MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 24, 1976

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, June 24, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (left at 6:28 p.m.)
Mr. James R. Garvin (left at 6:15 p.m.)
Mrs. Joyce H. Powell

Members absent:

Dr. Joe W. Dobbs, Vice-President
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn C. Goofer, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services and Acting Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education

Mr. John Dell, Reporter, News Press
Dr. Curtis Solberg, acting President, Academic Senate
Mr. Jim M. Williams, Director, College Information

Mrs. Alicia Abesilla, Committee Member, Affirmative Action
Mr. Abelino M. Bailon, Committee Member, Affirmative Action
Mrs. Betty Bartels, Sr.Secretary, Facilities & Operations
Dr. Kenneth R. Berry, Coordinator, Instructional Media Services
Mr. Pablo G. Buckelew, Director, Tutorial Center
Dr. Robert A. Carman, Director, Learning Center
Ms. Gloria Castleberg, Asst.Personnel Director, Classified Personnel
Mrs. Trish Dupart, Learning Center Assistant
Ms. Elida M. Flores, Instructor appointee, English Department
Dr. John Forsyth, Committee member, Affirmative Action
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting:

Mrs. Lorraine Hatch, Chairperson, English Department
Dr. Joanne B. Hendrick, Assistant Professor, Occupational and Career Education
Mr. William Hall, Hall & Visioni architects
Ms. Cleveonease Johnson, Head Teacher, Children's Center
Mr. Dan Oroz, Affirmative Action Officer/Director, Personnel Services
Dr. Manuel G. Rivera, Teacher/Coordinator, Articulation and In-Service Training
Mr. Robert E. Robledo, Committee Member, Affirmative Action
Ms. Patty Roelle, Teacher Assistant appointee, Children's Center
Ms. Sandy Rubel, Teacher Assistant appointee, Children's Center
Ms. Grace D. Schrafft, Sr.Typ.Clk. appointee, Financial Aids
Mr. Guý D. Smith, Instructor appointee, English Department
Mr. Donald Trent, Director, Facilities Development

Mrs. Elsie Brandt, Secretary to the Superintendent/President
Mr. Bruce Glenn, Audio-Visual Technician
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome to all present on 'this nice warm day'.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would be an executive session for the purpose of discussing certificated salaries and benefits and giving instructions to the staff regarding the same.

At 4:01 p.m., all Board members and Dr. Gooder adjourned to the President's office. Mrs. Gutshall invited Dr. Sorsabal, Assistant Superintendent, Business Services, to attend the meeting.

At 4:27 p.m., all Board members, Dr. Gooder and Dr. Sorsabal returned to the Board Room to continue the regular meeting.

1.5 MINUTES OF REGULAR MEETING OF JUNE 10, 1976

Upon motion of Mr. Garvin, seconded by Mrs. Alexander, the minutes of the regular meeting of June 10, 1976 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. RESULTS OF ACADEMIC SENATE ELECTIONS

Dr. Goeder indicated that recent Academic Senate elections resulted in a second term as president for Dr. Elwood Schapansky, vice-president is Dr. Peter Haslund, and Mr. Raymond O'Connor is the secretary. During the summer months, Dr. Haslund and Dr. Curtis Solberg will serve as acting president.

Dr. Solberg attended today's meeting.

b. ENROLLMENT REPORT ON 1976 SUMMER SESSION

Dr. Goeder stated that Board members would find in their folders a report from Mr. Lisle Bresslin on enrollment for the Summer Session.

He noted that there is a decrease due to 335 veterans enrolled this summer as compared to 650 veterans enrolled last summer.

This was an informational item.

ADDED ITEM: Dr. Goeder stated that the other informational materials in their folders were: a county-by-county report on election figures for Proposition #4; travel information on an upcoming CCCT conference; and a letter of thanks from a student.

1.8 APPOINTMENT OF ASSISTANT SECRETARY-CLERK

Dr. Goeder stated that the Board had appointed Dr. Sorsabal acting Assistant Secretary/Clerk to the Board through the end of July. It was recommended that he be appointed Assistant Secretary/Clerk beginning August 1.

