MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 22, 1976

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, July 22, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Member absent:

Mr. James R. Garvin - deceased

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services, and Acting Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. John Dell, Reporter, News Press
Dr. Peter O. Haslund, Vice-President, Academic Senate
Mr. Jim M. Williams, Director, College Information
Mr. Mahlon E. Balderston, Associate Professor, Fine Arts
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
Mrs. Irene Butler, Administrative Secretary, Business Services
Ms. Gloria Castleberg, Asst.Personnel Director, Classified Personnel
Mr. David Chavez, Custodial appointee, Facilities & Operations
Mr. Charles Garey, Instructor, Theater Arts
Minutes – Regular Meeting
Board of Trustees - SBCCD
July 22, 1976

1. GENERAL FUNCTIONS – continued:

1.2 ROLL CALL – continued:

Others present for all or a portion of the meeting – continued:

Ms. Sheila M. Janecki, representative United Nations Association
Mr. Burton P. Miller, Administrative Assistant to Superintendent/ President
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
Dr. Manuel G. Rivera, Teacher/Coordinator, Articulation and In-Service Training
Mrs. Lynda Rodrigues, Assistant Dean, Student Activities
Ms. Rita M. Seles, appointee, Int.Typ.Clk., Bookstore
Mrs. Dee K. Sorsabal, Administrative Secretary, Business Services
Mr. Irvin Stoudt, visitor
Mr. Donald Trent, Director, Facilities Development

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
Mr. Bruce Glenn, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome to those present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall indicated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF JULY 8, 1976

Upon motion of Dr. Dobbs, seconded by Mrs. Alexander, the minutes of the regular meeting of July 8, 1976 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. ADOPTION OF RESOLUTION No. 2 (1976-77) IN MEMORY OF MR. JAMES R. GARVIN, Enclosure #1

Mrs. Gutshall spoke briefly on the sudden and unexpected death of Board member James R. Garvin. This was a difficult time for all in suffering the loss of a wonderful friend and colleague. On many occasions, he guided the Board back to the point of an issue and always displayed a sense of fairness to all.

Mr. Garvin will be missed not only by the family and the members of the Board, but by the whole college and the community.

continued on next page. . . . .
Minutes - Regular Meeting
Board of Trustees - SBCCD
July 22, 1976

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

Mrs. Gutshall noted that Mr. Garvin had, also, suffered many personal losses in his own life but took them all in stride. She felt if he were present, he would advise her as Board President to carry on as 'that's life'.

Mrs. Gutshall stated that a resolution had been prepared by Dr. Gooder at the request of the Board, and she asked that Dr. Gooder read it after which a short period of silence would be maintained as the resolution is passed for signatures.

Upon motion of Mr. Wells, seconded by Dr. Dobbs, Resolution #2 (1976-77), in memory of James R. Garvin, was adopted by the Board of Trustees. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
  Mr. Frank, Mrs. Powell, Mr. Wells

Noes: None

Absent: ----

ADDED ITEM: b. Dr. Gooder announced that the staff would hold a memorial service for Mr. Garvin on Friday, 10:00 a.m., in the lawn area in front of the Admissions Office. Also, there will be a memorial service at All Saints By The Sea Church in Montecito, on Saturday, July 24, at 10:00 a.m.

2. PERSONNEL

2.1 CERTIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certificated Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: MICHAEL PETRACCA, INSTRUCTOR FOR EVENING HIGH SCHOOL PROGRAM, CONTINUING EDUCATION DIVISION, EFFECTIVE 9/13/76-6/18/77, Attachment 2.1-a(1)

b. NON-ROUTINE

(1) ADOPTION OF CERTIFICATED SALARY SCHEDULE FOR 1976-77, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained the Certificated Salary Schedule for 1976-77 with all the adjustments approved by the Board on July 8.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

In addition, another change had been incorporated changing dates for submitting applications for salary class transfers from March 15 to April 15, as suggested by the Personnel Office and recommended by the Representative Council. Dr. Gooder concurred in this recommendation for a change of date.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the 1976-77 Certificated Salary Schedule as amended and described in Enclosure #2.

