MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 25, 1976
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by President Ann Gutshall
on Thursday, March 25, 1976, at 4:01 p.m. in the Board Room of Santa
Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:
None

Others present for all or a portion of the meeting:

Dr. Glenn C. Gooder, Superintendent-President and Secretary-Clerk
to the Board of Trustees
Dr. David K. Shelver, Assistant Superintendent, Business Services
and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and
Activities

Miss Ivonne Eiseman, Reporter, THE CHANNELS
Mr. Mark Heinz, President, Associated Students
Dr. Elwood Schapansky, President, Academic Senate
Mr. Jim M. Williams, Director, College Information
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director, Purchasing  
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations  
Dr. Kenneth R. Berry, Coordinator, Instructional Media Services  
Mrs. Irene Butler, Secretary, Academic Senate/Marine Technology  
Mr. Mario Escamilla, Student Senate  
Mrs. Helen Gillingham, Chairwoman, Improvement of Instruction Committee  
Mr. Bruce Glenn, Appointee, Audio-Visual Technician  
Mr. Walter Martinez, Vice-President, Associated Students  
Mr. Dan Oroz, Affirmative Action Officer, Director, Personnel Services  
Dr. Manuel G. Rivera, Teacher/Coordinator, Articulation & In-Service Training  
Mrs. Charlotte Spafford, Admin. Aide, Business Services  
Mr. Rao Threadgill, Editor, INTERCOURSE

Mr. Steve Whalen, student Audio-Visual Technician  
Mrs. Elsie M. Brandt, Secretary to the Superintendent

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF MARCH 11, 1976

Upon motion of Dr. Dobbs, seconded by Mr. Garvin, the minutes of the regular meeting of March 11, 1976, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED ITEM: Dr. Gooder reported briefly on the recent American Association of Community and Junior Colleges conference. Group and individual meetings had been held with California congressmen and Dr. John Phillips, Deputy Commissioner of Higher Education, in which the current "funding climate" was discussed.
1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

   Other topics dealt with veterans' regulations and accounting system and how they related with established college procedures; the background of the BEOG shortage and its future; distribution of Vocational Education funds; possible accreditation by Federal government; and the considerable interest of placing all public employees under the NLRB.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

   Dr. Gooder indicated a correction on Attachment 2.1-a (1) in which the lecture rate for Tom Smith should read $14.18.

   Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments and with the change noted above:

   (1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS (DAY), CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND SUBSTITUTES, SPRING, 1976, Attachment 2.1-a (1)

   (2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING, 1976, TERM, Attachment 2.1-a (2)

   (3) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: SUSAN E. GLUMAC, VOLLEYBALL, SPRING, 1976, SEMESTER, Attachment 2.1-a (3)

   (4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (4)

b. NON ROUTINE

   (1) APPROVAL OF APPOINTMENT - DEPARTMENT CHAIRPERSON: MYRNA HARKER, ASSISTANT PROFESSOR, BUSINESS EDUCATION (REPLACING M. GRESSEL), EFFECTIVE 3/15/76, Attachment 2.1-b (1)

   Mr. Oroz, Director of Personnel Services, recommended the appointment of Myrna Harker as Chairperson for the Business Education Department.

   It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Myrna Harker as Chairperson, Business Education Department (replacing M. Gressel), effective March 15, 1976, Attachment 2.1-b (1).
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF HEALTH LEAVE OF ABSENCE WITHOUT PAY: ELIZABETH JENNINGS, ASSISTANT PROFESSOR, HEALTH OCCUPATIONS, EFFECTIVE 1976-77 SCHOOL YEAR, Attachment 2.1-b (2)

Mr. Oroz stated that Ms. Elizabeth Jennings, who has been absent due to illness for some time, has been on a paid illness leave of absence since September 10, 1975. The Personnel Department received notice from the physician that Ms. Jennings will not be able to return for the 1976-77 school year. Therefore, Ms. Jennings has requested a leave of absence without pay for the next school year. Mr. Oroz recommended approval of the request.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of a health leave of absence without pay for Ms. Elizabeth Jennings, Assistant Professor, Health Occupations Department, for the period June 10, 1976 - June 10, 1977.

