MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 2, 1976

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, September 2, 1976 at 4:00 pm in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
- Mrs. Ann Gutshall, President
- Dr. Joe W. Dobbs, Vice-President
- Mr. Sidney R. Frank
- Mrs. Joyce H. Powell

Members absent:
- Mrs. Kathryn O. Alexander
- Mr. Benjamin P. J. Wells

Guest present:
- Mr. Eli Luria (provisional appointment to existing vacancy)

Others present for all or a portion of the meeting:
- Dr. Glenn G. Goeder, Superintendent-President, and Secretary-Clerk to the Board of Trustees
- Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services, and Assistant Secretary/Clerk to the Board of Trustees
- Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
- Mr. M. L. Huglin, Administrative Dean, Instruction
- Dr. Alfred Silvera, Administrative Dean, Student Services and Activities
- Dr. Elwood Schapansky, President, Academic Senate
- Mr. Jim M. Williams, College Information Officer
- Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
- Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
- Ms. Jaymi Bougeaux, appointee, Fin.Aids Clk., Financial Aids
- Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
- Mrs. Irene Butler, Administrative Secretary, Business Services
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

- Mr. John R. Diaz, appointee, Spec. Program Asst., EOPS Student Services
- Dr. B. Pope Freeman, Asst. Professor, Continuing Education
- Mr. Charles Garey, Instructor, Theater Arts
- Mr. Frank W. Haywood, appointee, Lab. Tchg. Asst., H.R.M. Dept.
- Mrs. Jacqueline T. Huth, appointee, Instructor (L.V.N.), Health Occupations Dept.
- Mr. Burton P. Miller, Administrative Assistant to Supt./President
- Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
- Ms. Lois Phillips, appointee, Director, Women's Programs
- Mr. Gilbert Robledo, EOPS Director
- Mrs. Lynda Rodrigues, Assistant Dean, Student Activities
- Mr. Thomas L. Smith, Assistant Professor, H.R.M. Dept.
- Mr. Donald Trent, Director, Facilities Development
- Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session
- Mr. Gordon Whyte, appointee, Data Liaison Tech., Instruction
- Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
- Mr. Bruce Glenn, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall indicated that there would not be an executive session.

1.5 MINUTES OF SPECIAL MEETING OF AUGUST 5, 1976
MINUTES OF REGULAR MEETING OF AUGUST 12, 1976

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the special meeting of August 5, 1976, and the minutes of the regular meeting of August 12, 1976, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

ADDED ITEM:

Dr. Gooder on behalf of all the staff extended a cordial welcome to Mr. Eli Luria, who is the provisional appointee to the vacancy on the Board. Today Mr. Luria is a guest as the law does not permit him to vote until the required time has elapsed.

Dr. Gooder reminisced on the "Ten Years of Progress" activities of last year that had honored the "then" ten members of the Board who had governed this district so well during the district's first ten years. The district is now equally fortunate to have Mr. Luria as the eleventh member of the Board.

a. CALIFORNIA SCHOOL BOARDS ASSOCIATION DELEGATE ASSEMBLY BALLOT, Attachment 1.7-a and Enclosure #1

Dr. Gooder stated that Attachment 1.7-a contained the voting instructions and a copy of the ballot for the CSBA Delegate Assembly elections, and that Enclosure #1 contained the biographical materials of the candidates. He noted that biographical materials had not been received for two of the incumbents listed on the ballot: Alvin Rhodes and Frederick Wyatt.

Dr. Gooder indicated that an additional candidate has been added, Billie Lee Smith of the Mendocino District. (Copies of the ballot with the added name were passed out to the Board. The enclosure also included the biographical materials on this added person.) The official ballot must be postmarked on or by September 30, 1976 to be valid.