A motion was made by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to appoint Dr. Donald K. Sorsabal as Assistant Secretary/Clerk to the Board of Trustees effective August 1, 1976 through March 31, 1977.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTOR, SUBSTITUTE, AND LECTURER (CONSULTANT), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL INSTRUCTORS, AND CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, SUMMER SESSION, 1976, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF AMENDMENT TO 1976-77 WORKING SCHEDULE FOR ADMINISTRATIVE PERSONNEL, Attachment 2.1-b(1)

Mr. Oroz stated that the Working Schedule for Administrative personnel adopted on March 25 listed, in error, three holidays. These legal holidays should be eliminated from the Working Schedule reducing the number of working days to 250 for the 1976-77 year.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the revised 1976-77 Working Schedule for 12-Month Administrative Personnel to reflect 250 working days.

(2) APPROVAL OF APPOINTMENT: ELIDA M. FLORES, INSTRUCTOR, BASIC SKILLS, NEW POSITION, EFFECTIVE 9/1/76, Attachment 2.1-b(2)

Dr. Goober indicated that this position, the position in Item 2.1-b(3), the half-time position in Item 2.1-b(4), and the 2/5 position in Item 2.1-b(6) have budget implications. These positions had been previously approved subject to funding. Funds are available now and it was requested that all of these positions be approved for funding.

Mr. Oroz recommended the appointment of Elida Flores to the new position as instructor of Basic Skills.

A motion was made by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of funding for the four new positions, as listed above, and to approve of the appointment of Elida Flores, Instructor, Basic Skills, effective 9/1/76.

Mrs. Lorraine Hatch, English Department Chairperson, introduced Ms. Flores to the Board. Mrs. Gutshall welcomed her to the staff.
2. PERSONNEL - continued:
   
   2.1 CERTIFICATED PERSONNEL - continued:
      
   b. NON-ROUTINE - continued:
      
   (3) APPROVAL OF APPOINTMENT: KARL F. HALBACH, INSTRUCTOR, EARTH SCIENCE, NEW POSITION, EFFECTIVE 9/1/76, Attachment 2.1-b(3)
      
   Mr. Oroz recommended the appointment of Karl Halbach to the new position in Earth Science.
      
   It was moved by Mr. Carvin, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Karl F. Halbach, Instructor, Earth Science, effective 9/1/76.
      
   (4) APPROVAL OF CHANGE TO CONTRACT: SUZANNE MEDINA-NGUYEN, INSTRUCTOR, ESL, ADD HALF-TIME NEW POSITION FOR FULL-TIME ASSIGNMENT, EFFECTIVE 9/1/76, Attachment 2.1-b(4)
      
   Mr. Oroz recommended a change in contract for Suzanne Medina-Nguyen adding a new half-time position in the English Department. This would result in a full-time assignment.
      
   It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of a change in contract for Suzanne Medina-Nguyen, Instructor, English-As-A-Second Language, from half-time to full-time assignment, effective 9/1/76.
      
   (5) APPROVAL OF TEMPORARY APPOINTMENT: JUDITH A. ROSE, INSTRUCTOR, DENTAL ASSISTING (REPLACING G. BARROCA ON SABBATICAL LEAVE), FALL SEMESTER 1976, Attachment 2.1-b(5)
      
   Mr. Oroz recommended the appointment of Judith Rose to replace Gerry Barroca who will be on sabbatical leave for the fall semester.
      
   It was moved by Mrs. Alexander, seconded by Mr. Carvin, and passed by the Board to approve of the temporary appointment of Judith A. Rose, Instructor, Dental Assisting (replacing G. Barroca on sabbatical leave), fall semester, 1976.
      
   (6) APPROVAL OF APPOINTMENT: GUY D. SMITH, INSTRUCTOR, ENGLISH (REPLACING M. DE WITT 3/5 AND NEW POSITION 2/5), EFFECTIVE 9/1/76, Attachment 2.1-b(6)
      
   Mr. Oroz recommended the appointment of Guy Smith to replace Miriam DeWitt, who has retired, and to be assigned the new 2/5 position in the English Department.
      
