MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 16, 1976

3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, December 16, 1976 at 3:00 pm in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs (left at 6:20 pm)
Mrs. Kathryn O. Alexander (left at 6:30 pm)
Mr. Sidney R. Frank (left at 6:45 pm)
Mr. Eli Luria
Mrs. Joyce H. Powell (arrived at 4:15 pm)
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services and Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities
Dr. Joseph Bagnall, Assistant Dean, Continuing Education
Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Dr. Ken Berry, Coordinator, Instructional Media Services
Mr. Jack Bogan, Landry & Bogan
Mr. Lisle Bresslin, Assistant Dean, Admissions & Records
Mrs. Irene Butler, Administrative Secretary, Business Services
Mr. Charles Christian, Sr. Lab. Tech., Physics
Mrs. Donna Coffman, Director, Children’s Center
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Joseph Connell, Instructor, Engineering
Ms. Jessica Edwards, SBCC Student
Mr. Melvin Elkins, Assistant Dean, Occupational and Career Education
Dr. Joanne Hendrick, Associate Professor, Nursery School Program
Mr. Sheldon R. Hentschke, Santa Barbara Easter Relays
Mr. Michael T. Kelly, representative, DMJM
Ms. Diane Lopez, appointee, Bookstore Cashier, Bookstore
Mr. Eugenio M. Lujan, Assistant Director, Classified Personnel
Mr. Enrique Mendoza, SBCC Student
Mr. Burton P. Miller, Administrative Assistant to the Superintendent/President
Ms. Michelle Miller, SBCC Student
Mrs. Thelma A. Nielsen, Sr. Adm. & Records Clerk, Admissions & Records
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
Mr. Gilbert Robledo, EOPS Director/Counselor
Mrs. Lynda Rodrigues, Assistant Dean, Student Activities
Mr. Ralph Schiferl, Associate Professor, Computer Science
Mr. Dana Smith, County Counsel
Mrs. Dee Sorsabal, Sr. Secretary, Facilities Development
Mr. Donald Trent, Director, Facilities Development
Mr. Manuel Unzueta, Instructor, Chicano Studies
Ms. Kay Webb, representative, National Council on Alcoholism
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session
Mr. Eugene Wieczorek, representative, DMJM
Mr. Richard Willingham, Assistant Professor, Astronomy
Mr. Jerry Morin, Audio-Visual Technician
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome and a Merry Christmas wish to all present.

ITEM 1.4 EXECUTIVE SESSION

TAKEN OUT OF ORDER:

Mrs. Gutshall indicated that there would be a brief executive session held when Mr. Dana Smith, County Counsel, arrived to discuss pending litigation.

At 4:37, Mr. Dana Smith being present, Mrs. Gutshall declared time for an executive session. All seven Board members, Mr. Smith, Dr. Gooder, and Mr. Dan Oroz, Personnel Director, adjourned to the President's office.

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1. GENERAL FUNCTIONS - continued:

1.4 EXECUTIVE SESSION - continued:

The executive session ended at 4:51 pm and all seven Board members, Dr. Gooder and Mr. Oroz returned to the Board Room.

Dr. Gooder announced that the Board of Trustees had authorized Mr. Thomas P. Anderle of the firm of Goux, Romasanta, and Anderle, attorney for the District's insurance carrier, to serve as attorney of record in the case of David Lawyer vs Board of Trustees, et al.

1.5 MINUTES OF SPECIAL MEETING OF NOVEMBER 18, 1976

Upon motion of Dr. Dobbs, seconded by Mrs. Alexander, the minutes of the special meeting of November 18, 1976 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

Mrs. Gutshall gave recognition to Ms. Michelle Miller who had requested to speak on the subject of the mural being painted on a wall of the Campus Center.

Ms. Miller spoke at length of her opposition to the project because of her interpretation of its sexist theme -- showing man as the only builder/thinker and woman as an ornament.

Board members emphasized that they had been shown the original drawings and were given an explanation of the meaning in it. It was also reiterated that an Art Committee reviews all requests for art work before being donated to the College.

Mr. Walter Martínez, ASB Senate representative, stated that the mural project had been publicized for a month in the CHANNELS and no student came to Senate meetings to offer 'pro or con' remarks.

Mrs. Gutshall thanked Ms. Miller for appearing at the meeting and noted that the meeting would have to go along because of the long agenda.

1.7 COMMUNICATIONS

a. REPORT ON BOARD OF GOVERNORS' MEETING OF DECEMBER 8-9, 1976

Mr. Wells and Dr. Gooder had attended the recent Board of Governors' meeting in San Diego.

At the meeting, Mr. Tom Jones of the Selection Committee for a new Chancellor reported that the committee had received many names, some of which have been rejected and others are being followed up on, and additional ads will be published with an extension of time to January 14, 1977. Mr. Gus Guichard will serve as Acting Chancellor starting January 1, 1977.

Dr. Gooder stated that there was considerable discussion on handicapped regulations; attendance accounting; Board attitude of 'no objection to mandatory student body fee'; and 8-yr. terms for Board members. The next meeting in January will cover the 5-year Plan.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. REPORT ON ANNUAL CONFERENCE OF CALIFORNIA SCHOOL BOARDS ASSOCIATION, DECEMBER 3-5, 1976

Mrs. Gutshall and Mr. Wells attended the CSBA Conference in San Diego.