Board members held a short discussion and agreed to study the biographical materials and be prepared to cast their individual votes at the next Board meeting.

b. REPORT ON ENROLLMENT FOR FALL, 1976

Mr. Lisle Bresslin reported that enrollment figures show 6,500 registered for day credit classes and 2,600 for evening credit classes - totalling 9,100 credit students. This is a 3% decrease compared to Fall of 1975 for day students and a 4% decrease for evening credit students. The lower enrollment is attributed to the loss of veterans due to the expiration of GI bill benefits. Only 1,200 veterans are enrolled this Fall as compared to 2,700 last year. This Fall's enrollment is a 3½% increase over Spring of 1976. Mr. Bresslin added that enrollments are still being taken.

Mr. Bresslin also reported that registration ran smoothly this year and evening students were well satisfied with the system.

Dr. Gooder added that the college's growth has exceeded expectations by 10% annually and it is anticipated that the college would maintain its growth.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED ITEM: Dr. Gooder stated that a memo had been received from the Chancellor's office regarding public hearings to be held on the less restrictive code.

ADDED ITEM: Dr. Gooder indicated receipt of a card from Dr. Bortolazzo who is 'getting along famously' since his surgery and hopes to be back on the tennis courts soon.

ADDED ITEM: Dr. Gooder stated that he had received a telephone call, prior to the Board meeting today, from Mr. Chester Knutila of the Santa Barbara Taxpayers Association. Mr. Knutila was pleased with the tax rate established by the District and wished to have his appreciation expressed to the Board members.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certificated Personnel items as described in the attachments.

(1) APPROVAL OF CHANGE FOR PREVIOUSLY-APPROVED HOURLY INSTRUCTOR (DAY), AND ADDITIONAL HOURLY INSTRUCTORS (DAY), Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SUBSTITUTES, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONSULTANTS (LECTURERS), AND CHANGE FOR PREVIOUSLY-APPROVED CONSULTANT, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF APPOINTMENT OF P.E. COACHING ASSIGNMENTS, FALL SEMESTER 1976, Attachment 2.1-a(3)

(4) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: CRAIG BROOKS (FOOTBALL), DAN CRAVOITTO (FOOTBALL), FALL SEMESTER 1976, Attachment 2.1-a(4)

(5) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: JUDY JENKINS, MARVIN MESSEX, BARBARA NIKODEMSKI AND WALLACE REED, CONTINUING EDUCATION DIVISION, 1976-77 SCHOOL YEAR, Attachment 2.1-a(5)

(6) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(6)
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

Mr. Oroz stated that Item 2.1-a(1) listed the new director of Women's Programs who was present in the audience.

Mrs. Lynda Rodrigues introduced Lois Phillips to the Board and stated that among the many applications received, Ms. Phillips' had stood very high.

Mrs. Gutshall welcomed her to the staff.

b. NON-ROUTINE

(1) APPROVAL OF HOURLY INSTRUCTORS (DAY), FALL SEMESTER 1976, Enclosure #2

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve hourly instructors (Day) for the Fall semester of 1976, as listed in Enclosure #2.

(2) APPROVAL OF HOURLY INSTRUCTORS, EVENING COLLEGE, FALL SEMESTER 1976, Enclosure #3

Upon recommendation of the Director, Personnel Services, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the hourly instructors (Evening) for the Fall semester of 1976, as listed in Enclosure #3.

(3) APPROVAL OF CHANGES IN SABBATICAL LEAVES, Attachment 2.1-b(3)

Mr. Oroz stated that Ms. Geraldine Barroca had to cancel plans for a sabbatical leave as her replacement will not be available. Also, Mr. Mervin Lane had been approved for a sabbatical leave for the 1976-77 school year, but his request was approved by college reviewing groups as Spring of 1977 and Fall of 1977.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of cancellation of Ms. Barroca's leave for the Fall of 1976 and rescheduling it for Fall of 1977, subject to financing; and changing Mr. Lane's leave from the 1976-77 year to Spring of 1977 and Fall of 1977, subject to financing.

(4) APPROVAL OF APPOINTMENT: JACQUELINE T. HUTH, INSTRUCTOR, L.V.N. (REPLACING ELIZABETH JENNINGS), EFFECTIVE SEPTEMBER 1, 1976, Attachment 2.1-b(4)

Mr. Oroz recommended the appointment of Jacqueline Huth as an instructor in the L.V.N. Program, replacing the late Elizabeth Jennings.