   It was moved by Mr. Carvin, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Guy D. Smith, Instructor, English (replacing M. DeWitt 3/5 and new position 2/5), effective 9/1/76.
      
   Mrs. Hatch introduced Mr. Smith to the Board members. Mrs. Gutshall welcomed him to the staff.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(7) APPROVAL OF APPOINTMENT (TEMPORARY): ELVIRA G. TAFOYA, INSTRUCTOR, CHICANO STUDIES (@60%), FALL SEMESTER 1976, Attachment 2.1-b(7)

Mr. Oroz recommended the temporary appointment of Elvira Tafoya for the fall semester replacing Dr. Rivera who is serving as a Teacher/Coordinator.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the appointment (temporary) of Elvira G. Tafoya, Instructor, Chicano Studies (60%), for the fall semester, 1976.

(8) APPROVAL OF RE-APPOINTMENT OF VAUGHN W. WESTERMeyer, M.D., CONSULTANT, STUDENT HEALTH SERVICES FOR 1976-77 COLLEGE YEAR, Attachment 2.1-b(8)

Mr. Oroz stated that the District has been fortunate to have the services of Dr. Vaughn Westermeyer as a consultant for student health services. As Dr. Westermeyer is available to continue in this capacity, Mr. Oroz recommended he be re-appointed for another year.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the re-appointment of Dr. Vaughn W. Westermeyer as Consultant, Student Health Services, for the 1976-77 college year on an as-needed basis at a rate of $15.73 per consultation period.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), VEA, TUTORIAL AND GENERAL PROGRAMS, Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATION: MARCELA MORALES, SECRETARY, APPRENTICESHIP PROGRAM, EFFECTIVE 6/30/76, Attachment 2.2-a(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(4) ACCEPTANCE OF RESIGNATION: BARBARA WILLIAMS, WOMEN'S LOCKER ROOM ATTENDANT, P.E. DEPT., EFFECTIVE 6/30/76, Attachment 2.2-a(4)

(5) APPROVAL OF HEALTH LEAVE OF ABSENCE: FRANCESCA PARKER, PERSONNEL CLERK, PERSONNEL DEPT., EFFECTIVE 6/8/76 FOR APPROXIMATELY 3 MONTHS, Attachment 2.2-a(5)

(6) APPROVAL OF APPOINTMENTS FOR COMMUNITY SERVICES, RECREATIONAL FOOTBALL PASSING LEAGUE, EFFECTIVE 7/6/76 THRU 7/27/76 (B-WARRANT PAYMENT), Attachment 2.2-a(6)


(8) APPROVAL OF PROFESSIONAL GROWTH INCREMENTS: I. BUTLER, SR. SEC., MARINE TECH/ACAD. SENATE; C. CHRISTIAN, SR. LAB. TECH., PHYSICS & ENGR.; AND M. JAMES, ADM. & RECORDS CLK., ADMISSIONS & RECORDS; ALL EFFECTIVE 7/1/76, Attachment 2.2-a(8)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREASES, Attachment 2.2-b(1)

Mr. Oroz recommended salary increases for five employees who will attain permanency this July: Joseph Leon, Custodian, Filiberto Lomeli, Bookstore Supply Clerk, Barbara Ortiz, Typist Clerk, Laura Ortiz, Custodian, and Laurence Troxell, Laboratory Technician.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of yearly salary increments as delineated in Attachment 2.2-b(1), effective July 1, 1976.

