AGENDA

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 16, 1976

3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF SPECIAL MEETING OF NOVEMBER 18, 1976
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT ON BOARD OF GOVERNORS' MEETING OF DECEMBER 8-9, 1976
      b. REPORT ON ANNUAL CONFERENCE OF CALIFORNIA SCHOOL BOARDS
         ASSOCIATION, DECEMBER 3-5, 1976
      c. NOTIFICATION OF ELECTION OF MEMBERS TO THE COUNTY COMMITTEE ON
         SCHOOL DISTRICT ORGANIZATION

         Attachment 1.7-c

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL
   a. ROUTINE

      (1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS (DAY &
         (EVENING COLLEGE), AND ADDITIONAL SUBSTITUTES (DAY AND
         EVENING COLLEGE), FALL 1976 SEMESTER

         Attachment 2.1-a(1)
2. PERSONNEL – continued:

2.1 CERTIFICATED PERSONNEL – continued:

a. ROUTINE – continued:

(2) RECOMMENDED APPROVAL OF ADDITIONS/CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, AND ADDITIONAL SUBSTITUTES, CONTINUING EDUCATION DIVISION

Attachment 2.1-a(2)

(3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.1-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF CERTIFICATED PERSONNEL FOR THE 1977 WINTER TERM, CONTINUING EDUCATION DIVISION

Attachment 2.1-b(1)

(2) RECOMMENDED APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANTS) FOR TITLE VII BILINGUAL/CROSS CULTURAL PROGRAM: MARTA SANCHEZ-ZILZ AND CIRENIO RODRIGUEZ, SPRING SEMESTER 1977

Attachment 2.1-b(2)

Title VII funds have been received and were approved by the Board on November 18, 1976 for use in a bilingual/cross cultural teacher and teacher aide training program.

The Director of Tutorial Services has arranged for the services of two temporary consultants to provide support in the training program. Marta Sanchez-Zilz will teach and provide counseling and field observation. Cirenio Rodriguez will serve as liaison with the local school districts and write grant proposals.

It is recommended that Marta Sanchez-Zilz and Cirenio Rodriguez be approved as professional experts (consultants) for the services as described.

(3) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE: HENRIELLA STILES, PROFESSOR, HEALTH OCCUPATIONS, EFFECTIVE 11/29/76

Attachment 2.1-b(3)

It is recommended that approval be given of a request for health leave of absence for Henriella Stiles for an indefinite period.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) RECOMMENDED APPROVAL OF PERSONAL LEAVE OF ABSENCE: DR. ELWOOD SCHAPANSKY, PROFESSOR, PHYSICS & AERONAUTICS, FOR THE 1977-78 COLLEGE YEAR

Attachment 2.1-b(4)

A request has been received from Dr. Elwood Schapansky for a personal leave of absence (without pay) for the 1977-78 school year.

It is recommended that approval be given of the requested leave of absence.

(5) PRESENTATION OF SABBATICAL LEAVE REQUESTS FOR THE 1977-78 YEAR

Enclosure #1

Enclosure #1 contains summaries of requests for sabbatical leave for 1977-78.

They are presented at this time for information and a first reading.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), VEA, GENERAL AND TUTORIAL PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF APPOINTMENT: TINA PEARSON, INSTRUCTIONAL AIDE (ALPHA TRAINING CENTER), EFFECTIVE 12/17/76

Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF TERMINATION, WALTER J. REPUN, CONSTRUCTION INSPECTOR, FACILITIES DEVELOPMENT, EFFECTIVE 12/31/76

Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF CHANGE IN WORK WEEK AND SHIFT: GERALD PALACIO AND BRIAN BEACH, CUSTODIANS, FACILITIES & OPERATIONS, EFFECTIVE 1/3/77

Attachment 2.2-a(5)

(6) RECOMMENDED APPROVAL OF SHIFT DIFFERENTIAL; ALEXIS M. MOORE, ADMISSIONS & RECORDS CLK., ADMISSIONS OFFICE, EFFECTIVE 11/29/76

Attachment 2.2-a(6)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF YEARLY SALARY INCREMENTS

Attachment 2.2-b(1)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

   b. NON-Routine - continued:

   (2) RECOMMENDED APPROVAL OF APPOINTMENT (TEMPORARY): DEIRDRE M. WATSON, TYP.CLK., COUNSELING, EFFECTIVE 12/17/76

       Attachment 2.2-b(2)

