14, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-m  

WITHDRAWN:  

At the request of the Superintendent, this item was withdrawn as complete information has not been received with which to prepare a recommendation.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. APPROVAL OF CHANGE ORDER No. 1, DRAMA/MUSIC FACILITY PLATFORM RIGGING, PLATFORM DRAPERY AND TRACKS, AND CONCERT SHELL PROJECT, WESTMONT INDUSTRIES, CONTRACTOR, Attachment 5.2-n

Dr. Gooder stated that this change order was a request for a 66-day extension of time. This is related to a special contract separate from the building construction contract. There is no addition or reduction to the contract price.

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the Board to approve of Change Order No. 1, Drama/Music Facility (Platform Rigging, Platform Drapery and Tracks, and Concert Shell), to the contract with Westmont Industries, Contractor, for an extension of contract time to November 6, 1976, with no increase or decrease in contract price, as follows:

| Original Contract Price | $ 187,779 |
| Change Order No. 1      | -0-       |
| New Contract Price      | $ 187,779 |

o. CONSIDERATION OF LOW BID AND AUTHORIZATION TO AWARD A CONTRACT FOR CONSTRUCTION OF LA PLAYA STADIUM LIGHTING

Dr. Sorsabal stated that 7 contractors submitted bids for the La Playa Stadium Lighting Project.

The bids opened on September 21, 1976 were:

- California Electric (Santa Barbara) $ 182,700
- Edwards Electric (Arcadia) $ 234,900
- Imperial Electric (Santa Barbara) $ 239,888
- Maulhardt Electric (Santa Barbara) $ 212,970
- Midway Electric (Goleta) $ 225,600
- Oilfield Electric (Ventura) $ 181,955
- Santa Maria Electric (Santa Maria) $ 229,900

Dr. Sorsabal indicated that in 1972, prior to the advent of the environmental agency, the project had been estimated to cost $63,000. The low bid submitted of $181,955 is higher than the engineer's present estimate of $148,000. Funds are available in the Community Services budget.

According to Mr. Trent and Dr. Sorsabal, the plans had been drawn very precisely, the contractors bidding considered the plans to be clear and very explicit, and change orders were not expected on this project.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve of the acceptance of the low bid of $181,955, and to authorize the staff to award a contract to Oilfield Electric for construction of La Playa Stadium Lighting.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

p. CONSIDERATION OF LOW BID AND AUTHORIZATION TO AWARD A CONTRACT FOR CONSTRUCTION OF PERSHING PARK, PHASE III

Dr. Sorsabal stated that only one bid had been received on this project: Don Greene Contractor, Inc., for $199,490.

Dr. Sorsabal suggested that the specifications of this project be re-considered. Certain legal aspects are being examined and it may result in splitting the project into two contracts. Dr. Sorsabal advised that the bid received be acknowledged and rejected. At the October 14 Board meeting, it is anticipated that a new presentation will be made for Board consideration.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to acknowledge receipt of a bid from Don Greene Contractor, Inc., for the Pershing Park, Phase III, project, and to reject said bid for reconsideration of the entire project.

q. APPROVAL OF THE SUBMITTAL OF THE PRELIMINARY PLAN PACKAGE FOR THE ADMINISTRATION BUILDING RENOVATION AND EQUIPMENT PROJECT AND ADOPTION OF RESOLUTION No. 9 (1976-77), Enclosure #5

Dr. Goode indicated that the purpose of submitting Preliminary Plan Packages now is to have them on record in the Chancellor's office should there be a change in State funding at any time.

Mr. Trent stated that of the three packages being submitted, there are no changes in the second and third ones. Some modifications have been made in the first one, Administration Building, and he showed the plans speaking to the details of the changes.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 9 (1976-77) approving of the submittal of the Preliminary Plan Package for the Administration Building Renovation and Equipment Project (Enclosure #5). Upon poll of the members, the vote was, as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank
      Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: Mrs. Alexander

r. APPROVAL OF THE SUBMITTAL OF THE PRELIMINARY PLAN PACKAGE FOR THE PHYSICAL SCIENCE ADDITION, RENOVATION, AND EQUIPMENT PROJECT AND ADOPTION OF RESOLUTION No. 10 (1976-77), Enclosure #6

Dr. Goode indicated that there were no changes in this project and requested approval for submission.

continued on next page. . . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

r. continued:

