AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 26, 1976

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF SPECIAL MEETING OF FEBRUARY 5, 1976
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. LETTER FROM COUNTY COUNSEL REGARDING CONFLICT OF INTEREST
         CODES
         Attachment 1.7-a
      b. REPORT OF ATTENDANCE AT BOARD OF GOVERNORS' MEETING ON
         FEBRUARY 18-19, 1976
         Mrs. Gutshall, Mr. Frank and the Superintendent will
         report on actions of the Board of Governors on February 18-19,
         1976.

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS
             (DAY), SPRING SEMESTER 1976
             Attachment 2.1-a(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANT (LECTURER), CONTINUING EDUCATION DIVISION

Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, EVENING COLLEGE, SPRING 1976 SEMESTER

Attachment 2.1-a(3)

(4) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.1-a(4)


Attachment 2.1-a(5)

(6) RECOMMENDED APPROVAL OF CHANGE TO CONTRACT: ISIDOR ELIAS, PHYSICAL SCIENCE, FROM FULL-TIME TO 4/5 CONTRACT FOR SPRING 1976 SEMESTER

Attachment 2.1-a(6)

b. NON-ROUTINE

(1) RECOMMENDED ADOPTION OF RESOLUTION No. 19 (1975-76) DESIGNATING MANAGEMENT EMPLOYEES IN ACCORDANCE WITH THE PROVISIONS OF THE RODDA ACT

Attachment 2.1-b(1)

S.B. 160, known as the educational collective bargaining bill, was passed in the last session of the legislature. It provides for repeal of the Winton Act and for new procedures for employer-employee relations.

The bill requires that the District Board of Trustees designate management positions.

It is recommended that Resolution No. 19 (1975-76) be adopted in accordance with the provisions of the Rodda Act.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED PERSONNEL

Attachment 2.1-b(2)

The Education Code provides that certificated faculty must be either 'regular' or 'temporary'. 'Temporary' certificated personnel are employed to replace 'regular' employees on leave or for special temporary enrollment situations.

Several outstanding teachers are serving the District this year as in past years in 'temporary' assignments. It is necessary to take official action prior to March 15 of the year in the case of 'temporary' employees who teach over 60 percent of a full assignment if they are not to be re-employed as permanent teachers.

It is recommended, therefore, that approval be given to notify certificated personnel as indicated on the attachment that their temporary assignment will terminate at the end of the Spring 1976 semester.

(3) RECOMMENDED APPROVAL OF SABBATICAL LEAVE FOR DR. ALFRED L. SILVERA, ADMINISTRATIVE DEAN, STUDENT SERVICES

Attachment 2.1-b(3)

Attachment 2.1-b(3) contains a request for sabbatical leave from Dr. Alfred L. Silvera.

It is recommended that the leave be approved as described.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENT FOR CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), VEA, TUTORIAL AND GENERAL PROGRAMS

Attachment 2.2-a(2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(3) RECOMMENDED APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANTS): EDWIN A. GUSTAFSON AND DOROTHY J. MC LAREN, EARTH SCIENCE DEPT., SPRING 1976 SEMESTER

Attachment 2.2-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF YEARLY SALARY INCREMENTS

Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF LONGEVITY INCREMENT (10 YEARS), SYLVIA M. AZDRL, STENO. CLK., CONTINUING EDUCATION DIVISION, EFFECTIVE 3/1/76

Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE: DORIS SOFAS, SR. TEACHERS' AIDE, INSTRUCTION, EFFECTIVE 3/8/76 - 4/1/76 (APPROX. 4 WEEKS)

Attachment 2.2-b(3)

(4) RECOMMENDED APPROVAL OF APPOINTMENT: VALERIE S. VALLEJO, TYP.CLK., SECRETARIAL SUPPORT SERVICES (TEMPORARY CETA POSITION), EFFECTIVE 2/17/76 - 6/30/76

Attachment 2.2-b(4)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 FURTHER CONSIDERATION OF PROPOSED BEACH BOYS CONCERT

The promoter of the proposed Beach Boys Concert and others interested and concerned will be available to respond to questions of the Board.