   (3) RECOMMENDED APPROVAL OF APPOINTMENT: CHARLES S. CORDERO, UTILITY WORKER, CONTINUING EDUCATION (NEW POSITION), EFFECTIVE 1/3/77

       Attachment 2.2-b(3)

   (4) RECOMMENDED APPROVAL OF APPOINTMENT: DIANE R. LOPEZ, BOOKSTORE CASHIER, BOOKSTORE (REPLACE R. SELES), EFFECTIVE 1/3/77

       Attachment 2.2-b(4)

   (5) RECOMMENDED APPROVAL OF APPOINTMENT: WILLIAM C. PAULSEN, PROGRAMMER/ANALYST, DATA PROCESSING (REPLACE C. SPECKHALS), EFFECTIVE 12/17/76

       Attachment 2.2-b(5)

   (6) RECOMMENDED APPROVAL OF APPOINTMENT: JOAN A. WASIL, ADMISSIONS & RECORDS OFFICE SUPV., ADMISSIONS OFFICE (REPLACE T. SAITO), EFFECTIVE 1/3/77

       Attachment 2.2-b(6)

   (7) RECOMMENDED ACCEPTANCE OF RETIREMENT: THELMA V. NIELSEN, ADMISSIONS & RECORDS CLK. SR., ADMISSIONS OFFICE, EFFECTIVE 3/26/77

       Attachment 2.2-b(7)
2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. RECOMMENDED APPROVAL OF PROPOSED DISTRICT POLICY ON ALCOHOLISM

Attachment 2.3-a

On October 4 a Supervisory Training Workshop was held during which the problems of drug and alcoholism abuse were discussed. The workshop was conducted by the Santa Barbara Area National Council on Alcoholism.

It was brought out in the workshop that it is important for the District to recognize that alcoholism is a disease and if untreated can be very detrimental to health and job performance of employees. Because of this, it was suggested that the District adopt a policy in regard to alcoholism. Since that workshop took place, further discussion among supervisors indicated that such a policy statement is both appropriate and desirable.

It is, therefore, recommended that the policy statement contained in Attachment 2.3-a be adopted as District policy with the objective of assuring that any employee of the District having this disease will receive proper counseling and referral to treatment. This would be accomplished by the establishment of an Employee Assistance Program for alcohol-related problems in cooperation with the Santa Barbara Chapter of the National Council on Alcoholism.

The Assistance Program would be designed as an evaluation and referral service available to all employees and their families. Supervisory training would be provided by the National Council on Alcoholism to enable supervisors to refer employees to the Evaluation and Referral Service when an employee's job performance is being impaired. Under the program, supervisors would only be concerned with "on the job" performance and would be instructed not to attempt to diagnose an employee's personal problem. No employee would be forced to participate in the program but would only be encouraged by his/her supervisor to avail themselves of the program.

It is recommended that the Statement of Policy on Alcoholism be adopted and approval be given to establish an Employee Assistance Program for alcohol-related problems.
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED RATIFICATION OF AUTHORIZATION TO USE WALL OF CAMPUS CENTER FOR MURAL

Attachment 3.2

The Associated Students requested permission for use of one exterior wall of the Campus Center for a mural to be painted by students under the direction of Art Instructor Mr. Unzueta. The concept was described at the last Board meeting.

Since the mural must be completed during the semester, it was necessary to begin in early December. After polling members of the Board by telephone, staff authorized work on the mural to begin.

It is recommended that the Board ratify permission to use the wall for the mural as described on November 18.

3.3 CONSIDERATION OF RECOMMENDATION FROM RESOURCES ALLOCATION REVIEW BOARD ON ALLOCATION OF $500 FOR MURAL EXPENSES

The Associated Students have requested that the District provide funds for the mural which is being painted on the Campus Center.

The Resources Allocation Review Board recommends approval of the allocation.

3.4 REPORT OF COUNTY COUNSEL OPINION CONCERNING BINGO ON THE SANTA BARBARA CITY COLLEGE CAMPUS

Attachment 3.4

The Associated Students requested permission to conduct Bingo on the campus as a fundraising event. Because of the recent enactment of law and a City Ordinance, the County Counsel was requested to render an opinion regarding the applicability of the ordinance to this District.

The matter will be discussed further at the meeting.