They reported that the speakers were outstanding but the workshops were too crowded. Mr. Wells added a few comments on a visit to Grossmont College in that area viewing their new Performing Arts Center.

c. NOTIFICATION OF ELECTION OF MEMBERS TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION, Attachment 1.7-c

Dr. Gooder stated that Attachment 1.7-c contained a notification of election of members to the County Committee on School District Organization.

ADDED ITEM:  
d. Dr. Gooder stated that letters had been received from the community regarding ADN selection procedures. He will arrange for a meeting of the Board Subcommittee on Educational Policies.

ADDED ITEM:  
e. Dr. Gooder stated that a notice had been received this date that there will be a workshop on January 10, 1977 at 7:30 pm on the Conflict of Interest Code. A public hearing will be discussed in a later agenda item.

ADDED ITEM:  
f. Mrs. Gutshall acknowledged a letter of appreciation from employees for the Christmas vacation and expressed thanks to the Bookstore for a box of candy enjoyed by all Board members during the meeting.

(At this point, 4:32 pm, Mrs. Gutshall in agreement with Board members moved on to Item 5.2-c as a courtesy to Mr. Hentschke, and then moved on to Item 5.2-ab, Workshop on Budget and Finance.)

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

continued on next page...
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS (DAY & EVENING COLLEGE), AND ADDITIONAL SUBSTITUTES (DAY AND EVENING COLLEGE), FALL 1976 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONS/CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, AND ADDITIONAL SUBSTITUTES, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF CERTIFICATED PERSONNEL FOR THE 1977 WINTER TERM, CONTINUING EDUCATION DIVISION, Attachment 2.1-b(1)

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the Certificated Personnel for the 1977 Winter Term for the Continuing Education Division, as listed in Attachment 2.1-b(1).

(2) APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANTS) FOR TITLE VII BILINGUAL/CROSS CULTURAL PROGRAM: MARTA SANCHEZ-ZILZ AND CIRENIO RODRIGUEZ, SPRING SEMESTER 1977, Attachment 2.1-b(2)

Mr. Oroz stated that the services of two temporary consultants have been arranged to provide support in the bilingual/cross-cultural teacher and teacher-aide training program.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Marta Sanchez-Zilz and Cirenio Rodriguez as professional experts (consultants) under Title VII funds for the Spring semester of 1977.

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE: HENRIELLA STILES, PROFESSOR, HEALTH OCCUPATIONS, EFFECTIVE 11/29/76, Attachment 2.1-b(3)

Upon recommendation of the Director, Personnel Services, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of a health leave of absence for Henriella Stiles, as delineated in Attachment 2.1-b(3).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(5) APPROVAL OF CHANGE IN WORK WEEK AND SHIFT: GERALD PALACIO AND BRIAN BEACH, CUSTODIANS, FACILITIES & OPERATIONS, EFFECTIVE 1/3/77, Attachment 2.2-a(5)

(6) APPROVAL OF SHIFT DIFFERENTIAL: ALEXIS M. MOORE, ADMISSIONS & RECORDS CLK., ADMISSIONS OFFICE, EFFECTIVE 11/29/76, Attachment 2.2-a(6)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Mr. Oroz stated that Attachment 2.2-b(1) contained a list of recommended yearly salary increments. Five employees will attain permanency status as of January 1, 1977: Myrta Berry, Stella Castellanos, Richard Fishback, Ardith Liercke, and Terrence Ryan.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the yearly salary increments as listed in Attachment 2.2-b(1).

(2) APPROVAL OF APPOINTMENT (TEMPORARY): DEIRDRE M. WATSON, TYP.CLK., COUNSELING, EFFECTIVE 12/17/76, Attachment 2.2-b(2)

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment (temporary) of Deirdre M. Watson, Typ. Clk., Counseling, effective 12/17/76 - 6/30/77.

(3) APPROVAL OF APPOINTMENT: CHARLES S. CORDERO, UTILITY WORKER, CONTINUING EDUCATION (NEW POSITION), EFFECTIVE 1/3/77, Attachment 2.2-b(3)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Charles S. Cordero, Utility Worker (new position), Continuing Education Division, effective 1/3/77.

(Mr. Cordero had been present earlier.)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF APPOINTMENT: DIANE R. LOPEZ, BOOKSTORE CASHIER, BOOKSTORE (REPLACE R. SELES), EFFECTIVE 1/3/77, Attachment 2.2-b(4)

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Diane R. Lopez, Bookstore Cashier (replacing R. Seles), effective 1/3/77.

(5) APPROVAL OF APPOINTMENT: WILLIAM C. PAULSEN, PROGRAMMER/ANALYST, DATA PROCESSING (REPLACE G. SPECKHALS), EFFECTIVE 12/17/76, Attachment 2.2-b(5)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the appointment of William C. Paulsen, Programmer/Analyst, Data Processing (replacing G. Speckhals), effective 12/17/76.

(6) APPROVAL OF APPOINTMENT: JOAN A. WASIL, ADMISSIONS & RECORDS OFFICE SUPV., ADMISSIONS OFFICE (REPLACE T. SAITO), EFFECTIVE 1/3/77, Attachment 2.2-b(6)

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Joan A. Wasil, Admissions & Records Office Supervisor (replacing T. Saito), Admissions Office, effective 1/3/77.

