MINUTES

ANNUAL ORGANIZATIONAL MEETING
and
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 8, 1976

4:00 p.m. — Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The annual organizational meeting and regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, April 8, 1976 at 4:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mr. Sidney R. Frank (arrived at 4:15 pm)
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells (left at 5:55 pm)

Member absent:

Mrs. Kathryn O. Alexander

Others present for all or a portion of the meeting:

Dr. Glenn C. Gorder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. David K. Shilver, Assistant Superintendent and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvers, Administrative Dean, Student Services and Activities

Mr. John Dell, Reporter, Santa Barbara News Press
Mr. Walter Martinez, Vice-President, Associated Students
Dr. Elwood Schapansky, President, Academic Senate
Mr. Jim M. Williams, Director, College Information
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director, Purchasing  
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education  
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations  
Mr. Lisle Bresslin, Assistant Dean, Admissions & Records  
Ms. Gloria Castleberg, Assistant Personnel Director, Classified Personnel  
Mr. A. L. Faoro, representative, Youth Football League  
Dr. George E. Frakes, Chairman, Instructors' Association Salary Committee  
Mr. Michael Kelly, representative, Daniel, Mann, Johnson and Mendenhall Architects  
Mr. M. Rutherford, representative, Youth Football League  
Mr. Scott Simque, appointee, Custodian, Facilities & Operations  
Mrs. Dee Sorsabal, Administrative Secretary, Business Services  
Mr. Donald L. Trent, Director, Facilities Development  
Miss Ana Zaferis, Senator-at-large, Associated Students  
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President  
Mr. Steve Whalen, Audio-Visual (Student) Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would not be an executive meeting.

1.5 MINUTES OF REGULAR MEETING OF MARCH 25, 1976

Upon motion of Mr. Carvin, seconded by Dr. Dobbs, the minutes of the regular meeting of March 25, 1976 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

At this time, Board members received a surprise visit from four children from the Children's Center bringing Easter greetings and cookies. They were accompanied by Ms. Clevonese Johnson, Head Teacher.

Mrs. Gutshall thanked them for their visit.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. DEPARTMENT OF FINANCE PROPOSALS, Enclosure #1

Dr. Gooder spoke to Enclosure #1 which contained Summaries of Findings and Recommendations from the Department of Finance on proposed reforms in adult education in community colleges, high schools and ROP's. He considered it an 'incredible document' and concern had been expressed even by others in the State as to whether this department was acting within its regular purview.

Dr. Gooder noted some of the more serious concerns in the recommendations as: Board of Governors should review every course instead of every program; all adult education classes be removed from community colleges; initiation of a student services fee to finance student personnel services.

Dr. Gooder has been in contact with Assemblyman Gary Hart who indicates that this may not go far in the legislature. Also, Dr. Gooder has been appointed chairman of a Task Force on Adult Education for the CCJCA and the results of a recent meeting of this committee will be communicated to those attending a statewide meeting on community college finance legislation to be held on April 19 in Sacramento.

Mrs. Gutchall mentioned having received a letter from Los Rios Community College trustees regarding a resolution they had adopted regarding the proposed tuition fee. She wondered if other community colleges in the State would be doing likewise. Dr. Gooder felt that the April 19 meeting would provide information in that respect.

b. ANNUAL AFFIRMATIVE ACTION PROGRAM ACTIVITY REPORT - 1975, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained the annual report for 1975 of Affirmative Action Program activities. He noted for Board members that Mr. Oroz has brought outstanding leadership to the college in this area.

Mr. Oroz, Affirmative Action Officer, spoke briefly to some of the highlights in the report.

Mrs. Gutchall also offered appreciation to Mr. Oroz and the committee members for the progress that the Affirmative Action Program has made on this campus. Mr. Oroz responded that he would convey the Board's appreciation to the members of the committee.

c. Congratulations were offered to Mr. Benjamin Wells on the occasion of his birthday.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED ITEM:

Dr. Elwood Schapansky reported on the Spring Conference of the ASCCC which he had attended in Oakland on April 1 and 2. An excellent talk was given by one of the members of EERB, Mr. Ray Gonzales. It appears that EERB has not been sufficiently funded and will not be able to handle any hearings except for class action cases where one decision will provide guidelines for many groups. Also, the role of the Academic Senate may decrease because the faculty will not have time to devote to both collective bargaining and Academic Senate affairs.