(2) APPROVAL OF MILITARY LEAVE OF ABSENCE WITH PAY: DONALD R. CANLEY, GEN. MAINT. WORKER, FACILITIES & OPERATIONS, EFFECTIVE 6/26/76 THRU 7/10/76 and WILLIAM H. HARZ, SR. LAB. TEC., EARTH SCIENCE, EFFECTIVE 7/25/76 THRU 8/6/76, Attachment 2.2-b(2)

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of military leaves of absence for Donald R. Canley and William H. Harz, as delineated in Attachment 2.2-b(2).
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) APPROVAL OF APPOINTMENT: GRACE D. SCHRAFFT, SR. TYP. CLK., FINANCIAL AIDS (REPLACING C. DARGA), EFFECTIVE 6/25/76, Attachment 2.2b(3)

Mr. Oroz recommended the appointment of Grace Schrafft to a half-time position in the Financial Aids Office.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Grace D. Schrafft, Sr. Typist Clerk, Financial Aids (replacing C. Darga), half-time position, effective 6/25/76.

Mr. William Cordero, Coordinator of Student Services, introduced Ms. Schrafft to the Board. Mrs. Gutshall extended a welcome to her.

(4) APPROVAL OF NEW POSITION: TEACHER ASSISTANT, CHILDREN'S CENTER, Attachment 2.2-b(4)

Mr. Oroz stated that in the past teacher interns had been employed in the Children's Center. Notification has now been received that the Provisional Instructional Permit is no longer required to certify these positions. Therefore, it is necessary to make these positions classified, so they can function without credentials, work as hourly classified employees, and be designated as temporary non-classified service, since they will work for less than one year.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the new position of Teacher Assistant, Children's Center, and of the job description contained in Attachment 2.2-b(4).

(5) APPROVAL OF APPOINTMENT: PATRICIA ROELLE AND SANDRA RUBEL, HOURLY TEACHER ASSISTANTS, CHILDREN'S CENTER, EFFECTIVE 9/1/76 (TEMPORARY POSITION), Attachment 2.2-b(5)

Mr. Oroz recommended the appointment of Patricia Roelle and Sandra Rubel to the new position approved in the preceding item.

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Patricia Roelle and Sandra Rubel, hourly Teacher Assistants, Children's Center, effective 9/1/76, as delineated in Attachment 2.2-b(5).

Mrs. Donna Coffman, Director of the Children's Center, introduced the Misses Roelle and Rubel to the Board. Mrs. Gutshall welcomed them to the staff.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(6) APPROVAL OF CLASSIFIED SALARY AND PERSONNEL BENEFIT ADJUSTMENTS, Enclosure #1

Dr. Gooder indicated that Enclosure #1 contained recommended Salary and Personnel Benefit Adjustments for the classified staff. This was the result of meetings between the Superintendent/President and the Board Subcommittee on Salaries, and between the Superintendent/President and the Classified Salary Committee.

Dr. Gooder stated that the District needs able, concerned and competent personnel. The classified staff on this campus is a most important resource. He noted for Board members that the requests from the classified employees this year have been restrained and rational. The recommendations in the enclosure are in two phases:

1) a 2½% increase at Step A of all ranges to be effective July 1, 1976, and

2) an additional 2½% increase at Step A of all ranges to be implemented later if the following conditions are met:

a) funds are available to maintain District contingency reserves in accordance with established Board policy;

b) no increase in local general purpose tax rate is required to provide required contingency reserves and salary adjustments; and

c) funds are available for Phase II of salary adjustments for all personnel of the District.

Dr. Gooder, also, stated that premiums for health insurance have increased by 38% this year and there will be a slight increase in income protection rates. None of these increases accrue to the employee, as all increases are passed on to the insurance carriers. It was recommended that the District increase the annual benefits allocation from $1,000 to $1,195 per full-time employee.

In addition, in accordance with classified policy, an understanding had been reached as to the dates for the Christmas holiday.

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2. PERSONNEL – continued:

2.2 CLASSIFIED PERSONNEL – continued:

b. NON-ROUTINE – continued:

(6) continued:

Word had been received that no general meeting had been held to inform the employees of the salary recommendations. Under S.B. 160, CSEA is now the exclusive unit representative for all employees, except those specifically excluded. Dr. Gooder stated that a meeting had been held for those excluded: managerial, supervisorial and confidential employees. At this meeting, they were informed of the recommendations to be presented to the Board.

Mrs. Betty Bartels stated that the other classified employees would appreciate a meeting of an informational type. This would have to be called by CSEA.