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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) continued:

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Ms. Jacqueline T. Huth, Instructor, L.V.N. (replacing Elizabeth Jennings), effective September 1, 1976.

Ms. Huth was introduced to the Board. Mr. Huglin noted that she had been a student of Miss Conklin's and has an excellent background of experience.

Mrs. Gutshall welcomed her to the staff.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Mr. Oroz recommended approval of the routine Classified Personnel items with the following changes:

Item 2.2-a(1): add the name of Brian Geddis, A-V Tech $4.20/hr, effective 9/16/76.

Item 2.2-a(6): change the date of resignation from 9/22/76 to 9/30/76.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Classified Personnel items with the above-listed changes:

(1) APPROVAL OF HOURLY, AND HOURLY FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY (ON-AND OFF-CAMPUS), VEA AND GENERAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE: WILLIAM H. HARZ, SUPV. LAB.TECH., EARTH SCIENCE, EFFECTIVE 8/16/76, APPROXIMATELY ONE MONTH, Attachment 2.2-a(3)

(4) APPROVAL OF CHANGE OF SHIFT: JOHN B. KENNEDY, CUSTODIAN, FACIL. & OPER., FROM DAY SHIFT TO GRAVEYARD SHIFT, EFFECTIVE 9/7/76, Attachment 2.2-a(4)

(5) APPROVAL OF P.E. ASSISTANTS, FOOTBALL AND BASKETBALL PROGRAMS, EFFECTIVE FALL SEMESTER 1976, Attachment 2.2-a(5)

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(6) ACCEPTANCE OF RESIGNATION: BRUCE M. GLENN, A-V TECH., MEDIA SERVICES, EFFECTIVE 9/30/76, Attachment 2.2-a(6)

(7) ACCEPTANCE OF RESIGNATION: CATHERINE B. DOUGHER, SR.TYP.CLK., CAREER DEVELOPMENT, EFFECTIVE 9/24/76, Attachment 2.2-a(7)

(8) ACCEPTANCE OF RESIGNATION: GRACE D. SCHRAGRT, SR.TYP.CLK., FINANCIAL AIDS, EFFECTIVE 9/24/76, Attachment 2.2-a(8)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Mr. Oroz stated that of the nine employees recommended for yearly salary increments, five will attain permanency with the district.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the yearly salary increments as delineated in Attachment 2.2-b(1).

(2) APPROVAL OF INCREASE IN HOURS: LAURENCE S. TROXELL, LAB. TECH., CHEMISTRY, FROM 1/2 TO FULL-TIME, EFFECTIVE 9/1/76, Attachment 2.2-b(2)

Mr. Oroz recommended an increase in hours for Laurence Troxell, a laboratory technician in the Chemistry Department, from half-time to full-time. This will fulfill Item 34 on the RARB Prioritization List approved by the Board on 8/5/76.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of an increase in hours for Laurence S. Troxell, Lab. Tech., Chemistry, from half-time to full-time, effective September 1, 1976.

(3) ABOLISHMENT OF POSITION, AND APPROVAL OF INCREASE IN HOURS: BARBARA D. HOLGUIN, ATH.EQUIP.ATT'D., P.E.DEPT., FROM 1/2 TIME TO FULL-TIME, EFFECTIVE 9/1/76, Attachment 2.2-b(3)

Mr. Oroz stated that Mrs. Barbara Williams had resigned her position as an Athletic Equipment Attendant on June 30, 1976. He recommended that that half-time, 10-month position be abolished at this time. Further, he recommended an increase in hours for Barbara Holguin, in a similar half-time position in the P. E. Department, to be increased from half-time to full-time.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) continued:

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the abolishment of a half-time, 10-month position (formerly held by Barbara Williams), and of the increase in hours for Barbara Holguin, Athletic Equipment Attendant, P. E. Dept., from half-time to full-time, 10-months, effective 9/1/76.