Mrs. Gutshall thanked him for his report.

1.8 BOARD ACTION REQUIRED IN CONNECTION WITH THE 1976-77 BOARD OF TRUSTEES ORGANIZATIONAL MEETING

a. ELECTION OF PRESIDENT AND VICE-PRESIDENT

Mrs. Gutshall stated that in accordance with the Education Code, the President and Vice-President were required to be elected at this meeting and she called for nominations for election of the President of the Board.

Mr. Garvin expressed great appreciation for the manner in which Board meetings have been handled in the past year by Mrs. Gutshall, and with pleasure he nominated Mrs. Gutshall for a second year as President.

Mr. Frank added his compliments to Mrs. Gutshall for her performance and seconded the motion.

The nominations were then closed and Mrs. Ann Gutshall was unanimously elected to a second year as President of the Board of Trustees.

Mrs. Gutshall then opened the meeting for nominations for a Vice-President.

Mr. Wells, in stating that the performance of Dr. Dobbs had been exemplary over the past year, nominated Dr. Dobbs for a second term as Vice-President of the Board. This motion was seconded by Mr. Garvin, nominations were closed by Mrs. Gutshall, and Dr. Joe W. Dobbs was unanimously elected to a second term as Vice-President of the Board of Trustees.
1. GENERAL FUNCTIONS - continued:

1.8 continued:

b. ELECTION OF SECRETARY/CLERK AND ASSISTANT SECRETARY/CLERK

Upon nomination of Mr. Wells, seconded by Mr. Garvin, the Board of Trustees voted unanimously to elect:

1) Dr. Glenn G. Gooder as Secretary/Clerk to the Board of Trustees for the period April 1, 1976 through March 31, 1977, and

2) Dr. David K. Shelver as Assistant Secretary/Clerk to the Board of Trustees for the period April 1, 1976 through March 31, 1977.

c. ELECTION OF REPRESENTATIVES TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Upon motion of Mr. Wells, seconded by Mrs. Powell, the Board of Trustees voted unanimously to re-elect Mr. James Garvin as the District representative on the County Committee on School District Organization.

d. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

Upon motion of Mr. Frank, seconded by Mr. Garvin, the Board of Trustees voted to continue to meet on the second and fourth Thursdays of each month at 4:00 p.m. in the Board Room of Santa Barbara City College.

e. LIAISON REPRESENTATIVE, COMMUNITY COLLEGE DIVISION OF THE CALIFORNIA SCHOOL BOARDS ASSOCIATION

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees voted unanimously to re-elect Mr. Sidney Frank as liaison representative to the Community College Division of the California School Boards Association.

(At this point, Item 5.2-m was taken out of order as a convenience for Mr. Mike Kelly who had a plane schedule to meet to return to Los Angeles.)

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

continued on next page...
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: DAVID CARLSON, LAB. TEACHING ASST., CONTINUING EDUCATION DIVISION, EFFECTIVE 4/8/76, Attachment 2.1-a(2)

(3) APPROVAL OF HOURLY CERTIFICATED ASSIGNMENT: LIZ KARZAG, EOPS OFFICE (REPLACING R. LANTAFF), EFFECTIVE 4/9/76, Attachment 2.1-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)

b. NON-ROUTINE

(1) APPROVAL OF MODIFICATION OF SABBATICAL LEAVE: DR. PETER ANGELES, Attachment 2.1-b(1)

Mr. Oroz, Director of Personnel, stated that Dr. Peter Angeles had to change the nature of his plans for a sabbatical leave for the 1976-77 college year. Mr. Oroz recommended approval of a modification of plans as described in the attachment.

It was moved by Mr. Carvin, seconded by Dr. Dobbs, and passed by the Board to approve of the modification of the sabbatical leave for Dr. Peter Angeles for the 1976-77 college year as described in Attachment 2.1-b(1).