(7) ACCEPTANCE OF RETIREMENT: THELMA V. NIELSEN, ADMISSIONS & RECORDS CLK. SR., ADMISSIONS OFFICE, EFFECTIVE 3/26/77, Attachment 2.2-b(7)

Mr. Oroz stated that Thelma Nielsen, who is planning to retire, had been present earlier. It could be arranged to have her appear at the next Board meeting for proper recognition of her services to the District.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the retirement of Thelma V. Nielsen, Admissions & Records Clerk, Admissions Office, effective 3/26/77.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF PERSONAL LEAVE OF ABSENCE: DR. ELWOOD SCHAPPANSKY, PROFESSOR, PHYSICS & AERONAUTICS, FOR THE 1977-78 COLLEGE YEAR, Attachment 2.1-b(4)

Mr. Oroz stated that a request had been received from Dr. Schappansky for a personal leave of absence for the 1977-78 school year.

A motion was made by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of a personal leave of absence for Dr. Elwood Schappansky, as delineated in Attachment 2.1-b(4).

Mrs. Cutshall on behalf of the Board stated that Dr. Schappansky will be missed and wished him well in his plans.

(5) PRESENTATION OF SABBATICAL LEAVE REQUESTS FOR THE 1977-78 YEAR, Enclosure #1

Dr. Gooder stated that Enclosure #1 contained summaries of requests for sabbatical leave for 1977-78. They were presented at this time for information and a first reading.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), VEA, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF APPOINTMENT: TINA PEARSON, INSTRUCTIONAL AIDE (ALPHA TRAINING CENTER), EFFECTIVE 12/17/76, Attachment 2.2-a(3)

(4) APPROVAL OF TERMINATION, WALTER J. REPHUN, CONSTRUCTION INSPECTOR, FACILITIES DEVELOPMENT, EFFECTIVE 12/31/76, Attachment 2.2-a(4)
2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

ITEM a. APPROVAL OF PROPOSED DISTRICT POLICY ON ALCOHOLISM, Attachment 2.3-a
OUT OF ORDER: (This item was taken after the completion of the Workshop on Finance and Budget as a courtesy to Ms. Kay Webb.)

Mr. Oroz stated that a series of meetings had been held for management personnel, including one workshop on the problems of drugs and alcoholism conducted by the Santa Barbara Area, Inc., chapter of the National Council on Alcoholism.

At the workshop, it was deemed important that the District recognize alcoholism as a disease and if untreated can be very detrimental to health and job performance of employees. Adoption of a policy statement seemed both appropriate and desirable.

Ms. Kay Webb, Occupational Program Consultant for the County, spoke on the free service offered by the National Council. She explained an employee assistance program which could be established for alcohol-related problems for employees. It would be designed as an evaluation and referral service available to all employees and their families. The National Council would provide training to enable supervisors to refer employees to the Evaluation and Referral Service when an employee's job performance is being impaired. No employee would be forced to participate in the program but would only be encouraged by his/her supervisor to avail themselves of the program. Ms. Webb stated that the program has saved companies millions of dollars and assisted in keeping employees on the job.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to adopt the Statement of Policy on Alcoholism as contained in Attachment 2.3-a, and to approve of the establishment of an Employee Assistance Program for alcohol-related problems.

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Walter Martinez stated that he was present to ask for Board approval of the use of the wall for the mural and for the additional funds to complete it.
3. STUDENT SERVICES - continued:

3.2 RATIFICATION OF AUTHORIZATION TO USE WALL OF CAMPUS CENTER FOR MURAL, Attachment 3.2

Dr. Gooder indicated that the concept of the mural had been described at the last meeting in November. Since it must be completed during the current semester, it was necessary to begin the work early in December. After a telephone poll of Board members, staff had authorized the start of the mural.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, to ratify staff permission for the use of the wall of the Campus Center for the mural as described on November 18, 1976.

3.3 CONSIDERATION OF RECOMMENDATION FROM RESOURCES ALLOCATION REVIEW BOARD ON ALLOCATION OF $500 FOR MURAL EXPENSES

Dr. Gooder indicated that the Associated Students have requested funds in the amount of $500 for the mural project. This request had been considered by the Resources Allocation Review Board and that body recommended approval of the allocation.

Dr. Sorsabal explained that the vote of the RARB Committee had been three 'yes', two 'no', and one abstention.

A discussion was held by the Board members. Mr. Luria was concerned about the esthetics of the project in relation to the rest of the campus. Dr. Dobbs felt no obligation to provide funds for the Associated Students for such a project as they had had funds that could have been spent more wisely. There was a general hesitancy about setting a precedent by any action. Mrs. Alexander emphasized that it should be understood that no precedent is being set.

A motion was made by Mrs. Alexander, seconded by Mrs. Powell, that an amount of $500 be allocated for the mural project. The motion passed by 'yes' votes voiced by Mrs. Alexander, Mrs. Powell, Mr. Wells, and Mrs. Gutshall. 'No' votes were voiced by Dr. Dobbs, Mr. Frank and Mr. Luria.

ITEM 3.4 REPORT OF COUNTY COUNSEL OPINION CONCERNING BINGO ON THE SANTA BARBARA CITY COLLEGE CAMPUS, Attachment 3.4

At the request of Dr. Gooder, this item was withdrawn from the agenda.

3.5 REPORT FROM CAMPUS BOOKSTORE ON FOLLOW-UP PROCEDURES FOR RECOVERY OF RETURNED CHECKS, Attachment 3.5

Dr. Gooder indicated that Attachment 3.5 contained additional information requested by the Board at the last meeting.
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3. STUDENT SERVICES - continued:

3.6 APPROVAL OF COLLEGE CALENDAR FOR 1977-78, Attachment 3.6

Dr. Goder indicated that the proposed college calendar for 1977-78, contained in Attachment 3.6, follows the traditional manner. There will be a total 180 days of teaching instead of 175 days of teaching with 5 days of in-service training. It was the general feeling this year that it would be more useful if each department could plan their own time for in-service training. The amount of time devoted to teaching will not be reduced.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of the 1977-78 College Calendar as contained in Attachment 3.6.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF 1977 WINTER TERM COURSES FOR THE CONTINUING EDUCATION DIVISION, Attachment 4.1

Dr. Bobgan stated that the Winter Schedule of Classes will be distributed with the January 2nd issue of the Santa Barbara News Press and will carry a profile on Board member Eli Luria.