A motion was made by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the Classified Salary and Personnel Benefit Adjustments, as contained in Enclosure #1, subject to ratification by the CSEA membership prior to July 1, 1976.

Mrs. Gutshall expressed appreciation to Dr. Dobbs, Mrs. Powell and Mr. Wells, the Board Subcommittee on Salaries, and to the staff for their many hours of work and meetings. It was her hope that the results were pleasing to all.

2.3 GENERAL PERSONNEL

a. APPROVAL OF PROPOSED PUBLIC NOTICE POLICY IN ACCORDANCE WITH COLLECTIVE BARGAINING ACT (RODDA), Attachment 2.3-a

Mr. Oroz stated that the Rodda Act provides for certain public notice requirements in regards to initial proposals from an exclusive representative which relate to matters within the scope of meeting and negotiating. Mr. Oroz read Article 8 which was contained on page 1 of the attachment. Basically, the Rodda Act requires that the public be informed and have an opportunity to express itself regarding the proposals of not only the exclusive representative but also the employer. Article 8 states that the Board may adopt regulations to implement this public notice requirement. Mr. Oroz read the policy as contained on page 2 of the attachment.

A motion was made by Mr. Carvin, seconded by Mrs. Powell, and passed by the Board to adopt the Public Notice Policy as contained in Attachment 2.3-a.
2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL - continued:

b. APPROVAL OF AFFIRMATIVE ACTION GOALS AND TIMETABLES, Enclosure #2

Mr. Oroz indicated that at the last Board meeting, the Board had acted to have the proposed Affirmative Action Goals and Timetables brought back for further discussion and consideration. Enclosure #2 contained the recommended Affirmative Action Goals and Timetables.

Dr. Gooder stated that several materials had been gathered and sent to the Board members, in addition to the enclosure.

Some Board members were concerned about the percentages for hiring personnel if they should include more minorities and women based on overall general population figures, or based on the percentage of such people now in the workforce.

A lengthy discussion was held by Board members. Comments were offered by Mr. Oroz, and Mr. Pablo Buckelew and Mr. Abelino Bailon of the Affirmative Action Committee. Mr. Bailon stated that the Chancellor's office regretted not being able to give more guidelines to date. It was anticipated that each district would do what is right. The Chancellor's office expected to send additional information in the future.

Dr. Gooder stated that the District does have a good, thoughtful basic policy. A great deal of time has been spent in finalizing a good document. He suggested that an ad hoc committee be established to meet with the Affirmative Action Committee at a future date after more information is received from the Chancellor's office. There would be no limit on how many Board members would serve on this ad hoc committee provided it was held as a public meeting if more than three Board members served on it.

Mr. Oroz inquired if the classified portion of the enclosure was acceptable to the Board and could be acted on at this time. It was generally agreed that the whole package should be referred to the ad hoc committee.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to refer the Affirmative Action Goals and Timetables proposal to an ad hoc committee. Membership to the ad hoc committee would be designated by the President of the Board of Trustees and the Superintendent/President.

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

No report.
3. STUDENT SERVICES

3.2 APPROVAL OF THE CARRIER OF THE STUDENT ACCIDENT INSURANCE (MANDATORY) AND ADDITIONAL VOLUNTARY STUDENT HEALTH AND ACCIDENT INSURANCE POLICIES

Dr. Gooder indicated that the Student Insurance Company of Los Angeles has been the carrier for student accident and illness insurance for the past 3 years. No change in carrier was recommended.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the Student Insurance Company of Los Angeles to serve as the carrier of the mandatory Student Accident Insurance Policy, and of the voluntary 24-hour Accident and Sickness Insurance Plan for the period August 25, 1976 through August 24, 1977.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON LEARNING CENTER USE FOR 1975-76, ROBERT CARMAN

Dr. Robert Carman, Director, reported on the use of the new Learning Center for the 1975-76 year.