(2) PRESENTATION OF SALARY AND PERSONNEL BENEFITS PROPOSAL FROM INSTRUCTORS ASSOCIATION

Copies of the Certificated Salary Proposal for 1976-77 from the Instructors' Association were distributed to the Board, the Superintendent, the Assistant Superintendent, News Press reporter, and College Information Director.

Dr. Frakes, chairman of the Salary Committee, extended the appreciation of the Association to the Board for the excellent relationship of the past. He stated that the committee stands ready to meet for clarification of points in the proposal.

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board acknowledged receipt of the Certificated Salary Proposal and referred it to the Board Subcommittee on Salaries for analysis and preparation of instructions to the staff.
2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

b. NON-ROUTEINE - continued:

(3) PRESENTATION OF SALARY AND PERSONNEL BENEFITS PROPOSAL FROM ADMINISTRATORS' SALARY COMMITTEE

Copies of the Administrative Salary Proposal were distributed to the Board, Superintendent, Assistant Superintendent, News Press reporter, and College Information Director.

Dr. Bobgan, chairman of the Administrators' Committee, stated that the proposal was the results of meetings attended by all members of the administration.

Upon motion of Mr. Wells, seconded by Mrs. Powell, the Board acknowledged receipt of the Administrative Salary Proposal and referred it to the Board Salary Subcommittee for analysis and for preparation of instructions to the staff for response.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director of Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Wells and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENT FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) ACCEPTANCE OF RESIGNATION: PATTILEE PATTERSON-HART, TUTOR II, SOCIAL SCIENCE, EFFECTIVE 3/19/76, Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATION: IRMA BERNAL, TUTOR I, TUTORIAL CENTER, EFFECTIVE 1/12/76, Attachment 2.2-a(3)

(4) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(4)

b. NON-ROUTEINE

(1) APPROVAL OF CHANGE IN HOURS: TIMOTHY J. HALL, TUTOR II, TUTORIAL CENTER, TO 3/4 TIME, 10 MOS., EFFECTIVE 4/9/76, Attachment 2.2-b(1)

Mr. Oroz stated that in order to increase the effectiveness and coordination in the Tutorial Center, he recommended combining two Tutor II positions into one Tutor II position.

continued on next page. . . . .
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

He further recommended that the position formerly held by Irma Bernal and Timothy Hall's present position be combined to make a 3/4 time, 10 months position for Timothy Hall.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of a change in hours for Timothy J. Hall, Tutor II, Tutorial Center, from 19 1/2 hours per week to 30 hours per week (3/4 time, 10 months).

(2) APPROVAL OF HEALTH LEAVE OF ABSENCE WITH PAY: LOUIS J. SCHILLING, CUSTODIAN, FACILITIES & OPERATIONS, EFFECTIVE 3/9/76 FOR APPROXIMATELY 6 WEEKS, Attachment 2.2-b(2)

Mr. Oroz stated that Louis Schilling has been ill since the 9th of March and he recommended approval of the leave. Also, today a letter was received by the Personnel office to the effect that Mr. Schilling will be able to return to work on April 12, 1976.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of a health leave of absence for Louis J. Schilling, Custodian, Facilities & Operations, effective 3/9/76.

(3) APPROVAL OF APPOINTMENT: SCOTT M. SIMQUE, CUSTODIAN, FACILITIES & OPERATIONS (REPLACING W. FELTON), EFFECTIVE 4/9/76, Attachment 2.2-b(3)

Mr. Oroz recommended the appointment of Scott Simque as a custodian on the graveyard shift. Mr. Simque is a graduate of Santa Barbara City College.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Scott M. Simque as Custodian, Facilities & Operations (replacing: W. Felton), effective 4/9/76.

Mr. Simque was introduced to the Board. Mrs. Gutshall welcomed him to the staff.
3. STUDENT ACTIVITIES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Walter Martinez, Vice-President, reported that the student lounge is complete and the student body feels a major project has been accomplished.