The winter term will start on January 10, 1977. The schedule offers approximately 500 not-for-credit classes. Registration fees will not be required, per recent legislation, though laboratory fees will still be charged.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the courses for the 1977 Winter Term, Continuing Education Division, as listed in Attachment 4.1.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTORS' REPORTS FOR PERIOD ENDING NOVEMBER 30, 1976.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine

a. ACCEPTANCE OF $1,000 AWARD FROM THE STATE DEPARTMENT OF REAL
   ESTATE FOR 1976-77, Attachment 5.2-a

   Upon recommendation of the Superintendent, it was moved by
   Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to
   accept $1,000 in financial aid from the State Department of Real
   Estate to partially support the Real Estate Education Program at
   Santa Barbara City College for 1976-77.

b. ACCEPTANCE OF AUGMENTED FINANCIAL ASSISTANCE FOR VOCATIONAL
   EDUCATION FOR THE DISADVANTAGED (PART A, SECTION 102(b),
   P.L. 90-576) IN THE AMOUNT OF $5,107, Attachment 5.2-b

   Dr. Gooder stated that an augmentation of $5,107 had been
   awarded for a VEA Part A project for retention of disadvantaged
   students. No matching funds are required by the District.

   It was moved by Mr. Frank, seconded by Mrs. Powell, and
   passed by the Board to accept the $5,107 in additional funds
   allocated under Part A, Section 102(b) of VEA, P.L. 90-576.

c. ACCEPTANCE OF FUNDS UNDER VOCATIONAL EDUCATION AMENDMENTS OF
   1968, P.L. 90-576, PART C, IN THE AMOUNT OF $2,500, Attachment
   5.2-c

   Dr. Gooder stated that funds have been allocated for a
   project entitled Instructional Programming for the Graphics
   Communications Department. The $300 of matching funds will
   be derived from the budget of the department.

   It was moved by Mr. Frank, seconded by Mrs. Alexander,
   and passed by the Board to accept the $2,500 in funds for the
   Graphics Communications Department under Part C, VEA of 1968,
   P.L. 90-576.

d. APPROVAL OF LOAN AGREEMENT -- RAYTHEON COMPANY, Attachment 5.2-d

   Dr. Gooder indicated that the Raytheon Company had offered
   to loan a cassette drive and interface board to be used by the
   Computer Science Department. The value of the equipment is
   $3,700 and must be carried on District insurance. Cost of in-
   stallation and maintenance and necessary supplies will be borne
   by the department.

   It was moved by Mr. Frank, seconded by Mrs. Powell, and
   passed by the Board to approve of the terms and conditions of
   the Loan Agreement with Raytheon Company as contained in Attachment
   5.2-d and to direct the staff to send a letter of apprecia-
   tion to the Raytheon Company.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

ITEM  e. APPROVAL OF AGREEMENT WITH THE JUNIOR CHAMBER OF COMMERCE --
TAKEN EASTER RELAYS, Attachment 5.2-e
OUT OF (This item was considered earlier in the meeting after Item 1.7
ORDER: were considered.)

Dr. Sorsabal indicated that the college has participated
in this annual event for many years. A request has been re-
ceived from the Junior Chamber of Commerce that the event be
returned to La Playa Stadium after an absence of one year.
The college would provide the facilities and a joint effort
would provide personnel.

Mr. Sheldon Hentschke, representing the JC's, spoke in
behalf of the event returning to La Playa Stadium.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed
by the Board to approve of the District's participation in the
Santa Barbara Easter Relays and to approve of the 2-year agree-
ment with the Junior Chamber of Commerce as contained in Attach-
ment 5.2-e.

Mr. Hentschke thanked the Board members for their courtesy
in considering this item at an early hour.

f. RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO THE NATIONAL
ENDOWMENT FOR THE HUMANITIES TO DEVELOP A HUMANITIES TRIAD,
Attachment 5.2-f

Dr. Gooder stated that a proposal had been submitted that
covers the development and introduction of a 3-unit, 1-semester
triad course in Humanities. The proposal requests a total of
$27,382 over a 2-year period. The $6,845 in matching funds
consists of indirect costs and staff benefits which are bud-
geted.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and
passed by the Board to ratify the submission of a proposal to
the National Endowment For The Humanities in the amount of
$27,382.

g. APPROVAL OF THE SUBMISSION OF THE APPLICATION FOR CONTINUED
FUNDING UNDER S.B. 164 (ALQUIST) OF EXTENDED OPPORTUNITY PRO-
GRAMS AND SERVICES, Enclosure #2

Dr. Gooder indicated that the application in Enclosure #2
represents an updating of the EOPS project. This is the seventh
year that requests have been made for funds.

Mr. Gil Robledo stated that this was a continuing program.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and
passed by the Board to approve of the submittal of the Extended
Opportunity Programs and Services (EOPS) application for 1977-78.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. BOARD POLICY ON SUNDAY USE OF FACILITIES

Dr. Gooder acknowledged that Mrs. Alexander had been correct at the last meeting in that the general policy for Sunday use of facilities be continued for school events. Requests for other than District purposes will be determined by the Board.