It is recommended that the concert be scheduled for March 21 if approved.
4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF GEOSCIENCE TECHNOLOGY PROGRAM

Attachment 4.1

The Geoscience Technology Program was approved by the Curriculum Advisory Committee in May, 1975. This program, offered through the Earth and Planetary Sciences Department, is designed to prepare skilled para-professionals who can assist in the exploration for natural resources and other related fields. The need for this preparation has resulted from the "energy crisis" as well as the impending "mineral crisis".

The required courses as outlined in the attachment have been in existence at Santa Barbara City College for varying lengths of time. The program simply compiles these courses into a major area of study.

It is recommended that approval be given of the Geoscience Technology Program.

4.2 RECOMMENDED APPROVAL OF ADDITIONAL ADVISORY COMMITTEE MEMBERS FOR OCCUPATIONAL EDUCATION

Attachment 4.2

The members of the advisory board for the Geoscience Technology Program are listed in Attachment 4.2. These are an addition to a recent publication of Advisory Committees for Occupational Education. It is recommended that approval be given of the advisory board members for the Geoscience Technology Program as listed in Attachment 4.2.

4.3 REPORT ON ENROLLMENTS AND COSTS OF EDUCATIONAL TELEVISION PROGRAM

Enclosure #1

Mr. Russ Wenzlau will discuss enrollments, costs, and consortium fees related to the educational television program.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P56-1705 through and including P56-1845.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

5.2 NON-ROUTINE

a. RECOMMENDED ACCEPTANCE OF LIFE SCIENCE EQUIPMENT FROM MR. EUGENE WIECZOREK

Attachment 5.2-a

Mr. Eugene Wieczorek has offered, as a gift, the items listed in Attachment 5.2-a for use in the Biology Program. These items have an estimated value of $235.

The Superintendent recommends acceptance of the items listed in Attachment 5.2-a and requests authorization to send a letter of appreciation to Mr. Wieczorek.

b. RECOMMENDED APPROVAL OF AMENDMENT TO THE INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1975-76

Attachment 5.2-b

Mrs. Janice Fitzgibbons' status was converted from hourly to 3/4 contract as of January 1, 1976. Travel allowance should be initiated for her due to services required by her assignment in the Health Occupations Department.

It is recommended that the Intra-District Travel Allowance List for 1975-76 be amended to allow $15/mo for Mrs. Janice Fitzgibbons, Health Occupations Department effective 1/1/76 - 6/30/76.

c. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFER #76-051 AND ADOPTION OF RESOLUTION No. 18 (1975-76)

Attachment 5.2-c

Appropriation Transfer #76-051 requests a transfer of funds from Contingencies to the Supply Accounts to allow transfer of 70% carry-over of budgeted balances from the 1974-75 fiscal year according to District policy.

It is recommended that Appropriation Transfer #76-051 be approved and Resolution No. 18 (1975-76) be adopted.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. RECOMMENDED APPROVAL OF AGREEMENT FOR STUDENT DIETETIC SERVICE SUPERVISOR PROGRAM

Enclosure #2

As in the past for programs of similar nature, a contract is proposed between the District and a facility outlining the areas of responsibilities in regards to the students working off campus.

It is recommended that approval be given of the Agreement For Student Dietetic Service Supervisor Program as contained in Enclosure #2.

e. RECOMMENDED APPROVAL OF SUBMISSION OF PROPOSAL, VEA PART J, PROJECT-BILINGUAL VOCATIONAL TRAINING, DEPARTMENT OF HEALTH, EDUCATION AND WELFARE

Enclosure #3

Enclosure #3 contains a proposal for a Federal project made available under Public Law 93-380, Part J, for Bilingual Vocational Training. Specifically this project is a request for 100% funds to augment existing secretarial training offerings by adding a bilingual component. The basic requests are for hardware and software which will allow for self-paced open-entry/open-exit instruction.