There was no report from Mark Heinz, President, due to illness.

3.2 REPORT ON STUDENT VOLUNTEER PROGRAM, Attachment 3.2

Dr. Gooder stated that the SBCC Volunteer Bureau is a new program in the Career Office. He introduced Brad Fiske who had initiated the program on campus.

Mr. Fiske, a student and member of the Student Senate, reported that the program started in November of 1975 and is developing into an effective volunteer program related to career objectives. To date, there are 53 volunteers in the program in many varied fields. In co-sponsorship with the Career Development Office on campus, the Volunteer Bureau operates as a central office to coordinate, recruit, counsel and place students in all areas of the community. A recordkeeping system has been established and an evaluation form is being prepared for use by the students. Some follow-up is maintained with the hope of enlarging on this phase next year.

Mr. Fiske reported that he has received monetary help from the Santa Barbara Rotary Club through the assistance of Dr. Gooder, and some help from the Community Affairs Board.

Dr. Silvera stated that he had received a call from the head of St. Vincent's School who praised the fantastic work Brad Fiske was providing.

Jim Williams added that a pictorial report would appear in the local newspaper shortly describing the Volunteer Program.

Board members were all most impressed with the program and thanked Brad Fiske for his leadership and development of the program. He was encouraged to approach the Board in the future should help be needed.

Mrs. Gutshall thanked Mr. Fiske for appearing before the Board and presenting such a fine report.

3.3 APPROVAL OF CHANGE IN POLICY FOR STUDENT WITHDRAWAL FROM CLASSES, Attachment 3.3

Dr. Gooder indicated that Attachment 3.3 contained a recommended policy change for student withdrawals from class. This had been prepared by the Scholastic Standards Committee in response to faculty recommendations. The proposed change has been reviewed and approved by the Representative Council and the College Council.
3. STUDENT ACTIVITIES - continued:

3.3 continued:

Dr. Silvera commented that this proposed change was a compromise between two opposite views and also in response to concerns of veterans.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of a change in student policies by adopting the Policy For Withdrawal as delineated on page 1 of the attachment 3.3 to replace the existing policy (page 2 of the attachment) as found in Sections 3142.4, 3142.5 and 3142.6 of the Policies For Student Personnel.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW CONTINUING EDUCATION COURSE, ADVANCED POLICE OFFICERS TRAINING

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to approve of a new Continuing Education course, Advanced Police Officers Training, for the week of May 17 - 24, 1976, a total of 40 hours, to be held at the Police Academy.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P56-2115 THROUGH AND INCLUDING P56-2212 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. INSPECTORS' REPORTS FOR THE PERIOD ENDING MARCH 31, 1976, Attachment 5.2-a

Dr. Gooder indicated that all the inspectors' reports have been combined under one item for convenience. He noted briefly the percentage amount of progress on each project.

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5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

a. continued:

In response to questions from Board members, Mr. Trent and Dr. Shelver indicated that the Vocational Technology Building will be ready for occupancy very soon and will be available for summer classes. Final OSHA requirements are being met and a request for a time extension will be presented at the next Board meeting.

Mr. Trent reported that the Drama/Music Building will not be ready for Fall classes. The Bridge Construction Project has progressed through the stage of encroachment approval by the City Council and the project may take from 8 - 10 months to complete. It is anticipated that the Drama/Music building may be completed for occupancy by January, 1977, but allowing for arrival, installation and testing of a large amount of highly sophisticated moveable equipment, it may not be ready for use until the summer of 1977.

The other projects Site Development, Phase I-A, Library Modifications, and Fire Access Road are progressing according to schedule.

b. ACCEPTANCE OF COOK BOOKS AND GOURMET MAGAZINES FROM MRS. CALEB ELLIOTT, Attachment 5.2-b

Dr. Gooder stated that Mrs. Elliott has again offered a gift of cook books and gourmet magazines for the use of the HRM Program. This is an outstanding gift as it is part of a 29-year collection. He recommended acceptance with thanks.