Dr. Gooder indicated that the staff has been reminded of the policy. This was an information item only.

i. CORRECTION TO DISTRICT'S TRAVEL AND CONFERENCE ADMINISTRATIVE REGULATIONS AND PROCEDURES, Attachment 5.2-1

Upon recommendation of Dr. Sorsabal, it was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve a correction to the District's Travel & Conference Administrative Regulations and Procedures as delineated in Attachment 5.2-1.

j. REJECTION OF CLAIM -- SOUTHERN CALIFORNIA EDISON COMPANY, Enclosure #3

Dr. Sorsabal indicated that because of an electrical outage on August 13, 1976, the Southern California Edison Company installed new lines to the campus. The Edison Company is now filing a claim for cost of repair and/or replacement of damaged facilities. Enclosure #3 contained a copy of the claim in the amount of $4,000.

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the Board to deny the claim for damages filed by the Southern California Edison Company and to direct the staff to file a Notice of Rejection with the company pursuant to Government Code Section 913 and 915.4.

k. ADOPTION OF RESOLUTION No. 28 (1976-77) ESTABLISHING A 1977-78 FISCAL YEAR NON-RESIDENT TUITION FEE, Attachment 5.2-k

Dr. Gooder stated that Education Code Section 25505.8 requires that a non-resident tuition fee be set by the Board not later than January 1 of each year. The proposed resolution in the attachment will establish a fee of $41 per unit or a total of $1,230 per year.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution No. 28 (1976-77) establishing a non-resident tuition fee for the 1977-78 fiscal year at $1,230 per year or $41 per unit. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
      Mr. Frank, Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

1. APPROVAL OF APPROPRIATION TRANSFER #77-023 & 77-024, Attachment 5.2-1

Dr. Gooder indicated that these appropriation transfers were internal accounting functions only.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of Appropriation Transfers #77-023 and 77-024, as delineated in Attachment 5.2-1.

m. APPROVAL OF APPROPRIATION TRANSFERS #77-025, 77-026, 77-027, and 77-028 AND ADOPTION OF RESOLUTION No. 25 (1976-77), Attachment 5.2-m

Dr. Gooder indicated that these appropriation transfers cover actions previously approved by the Board at the last meeting on November 18, 1976.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 25 (1976-77) approving of Appropriation Transfers #77-025, 77-026, 77-027 and 77-028, as delineated in Attachment 5.2-m. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander  
Mr. Frank, Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

n. ADOPTION OF RESOLUTION No. 26 (1976-77) TO ADD $7,607 TO THE GENERAL FUND, Attachment 5.2-n

Dr. Gooder indicated that due to allocations accepted by the Board, and in accordance with current accounting procedures, it is necessary to increase the District's Income Budget by $7,607 and distribute $5,107, VEA Part A funds, to the EOP-Human Relations & Tutorial Cost Centers, and $2,500, VEA Part C, to the Graphics Communications Cost Center.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 26 (1976-77) authorizing this action. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander  
Mr. Frank, Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

o. ADOPTION OF RESOLUTION No. 27 (1976-77) TO ADD $17,600 TO THE GENERAL FUND, Attachment 5.2-o

Dr. Gooder indicated that due to acceptance of a Nursing Capitation Grant, and in accordance with current accounting procedures, it is necessary to increase the District's Income Budget by $17,600 and distribute these funds to the Health Occupations Division.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to adopt Resolution No. 27 (1976-77) authorizing this action. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander, Mr. Frank, Mr. Luria, Mrs. Powell, Mr. Wells

Noes: None

Absent: None

p. REPORT ON SUBSTANTIATION OF PURCHASE OF VIDEOTAPE EQUIPMENT -- NURSERY SCHOOL PROGRAM, Enclosure #4

Dr. Gooder indicated that Enclosure #4 contained a written substantiation for the purchase of videotape equipment for the Nursery School Program.

Dr. Joann Hendrick gave a brief report on students who have majored in the program. (Copies of the report were distributed to Board members.)

A 6-minute tape of a typical class situation was shown for the Board. The show had been filmed and recorded by Dr. Hendrick and her staff to illustrate its capability for student teachers to view their actions, re-evaluate and acquire more confidence in themselves.

In response to Board questions, Dr. Ken Berry stated that there are two units now on campus that are similar to the equipment on display but the other units are more difficult to operate and transport.

Dr. Hendrick responded that the new equipment would probably be used almost every day at the Center but it could be loaned out upon request.

It was generally agreed that this equipment could be assigned to the Children's Center, but be available for other departments. It would become part of the District's audio-visual equipment inventory.

continued on next page
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

p. continued:

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the purchase of videotape equipment in the amount of $3,395, as listed in Enclosure #4 (revised page 18a), plus a $70 microphone for a total of $3,395.

Dr. Hendrick expressed appreciation to the Board members for their approval.

(At this point, the agenda was moved up to Items 5.2-x, y and z out of courtesy to architect's representatives present for these items only.)

q. RATIFICATION OF EMPLOYMENT OF BUENA ENGINEERS, INC., FOR FOUNDATION INVESTIGATION FOR THE PHYSICAL SCIENCE COMPLEX ADDITION, Attachment 5.2-q

On the Physical Science Addition project, a request had been received for a foundation investigation for structural design. A time-line pressure necessitated an immediate need for this data. Bids received were included in the attachment.