Dr. Carman showed slides of the Learning Center which is aimed towards the individual student's needs. Most of the cassette tapes, which now total over 1,000 and are stored in the library portion of the Learning Center, are produced by the campus Audio-Visual personnel. Master copies are stored, never loaned, and extra copies are made for student use. The Center was designed largely to support itself. Over 12,000 students have used the Center with the TV section receiving the largest demand for use.

Dr. Carman paid tribute to the excellent assistance of Mrs. Trish Dupart who has helped make the Center the success it is today. Also, he reported that over two dozen other colleges have come to visit the Learning Center at Santa Barbara City College.

Mrs. Gutshall thanked Dr. Carman for his fine report.

4.2 REPORT ON TUTORIAL SERVICES, PABLO BUCKELEW, Attachment 4.2

Dr. Gooder, expressing regret at the shortness of time, stated that Mr. Pablo Buckelew was prepared to report on tutorial services.

Mr. Buckelew showed slides depicting the one-to-one basis system that exists in the Tutoring Program. In 1970, 36% of the colleges had tutoring systems. Under the leadership of Mr. Royce Adams and Dr. Carman, Santa Barbara City College started a program in 1969. The main thrust was to help students in math, writing, reading, and ESL on an individual basis to help the student increase his/her skills or go on to college. In 1976, 93.9% of colleges now have a Tutor Program.

Mr. Buckelew reported that an increase of referrals from SBCC faculty has been most encouraging.

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4. CURRICULUM AND INSTRUCTION

4.2 continued:

Board members expressed pleasure and gratitude for the program that serves so many individuals so well.

Mrs. Gutshall thanked Mr. Buckelew for his report.

(Dr. Carman agreed to defer his report on the Math I Program until some time in the fall semester.)

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Carvin, seconded by Mr. Frank, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P56-2783 THROUGH AND INCLUDING P56-2823 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. ACCEPTANCE OF SUPPLEMENTARY FUNDS FOR THE 1975-76 EOPS PROJECT, Attachment 5.2-a

Dr. Goeder indicated that notification had been received that the 1975-76 EOPS Project had been allocated an additional $4,000. These funds are supplemental and make the state's participation total $66,700.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to accept the additional allocation of $4,000 for the 1975-76 EOPS Project.

b. ACCEPTANCE OF THE ALLOCATION OF FUNDS FOR THE NATIONAL DEFENSE STUDENT LOAN PROGRAM, THE COLLEGE WORK-STUDY PROGRAM, AND THE SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS PROGRAM FOR 7/1/76 THROUGH 6/30/77, Attachment 5.2-b

Dr. Goeder stated that the District had been allocated $17,758 for the NDSL Program, $308,716 for the CWS Program, and $81,882 for the SEOG Program for the coming year.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

A handout, prepared by Mr. William Cordero of the Financial Aids office, was distributed to Board members showing amounts for the various programs from the years 1969-70 to present. This was presented for information.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to accept the allocation of funds in the total amount of $408,356 for the National Defense Student Loan Program, College Work-Study Program, and Supplemental Educational Opportunity Grants Program for the period of July 1, 1976 through June 30, 1977.

c. APPROVAL OF APPROPRIATION TRANSFER #76-084, Attachment 5.2-c

Dr. Gooder indicated that this transfer of funds was an internal action for the Accounting Department.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of Appropriation Transfer #76-084 in the amount of $51.

d. APPROVAL OF 1976-77 INTRA-DISTRICT TRAVEL ALLOWANCE LIST, Attachment 5.2-d

Dr. Gooder stated that Attachment 5.2-d delineated the personnel who are required to use their automobiles for District purposes and the amount of their scheduled reimbursement for travel during the 1976-77 year.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the Intra-District Travel Allowance List for 1976-77 as contained in Attachment 5.2-d.

e. APPROVAL OF SUBMISSION OF AN APPLICATION FOR A NURSING CAPITATION GRANT, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained an application to participate in the Nursing Capitation Grant Program. No matching funds are required. The application must be mailed June 25 to meet the required deadline.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the submission of the Nursing Capitation Grant application as contained in Enclosure #3.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. APPROVAL OF RENEWAL OF MEMBERSHIP IN CENTRAL COAST PERSONNEL COUNCIL, AND APPROVAL OF 2-YEAR AGREEMENT FOR SPECIAL SERVICES, Enclosure #4

Dr. Gooder indicated that Enclosure #4 contained a Joint Powers Agreement for continued membership in the Central Coast Personnel Council. The existing agreement, approved by the Board on October 30, 1975, will expire June 30, 1976. The new agreement in the enclosure has been arranged for a 2-year period.