It was moved by Mr. Frank, seconded by Mr. Carvin, and passed by the Board to accept with thanks the gift of books and magazines and to authorize the staff to send a letter of appreciation to Mrs. Caleb Elliott.

c. APPROVAL OF THE SUBMISSION OF A PROPOSAL TO NOAA (NATIONAL OCEANIC & ATMOSPHERIC ADMINISTRATION), OFFICE OF SEA GRANT, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained a proposal requesting funds for the purchase of equipment to complete the Marine Technology Program bell/saturation diving system. The request was for an amount of $18,200 and the amount shown for matching funds is a reflection of the entire Marine Technology Program only.

It was moved by Mr. Wells, seconded by Mr. Carvin, and passed by the Board to approve of the submission of the proposal to NOAA, Office of Sea Grant.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. APPROVAL OF THE SUBMISSION OF A PROPOSAL TO THE S&H FOUNDATION, Enclosure #4

Dr. Gooder indicated that Enclosure #4 contained a proposal for request of funds for partial support of a lecture series for the Continuing Education Division to be offered in the Fall quarter. He recommended approval of the submission of the request.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the submission of the proposal to the S&H Foundation, as contained in Enclosure #4, by the Continuing Education Division.

e. APPROVAL OF THE SUBMISSION OF A GRANT PROPOSAL UNDER SPECIAL COMMUNITY SERVICE AND CONTINUING EDUCATION PROJECTS, TITLE I, HEA, Enclosure #5

Dr. Gooder indicated that under Title I of the Higher Education Act, the Commissioner of Education is authorized to set aside ten percent of Community Service and Continuing Education funds for discretionary projects responsive to national priorities. The Institute of Community Affairs (Enclosure #5) concept is responsive to two of the four priorities stated for 1976.

The proposed project is for a two-year period and would require 10 percent matching funds. Mr. Frank and Mrs. Powell expressed concern about the matching amount from the Continuing Education funds. Dr. Gooder commented that he had received a call today from Mr. Chester Knutila of the Santa Barbara Taxpayers' Association who stated that he was sorry he could not attend today's Board meeting as he was very interested in this agenda item and felt it was a most worthwhile project to pursue. He would readily add his recommendations for this project.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the submission of the grant proposal contained in Enclosure #5 to the Department of Health, Education, and Welfare under Special Community Service and Continuing Education Projects, Title I, HEA. (Mr. Frank and Mrs. Powell had voiced 'no' votes.)

f. APPROVAL OF INNOVATIVE PROJECTS FOR 1976-77 SUBJECT TO FUNDING, Attachment 5.2-f

Dr. Gooder stated that the Board had approved the proposed Innovative Projects at the March 25 meeting. He anticipated that the requested funds would be available, but he felt it was too soon in the budget process to obligate the amount requested at this time. He recommended approval of the projects subject to later funding.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the Innovative Projects for 1976-77, as listed in Attachment 5.2-f, subject to later approval for funding.

g. APPROVAL OF AMENDMENT TO ORIGINAL LIST OF TAX SHELTERED ANNUITY ACCREDITED PLANS, Attachment 5.2-g

Dr. Shelver stated that the Jefferson National Life Insurance Company had requested approval to sell tax sheltered annuities to employees of the District. A Hold Harmless Agreement was filed with the District.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the amendment to the original List of Tax Sheltered Annuity Accredited Plans to include the firm of Jefferson National Life Insurance Company.

h. APPROVAL OF CHANGE IN AUDIT CONTRACT, WILLIAM D. KENDALL, CERTIFIED PUBLIC ACCOUNTANT, Attachment 5.2-h

Dr. Shelver indicated that Mr. William Kendall is requesting allowable changes in his contract that (1) the termination date of December 1 be changed to December 15, (2) the contract continue to exclude the examination of student loan funds except for overall cash verifications, and (3) that audit reports be delivered by December 1 following the fiscal year covered by the report. Also, the existing contract contains a clause for an increase in fees if caused by an expansion of duties. Dr. Shelver recommended approval of the requested changes and increase in fees.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of revisions to the audit contract described in Attachment 5.2-h including a total payment of $2,500 for the audit of the fiscal year 1975-76 and a fee of $2,650 for the fiscal year 1976-77.