It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to ratify the employment of Buena Engineers, Inc., to provide the foundation investigations for the Physical Science Addition Project at a cost not to exceed $1,400.

r. RATIFICATION OF EMPLOYMENT OF B.T.C. LABORATORIES FOR REQUIRED TESTING SERVICES FOR THE PERSHING PARK, PHASE III-A, PROJECT, Attachment 5.2-r

On the Pershing Park Phase III-A project, proposals for materials testing had been received too late for Board action on November 18. In order to proceed with construction, staff evaluated the proposals received and accepted the B.T.C. Laboratories proposal.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to ratify the employment of B.T.C. Laboratories for required testing services for the Pershing Park Phase III-A project at a cost not to exceed $1,550.

s. APPROVAL OF ARCHER-SPENCER ENGINEERING ASSOCIATES, INC., FOR ENGINEERING SERVICES FOR PLANETARIUM AUXILIARY WIRING, Attachment 5.2-s

Dr. Goode indicated that in order to use equipment installed under a college grant, specifications will be required for auxiliary wiring at the Santa Barbara Museum Planetarium. This cost will be covered by budgeted Alteration & Improvements funds. The attachment contained a proposal presented after consultation with faculty members of the Earth Sciences Department.

continued on next page. .......
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

s. continued:

It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to approve of the employment of Archer-Spencer Engineering Associates, Inc., for engineering services for auxiliary wiring at the Santa Barbara Museum Planetarium at a cost not to exceed $1,000.

t. APPROVAL OF CHANGE ORDER No. 2, CHILDREN'S CENTER PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-t

This change order provides for required door closers per the Uniform Building Code, and mirrors for the handicapped in an amount of $664.70. The balance of the change order is a request for time extension of 35 days.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to approve of Change Order No. 2 to the contract with J. W. Bailey Construction Company, contractor, Children's Center Project, at an increase of $664.70 to the contract price and a change in completion date to February 4, 1977, as follows:

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Original Contract Price</td>
<td>$368,766.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>+ 10,459.83</td>
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<tr>
<td></td>
<td>$379,225.83</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>+ 664.70</td>
</tr>
<tr>
<td></td>
<td>$379,890.53</td>
</tr>
</tbody>
</table>

u. APPROVAL OF CHANGE ORDER No. 5, SITE DEVELOPMENT PHASE I-A, CLARENCE & JACK LAMBERT, INC., CONTRACTOR, Attachment 5.2-u

This change order on the Site Development, Phase I-A, project covers five (5) items, four of which are no cost to the District. An additional $109 covers modification of the entry sign to the West Campus.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of Change Order No. 5 to the contract with Clarence & Jack Lambert, Inc., contractor, Site Development, Phase I-A, Project, at an increase of $109 to the contract price and no change in completion date of November 9, 1976, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$518,224.00</td>
</tr>
<tr>
<td>Change Orders No. 1-4</td>
<td>+ 6,844.00</td>
</tr>
<tr>
<td></td>
<td>$525,068.00</td>
</tr>
<tr>
<td>Change Order No. 5</td>
<td>+ 109.00</td>
</tr>
<tr>
<td></td>
<td>$525,177.00</td>
</tr>
</tbody>
</table>
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

v. APPROVAL OF CHANGE ORDER No. 6, SITE DEVELOPMENT PHASE I-A PROJECT, CLARENCE & JACK LAMBERT, INC., CONTRACTOR, Attachment 5.2-v

This change order allows the contractor an extension of time to repair walkways and parking lot light standards that had been damaged by vandalism. A time extension of 66 days will apply to this change order only. A sum of $5,000 will be withheld from the final payment pending completion of this work.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the Board to approve of Change Order No. 6 to the contract with Clarence & Jack Lambert, Inc., contractor, Site Development Phase I-A project, at no increase in contract price and a change in completion date for Change Order No. 6 only to January 14, 1977, as follows:

Original Contract Price $ 518,224.00
Change Orders No. 1-5 + 6,953.00
Change Order No. 6 - 0-
New Contract Price: . . $ 525,177.00

w. ACCEPTANCE OF THE SITE DEVELOPMENT PHASE I-A PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, CLARENCE & JACK LAMBERT, INC., CONTRACTOR, Attachment 5.2-w

As of November 18, 1976, the project architect certified that this project was complete except for the work under Change Order No. 6. Maintenance of the site was assumed by the District on December 6, 1976.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to accept the Site Development Phase I-A project as being substantially complete as of November 18, 1976, with the exception of Change Order No. 6 for which a sum in the amount of $5,000 will be withheld from final payment until this work is complete, and to authorize staff to file a Notice of Completion, subject to completion of all conditions of the contract.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

TAKEN x. APPROVAL OF CHANGE ORDER No. 14, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE

Dr. Sorsabal indicated that this change order was the controversial result of the previous Change Order No. 10. It is related to the roof tile requirements not required by the Office of State Architecture (OSA) at the time the plans were originally approved. The first presentation of this change order requested $23,000 in additional costs. Now, after several meetings with the architect, contractor, tile and tile anchor manufacturer representatives, and OSA, the change order requests $8,799. The costs were incurred due to new standards introduced in January of 1976 which provide for an additional safety factor.

Dr. Sorsabal responded to questions from Board members. The extra requirements are a result of a serious problem on a local community building project. These additional ties and anchoring are requested by OSA which office is the final authority in such matters.

Mr. Luria stated firmly that an official letter should be issued protesting the fact that the District must comply with this unreasonable request. He felt the additional requirements were unnecessary and that the letter should emphatically state that the District is only complying in order that the job can progress.