(3) APPROVAL OF WORKING DAYS FOR CERTIFICATED PERSONNEL FOR THE 1976-77 COLLEGE YEAR, Attachment 2.1-b (3)

Mr. Oroz stated that the attachment for this item contained the 1976-77 Working Schedule for 12-month administrative personnel, 10-month certificated personnel, and Children's Center instructors. He recommended approval of the proposed working schedule for the coming year.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the 1976-77 Working Schedule for Certificated Personnel as contained in Attachment 2.1-b (3).

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director of Personnel Services, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENT FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a (1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), VEA, TUTORIAL AND GENERAL PROGRAMS, Attachment 2.2-a (2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(3) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: DAVID C. SMITH, P. E. DEPT., SPRING 1976 SEMESTER, Attachment 2.2-a (3)

(4) APPROVAL OF TERMINATION (HOURLY): MARY F. DUTCHER, SECURITY PATROL OFFICER, FACILITIES & OPERATIONS, EFFECTIVE 2/23/76, Attachment 2.2-a (4)

(5) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a (5)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b (1)

Mr. Oroz indicated that of the four employees listed in the attachment who are eligible for a yearly salary increment Anne Munoz will attain permanency in her position as of April 1st.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the yearly salary increments as delineated in Attachment 2.2-b (1), effective April 1, 1976.

(2) RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION): WILLIE FELTON, JR., CUSTODIAN, FACILITIES & OPERATIONS, Attachment 2.2-b (2)

Mr. Oroz regretfully informed the Board members of the recent death of a College custodian, Mr. Willie Felton, Jr. Condolences had been sent by Dr. Gooter on behalf of the Trustees and the College.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to give official recognition of the notification of death of Willie Felton, Jr., Custodian, Facilities & Operations Department, termination effective 3/6/76.

(3) APPROVAL OF APPOINTMENT: BRUCE M. GLENN, A-V TECH., INSTRUCTIONAL MEDIA SERVICES (NEW POSITION), EFFECTIVE 4/1/76, Attachment 2.2-b (3)

Mr. Oroz recommended the appointment of Bruce Glenn to the new position of Audio-Visual Technician on the swing shift. This position had been reviewed and approved by the Resources Allocation Review Board last December.

continued . . .
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) continued:

It was moved by Dr. Dobbs, seconded by Mr. Wells, and
passed by the Board to approve of the appointment of Bruce
Glenn as Audio-Visual Technician (new position, swing shift),
Instructional Media Services, effective 4/1/76.

Mr. Oroz introduced Mr. Glenn to the Board. Mrs. Gutshall
welcomed him to the staff.

(4) APPROVAL OF CHANGE OF SHIFT: JERRY MORIN, A-V REPAIR TECH.,
INSTRUCTIONAL MEDIA SERVICES, FROM SWING SHIFT TO DAY SHIFT,
EFFECTIVE 4/1/76, Attachment 2.2-b (4)

Upon recommendation of the Director, Personnel Services,
it was moved by Mr. Garvin, seconded by Mr. Wells, and passed
by the Board to approve of a shift change for Jerry Morin,
A-V Repair Technician, Instructional Media Services, from
swing shift to day shift effective April 1, 1976.

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Mark Heinz, President, stated that the Student Senate at a
meeting earlier in the day decided there was not enough time to get
another proposal together for a rock concert and, therefore, they
will relinquish the May 9th date for other activities of the College.

He reported, also, that a recent showing of two films resulted in
a slight financial loss.

Students are showing interest in Student Senate positions for
the upcoming elections for next year.

Mr. Walter Martinez, Vice-President, reported that the new student
lounge is nearing completion. He extended thanks to the administrative
staff for their help in accomplishing this project.

Mrs. Gutshall thanked them for their reports.

4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF PROPOSED INNOVATIVE PROJECTS FOR 1976-77

Dr. Gooder stated that Attachment 4.1 contained summaries of the
proposed Innovative Projects for next year.

Mrs. Helen Gillingham, Chairwoman of the Improvement of Instruc-
tion Committee, spoke briefly to the eight proposed projects and
responded to specific questions from Board members.

continued . . .
4. CURRICULUM AND INSTRUCTION — continued:

4.1 continued:

Dr. Goeder added that no action was required, as this was presented for a first reading at this time. Faculty members would need to know soon about funding in order to be able to start their projects. A refined budget will be prepared and presented for consideration at the next meeting.

