AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 25, 1976

4:00 p.m. – Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF REGULAR MEETING OF MARCH 11, 1976
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE

      (1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS (DAY), CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND SUBSTITUTE, SPRING, 1976

         Attachment 2.1-a(1)

      (2) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1976 TERM

         Attachment 2.1-a(2)

      (3) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: SUSAN E. GLUMAC, VOLLEYBALL, SPRING 1976 SEMESTER

         Attachment 2.1-a(3)

      (4) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

         Attachment 2.1-a(4)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF APPOINTMENT - DEPARTMENT CHAIRPERSON: MYRNA HARKER, ASSISTANT PROFESSOR, BUSINESS EDUCATION (REPLACING M. GRESSEL), EFFECTIVE 3/15/76

Attachment 2.1-b(1)

(2) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE WITHOUT PAY: ELIZABETH JENNINGS, ASSISTANT PROFESSOR, HEALTH OCCUPATIONS, EFFECTIVE 1976-77 SCHOOL YEAR

Attachment 2.1-b(2)

Ms. Elizabeth Jennings, Assistant Professor, Health Occupations, has been on a paid illness-leave-of-absence since September 10, 1975.

The Personnel Department has been informed by Ms. Jennings' physician that she will not be able to return for the 1976-77 school year. Ms. Jennings has requested that she be given a health leave of absence without pay for the 1976-77 school year.

It is recommended that approval be given of the request.

(3) RECOMMENDED APPROVAL OF WORKING DAYS FOR CERTIFICATED PERSONNEL FOR THE 1976-77 COLLEGE YEAR

Attachment 2.1-b(3)

Annually, the Board establishes the number of working days for each category of certificated personnel. Attachment 2.1-b(3) delineates the recommended regular working schedule for all certificated personnel.

The Superintendent recommends the Board adopt the 1976-77 Working Schedule for Certificated Personnel as presented in the attachment.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENT FOR CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), VEA, TUTORIAL AND GENERAL PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: DAVID C. SMITH, P.E. DEPT., SPRING 1976 SEMESTER

Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF TERMINATION (HOURLY): MARY F. DUTCHER, SECURITY PATROL OFFICER, FACILITIES & OPERATIONS, EFFECTIVE 2/23/76

Attachment 2.2-a(4)

(5) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.2-a(5)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF YEARLY SALARY INCREMENTS

Attachment 2.2-b(1)

(2) RECOMMENDED RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION): WILLIE FELTON, JR., CUSTODIAN, FACILITIES & OPERATIONS

Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF APPOINTMENT: BRUCE M. GLENN, A-V TECH., INSTRUCTIONAL MEDIA SERVICES (NEW POSITION), EFFECTIVE 4/1/76

Attachment 2.2-b(3)
Agenda - Regular Meeting
Board of Trustees - SBCCD
March 25, 1976

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

   b. NON-ROUTINE - continued:

   (4) RECOMMENDED APPROVAL OF CHANGE OF SHIFT: JERRY MORIN,
       A-V REPAIR TECH., INSTRUCTIONAL MEDIA SERVICES, FROM
       SWING SHIFT TO DAY SHIFT, EFFECTIVE 4/1/76

       Attachment 2.2-b(4)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF PROPOSED INNOVATIVE PROJECTS FOR 1976-77

   Attachment 4.1

   Attachment 4.1 contains a summary of the proposed Innovative
   Projects for 1976-77. Mrs. Helen Gillingham, Chairwoman of the
   Improvement of Instruction Committee and Dr. Manuel Rivera, Teacher/
   Coordinator of Articulation and In-Service Training, will present
   the projects for a first reading at this time.

   It is anticipated that the proposed projects will be presented
   for action at a future Board meeting.

4.2 PRESENTATION OF PROGRESS REPORT FOR CONTINUED ACCREDITATION OF THE
   ASSOCIATE DEGREE NURSING PROGRAM

   Enclosure #1

   The law stipulates that for a registered nursing program to
   graduate students who are eligible to take the state licensing exam-
   ination, it must be accredited by the state agency, Board of Regis-
   tered Nursing. A continuing accreditation visit has been scheduled
   for April 5 - 7, 1976. This process requires that the college sub-
   mit an accreditation report prior to the visit by the state board
   representatives.

   This report is contained in Enclosure #1 and is presented for
   information.
5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P56-1988 through and including P56-2114.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

5.2 NON-ROUTINE

a. RECOMMENDED ACCEPTANCE OF BOOKS FROM DR. EARL V. PULLIAS

Attachment 5.2-a

Dr. Earl V. Pullias, Professor of Higher Education of the University of Southern California, has offered, as a gift, three copies of the book A COMMON SENSE PHILOSOPHY FOR MODERN MAN.

It is recommended that the books be accepted and that staff be authorized to send a letter of appreciation to Dr. Pullias.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED ACCEPTANCE OF A GRANT OF $5,753 FROM THE STATE DEPARTMENT OF EDUCATION FOR PROGRAMS FOR INDOCHINESE REFUGEES

Attachment 5.2-b

On February 5, 1976, the Board approved the submission of a grant application to the Department of Education for $7,472 to support ESL programs and counseling for Indochinese refugees. Notification has been received that the Department has allotted $5,753 to Santa Barbara City College under this program. No matching funds are required.

The Superintendent recommends acceptance of this allotment.

c. RECOMMENDED APPROVAL OF AMENDMENT TO THE INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1975-76

Attachment 5.2-c

It is recommended that the Intra-District Travel Allowance List for 1975-76 be amended to include travel allowance for Work Experience activities for the Spring 1976 semester.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. RECOMMENDED APPROVAL OF CHANGE ORDER No. 19, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-d

Change Order No. 19 provides angle bracing from the electrical service panel to the wall to comply with the Office of State Architect requirements. The total additional cost for this work will be $345 with no change in the completion date.

Original contract price $1,169,500.00
Change Orders #1 - 18 + 54,249.53
Change Order # 19 + 345.00
New Contract Price $1,224,094.53

The Superintendent recommends approval of Change Order No. 19, Vocational Technology Building Project, J. W. Bailey Construction Company, contractor, at an increase of $345 to the contract price with no change in completion date of March 19, 1976.

e. BUILDING FUND STUDY

Enclosure #2

The Marine Technology Building is estimated at $700,648. Of this amount, State aid is $414,560 and local bond fund requirements are $286,088 leaving a bond balance of $233,028. If State aid is not available for the Marine Technology Building by June 30, 1978, the District will have a bond fund balance of $113,352, an amount insufficient to finance the Marine Technology Building.

Dr. Shelver will speak to this item at the meeting.
6. GENERAL INFORMATION

6.1 RECOMMENDED APPROVAL OF THE INSTITUTIONAL SELF-STUDY AND APPLICATION FOR ACCREDITATION

Enclosure #3

Enclosure #3 is the Institutional Self-Study and Application for Accreditation which is due at the offices of the Accrediting Commission by April 1. Santa Barbara City College participated in a special project aimed at self-study focussing on outcomes. This emphasis is new and it was hoped that new models for self-study would come from the colleges which took part. The effort was partially successful. The college will be visited by a small team on May 6, 1976 to review this study.

The Superintendent recommends approval of the study and its submission to the Accrediting Commission for Community and Junior Colleges.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

7.1 In accordance with provisions of Education Code Section 964, it is recommended that the annual organizational meeting of the Board of Trustees of the Santa Barbara Community College District be held on Thursday, April 8, 1976.

The next regular meeting of the Board of Trustees is scheduled for Thursday, April 8, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.