Other Board members agreed with Mr. Luria and felt that it was an unnecessary burden on local taxpayers.

A motion was made by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of Change Order No. 14 to the contract with Don Greene Contractor, Inc., contractor, Drama/Music Facilities Project, at an increase of $8,799 to the contract price with no change in completion date of November 6, 1976 (as listed below), and to direct staff to send an official letter of strong protest to the Office of State Architecture.

| Original Contract Price | $3,087,000.00 |
| Change Orders No. 1-13 | $93,126.50 |
| $3,180,126.50 |
| Change Order No. 14 | $8,799.00 |
| New Contract Price:.. $3,188,925.50 |
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

TAKEN OUT OF ORDER:

CONSIDERATION OF CHANGE ORDER No. 16, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Enclosure #6

Mr. Trent attempted to explain this change order, which requests $14,781 in additional costs, item by item.

Mr. Luria and Mrs. Powell voiced concern about the items which seemed unclear and perhaps not the responsibility of the District for covering the extra costs involved.

Dr. Gooder indicated that another system could be devised to present greater detail for the Board on items such as these, but that it would become very cumbersome and may hinder the building progress. He reminded all that this project had been moved from the present campus to the new site on the West campus and that produced many problems and some expected mistakes.

Mrs. Gutshall commented that there is no way these changes can be presented to the Board any sooner than they are. She stated that it should be recorded that the Board members are aware that there are too many mistakes being made. The Board must continue their faith and trust in the staff.

Mrs. Alexander noted that a facilities committee had existed in the past which reviewed in detail such items pertaining to building projects and presented their finds and recommendations to the full board at a regular meeting. She felt that the Board should be concerned with the time spent in committee meetings and long Board meetings and be aware of their own procedures.

(At this time, 6:20 pm, Dr. Dobbs left the meeting.)

Mr. Trent responded to many questions on specific parts in the list of changes. Dr. Sorsabal also indicated that staff had reviewed all the items, had some difference of opinion on some of them, but felt it was staff's responsibility to expedite the job as much as possible within reason.

(At this time, 6:30 pm, Mrs. Alexander left the meeting.)

Dr. Gooder stated that the Facilities Committee of the past had been of great value. He recommended that that committee be reconstituted at this time so problems such as these could be presented to that committee first for review.

Mr. Trent suggested that the change order could be reissued without those certain items not acceptable to the Board.

continued on next page...
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

y. continued:

Mr. Mike Kelly and Mr. Gene Wieczorek, DMJM representatives, spoke in defense of the complete change order. Both felt the District was definitely gaining something of value.

Mr. Frank noted that the issue was a matter of principle and not a matter of cost per se.

Further discussion was held on the necessity of Item "i". It was suggested that the change order could be approved without Item "i" deducting $2,463 from the total cost.

(At this time, 6:45 pm, Mr. Frank left the meeting.)

At this point, Mrs. Cutshall reconstituted the Facilities Committee by appointing Mr. Wells, Mr. Luria and Mrs. Powell. All accepted this appointment and Mr. Wells also accepted the chairmanship of the committee.

A motion was made by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of Change Order No. 16 excluding Item "i" to the contract with Don Greene Contractor, Inc., contractor, Drama/Music Facilities Project, at an increase of $12,318 to the contract price with no change in completion date of November 6, 1976, as follows:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Original Contract Price</td>
<td>$3,087,000.00</td>
</tr>
<tr>
<td>Change Orders No. 1-15</td>
<td>+ 103,497.50</td>
</tr>
<tr>
<td>Change Order No. 16</td>
<td>+ 12,318.00</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$3,202,815.50</td>
</tr>
</tbody>
</table>

(Three Board members left during the discussion portion of the above agenda item, Mrs. Alexander, Dr. Dobbs, and Mr. Frank, and were not present for the motion made and passed.)

z. CONSIDERATION OF CHANGE ORDER No. 17, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Enclosure #7

Dr. Sorsabal indicated that this change order provided for the application of cedar paneling in the area of the Proscenium opening of the theater auditorium. It was noted that at a special meeting of the Board on May 20, 1976, it was determined that the final decision on the texture and color of the wood and color in the stage area would be decided at a later date.

Mr. Mike Kelly displayed drawings and described the proposed recommendations of the architect.

continued on next page......
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

y. continued:

Mr. Wells and Mr. Luria were both concerned about the materials being suggested and the costs involved. A long discussion ended with a suggestion that the staff could review the recommendations further and then the Board could authorize the staff to approve subject to ratification of the Board Subcommittee and subject to ratification of the full Board.

Mrs. Powell made a motion to approve a portion of the change order with other portions to be considered at the first meeting in January. This motion failed for lack of a second.

At the suggestion of Dr. Gooder, the Facilities Subcommittee agreed to meet on the building site with the architects and staff members to view the problem at first hand and prepare a recommendation for the full Board. The meeting was set for the next morning, Friday, December 17, 1976, at 8:00 am on the site of the building project.

(After the completion of the above three items, the agenda moved back to Item 5.2-q.)

aa. APPROVAL TO DEVELOP GRAPHICS FOR PARKING LOTS AND PEDESTRIAN PATHWAYS

Mr. Trent described designs of wooden signs for the West Campus. Both wood signs and metal signs were displayed for consideration. Compilation of costs were also given and funds are budgeted for these costs.