Mrs. Gutshall thanked Mrs. Gillingham for her presentation.

4.2 PRESENTATION OF PROGRESS REPORT FOR CONTINUED ACCREDITATION OF THE ASSOCIATE DEGREE NURSING PROGRAM, Enclosure #1

Dr. Goeder stated that Enclosure #1 contained a progress report for the continued accreditation of the Associate Degree Nursing Program. An accreditation visit has been scheduled for April 5-7. The progress report in the enclosure must be submitted prior to the visit by the State board representatives.

Dr. Betty Dean responded to specific questions about the progress report. In particular, she stated that the attrition rate has dropped since the modular system was started at SBCC.

This item was presented for information only.

Mrs. Gutshall thanked Dr. Dean for her report and extended congratulations to her on her recent doctorate obtained at Brigham Young University.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. ACCEPTANCE OF BOOKS FROM DR. EARL V. PULLIAS, Attachment 5.2-a

Dr. Goeder stated that Dr. Earl V. Pullias, a professor of Higher Education at USC, has made available, through an anonymous donor, three copies of his book, A Common Sense Philosophy for Modern Man. He recommended acceptance of the books.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

a. continued:

   It was moved by Dr. Dobbs, seconded by Mrs. Powell, and
   passed by the Board to accept the gift of books from Dr. Earl V.
   Pullias and to direct the Superintendent to send a letter of
   appreciation.

b. ACCEPTANCE OF A GRANT OF $5,753 FROM THE STATE DEPARTMENT OF
   EDUCATION FOR PROGRAMS FOR INDO-CHINESE REFUGEES, Attachment
   5.2-b

   Dr. David Shelver, Assistant Superintendent of Business
   Services, stated that Attachment 5.2-b contained a grant award
   of $5,753 to support ESL programs and counseling for Indo-Chinese
   refugees. He recommended acceptance of the grant which required
   no matching funds.

   It was moved by Mr. Garvin, seconded by Mr. Wells, and
   passed by the Board to accept the grant allotment of $5,753 from
   the State Department of Education under the Adult Indo-Chinese
   Refugee Education Program.

c. APPROVAL OF AMENDMENT TO THE INTRA-DISTRICT TRAVEL ALLOWANCE
   LIST FOR 1975-76, Attachment 5.2-c

   Dr. Shelver indicated that the attachment contained the
   list of Work Experience personnel activities for the Spring
   semester. He recommended travel allowance as specified in the
   list.

   It was moved by Mr. Wells, seconded by Mrs. Powell, and
   passed by the Board to approve of the amendment to the 1975-76
   Intra-District Travel Allowance List to include travel allowance
   for Work Experience personnel activities for the Spring 1976
   semester as delineated in Attachment 5.2-c.

d. APPROVAL OF CHANGE ORDER No. 19, VOCATIONAL TECHNOLOGY BUILDING
   PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attach-
   ment 5.2-d

   Dr. Shelver stated that this change order complies with
   requirements of the Office of State Architect. It provides for
   angle bracing for the electrical service panel and adds $345 to
   the cost of the contract.

   In response to Mr. Wells, Mr. Trent stated that this was
   overlooked during the plan check process, and is a matter of
   interpretation on the job site.

   It was moved by Mr. Garvin, seconded by Mrs. Alexander,
   and passed by the Board to approve of Change Order No. 19 to

   continued ...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

the contract with J. W. Bailey Construction Company, contractor, Vocational Technology Building, at an increase of $345, and no change in completion date of March 19, 1976, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original contract price</td>
<td>$1,169,500.00</td>
</tr>
<tr>
<td>Change Orders No. 1-18</td>
<td>+ 54,249.53</td>
</tr>
<tr>
<td>Change Order No. 19</td>
<td>+ 345.00</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$1,224,094.53</td>
</tr>
</tbody>
</table>


e. BUILDING FUND STUDY, Enclosure #2

Dr. Shelver stated that Enclosure #2 contained a report of the status of the bond fund as it relates to the building program.