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 10 (1976-77) approving of the submittal of the Preliminary Plan Package for the Physical Science Addition, Renovation, and Equipment Project (Enclosure #6). Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank
       Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: Mrs. Alexander

s. APPROVAL OF THE SUBMITTAL OF THE PRELIMINARY PLAN PACKAGE FOR THE CAMPUS CENTER (HRM) ADDITION, RENOVATION, AND EQUIPMENT PROJECT AND ADOPTION OF RESOLUTION No. 11 (1976-77), Enclosure #7

Dr. Cooder indicated that there were no changes in this project and requested approval for submission.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution No. 11 (1976-77) approving of the submittal of the Preliminary Plan Package for the Campus Center (HRM) Addition, Renovation, and Equipment Project (Enclosure #7). Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank
       Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: Mrs. Alexander

ITEM t. CONSIDERATION OF ACCEPTANCE OF PORTIONS OF SITE DEVELOPMENT, PHASE I-A, AS BEING SUBSTANTIALLY COMPLETE

At the request of the Superintendent, this item was withdrawn from the agenda.

u. STATUS REPORT ON LOCAL PUBLIC WORKS CAPITAL DEVELOPMENT AND INVESTMENT PROGRAM (PUBLIC LAW 94369), Attachment 5.2-u

Dr. Sorsabal indicated that the Public Works Capital bill has reached the President's desk for signature. This bill relates to the implementation of the recently-passed Public Funding bill. The President has until October 1 to sign, then Congress adjourns.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

u. continued:

Dr. Sorsabal stated that the college is one of many agencies in this area who plan to submit applications. Six applications are proposed for the college -- all are reasonable projects and are of long duration for employment.

Mr. Trent indicated that at this time there would be no cost to the District to submit the projects listed in the agenda except for the Warehouse Project. Dr. Sorsabal commented that it was urgent to get to the working drawing stage on these projects.

A discussion was held by Board members and specific questions were answered by the staff. It was estimated that $130,000 would be needed to do 50% working drawings on all the projects. There is sufficient funds in the bond fund account to cover that cost.

(Mrs. Powell left the meeting at 5:35 p.m.)

It was suggested by the Superintendent, and generally agreed by the members of the Board, that this item be considered as an information item only, and that the following related items be considered on an individual basis.

v. AUTHORIZATION TO DEVELOP PLANS FOR A DISTRICT WAREHOUSE/MAINTENANCE FACILITY

As a result of the preceding discussion, it had been agreed that a Warehouse facility was essential for the District. It was included in the District's Master Facilities Plan and more recently in the 1977-81 5-Year Construction Plan.

It was moved by Mr. Luria, seconded by Dr. Dobbs, and passed by the Board to authorize the staff to develop plans for a District Warehouse/Maintenance Facility.

w. APPROVAL OF APPOINTMENT OF HALL & VISIONI, A.I.A., AS CONSULTING ARCHITECTS FOR DISTRICT WAREHOUSE/MAINTENANCE FACILITY

The firm of Hall & Visioni were recommended as architects for the Warehouse Facility. The tentative construction budget is estimated at $200,000.

It was moved by Mr. Luria, seconded by Dr. Dobbs, and passed by the Board to approve of the employment of Hall & Visioni, A.I.A., as consulting architects for the District's Warehouse/Maintenance Facility for a fee of 7½% of the construction cost of the project.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

x. AUTHORIZATION TO PROCEED WITH WORKING DRAWINGS FOR THE ADMINISTRATION BUILDING RENOVATIONS AND EQUIPMENT PROJECT

Dr. Gooder indicated that the Warehouse Facility should be started first and application should be made for federal funds also on this project. At this time, it was suggested that consideration be given to proceeding with the plans for the Administration Building Project and staff be authorized to submit it for federal public funds.

Dr. Sorsabal stated that the Administration Building Project has been postponed for three years as the State has never looked favorably upon this project. Costs have increased almost 36% in this period of time.

A discussion was held by Board members. It was noted that this project ranks high in priority in the 10-Year Plan.