3.5 REPORT FROM CAMPUS BOOKSTORE ON FOLLOW-UP PROCEDURES FOR RECOVERY OF RETURNED CHECKS

Attachment 3.5

Attachment 3.5 contains additional information from the Campus Bookstore on procedures used for the recovery of returned checks. This is in response to a request made at the last Board meeting.
3. STUDENT SERVICES - continued:

3.6 RECOMMENDED APPROVAL OF COLLEGE CALENDAR FOR 1977-78

Attachment 3.6

Attachment 3.6 contains the recommended College Calendar for 1977-78. This is, essentially, the traditional semester calendar. An experiment continues in six college districts with use of a more flexible calendar. When that experiment is completed next year, legislation may be introduced which will permit greater flexibility.

After considerable discussion with the faculty, this calendar was developed to include 180 days of teaching. The usual format calls for 175 days of teaching and 5 days for orientation and in-service training. This calendar assumes that each department will plan 5 days of professional in-service during the year at a time most convenient and appropriate. The amount of time devoted to teaching will not be reduced and in-service experiences will be more productive.

Approval of the 1977-78 College Calendar is recommended.

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF 1977 WINTER TERM COURSES FOR THE CONTINUING EDUCATION DIVISION

Attachment 4.1

It is recommended that the courses for the Winter Term 1977 for the Continuing Education Division be approved as contained in Attachment 4.1.
5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P67-1079 through and including P67-1287.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

c. INSPECTOR'S REPORTS FOR PERIOD ENDING NOVEMBER 31, 1976

Attachment 5.1-c

Inspectors' reports in Attachment 5.1-c contain information on the status of the following construction projects:

- Report No. 31 - Drama/Music Facility
- Report No. 9 - Site Development, Phase I-B
- Report No. 20 - Child Care Center
- Report No. 4 - La Playa Stadium Floodlighting
- Report (Pre) - Pershing Park, Phase III

5.2 NON-ROUTINE

a. RECOMMENDED ACCEPTANCE OF $1,000 AWARD FROM THE STATE DEPARTMENT OF REAL ESTATE FOR 1976-77

Attachment 5.2-a

The State Department of Real Estate has again made available $1,000 to partially support the real estate education program at Santa Barbara City College for 1976-77.

The Superintendent recommends that the Board accept the $1,000 in financial aid from the State Department of Real Estate.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

b. RECOMMENDED ACCEPTANCE OF AGUMENTED FINANCIAL ASSISTANCE FOR VOCATIONAL EDUCATION FOR THE DISADVANTAGED (PART A, SECTION 102(b), P.L. 90-576) IN THE AMOUNT OF $5,107

Attachment 5.2-b

Due to the availability of additional federal funds, the District's VEA Part A project for retention of disadvantaged students has been augmented in the amount of $5,107. This increases the total committed federal funds to $25,000. No matching funds are required.

The Superintendent recommends acceptance of $5,107 in additional funds allocated under Part A, Section 102(b) of P.L. 90-576.

c. RECOMMENDED ACCEPTANCE OF FUNDS UNDER VOCATIONAL EDUCATION AMENDMENTS OF 1968, P.L. 90-576, PART C, IN THE AMOUNT OF $2,500

Attachment 5.2-c

The District has been notified that funds have been allocated for its project entitled "Instructional Programming: Development and Validation of Instructional Modules for Graphic Production Programs". This project requires $300 of local funds to be paid from the budget of the Graphics Communications Department.

The Superintendent recommends acceptance of these project funds in the amount of $2,500.

d. RECOMMENDED APPROVAL OF LOAN AGREEMENT -- RAYTHEON COMPANY

Attachment 5.2-d

The Raytheon Company has offered to loan Santa Barbara City College a cassette drive and interface board to be used with Computer Science's Data General Mini-computer. The value of this equipment is $3,700 and must be carried on the District's insurance. The cost of the installation and maintenance and the necessary supplies will be borne by the Computer Science Department.

The Superintendent recommends approval of the terms and conditions of the Loan Agreement with Raytheon Company as contained in Attachment 5.2-d, and further recommends that a letter of appreciation be sent to the Raytheon Company.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RECOMMENDED APPROVAL OF AGREEMENT WITH THE JUNIOR CHAMBER OF COMMERCE -- EASTER RELAYS

Attachment 5.2-e

The Junior Chamber of Commerce has requested that the Santa Barbara Relays return to La Playa Stadium and that the District co-sponsor the event. Attachment 5.2-e contains a copy of the proposed contract. The terms, conditions and responsibilities will be discussed at the meeting.