(4) APPROVAL OF APPOINTMENT: JAYMI R. BOUGEAUX, FIN.AIDS CLK., FINANCIAL AIDS (REPLACING SARAH PAQUETTE), EFFECTIVE 9/3/76, Attachment 2.2-b(4)

Mr. Oroz recommended the appointment of Jaymi Bougeaux as a Financial Aids Clerk. She has worked in the Personnel office for several months.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Jaymi R. Bougeaux, Financial Aids Clerk, Financial Aids office (replacing Sarah Paquette), effective 9/3/76.

Mr. Oroz introduced her to the Board. Mrs. Gutshall welcomed her to the staff.

(5) APPROVAL OF APPOINTMENT (PROMOTION): JOHN R. DIAZ, SPEC. PROG.ASST., EOPS STUDENT SERVICES (NEW POSITION), EFFECTIVE 9/3/76, Attachment 2.2-b(5)

Mr. Oroz recommended the promotion of John Diaz from a Tutor II position to Special Program Assistant for EOPS. This is a new position and is Item No. 30 on the RARB Prioritization List approved by the Board on 8/5/76.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment (promotion) of John R. Diaz, as Special Program Assistant, EOPS Student Services (new position), effective 9/3/76.

Mr. Diaz was introduced to the Board. Mrs. Gutshall welcomed him to the staff.

(6) APPROVAL OF APPOINTMENT: JOHN D. EBELING, LAB.TCHG.ASST., H.R.M. DEPT. (REPLACING JON HARRIS), EFFECTIVE 9/3/76, Attachment 2.2-b(6)

Mr. Oroz recommended the appointment of John Ebeling as a laboratory teaching assistant in the HRM Department.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(6) continued:

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of John Ebeling, Lab. Teaching Asst., HRM Dept. (replacing Jon Harris), effective 9/3/76.

Mr. Oroz introduced Mr. Ebeling to the Board. Mrs. Gutshall welcomed him to the staff.

ITEM WITHDRAWN:

(7) RECOMMENDED APPROVAL OF APPOINTMENT: ROBERT J. GUERRERO, ASST.DIR., CLASS.PERSONNEL (REPLACING GLORIA CASTLEBERG), EFFECTIVE 9/13/76, Attachment 2.2-b(7)

At Mr. Oroz's request, this item was withdrawn.

(8) APPROVAL OF APPOINTMENT: FRANK W. HAYWOOD, LAB.TCHG.ASST., H.R.M. DEPT. (NEW POSITION - FUNDED THROUGH CAFETERIA BUDGET), EFFECTIVE 9/3/76, Attachment 2.2-b(8)

Mr. Oroz recommended the appointment of Frank Haywood as a laboratory teaching assistant in the HRM Program. This is a new position that will be funded through the cafeteria budget.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Frank W. Haywood, Lab. Teaching Asst., HRM Dept. 3/4) (New position), effective 9/3/76.

Mr. Oroz introduced Mr. Haywood to the Board. Mrs. Gutshall welcomed him to the staff.

(9) APPROVAL OF APPOINTMENT: PEGGY J. WHITNEY, SR.SEC., CONT. ED. DIV. (ALHECAMA THEATRE) (REPLACING MARCELA WOOLFOLK), EFFECTIVE 9/13/76, Attachment 2.2-b(9)

Mr. Oroz recommended the appointment of Peggy Whitney as Sr. Secretary for the Alhecama Theater.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Peggy J. Whitney, Sr.Secetary, Continuing Education Division (Alhecama Theatre), (replacing Marcela Woolfolk), effective 9/13/76.

Ms. Whitney was not able to be present.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(10) APPROVAL OF APPOINTMENT: GORDON WHYTE, DATA LIAISON TECH.,
INSTRUCTION (REPLACING KATHLEEN TAIT), EFFECTIVE 9/7/76,
Attachment 2.2-b(10)

Mr. Oroz recommended the appointment of Gordon Whyte
as a Data Liaison Technician in the Instruction office.
His starting date has changed and will be September 8.