Dr. Shelver indicated that the proposed Marine Technology Building is estimated at $700,649. Of this amount, $9,676 has been spent on preliminary drawings. State aid for this project is $414,650. If the State bond issue fails in the June election, and State aid is not available by June of 1978, the District will have a bond fund balance insufficient to finance the Marine Technology project.

Mr. Trent reported briefly on a recent meeting in Sacramento with the educational committees and two Senators. Discussion centered on a revolving fund, referred to as a "coffee fund," of $80 million earmarked for capital construction. This is a continuing fund and has been used mostly for State colleges and universities.

In response to Mr. Garvin's question on what efforts are being made by the District to help passage of the State bond election, Dr. Gooder stated that Mr. Jim Williams had attended a meeting in Sacramento and will handle the publicity for the District. There was no recommendation for active involvement at this time, but a low-key campaign would be planned. Dr. Gooder added that in about a month a resolution would be presented for Board consideration.

Mr. Trent responded to specific questions posed by Mrs. Alexander regarding the items listed in the enclosure starting with No. 15 and proceeding item by item through No. 26. Dr. Gooder and Dr. Schapansky spoke to the significance that the proposed building changes will have on the improvement and expansion of existing programs.

Dr. Gooder suggested that Dr. Shelver and Mr. Trent prepare an analysis of the Bond Fund showing additional State funds, an analysis of bonds and how they are being paid off, and alternatives of funding. This material could be presented for discussion at a committee-of-the-whole meeting to be scheduled in May.
6. GENERAL INFORMATION

6.1 APPROVAL OF THE INSTITUTIONAL SELF-STUDY AND APPLICATION FOR ACCREDI-
TATION, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained a report of the
Institutional Self-Study for Accreditation as prepared by Mr. Burt
Miller.

Dr. Gooder indicated that this was an unusual accreditation
report in that there was great interest in trying to measure out-
comes. At the request of the Federation of Regional Accrediting
Commissions of Higher Education (FRACHE), SBCC was one of ten colleges
selected to do a self-study. Difficulty was experienced in zeroing
in on outcomes, and of the ten specific committees established, two
to three did a great and extensive job of their assignment.

The report as contained in the enclosure shows an attempt to
measure outcomes and describe the institution in a traditional way.

Mr. Miller stated that a great amount of time and effort by
many people made this report possible. It is really a condensation
of all those meetings, discussions, and questionnaires. He felt
that this should be a continuing process at the College. More sig-
nificance could have been achieved, if the study were organized
around or on stated objectives and around expected kinds of outcomes.
The report will now be sent to Western States Accrediting Schools,
and a visiting team of four persons will be on campus May 6.

Dr. Gooder added that this report is the application for accredi-
tation for the next ten years.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed
by the Board to approve of the Institutional Self-Study for Accredi-
tation, as contained in Enclosure #3, and of its submission to the
Accrediting Commission for Community and Junior Colleges.

Mrs. Gutshall on behalf of the Board thanked all the staff
connected with this project for the fine report.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented
items of interest which had been scheduled by Santa Barbara City
College and its Continuing Education Division and community on-
campus activities for the period March 26 through April 8, 1976.

Mrs. Gutshall extended congratulations to Mr. Williams on
obtaining his B. A. degree at Antioch Schools.

6.3 ADDED ITEM:

Mrs. Gutshall inquired if the Board Subcommittee on Salaries
wished to set a meeting date to review items of costs on the
recent classification study.

It was agreed that Dr. Gooder would contact Dr. Dobbs, Chair-
man, to set a meeting time and place.
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7. ADJOURNMENT

It was agreed by the Board that the annual organizational meeting of
the Board of Trustees would be held on Thursday, April 8, 1976.

Upon motion of Dr. Dobbs, seconded by Mr. Garvin, the Board of Trustees
of the Santa Barbara Community College District adjourned their regular
meeting at 5:25 p.m.

The next meeting will be a regular meeting and the annual organiza-
tional meeting held on Thursday, April 8, 1976, at 4:00 p.m. in the Board
Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-
Clerk to the Board of Trustees

Approval by the Board of Trustees

on April 8, 1976.