It is recommended that submission of this proposal be approved.

f. RECOMMENDED APPROVAL OF DESTRUCTION OF RECORDS

Attachment 5.2-f

It is requested that the staff be given permission to submit a letter to the Historian, State Archives, to forward Class 3 documents, Classified Personnel Applications of June 1973 through December 1974, or give permission for their destruction. These records have been retained for the legal period of time as per Article 2, Section 3015 through 3019 of Title V, Administrative Code.

It is recommended that approval be given for submission of the letter contained in Attachment 5.2-f.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. CLARIFICATION OF ACTION ON JUNE 26, 1975 REGARDING BID OF ACROMEDIA CORP. OF CULVER CITY FOR MAIN THEATER SOUND COMMUNICATION SYSTEM

On June 26, 1975, the Board of Trustees approved a bid from Acromedia Corporation of Culver City for Main Theater Sound Communication System. The base bid was for $59,761. Alternates 2, 3 and 4 were approved also, although the alternatives were not reflected in the minutes of the meeting.

It is recommended that the action of June 26, 1975 be clarified by notice that the bid total was as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Base bid</td>
<td>$59,761</td>
</tr>
<tr>
<td>Alternate #2</td>
<td>$985</td>
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<tr>
<td>Alternate #3</td>
<td>$1,235</td>
</tr>
<tr>
<td>Alternate #4</td>
<td>$1,562</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$63,543</strong></td>
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h. RECOMMENDED APPROVAL OF LOMA ALTA PEDESTRIAN BRIDGE AGREEMENT BETWEEN THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND THE CITY OF SANTA BARBARA

Enclosure #4

The proposed agreement with the City of Santa Barbara permits the District to construct the pedestrian utilities bridge on and over Loma Alta Drive. Conditions of this permit include:

1. City be included as additional obligee on construction bonds required of the contractor.
2. City be indemnified against any action related to the construction or use of the bridge.
3. District is to maintain the bridge.
4. District will be obligated to improvement costs on Loma Alta within 2 years of notification by the City as follows:
   a. 10-ft. wide, left turn median lane.
   b. Curb, gutter and 8 ft. sidewalk on east side of Loma Alta.
   c. One-half of earthwork required in the construction of a widened Loma Alta Drive.
   d. One-half of cost of replacing the existing Hondo Valley storm drain.

continued on next page...
5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

h. continued:

Staff will be available at the meeting to discuss the requirement of this agreement.

The Superintendent recommends approval of the proposed Loma Alta Pedestrian/Utilities Bridge Agreement between the Santa Barbara Community College District and the City of Santa Barbara, as contained in Enclosure #4.

i. RECOMMENDED APPROVAL OF CHANGE ORDER No. 1, FIRE ACCESS ROAD FROM PERSHING PARK, MELCHER CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-i

Change Order No. 1 includes additional retaining wall required to provide adequate width for the fire access road. The bids received for this project included unit prices for concrete block retaining wall. The cost of this work ($7,530) is within the unit prices listed in the contractor's original bid. This change order also includes the addition of a sidewalk underdrain ($600) to eliminate impounded water in the gutter at Castillo Street. The total additional cost for all work in this change order will be $8,130 with no additional time required.

<table>
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<tr>
<th>Original Contract Price</th>
<th>$84,371</th>
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<tr>
<td>Change Order No. 1</td>
<td>+ $8,130</td>
</tr>
<tr>
<td>New Contract Price:</td>
<td>$92,501</td>
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</table>

The Superintendent recommends approval of Change Order No. 1, Fire Access Road from Pershing Park project, Melcher Construction Company, Contractor, at an increase of $8,130 to the contract price and no change in the completion date of May 18, 1976.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. RECOMMENDED APPROVAL OF CHANGE ORDER No. 16, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-j

Change Order No. 16 adjusts the contract price to reimburse the District for portions of testing and inspection costs which are the contractor's responsibility. The change will be a deduction of $125.50 to the contract price with no change in completion date of February 3, 1976.