i. APPROVAL OF INDEPENDENT AUDIT, Attachment 5.2-1

Dr. Shelver indicated that a form request had been received from the County Superintendent of Schools office to authorize them to contract with an auditing firm or provide for an independent audit. He recommended retaining the independent audit system.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the District providing for an independent audit by the firm of William D. Kendall, Certified Public Account.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

j. REQUEST FROM YOUTH FOOTBALL LEAGUE FOR NIGHT USE OF LA PLAYA STADIUM, Attachment 5.2-j

Dr. Gooder stated that Attachment 5.2-j contained a request from the Youth Football League (YFL) to use La Playa Stadium for ten evenings next Fall. There are no college activities scheduled for the requested specified dates, although evening classes will be in session. They also request the use of the stadium one day on Saturday, December 4.

Dr. Gooder noted for Board members that two years ago the Board had adopted a policy on energy conservation and limited the use of the stadium at night to college activities. Last year an exception had been made for the YFL to use the stadium while their own field was being completed. If the request is granted this year, it would require an exception to adopted policy. Dr. Gooder, also, noted for the Board that the installation of the new lights would be completed before the college's football season commences.

Mr. Al Faoro, YFL Fields Director, was present and spoke in support of the request. He reported that there are 30 teams consisting of 1,000 boys in the League. Attendance at the games usually draws between 300 - 400 people and crowd control is well-handled. The games cause no interference with college classes. Thursday nights are requested because the League uses officials who officiate at CIF games throughout the community on weekends and are only available for YFL on Thursdays.

Board members expressed an interest in YFL exploring other fields in the community who had light facilities so that facilities and energy uses could be shared. Mr. Faoro agreed to this practical suggestion and said he would explore this possibility for the following year. With the game schedule already set, it was too late to contact other schools for their facilities for the coming year.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to waive existing policy and approve of the YFL request for the use of La Playa Stadium, as delineated in Attachment 5.2-j, on the condition YFL contact other schools in the future in order for facilities and energy use to be shared between the college and others.

k. APPROVAL OF PACIFIC MATERIALS LABORATORY, INC., FOR REQUIRED TESTING SERVICES FOR THE CHILDREN'S CENTER PROJECT, Attachment 5.2-k

Dr. Gooder indicated that testing services were required according to plans and specifications on the Children's Center Project. Proposals had been received from two testing laboratories: 1) $2,950, BTC Laboratories, Ventura, and 2) $2,400, Pacific Materials, Laboratory, Inc.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve the employment of Pacific Materials Laboratory, Inc., for required testing on the Children's Center Project at a cost not to exceed $2,400.

1. APPROVAL OF CHANGE ORDER No. 20, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-1

Dr. Shelver stated that this change order covered safety changes to meet O.S.H.A. requirements. Certain tank holders required by law were not included in the original plans of the architect and must now be installed. The total additional cost for this work amounted to $4,464.81.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of Change Order No. 20, Vocational Technology Building Project, J. W. Bailey Construction Company, contractor, at an increase of $4,464.81 to the contract cost, with no change in completion date of March 19, 1976, as follows:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
</tr>
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<tr>
<td>Original Contract Price</td>
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<td></td>
<td>$1,224,094.53</td>
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<td>New Contract Price..........</td>
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</table>

Dr. Gooder stated that Mr. Mike Kelly, DMJM representative, was present to respond to questions on this change order which concerned acoustical problems in the theater portion of the Drama/Music Building Project.

Mr. Kelly stated that acoustical experts had worked with DMJM through the working drawing stage of this project. Due to a time constraint, additional recommendations were made after the bids had been received and the construction contract let. These recommendations would correct errors made in the original design of the theater but would allow for the intent of the complex building to be completed in a reasonable way. Mr. Kelly added that the work had to do with duct work to muffle sound transference and the mechanical systems.