(2) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, FALL TERM, 1976, Enclosure #3

Mr. Oroz stated that Enclosure #3 contained the list of proposed instructors for the Continuing Education Division's Fall term.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the instructors, substitutes, and consultants (lecturers) for the Continuing Education Division, Fall term, 1976, as contained in Enclosure #3.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY APPOINTMENTS, EFFECTIVE 7/1/76, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY (ON- AND OFF-CAMPUS), VEA AND GENERAL PROGRAMS, Attachment 2.2-b(2)

(3) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: RICHARD HATHAWAY, LAB.TCH.ASST., CONTINUING EDUCATION DIVISION, EFFECTIVE 9/13/76 - 6/18/77, Attachment 2.2-a(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(4) ACCEPTANCE OF RESIGNATION: JON D. HARRIS, LAB.TECH.ASST., H.R.M. PROGRAM, EFFECTIVE 7/1/76, Attachment 2.2-a(4)

b. NON-ROUTINE

ITEM DELETED: (1) RECOMMENDED APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

At the request of the Director, Personnel Services, this item was not acted upon.

(2) APPROVAL OF LONGEVITY INCREMENT (20 YRS.): EVALYN STAFFORD, PROGRAM PLANNING ASST., CONTINUING EDUCATION DIVISION, EFFECTIVE 8/1/76, Attachment 2.2-b(2)

Mr. Oroz stated that Evalyn Stafford was not able to be present today. A brief summary was contained in the attachment regarding her contributions to the District during her 20 years of service. Dr. Bobgan read the summary and stated that she is an unusual employee and has been very instrumental in a number of ways in the formation of adult education classes and program over the years.

Mrs. Gutshall requested that the Board's congratulations be extended to Mrs. Stafford.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of a longevity increment (20 years) for Evalyn Stafford, Program Planning Assistant, Continuing Education Division, effective 8/1/76.

(3) APPROVAL OF NEW POSITION, INT.ACCT.CLK., (23), BOOKSTORE, Attachment 2.2-b(3)

Mr. Oroz stated that the Classification and Salary Study, approved by the Board on April 22, had included a proposed new position for the Bookstore. The position was, also, approved by the Resources Allocation Review Board, and the Board on July 8. It will be funded through Bookstore funds, except for personnel benefits.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of a new position, Int. Account Clk (23), 12-months, full-time, for the Bookstore, effective 7/8/76.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF WORKING-OUT-OF-CLASSIFICATION: STELLA CASTELLANOS, SR.TYP.CLK., PERSONNEL DEPT., EFFECTIVE 7/12/76, Attachment 2.2-b(4)

Mr. Oroz stated that after Francesca Parker went on a 3-month medical leave on June 9, Stella Castellanos was assigned the duties performed by Mrs. Parker. Since then Mrs. Castellanos has assumed full responsibility for all those duties and it seemed appropriate that she be paid for working out of classification.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of working-out-of-classification pay for Stella Castellanos as Sr.Typ.Clk.25, effective July 12, 1976 through the duration of Francesca Parker's medical leave.

(5) APPROVAL OF DEPARTMENT REORGANIZATION (FACILITIES & OPERATIONS), AND RECLASSIFICATION OF GROUNDSKEEPER, LEAD 31, EFFECTIVE 8/1/76, Attachment 2.2-b (5)

Mr. Oroz stated that as a result of the recent classification study, the position of Grounds Supervisor 35 had been re-classified as Groundskeeper, Lead 31. According to the department head, it is essential for control and effectiveness of the department that this supervisory position be retained. Subsequently, the department has been re-organized, as described in the attachment, so that the Grounds Supervisor is working on the same level as the Custodial Supervisor.