Dr. Sorsabal commented that this work for the wood signs would be let out for bids. Mr. Luria suggested an additional firm to whom a bid form should be sent.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the metal signs presented, and to direct staff to return with other wood signs for further consideration.

ab. WORKSHOP ON BUDGET AND FINANCE

Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services, gave an informal presentation on District Budget and Finance in response to a request by the Board.

To give a general understanding and to remove the mystical aura as to how a public institution functions, Dr. Sorsabal began his "chalk-talk presentation" with the explanation of the budget itself: What is it? -- A Projection of Income. A Guide for Expenditures".

continued on next page, . . . . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

ab. continued:

Dr. Sorsabal then expanded on the following topics pertaining to the budget:

Budget Control - school business official who understands legal and fiscal controls and determines monies received are used for approved educational programs; role varies as final authority, advisor, counselor, and expediter of fiscal information.

Projections as control - impact on expense through adjustments; revenue analyzed throughout the year; revenue controls are as important as expenditures.

Budget as a "Bucket of Dollars" - revenue is re-figured at different time due to enrollment figures.

Legal controls --

Expenditure limitations in major classifications.
Budget transfers -- can be made between classifications, from contingencies, and at end of fiscal year.

Expenditure controls - purpose is to determine fiscal status at any time and can be done by object and by program.

Expenditure control by object -- Salary accounts (over 80% of budget) are encumbered immediately, and non-salary accounts are encumbered as soon as possible.

Expenditure control by program -- program is a Cost Center based upon object expenses; State requires report data by CID; management reports are by Cost Centers.

Expenditure controls by comparison -- statewide expenditure of other like colleges; current cost of education per ADA; total cost of education per ADA.

Sources of Revenue; State funds (approximately 55% for 1976-77 year); amount depends on ADA; projected income must be adjusted when ADA known.

Local funds - local tax rate; assessed valuation; difference between State funds and District needs; fees; interest, etc. (Recent ruling eliminates fees to be charged by Continuing Education.)

Federal funds - categorical aid (EOPS); entitlements (VEA); grants; student aid (BEOG).

Summary:
Budget is an expenditure guide and income projection. Many control points - internal, external, legal. Revenue control as vital as expenditure control. ADA income control.

continued on next page. . . . . .
Dr. Sorsabal then spoke in detail to charts displayed showing the District Personnel Costs and District Cost of Education for the years 1971-72 to the present year. He also displayed graphs showing trends of expenses, State income, local tax income, State income per ADA, and comparison of income to current expense.

Dr. Sorsabal concluded by indicating that "it is a very stringent economic situation" at present. The amount of control that exists in Sacramento is frightening and more seems to be shifting in that direction.

Mrs. Gutshall thanked Dr. Sorsabal for his preparation of the materials and his presentation today.

ac. APPROVAL OF EMPLOYMENT OF WALTER J. REPHUN AS CONSULTANT CONSTRUCTION INSPECTOR

Mr. Walter Rephun's temporary position with the District will end on January 1, 1977. He is currently the District Inspector of Record on the La Playa Stadium Lighting Project which will continue until March 3, 1977.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the employment of Walter J. Rephun as a Consultant Construction Inspector on a daily basis at a rate of $1,878 per month.

6. GENERAL INFORMATION

6.1 CONSIDERATION OF SETTING A PUBLIC HEARING DATE FOR A CONFLICT OF INTEREST CODE, Enclosure #8

Dr. Gooder stated that Enclosure #8 contained a proposed Conflict of Interest Code for the District. A Code will have to be adopted at the next Board meeting in January. He added that the enclosure also contained a proposed resolution setting date, time and place of a public hearing on the proposed Code.
6. GENERAL INFORMATION - continued:

6.1 continued:

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 29 (1976-77) setting a public hearing on Thursday, January 13, 1977 at 4:00 pm in the Board Room on the proposed Conflict of Interest Code. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Mr. Luria, Mrs. Powell
       Mr. Wells

Noes: None

Absent: Mrs. Alexander, Dr. Dobbs, Mr. Frank (all not present for this action)

6.2 REPORT ON RECOMMENDATION FROM GOALS & IMPLEMENTATION COMMITTEE OF THE FUND FOR SANTA BARBARA CITY COLLEGE, Attachment 6.2

Dr. Gooder had a copy of the Facilities Planning Report, prepared by the Continuing Education Division, distributed to Board members at this time.

Dr. Gooder stated that the attachment contained a summary of actions and recommendations made by the Goals and Implementation Committee of THE FUND FOR SBCC.

Dr. Eugene Aiches, member of the Board of Directors of THE FUND, spoke briefly on the recommendations in the attachment. It was suggested that an effort should be made to conduct a significant fund-raising campaign.

Dr. Gooder commented that the Board as yet has not made a formal decision to build a building. THE FUND itself could employ an architect without Board action and present plans for Board consideration.

Mrs. Gutshall thanked Dr. Aiches for his report and appearance at the meeting.

6.3 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period December 9, 1976, through January 13, 1977, inclusive.
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7. ADJOURNMENT

Upon motion of Mrs. Powell, seconded by Mr. Luria, the Board of Trustees of the Santa Barbara Community College District adjourned their special meeting at 7:50 p.m.

The next meeting of the Board of Trustees will be a regular meeting on Thursday, January 13, 1977 at 4:00 p.m. in the Board Room of Santa Barbara City College.

ATTEST:

MRS. ANN GUNSHALL  
President, Board of Trustees  
Santa Barbara Community College District

DR. GLENN G. GOODER  
Superintendent-President and Secretary/  
Clerk to the Board of Trustees

Approved by the Board of Trustees