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<table>
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<tbody>
<tr>
<td>Original contract price</td>
<td>$1,169,500.00</td>
</tr>
<tr>
<td>Change Orders No. 1 - 15</td>
<td>+ 41,917.33</td>
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<tr>
<td>Change Order No. 16</td>
<td>- 125.50</td>
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<td>New Contract Price...</td>
<td>$1,211,291.83</td>
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</table>

The Superintendent recommends approval of Change Order No. 16, Vocational Technology Building project, J. W. Bailey Construction Company, at a deduction of $125.50 to the contract price and no change in the completion date of February 3, 1976.

k. RECOMMENDED APPROVAL OF CHANGE ORDER No. 17, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-k

Change Order No. 17 includes installing additional acetylene gas and oxygen lines to welding booths not included in original plans and specifications. The total additional cost for this work will be $3,033.70 and will require an additional 15 days.

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<tbody>
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<tr>
<td>Change Order No. 1 - 16</td>
<td>+ 41,791.83</td>
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<tr>
<td>Change Order No. 17</td>
<td>+ 3,033.70</td>
</tr>
<tr>
<td>New Contract Price...</td>
<td>$1,214,325.53</td>
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</tbody>
</table>

The Superintendent recommends approval of Change Order No. 17, Vocational Technology Building project, J. W. Bailey Construction Company, Contractor, at an increase of $3,033.70 to the contract price and an extension of contract time to February 18, 1976.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. RECOMMENDED APPROVAL OF CHANGE ORDER No. 18, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-1

Change Order No. 18 includes installation of additional ventilating devices to meet OSHA requirements relative to toxic fumes being vented away at the work area. This requirement was not known when the plans and specifications were checked by the State Office of Architecture and Construction. The total additional cost for this work will be $9,424 and will require an additional 30 days.

Original contract price $1,169,500.00
Change Orders No. 1 - 17 + 44,825.53
Change Order No. 18 + 9,424.00
New Contract Price...$1,223,749.53

The Superintendent recommends approval of Change Order No. 18, Vocational Technology Building project, J. W. Bailey Construction Company, Contractor, at an increase of $9,424 to the contract price and an extension of contract time to March 19, 1976.

m. RECOMMENDED APPROVAL OF CHANGE ORDER No. 3, SITE DEVELOPMENT, PHASE I-A, CLARENCE & JACK LAMBERT, INC., CONTRACTOR

Attachment 5.2-m

Change Order No. 3 modifies the east bridge approach pier and caisson location in order to span across an 8" water line that was encountered when the second of the two caisson holes was being drilled. The contractor and architect do not agree on all aspects of the cost of this modification, however, agreement has been reached on the time and material cost so the work can proceed. The cost of time and material for this work is $630 with no additional time requested in this change order.

Original contract price $518,224
Change Orders No. 1 - 2 + 6,430
Change Order No. 3 + 630
New Contract Price...$525,284

The Superintendent recommends approval of Change Order No. 3 to the contract with Clarence & Jack Lambert, Inc., Contractor, for the Site Development, Phase I-A Project, at an increase of $630 to the contract price and no change in completion date of November 9, 1976.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

n. RECOMMENDED APPROVAL OF EXTRA SERVICES TO THE ARCHITECTURAL CONTRACT WITH JOHN ROBERT HENDERSON, ARCHITECT FOR THE ADMINISTRATION BUILDING RENOVATIONS

Attachment 5.2-n

The architectural contract with John Robert Henderson was modified on April 2, 1975 to include items in the 1973-74 Architectural Barriers Contract, Library Alterations, and Campus Center alterations. On July 10, 1975, the contract was further modified to include items in the 1974-75 Architectural Barriers Contract, and Audio-Visual renovations to Physical Science #101.

On-site conditions relative to the architectural barriers requirements and revisions to the other projects have increased the scope of services required by the architect. It is recommended that the architect's contract be modified to compensate for extra services and to allow completion of architectural services for the Architectural Barriers and Library Modifications projects at an additional cost not to exceed $15,564.

The Superintendent recommends approval of extra services to the Architectural Contract with John Robert Henderson, Architect, for the Administration Building Renovations, in accordance with Attachment 5.2-n at a cost not to exceed $15,564.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, March 11, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.