Mr. Oroz recommended approval of the re-organization of the department (Facilities & Operations), and of the position reclassification to Grounds Supervisor 33 according to Classified Rules and Regulations, Section 1210.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of the reorganization of the Facilities & Operations Department, and of the reclassification of the position of Groundskeeper, Lead 31 to Grounds Supervisor, 33 (Jose Salcedo, incumbent), effective 8/1/76.

(6) APPROVAL OF AMENDMENTS TO CLASSIFIED RULES AND REGULATIONS, SECTION 1350, WORK PERIODS AND OVERTIME, Attachment 2.2-b(6)

Mr. Oroz stated that due to a recent Federal court decision, the Fair Labor Standards Act provisions relating

continued on next page. . . .
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) continued:

to hours of work and overtime will no longer apply to the District policies relating to overtime. It seemed appropriate to return to former rules and amend Section 1350 as described in the attachment.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of amending Section 1350 of the Classified Rules and Regulations as indicated in Attachment 2.2-b(6).

(7) APPROVAL OF APPOINTMENT: MARILYN A. BERNSTEIN, TUTOR II, TUTORIAL CENTER (ENGLISH), REPLACING PAT PATTISON-HART, EFFECTIVE 9/1/76, Attachment 2.2-b(7)

Mr. Oroz recommended the appointment of Marilyn A. Bernstein as a Tutor II in the English Department. Ms. Bernstein was not able to be present.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Marilyn A. Bernstein as a Tutor II, Tutorial Center (English Dept.) replacing P. Patterson-Hart, effective 9/1/76.

(8) APPROVAL OF APPOINTMENT: DAVID CHAVEZ, CUSTODIAN, FACILITIES & OPERATIONS (REPLACING L. SCHILLING), EFFECTIVE 8/2/76, Attachment 2.2-b(8)

Mr. Oroz recommended the appointment of David Chavez as a custodian for the Facilities & Operations Department.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of David Chavez, Custodian, Facilities & Operations (replacing L. Schilling), effective 8/2/76.

Mr. Chavez was introduced to the Board and Mrs. Gutshall welcomed him to the staff.

(9) APPROVAL OF APPOINTMENT: HAROLD H. HENNE, GROUNDSKEEPER (NEW POSITION-WEST CAMPUS), FACILITIES & OPERATIONS, EFFECTIVE 7/26/76, Attachment 2.2-b(9)

Mr. Oroz recommended the appointment of Harold Henne, as a groundskeeper for the West Campus, and, in the interim, as a replacement for vacation periods.

continued on next page...
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(9) continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Harold Henne, Groundskeeper (new position-West Campus), Facilities & Operations, effective 7/26/76.

(10) APPROVAL OF APPOINTMENT: WILLIAM H. JOHNSON, TUTOR II, TUTORIAL CENTER (ENGLISH), REPLACING L. MC BAIN, EFFECTIVE 9/1/76, Attachment 2.2-b(10)

Mr. Oroz recommended the appointment of William Johnson as tutor in the English Department.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of William H. Johnson, Tutor II, Tutorial Center (English), replacing L. McBain, effective 9/1/76.

(11) APPROVAL OF APPOINTMENT: GERALD PALACIO, CUSTODIAN (NEW POSITION - ½ VOC.TECH.BLDG. and ½ DRAMA/MUSIC BLDG.), FACILITIES & OPERATIONS, EFFECTIVE 7/26/76, Attachment 2.2-b(11)

Mr. Oroz recommended the appointment of Gerald Palacio as custodian for the new Voc Tech Building and, also, as a relief person for vacation periods until the Drama/Music Building is complete.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Gerald Palacio, Custodian (new position - ½ Voc.Tech. Bldg. and ½ Drama/Music Bldg.), Facilities & Operations Department, effective 7/26/76.