It was moved by Dr. Dobbs, seconded by Mrs. Powell,
and passed by the Board to approve of the appointment of
Gordon Whyte, Data Liaison Tech., Instruction (replacing
Kathleen Tait), effective 9/8/76.

Mr. Oroz introduced Mr. Whyte to the Board. Mrs.
Gutshall welcomed him to the staff.

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

No report

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF ADDITIONAL CLASSES, CONTINUING EDUCATION DIVISION, FALL
TERM 1976

Dr. Goeder stated that there are three classes, Vocational/Educational Program, Private Pilot Ground Training (Aero I), and Art On Film, proposed to be added to the Fall term for the Continuing Education Division. These are described in the agenda item. The Vocational/Educational Program at the County Jail is in doubt as a new law may prohibit collecting ADA for this course. This will be thoroughly checked out by the staff.

In addition, Dr. Goeder requested that one more class be added to the list:

REMEDIAL MATHEMATICS WORKSHOP - a one-day session,
Saturday, Sept. 18, 9:00 - 11:00 and 1:00 - 3:00pm,
with Dr. Norman Ladd (consultant fee $250).

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4. CURRICULUM AND INSTRUCTION

4.1 continued:

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following additional classes for the Fall 1976 term for the Continuing Education Division: Vocational/Educational Program at County Jail (subject to staff investigation regarding collection of ADA), Private Pilot Ground Training (Aero I), Art On Film, and Remedial Mathematics Workshop.

4.2 APPROVAL OF CHANGE IN PREVIOUSLY-APPROVED CLASS, CONTINUING EDUCATION DIVISION

Dr. Gooder stated that the Board had approved of a 4-class course entitled "Great Modern Plays on Film". It is proposed now to extend this course into a full course for the Fall term. Scheduled films listed in the agenda will be shown on alternating Thursdays.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of changing a 4-class course, "Great Modern Plays on Film", to a full course for the Fall 1976 term, Continuing Education Division.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. INSPECTORS' REPORTS FOR PERIOD ENDING AUGUST 15, 1976, Attachment 5.2-a

Dr. Gooder indicated that this was an information item showing the progress of current construction projects as described in Attachment 5.2-a.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. ACCEPTANCE OF CHILD CARE CENTER FUNDING FOR 1976-77, Attachment 5.2-b

Dr. Gooder stated that Attachment 5.2-b contained the District's authorization to conduct the Child Care Program with State funds. The rate of support is increased from $1.14/child to $1.21/child. Funds have been budgeted to provide the program even with the reduction in State reimbursement.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to accept the State authorization of $85,229 in funding for the Child Care Program for 1976-77.

c. ACCEPTANCE OF AN ALLOCATION IN THE AMOUNT OF $5,557 FOR NURSING STUDENT LOANS AND SCHOLARSHIPS, Attachment 5.2-c

Dr. Gooder stated that notification had been received of a $5,557 award to be used for Nursing Program students. The District-matching funds of $381 (1/9 of the loan amount) has been included in the budget.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to accept the $5,557 allocation from the Department of Health, Education and Welfare for Nursing Loan and Scholarship funds for the 1976-77 year.

d. NOTIFICATION OF ENTITLEMENT FOR FUNDING UNDER PART B, VOCATIONAL EDUCATION, Attachment 5.2-d

Dr. Gooder stated that notification of approval had been received of the District's application for financial assistance under Part B, Vocational Education Amendments of 1968. The entitlement totals $131,296 and is subject to the availability of federal funds.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to acknowledge notification of an entitlement of $131,296 under Part B, Vocational Education Amendments of 1968, subject to the availability of federal funds.

e. APPROVAL OF DISPOSAL OF SURPLUS PROPERTY, Attachment 5.2-e

Dr. Gooder indicated that all of the items listed in Attachment 5.2-e are no longer of use to the District. These items can be disposed of at an auction to be held by Santa Barbara County on September 11.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to authorize the staff to dispose of the items listed in Attachment 5.2-e at the Santa Barbara County auction.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. RATIFICATION OF THE SUBMISSION OF A PROPOSAL (CETA) FOR CONTINUED SUPPORT FOR THE COMMUNITY HEALTH TECHNICIAN PROGRAM, Enclosure #4

Dr. Gooder stated that Enclosure #4 contained a proposal requesting continued support of the Community Health Technician Program. The proposal had been mailed to meet an August 13 deadline. Of the $90,952 requested, over two-thirds will go directly to students in the form of allowances.