Mr. Trent commented that Mr. John Henderson is the architect on this project and the plans are in an advanced stage of completion. If approved by the Board, there is sufficient time to channel the plans through the Coastal Commission, the Office of State Architecture, and to advertise and go to bid in order to apply for federal funds.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to authorize the staff to proceed with working drawings for the Administration Building Renovations and Equipment Project, and to approve of the submission of an application to the federal government for federal funds, subject to the Public Funding bill having been signed by President Ford.

y. AUTHORIZATION TO PROCEED WITH WORKING DRAWINGS FOR PHYSICAL SCIENCE ADDITION, RENOVATION, AND EQUIPMENT PROJECT

As a result of the discussion in the preceding agenda item, it was moved by Mr. Luria, seconded by Dr. Dobbs, and passed by the Board to authorize the staff to proceed with working drawings for the Physical Science Addition, Renovation, and Equipment Project, and to approve of the submission of an application to the federal government for federal funds, subject to the Public Funding bill having been signed by President Ford.

Dr. Gooder thanked the Board members for their votes on these difficult decisions.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

z. APPROVAL OF APPROPRIATION TRANSFER #77-001, Attachment 5.2-z  

Dr. Gooder indicated that this transfer was an internal accounting action to place funds in the equipment account for the Anatomy Cost Center under provisions of a Title VI-A grant.

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the Board to approve of Appropriation Transfer #77-001 in the amount of $18,222 as delineated in Attachment 5.2-z.

aa. ADOPTION OF RESOLUTION No. 12 (1976-77) TO ADD $17,065 TO THE GENERAL FUND AND TO DISTRIBUTE THESE FUNDS TO THE ADULT BASIC EDUCATION COST CENTER, Attachment 5.2-aa  

Dr. Gooder stated that a new accounting procedure requires a resolution to increase the District's income budget and then to place grant funds in the proper cost centers. This item relates to the $17,065 grant from the State Department of Education approved at the last Board meeting.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the Board to adopt Resolution No. 12 (1976-77) authorizing the addition of a $17,065 Adult Basic Education grant to the 1976-77 Income Budget and appropriate expenditure classifications as delineated in Attachment 5.2-aa.

Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank  
Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Alexander, Mrs. Powell (not present for this action)

ab. ADOPTION OF RESOLUTION No. 13 (1976-77) TO ADD $20,000 TO THE GENERAL FUND AND TO DISTRIBUTE THESE FUNDS TO THE MUSIC AND LIFE SCIENCE COST CENTERS, Attachment 5.2-ab  

Dr. Gooder indicated that this item contained a resolution, also due to the new accounting procedure, to place a $20,000 grant under Title VI-A into the Music and Life Science Cost Centers.

continued on next page. . . . . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

ab. continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution No. 13 (1976-77) authorizing the addition of a $20,000 Title VI-A grant to the 1976-77 Income Budget and appropriate expenditure classifications as delineated in Attachment 5.2-ab. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank
      Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Alexander, Mrs. Powell (not present for this action)

ac. APPROVAL OF APPROPRIATION TRANSFERS #77-002 and #77-003 AND ADOPTION OF RESOLUTION No. 14 (1976-77), Attachment 5.2-ac

Dr. Gooder indicated that this item provided for 1) transfer of funds to correct the grant monies under Title VI-A to be used by the Music Cost Center to buy equipment, and 2) to transfer funds for payment of part-time assistant P.E. coaches, as previously approved during this meeting.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution No. 14 (1976-77) approving of Appropriation Transfers No. 77-002 and 77-003 as delineated in Attachment 5.2-ac. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank
      Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Alexander, Mrs. Powell (not present for this action)

6. GENERAL INFORMATION

6.1 APPROVAL OF ADDITION TO COLLEGE POLICY RELATED TO DISTRIBUTION OF LITERATURE, Attachment 6.1

Dr. Gooder stated that recent efforts by groups to distribute literature at or near Adult Education classes indicated that an amendment to District policy is desirable.

continued on next page. . . . .
6. GENERAL INFORMATION - continued:

6.1 continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the addition to Policy 3232: Outside Groups and Individuals as contained in Attachment 6.1.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period September 24 through October 14, 1976.

ADDED ITEM: Mrs. Gutshall indicated that the Educational Policies Committee of the Board should meet. Mr. Frank, chairman, agreed to contact the members to set a meeting date.

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mr. Luria, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:10 pm.

The next regular meeting of the Board of Trustees will be held on Thursday, October 14, 1976 at 4:00 pm in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. COODER
Superintendent-President and Secretary-
Clerk to the Board of Trustees

Approved by the Board of Trustees on October 14, 1976.