(12) APPROVAL OF APPOINTMENT: RITA M. SELES, INT.ACCT.CLK., BOOKSTORE (NEW POSITION), EFFECTIVE 8/1/76, Attachment 2.2-b(12)

To fill the new position in the Bookstore, approved earlier in this meeting, Mr. Oroz recommended the promotion of Rita Seles from half-time cashier to full-time intermediate account clerk.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment (promotion) of Rita M. Seles, Int.Account Clerk, (new position), Bookstore, effective 8/1/76.
2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. APPROVAL OF PERSONNEL BENEFITS PROGRAM

Upon recommendation of Mr. Oroz, Director of Personnel Services, and Dr. Gooder, Superintendent-President, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board that the 1975-76 Personnel Benefits Program of the District be continued for the 1976-77 year with mandatory coverage for medical, life, and income protection insurance with a choice of Blue Cross Foundation or Mission Medical as medical insurance carriers, and with life and income protection insurance programs as offered through the California Community College Association.

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

None

3.2 APPROVAL OF THE 1976-77 CO-CURRICULAR BUDGET, Attachment 3.2

Dr. Gooder indicated that the proposed Co-curricular Budget for 1976-77 was contained in the attachment which also provided an excellent historical summary.

Mrs. Lynda Rodrigues, Assistant Dean of Student Activities, spoke briefly on this subject noting that the financial condition is very good. She indicated that Item No. 19 on page 1, Student Government Conference, is a new item providing funds for an orientation period for all student officers for the coming year.

Mrs. Rodrigues added that due to comments received on the distribution of CONCEPT, the existing procedure is being examined with the staff for a more equitable means of marketing but still retaining its notable quality.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the Co-curricular Budget for 1976-77 as contained in Attachment 3.2.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF FALL TERM COURSES, CONTINUING EDUCATION DIVISION, Enclosure #4

Dr. Martin Bobgan, Administrative Dean of Continuing Education, stated that Enclosure #4 contained a list of courses proposed for the Fall term. In addition, he wished to add one more course entitled "The World of Marcel Proust" for which the instructor will be Stuurman Douwe. The list contained approximately 350 courses and the term will begin September 13.

Dr. Bobgan spoke in detail to some of the courses and responded to questions from the Board. continued on next page...
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the courses listed for the Fall term, Continuing Education Division, as contained in Enclosure #4 with the addition of "The World of Marcel Proust".

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. ACCEPTANCE OF VETERANS COST-OF-INSTRUCTION PROGRAM ALLOCATION OF $36,709, Attachment 5.2-a

Dr. Gooder stated that the District had been allocated $36,709 for the Veterans Cost-of-Instruction Program for the coming year. Last year's allocation totalled $65,286 servicing more veterans at that time. There are no matching funds required of the District.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to accept the allocation of $36,709 for the Veterans Cost-Of-Instruction Program for the 1976-77 year.

b. ACCEPTANCE OF $1,000 FROM EXXON USA FOUNDATION, Attachment 5.2-b

Dr. Gooder indicated that, for the fourth time, a gift for assistance in the Marine Technology Program has been offered by the Exxon Foundation. He recommended acceptance of the $1,000 check for this purpose.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to accept the $1,000 gift from Exxon USA Foundation for the Marine Technology Program and to direct the staff to send a letter of appreciation.
Minutes - Regular Meeting
Board of Trustees - SBCCD
July 22, 1976

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. EXTENSION OF THE VENDING MACHINE CONTRACT

Dr. Sorsabal stated that the current vending company had a provision in its contract for an extension for an additional period of time if no conditions of the contract were changed. It was mutually agreed that these conditions not be changed and the contract continued for one additional year.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of an extension to the contract with the Richardson Vending Company for one additional year.

d. APPROVAL OF RENEWAL OF LEASE AGREEMENT FOR VETERANS REPRESENTATIVES OFFICE SPACE, Attachment 5.2-d

Dr. Goober stated that the Veterans Administration provides two representatives on campus to assist veterans with their special needs. Arrangements have been made for office space through a lease for the past three years. The attachment contained the proposed lease arrangement for the coming year.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the lease agreement, as contained in Attachment 5.2-d, for office space for veterans' representatives for the period August 1, 1976 through July 31, 1977.

e. ACCEPTANCE OF GRANT FOR INSTRUCTIONAL EQUIPMENT UNDER TITLE VI-A OF HIGHER EDUCATION ACT, Attachment 5.2-e

Dr. Goober stated that, with Board approval, an application had been submitted to the Postsecondary Education Commission for a grant request of $20,000 to purchase equipment for an electronic music laboratory and for the anatomy/physiology laboratories. Notification has been received of a $7,946 award which will require equal matching funds.