In responses to questions from the Board, staff members stated that last year's program was mildly successful with a good percentage of graduates employed in the community. The program has now been changed to a one-year program which will help to increase the employability of graduates. Evaluation of the program will also be carried on in a continuing basis.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to ratify the submission of a CETA proposal for continued support for the Community Health Technician Program, as described in Enclosure #4.

g. RATIFICATION OF SUBMISSION OF APPLICATION FOR CETA (COMPREHENSIVE EMPLOYMENT TRAINING ACT) FUNDING, Attachment 5.2-g

Dr. Gooder indicated that Attachment 5.2-g contained budget summaries for three CETA applications: 1) General Electronics Technician, 2) General Machine/Metals Technician, and 3) Clerical Cluster (Office Skills). The applications had been submitted to meet a deadline date of August 13, 1976.

Mr. Abelin Bajlson stated that he had attended a meeting the previous day on these applications at the County office. The value of the projects had not been questioned, but there is a scarcity of funds. He emphasized the fact that he did not wish these applications to create competition with the Community Health Technician Program of the preceding agenda item.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to ratify the submission of the three applications listed above for CETA funding.

h. APPROVAL OF CONTINUING LICENSE WITH THE NAVAL RESERVE CENTER FOR ADULT EDUCATION CLASS, PHYSICAL EDUCATION FOR WOMEN, Attachment 5.2-h

Dr. Gooder indicated that the Continuing Education Division has conducted a Physical Fitness class for women at the Naval Reserve Center facilities. Since this is federal property, a license had been issued in past years.

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5. BUSINESS SERVICES - continued:  

5.2 NON-ROUTINE - continued:  

h. continued:  

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve the renewal of a license with the Naval Reserve Center for the use of facilities during the 1976-77 school year.  

i. APPROVAL OF BLANKET TRAVEL INSURANCE FOR OFFICERS AND EMPLOYEES OF THE DISTRICT  

Dr. Sorsabal stated that annually insurance is provided for officers and employees of the District who travel on college business. This coverage has been limited to air travel to date. With the recent tragic accident involving five county employees, a review was made of the travel activities of the staff. This review indicated that a great amount of travel is by automobile. Inquiry into other coverages resulted in a blanket travel policy that can be purchased to cover officers and employees using air, surface, and ship transportation for an annual fee of approximately $1,033. Last year's coverage for air travel only amounted to approximately $200. The new coverage being proposed would provide for permanent and temporary disability, and names the family (not the District) as the beneficiary.  

Board members were generally agreed that this was a good direction to pursue for coverage. Dr. Sorsabal stated that he would look for competitive fees in the future. In order to get this program initiated immediately, there was a lack of time to secure additional figures of cost.  

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the purchase of a blanket travel insurance policy from the Insurance Company of North America at an estimated annual cost of $1,033.  

j. APPROVAL OF COMPUTERIZED PARKING CITATION MONITORING, Attachment 5.2-j  

Dr. Sorsabal stated that the District is allowed to issue parking citations in compliance with municipal ordinances and the California Vehicle Code. He referred to the letter from the Santa Barbara-Colleta Municipal Court in the attachment which detailed the facts of processing payments and monitoring the system. The County and the District share the ballot receipts on a 50/50 basis. It is now possible to increase the processing procedure through the use of the City's computer at an annual cost of approximately $675.  

Dr. Sorsabal also added that all entities are now required by the State to file their citations with the Department of Motor Vehicles (DMV), and in January of 1978 no ownership of cars may be changed until all parking tickets against that vehicle have been paid.  