After a discussion by Board members on the merits of this change order, Dr. Gooder indicated that he reluctantly recommended approval of this change order acknowledging that had time permitted it could be assumed that this would have been included in the original plans.

continued on next page....
5. BUSINESS SERVICES — continued:

5.2 NON-ROUTINE — continued:

m. continued:

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of Change Order No. 8, Drama/Music Facility Project, Don Greene Contractor, Inc., Contractor, at an increase of $30,641 to the contract cost and no change in completion date of September 25, 1976, as follows:

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<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$3,087,000.00</td>
</tr>
<tr>
<td>Changes Orders No. 1 - 7</td>
<td>+ $62,485.50</td>
</tr>
<tr>
<td>Change Order No. 8</td>
<td>+ $30,641.00</td>
</tr>
<tr>
<td>New Contract Price.........</td>
<td>$3,180,126.50</td>
</tr>
</tbody>
</table>

n. APPROVAL OF CHANGE ORDER No. 9, DRAMA/MUSIC FACILITY PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-n

Dr. Gooder indicated that Change Order No. 9 was a request for an extension of time due to rain.

It was moved by Mr. Carvin, seconded by Dr. Dobbs, and passed by the Board to approve of Change Order No. 9, Drama/Music Facility Project, Don Greene Contractor, Inc., contractor, with no increase in cost to the contract, and a time extension to October 3, 1976, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$3,087,000.00</td>
</tr>
<tr>
<td>Change Orders No. 1 - 8</td>
<td>+ $93,126.50</td>
</tr>
<tr>
<td>Change Order No. 9</td>
<td>-0-</td>
</tr>
<tr>
<td>New Contract Price.........</td>
<td>$3,180,126.50</td>
</tr>
</tbody>
</table>

ADDED ITEM:

After action on this item, a discussion was held by Board members on the question of why the District was paying for fees to the architect for change orders resulting from errors in design.

The Board directed the staff to explore the possibility of stipulating in future contracts that this fee would not be paid by the District and also look into the possibility of incorporating this in existing architectural contracts.

It was further requested that a report be prepared for the Board on this matter.

(At this point, Mr. Wells left the Board meeting.)

o. RATIFICATION OF SPECIAL WORK, SITE DEVELOPMENT PROJECT

Dr. Gooder stated that work in progress had revealed two gas conduits and one electrical conduit which were not anticipated when the drawings were prepared for this project. The conduits needed to be moved in order to complete the bridge base for the east campus.
Minutes - Annual Organizational Meeting and
Regular Meeting, Board of Trustees - SBCCD
April 8, 1976

5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:
     o. continued:

     Since a change order would amount to $10,000, other figures
were solicited: 1) Wilson Plumbing, $2,025, and 2) R. J. Carroll
& Son, $1,044. Dr. Gooder had authorized the low bidder to pro-
ceed with the work so that the regular progress of the project
would not be delayed. Ratification of this action was requested.

     It was moved by Dr. Dobbs, seconded by Mr. Garvin, and
passed by the Board to ratify the employment of R. J. Carroll &
Sons for special plumbing work at a cost not to exceed $1,044,
and Renz Electric to re-install the electrical conduit connected
with this work at a cost not to exceed $300, Site Development
Project, and to approve of $156 in anticipated contingencies.

6. GENERAL INFORMATION

   6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

     Mr. Jim Williams, Director of College Information, presented items
of interest which had been scheduled by Santa Barbara City College and
its Continuing Education Division and community on-campus activities
for the period April 9 through April 22, 1976.

7. ADJOURNMENT

     Upon motion of Mr. Garvin, seconded by Mrs. Powell, the Board of Trustees
of the Santa Barbara Community College District adjourned their annual organi-
zational and regular meeting at 6:00 p.m.

     The next meeting of the Board of Trustees will be a regular meeting on
Thursday, April 22, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City
College, Santa Barbara, California.

ATTEST:

Mrs. Ann Gutshall                            Dr. Glenn G. Gooder
President, Board of Trustees                 Superintendent-President and Secretary-
Santa Barbara Community College District      Clerk to the Board of Trustees

Approval by the Board of Trustees

on _____________ April 22 _________, 1976.