Recently, the District received informal word that this grant will be increased to the full amount of the original application. The total amount budgeted for matching funds for the coming year is $18,000. The additional $3,709 would have to come from the contingency reserve. It appears to be in the best interests of the college to accept the full $20,000, if it is all granted, because of the support it will provide for two instructional programs.

A short discussion was held by Board members in which Mr. Burt Miller responded to specific questions with additional comments made by Mr. Mahlon Balderston of the Music Department and Dr. Peter Haslund of the Academic Senate.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to accept the Title VI-A grant with the understanding that should the full request be awarded the total amount of matching funds required would be $21,709 of which $3,709 is not included in the 1976-77 Budget.

f. PRESENTATION OF REQUEST FOR SUNDAY USE OF FACILITIES, UNITED NATIONS ASSOCIATION OF THE USA, SANTA BARBARA CHAPTER, Attachment 5.2-f

Dr. Gooder stated that a request had been received for Sunday use of campus facilities by the United Nations Association. As noted in the attachment, arrangements have been made with Mr. John Dunn of the H.R.M. Program for provision of a luncheon with full cost to be borne by the association. Since the association will pay all actual costs, a contract is being written with those stipulations. Use of the facilities on Sunday under those circumstances seemed appropriate.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to grant use of campus facilities on Sunday, October 24, 1976 to the United Nations Association with the provision that all actual costs are borne by the Association.

g. APPROVAL OF DISTRICT INSTITUTIONAL MEMBERSHIP LIST FOR 1976-77, Attachment 5.2-g

Dr. Gooder indicated that the attachment contained a list of proposed institutional memberships for 1976-77. Dues for many of those listed are computed by a formula based upon fall enrollment, and it is anticipated that there may be a 4% - 5% increase. Dues for the Community College Television Consortium are recovered as a part of the District's program of Coordinated Instruction.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the Institutional Membership List for 1976-77, as contained in Attachment 5.2-g.

h. APPROVAL OF LIST OF INSURANCE COMPANIES FOR TAX SHELTERED ANNUITIES, 1976-77 YEAR, Attachment 5.2-h

Dr. Gooder stated that annually a list of insurance companies who have requested permission to enroll District employees in their tax-sheltered annuity programs is presented for approval. All the companies listed have filed the necessary documents with the District.

continued on next page. . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the insurance companies listed in Attachment 5.2-h for tax-sheltered annuity purposes for the 1976-77 year.

i. AUTHORIZATION TO AWARD A CONTRACT FOR LIBRARY MODIFICATIONS, PHASE II, PROJECT, Attachment 5.2-i

Dr. Gooder indicated that bids will be received for this project on July 28. The attachment contained the proposed project schedule and the staff estimated $25,000 for this project. With the limited time remaining to complete this work before the Fall semester, it was recommended that the staff be authorized to award a contract to the low bidder, if within the budgeted amount. This item will be brought back for ratification at the next meeting.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to authorize the staff to award a contract for the Library Modifications, Phase II, Project, contingent upon the successful low bid received on July 28, 1976, being within the project budget of $25,000.

j. CONSIDERATION OF CHANGE ORDER No. 12, DRAMA/MUSIC FACILITY PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-j

Dr. Gooder stated that during a tour of the new Drama/Music Building site, a request was made by the Trustees to obtain a cost estimate to extend the glass to the floor on the east window wall of Foyer Room 114. The contractor has now estimated a total cost of $2,954.