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. continued:

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of implementing a computerized parking citation monitoring system with the Santa Barbara-Goleta Municipal Court at an annual cost of $675.

k. ADOPTION OF RESOLUTION No. 5 (1976-77) DECLARING THE INTENT TO CONVEY A STREET EASEMENT FOR DISTRICT PROPERTIES, Attachment 5.2-k

Dr. Gooder indicated that this item and the following item deal with the necessity of conveying additional District property to the City of Santa Barbara. This first resolution allows for the construction of sidewalks in connection with the Children's Center project on Weldon Road.

(In error, the first pages of Attachment 5.2-K and 5.2-L were reversed. Therefore, by assembling the attachments in the correct order, this agenda item would now be referred to as Resolution #6, and the following agenda item would be referred to as Resolution #5.)

Dr. Gooder stated that Resolution No. 6 declares the intent of the Board of Trustees to convey a street easement for the construction of sidewalks by the City, and sets a public hearing at the next regular Board meeting for that purpose.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 6 (1976-77) declaring the intent of the Board of Trustees to convey to the City of Santa Barbara an easement for street purposes and to set a Public Hearing for that purpose at the next regular Board meeting of September 23, 1976. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank

Mrs. Powell

Noes: None

Absent: Mrs. Alexander, Mr. Wells

1. ADOPTION OF RESOLUTION No. 6 (1976-77) DECLARING THE INTENT TO CONVEY A WATER METER EASEMENT FOR DISTRICT PROPERTIES, Attachment 5.2-L

Dr. Gooder stated that this second resolution, now referred to as Resolution No. 5, allows access to the water meter located on District property at the Cliff Drive entry to the West campus, and sets a public hearing for that purpose.

A motion was made by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 5 (1976-77) declaring the intent of the Board of Trustees to convey to the

continued on next page.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. continued:

City of Santa Barbara an easement for water meter purposes and to set a Public Hearing for that purpose at the next regular Board meeting of September 23, 1976. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank
Mrs. Powell

Noes: None

Absent: Mrs. Alexander, Mr. Wells

ITEM m. CONSIDERATION OF CHANGE ORDER No. 14, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-m

Withdrawn: At the request of Dr. Gooder, this item was withdrawn from the agenda.

Dr. Sorsabal stated that a discussion was held with the architects but no final costing of this change order was accomplished. He explained that the routing of the change order was: architect → contractor → O.A.C. for preliminary approval → District for action → architect → OAC for final approval. When the former Change Order #10 reached O.A.C. for the final approval, new OSHA requirements for safety changed the method of anchoring and tying in to the roof. These new requirements were stipulated in Change Order #14. There is still some uncertainty as to who is responsible for the costs involved.

Further investigation will be made and the results presented at the next Board meeting together with construction details as requested by the Board on the tying-in portion.

Therefore, the status of the contract remains as follows, and with no change in completion date of November 6, 1976:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$3,087,000.00</td>
</tr>
<tr>
<td>Change Orders No. 1-13</td>
<td>+ 93,126.50</td>
</tr>
<tr>
<td>Total</td>
<td>$3,180,126.50</td>
</tr>
</tbody>
</table>

n. CONSIDERATION OF CHANGE ORDER No. 15, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-n

Dr. Gooder indicated that this proposed change is related to the power distribution system in the Scene Shop.

Dr. Sorsabal reported that this matter was also discussed with the architects at the recent meeting. Over the course of the four years in which this building was planned, there have

continued on next page...
Minutes - SPECIAL MEETING
Board of Trustees - SBCCD
September 2, 1976

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. continued:

been changes in faculty members and new requests have been received from faculty that apply to this change order. Some of the problem, also, relates to the time period between ordering and receiving equipment, and an inadequate power system for existing equipment being moved in. Dr. Sorsabal estimated that the costs would approximate $1,500 to $2,000.