It was moved by Mrs. Powell, seconded by Mr. Garvin, and passed by the Board to approve of continued membership in the Central Coast Personnel Council and of the Agreement for Special Services, as contained in Enclosure #4, for the period of July 1, 1976 through June 30, 1978.

g. REQUEST FOR SUNDAY USE OF DISTRICT FACILITIES, Attachment 5.2-g

Dr. Gooder stated that a request had been received from Muscular Dystrophy Associations, Inc., to use the gymnasium on Saturday, July 17 and Sunday, July 18 for the purpose of a pro-celebrity tennis tournament. The request had been approved by staff before the Board changed its policy about Sunday use of facilities.

In response to questions, Dr. Sorsabal stated that the cost for custodial personnel will be paid out of Community Services funds, approximately $100 in this case.

Board members expressed concern about costs being absorbed by the District and not the user of the facilities. More careful consideration will be devoted to future requests involving costs to the District.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to ratify the request by the Muscular Dystrophy Associations, Inc., for the use of the gymnasium on Saturday, July 17 and Sunday, July 18, 1976.

(Mr. Garvin left the meeting at this point - the time being 6:15 p.m.)

h. CONSIDERATION OF COLOR AND TEXTURE SELECTIONS FOR THE CHILDREN'S CENTER PROJECT

Mr. William Hall, Hall & Visioni architects, presented by chart the selection of building material colors and textures for the Children's Center under construction.

According to Mr. Trent, the staff at the Center have reviewed and approved of the proposed color and texture selections.

Board members were pleased with the overall display of colors selected.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the proposed color and texture selections as presented by Mr. William Hall for the Children’s Center project.

Mrs. Gutshall thanked Mr. Hall for his presentation.

(Due to the need of retaining a quorum, the Board president moved the meeting on to agenda item 5.2-k.)

i. STATUS REPORT ON DRAMA/MUSIC BUILDING PROJECT COLOR AND TEXTURES

Dr. Gooder stated that this was an informational item. The color coat now being applied to the Drama/Music Building is not as dark as the Board members had hoped for originally. The lighter shade was authorized by Mr. Trent in lieu of incurring additional costs to the District for a darker shade that would have to be specially prepared.

No action was required on this item.

j. NOTIFICATION OF DISTRICT STATUS ON DEFICIT FINANCING, Attachment 5.2-j

Dr. Gooder stated that this was an informational item. The attachment contained a routine notice required of the County Superintendent of Schools office.

ITEM  k. APPROVAL OF THE 1976-77 TENTATIVE BUDGET

TAKEN OUT OF ORDER:

Dr. Sorsabal spoke briefly on the Tentative Budget, copies of which had been distributed to the Board members two weeks previously at the last Board meeting.

The Tentative Budget for 1976-77 will require a 63 cents per $100 of assessed valuation tax rate to cover lease of equipment for off-campus facilities, data processing equipment, and other items. The budget does not now include requested new personnel, possible salary increases and fringe benefits.

A motion was made by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the 1976-77 Tentative Budget and authorized the staff to submit it to the County Schools office.

(Mr. Frank left the meeting at this point - 6:28 p.m.)

(The Board president returned to Items 5.2-i and 5.2-j which had been deferred for benefit of a quorum to act on the budget item, 5.2-k.)
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6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period June 25 to July 8, 1976, inclusive.

7. ADJOURNMENT

Upon motion of Mrs. Powell, seconded by Mrs. Alexander, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:31 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, July 8, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHELL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees

on _______ July 8 _______, 1976.