Dr. Gooder indicated that should the Board wish to have this change made in the construction, they would approve of the change order in the attachment. If they did not wish to have this change made, the change order would not be accepted.

A discussion was held among the Board members as to why this had not been incorporated in the original working drawings. Mr. Trent responded to specific questions. It was the general feeling of Board members that this should have been in the original plans and that it was an exhorbitant expense to add at this stage of construction.

A motion was made by Dr. Dobbs to approve of the change order. There was no second made, so the motion was dropped.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

j. continued:

A motion was made by Mrs. Alexander to reject Change Order No. 12 for the Drama/Music Building Project. A second was made to this motion by Mr. Wells, and the motion passed on the following vote: 'Yes' by Mrs. Alexander, Mr. Frank, Mrs. Powell and Mr. Wells; 'No' by Dr. Dobbs and Mrs. Gutshall.

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k. APPROVAL OF CHANGE ORDER No. 13, DRAMA/MUSIC FACILITY PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-k

Dr. Gooder indicated that this change order requested an extension of contract time due to inclement weather. There was no addition to or deduction from the contract price.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of Change Order No. 13, Drama/Music Facility, Don Greene Contractor, Inc., contractor, for an extension of contract time to November 6, 1976.

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<td>New Contract Price</td>
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Mr. Trent stated that he would inform the architect's office of the rejection of Change Order No. 12 and request them to re-issue Change Order No. 13 so that the second page would show a zero figure for Change Order No. 12 and consequently an accurate total revised contract figure of $3,180,126.50.

1. APPROVAL OF CHANGE ORDER No. 1, SITE DEVELOPMENT PHASE I-B PROJECT, MARTIN E. ROE, CONTRACTOR, Attachment 5.2-1

Dr. Gooder stated that this change was an adjustment for the depth of caissons which was provided for during the bidding procedure.

Mr. Trent indicated that additional concrete and reinforcing for the water lines had, also, been expected and the contractor's cost was a realistic figure. There would be no change in completion date.

continued on next page. . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. continued:

A motion was made by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of Change Order No. 1 to the contract with Martin E. Roe, contractor, Site Development Phase I-B Project, at an increase of $1,174.54 to the contract price with no change in completion date of February 15, 1977.

| Original Contract Price | $274,800.00 |
| Change Order No. 1 | +1,174.54 |
| New Contract Price | $275,974.54 |

m. APPROVAL OF CHANGE ORDER No. 2, SITE DEVELOPMENT PHASE I-B, MARTIN E. ROE, CONTRACTOR, Attachment 5.2-m

Mr. Trent indicated that this change order is a modification to the reinforcing specified for the concrete piers.

There was a brief discussion on the difference of opinion, or lack of communication, between all parties connected with this project to date. Mr. Trent noted for the Board that the contractor's request for reimbursement is reasonable.

Dr. Sorsabal assured Board members that this kind of problem in the construction projects will receive extra attention in the future and certain procedures will be set up to eliminate any more occurrences of this type.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of Change Order No. 2 to the contract with Martin E. Roe, contractor, Site Development Phase I-B Project, at an increase of $910.67 to the contract price with no change in completion date of February 15, 1977.

| Original Contract Price | $274,800.00 |
| Change Order No. 1 | +1,174.54 |
| Change Order No. 2 | +910.67 |
| New Contract Price | $276,885.21 |

n. AUTHORIZATION TO REARRANGE TELEPHONE SERVICE FACILITIES ADJACENT TO THE CHILDREN'S CENTER SITE

Dr. Gooder stated that due to construction conditions and street re-alignment, telephone service facilities, adjacent to the Children's Center project, must be relocated. The cost of $1,167 is to be funded as a part of the total construction package under the Children's Center tax.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. continued:

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to authorize the General Telephone Company of California to proceed with relocation of their facilities adjacent to the Children's Center project at a cost not to exceed $1,167.