Mr. Trent stated that he had had a call from the architect's office and the cost of the change order has been set at $1,572. Thereupon, Dr. Gooder recommended approval of the power changes at a cost of $1,572 in order for the work to continue on the project.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of Change Order #15 to the contract with Don Greene Contractor, Inc., contractor, for the Drama/Music Facilities Project, at an increase of $1,572 with no change in completion date of November 6, 1976, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$3,087,000.00</td>
</tr>
<tr>
<td>Change Orders No. 1-13</td>
<td>+ $93,126.50</td>
</tr>
<tr>
<td>Change Order No. 14</td>
<td>no action</td>
</tr>
<tr>
<td>Change Order No. 15</td>
<td>+ $1,572.00</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$3,181,698.50</td>
</tr>
</tbody>
</table>

o. AUTHORIZATION TO BID AND AWARD CONTRACTS FOR MOVEABLE EQUIPMENT FOR THE DRAMA/MUSIC FACILITIES

Dr. Gooder indicated that an additional $2,013 is needed to supplement State and local funds allocated to make a total of $251,632 for the moveable equipment. State funds were anticipated to be released on August 30. Dr. Gooder, also, recommended that the staff be authorized to go to bid.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to authorize the staff to go to bid and to award contracts for moveable equipment for the Drama/Music Facilities project for a total cost not to exceed $251,632.

p. ACCEPTANCE OF GRANT FOR ADULT BASIC EDUCATION, Attachment 5.2-p

Dr. Gooder indicated that notification had been received of a $17,065 award for an Adult Basic Education Program for 1976-77.

Mr. Bailon commented that this program is an ESL program designed to teach conversational and survival English to Spanish-speaking adults.

continued on next page. . . . . .
Minutes - SPECIAL MEETING
Board of Trustees - SBCCD
September 2, 1976

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

p. continued:

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to accept the $17,065 award from the State Department of Education for an Adult Basic Education Program for 1976-77.

q. CONSIDERATION OF APPLICATION FOR TITLE I, FEDERAL FUNDS

Dr. Sorsabal stated that there is a possibility that some Federal funds may be available through a new public law passed by Congress. The law requires that when an application for these funds has been made, final determination for approval must be made within a 60-day period. Then the District must be prepared to begin work 90 days after approval of any project. Applications will be considered on a point system, including such items as the severity and duration of unemployment in the immediate area.

Possible projects that could be applied for are the Administration Bldg., Renovation & Equipment, Physical Science Addition, Renovation & Equipment, and Campus Center (HRM) Addition, Renovation & Equipment. It seemed that now would be an appropriate time to move ahead with working drawings on these projects. Mr. Trent estimated that it would take about $225,000 to obtain these working drawings, and also for the proposed Warehouse project.

A discussion was held among Board members and the staff as to the value of this funding program and whether a real interest should be taken in this direction. Dr. Gooder noted that should District funds be used to procure working drawings, there will be no support from the State. The State will help with 60% support funds only if the District does not use its own funds initially. After the Marine Technology Building project which has State approval for funds, there will not be building funds from the State until the 1978-79 year.

These new Federal funds will be distributed across the country, and the Chancellor's office will have no voice as to which District, if any, will be awarded Federal funds.

Mr. Luria commented that there is still the question of the passing of the bill for implementation of the law. If this too is vetoed by the President, will the Congress again override his veto. Also, Mr. Luria questioned if it would be possible to order the working drawings to be partially done and stopped at certain stages.

Mr. Trent agreed that there could be a check point at perhaps 50% completion of the drawings. Dr. Sorsabal added that an amendment could be added to the architect's contract. continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

q. continued:

In conclusion, Mrs. Gutshall stated that there are many questions to be answered and inquired if additional information could be presented at the next Board meeting. No action was required or taken at this time.

Dr. Gooder responded that the staff will prepare and present information to as many of those questions as possible.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period September 3 to September 23, 1976, inclusive.

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mrs. Powell, the Board of Trustees of the Santa Barbara Community College District adjourned their special meeting at 5:56 p.m.

The next meeting of the Board of Trustees will be held on Thursday, September 23, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees on September 23, 1976.