o. AUTHORIZATION TO REARRANGE ELECTRIC POWER SERVICE ADJACENT TO THE CHILDREN'S CENTER SITE

As in the previous item, the electric power service facilities, also, need to be relocated. The total cost is $2,025.88 and will be funded under the Children's Center tax.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to authorize the Southern California Edison Company to proceed with relocation of their facilities adjacent to the Children's Center project at a cost not to exceed $2,025.88.

p. APPROVAL OF CHANGE ORDER No. 1, CHILDREN'S CENTER PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-p

Dr. Goober stated that the major portion of this change order was due to the replacement of the existing water main which must be lowered to accommodate the widening of the street. The other parts of the change order were minor items.

Mr. Trent indicated that the City of Santa Barbara is furnishing the pipe in connection with the water main work. Responsibility for the performance of the work had been checked into carefully by the architect. Widening of the street was required by the City, and the Coastal Commission had approved the project providing this work was performed.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of Change Order No. 1 to the contract with J. W. Bailey Construction Company, contractor, at an increase of $10,459.83 to the contract price with no change in completion date of November 14, 1976.

| Original Contract Price | $ 368,766.00 |
| Change Order No. 1 | + 10,459.83 |
| New Contract Price | $ 379,225.83 |
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

q. INFORMATIONAL REPORT ON EQUIPMENT FOR THE DRAMA/MUSIC FACILITY

Dr. Gooder noted for Board members that in their folders they would find a copy of a shortened version of the equipment list for the Drama/Music Facility. A full detailed list, required for release of State funds, was submitted to the Chancellor's office on July 20, 1976.

Mr. Trent added that members of the Drama and Music staffs had contributed a considerable amount of time and effort in the compilation of this list. Previously the District had received word that a budget of $249,619 had been approved and was included in the Governor's 1975-76 Capital Outlay Program. It was anticipated that the California State Public Works Board would release equipment funds the last week of August.

This item was presented for information and required no action.

6. GENERAL INFORMATION

6.1 DESCRIPTION OF NEW COMMUNITY COLLEGE FUNDING PROCEDURES, Attachment 6.1

Dr. Gooder stated that the legislature had recently adopted SB 1641 which contained provisions of AB 2790 and significantly changed the procedures for funding California's community colleges. At the request of some Board members, a summary of those changes had been prepared by the Assistant Superintendent, Business Services, and was contained in the attachment.

Dr. Sorsabal reported on a workshop he had attended on the 15th of July during which funding procedures for community colleges were discussed. He spoke briefly on the implications of the new procedures to the Santa Barbara Community College District, and to a memo he had issued this date entitled "Analysis Of Fiscal Responsibility". (Copies of the memo were distributed at this time.)

Dr. Sorsabal also responded to specific questions from Board members and, in conclusion, stated that "utilizing the 'purchasing power' concept, it can be said that the District and its employees are 'doing more with less'."

Mrs. Gutshall thanked Dr. Sorsabal for his informational report.
Minutes – Regular Meeting  
Board of Trustees – SBCCD  
July 22, 1976

6. GENERAL INFORMATION – continued: 

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS 

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period July 23 to August 31, 1976, inclusive. (Copies were distributed at the meeting.)

7. ADJOURNMENT 

Dr. Gooder indicated to Board members that a public hearing of the budget and adoption of the final budget must be held prior to the first regular meeting date in August (the first regular date is the 12th).

A motion was made by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to schedule a special meeting of the Board of Trustees on August 5, 1976 at 4:00 p.m. in the Board Room for purposes of conducting a public hearing and adoption of the budget.

Upon motion of Dr. Dobbs, seconded by Mr. Wells, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:15 p.m.

The next meeting of the Board of Trustees will be held on Thursday, August 5, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

MRS. ANN GUTSHALL  
President, Board of Trustees  
Santa Barbara Community College District

DR. GLENN G. GOODER  
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees 
on _______ August 5_______, 1976.