The Superintendent recommends approval of the District's participation in the Santa Barbara Easter Relays and further recommends the approval of the 2-year agreement with the Junior Chamber of Commerce.

f. RECOMMENDED RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO THE NATIONAL ENDOWMENT FOR THE HUMANITIES TO DEVELOP A HUMANITIES TRIAD

Attachment 5.2-f

The National Endowment For The Humanities offers pilot grants of up to $50,000 for testing of new Humanities courses. The proposal contained in Attachment 5.2-f covers the development and introduction of a three-unit, one-semester triad course in Humanities. The proposal requests a total of $27,382 over a two-year period, and will require $6,845 in matching funds. The matching consists of indirect costs and staff benefits which would normally be budgeted anyway. The proposal was submitted to meet a November 15 deadline.

Ratification of the submission of the proposal to the National Endowment For The Humanities is recommended.

g. RECOMMENDED APPROVAL OF THE SUBMISSION OF THE APPLICATION FOR CONTINUED FUNDING UNDER S.B. 164 (ALQUIST) OF EXTENDED OPPORTUNITY PROGRAMS AND SERVICES

Enclosure #2

The application in Enclosure #2 represents an updating of EOPS project and is the seventh year requests for funds have been submitted. Mr. Gilbert Robledo will be present to respond to questions.

It is recommended that approval be given for submittal of the Extended Opportunity Programs and Services (EOPS) application for 1977-78.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. BOARD POLICY ON SUNDAY USE OF FACILITIES

At the last meeting, the Board requested clarification of the policy regarding Sunday use of facilities.

On May 27, 1976, "it was moved by Dr. Dobbs, seconded by Mr. Wells, and unanimously passed by the Board that the general policy be continued that school property not be used for other than District purposes on Sundays except under unusual circumstances to be determined by the Board of Trustees".

Members of the staff arranging for use of facilities have been reminded of the policy.

i. RECOMMENDED CORRECTION TO DISTRICT'S TRAVEL AND CONFERENCE ADMINISTRATIVE REGULATIONS AND PROCEDURES

Attachment 5.2-i

In the process of updating the Administrative Regulations and Procedures for Travel and Conference, dated December 18, 1975, a sentence was inadvertently omitted which would allow for full reimbursement of lodging when the employee is housed at a conference headquarters hotel.

It is recommended that Section VI, B, Meals and Lodging, be amended as noted with underlining in Attachment 5.2-i.

j. RECOMMENDED REJECTION OF CLAIM -- SOUTHERN CALIFORNIA EDISON COMPANY

Enclosure #3

On August 13, 1976, the City College campus experienced an electrical outage. To restore service the Southern California Edison Company installed new lines to the campus. The Edison Company now is filing a claim for cost of repair and/or replacement of damaged facilities. This item will be discussed in detail at the meeting.

The Superintendent recommends the Claim for Damages filed by the Southern California Edison Company be denied and that a notice of rejection be filed with the company pursuant to Government Code Sections 913 and 915.4.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

k. RECOMMENDED ADOPTION OF RESOLUTION No. 28 (1976-77) ESTABLISHING A 1977-78 FISCAL YEAR NON-RESIDENT TUITION FEE

Attachment 5.2-k

Education Code Section 25505.8, as amended by Chapter 1254 of 1975 Statutes, requires that a non-resident tuition fee be set by the Board of each community college district not later than January 1 of each year.

It is recommended that the Board adopt Resolution No. 28 (1976-77) establishing a non-resident tuition fee for the 1977-78 fiscal year at $1,230 per year, or $41 per unit.

1. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFER #77-023 & 77-024

Attachment 5.2-1

#77-024 in the amount of $35: Transfer of funds from Operating Expenses for use in Geography field trip expenses.

#77-023 in the amount of $835: Transfer of funds from Salary Account to Supplies Account to adjust EOPS budget for 1976-77.

Approval of the above appropriation transfers is recommended.

m. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS #77-025, 77-026, 77-027, and 77-028 AND ADOPTION OF RESOLUTION No. 25 (1976-77)

Attachment 5.2-m

#77-025 in the amount of $2,508: Transfer of funds from Contingencies to cover salary and benefits for temporary classified position in Counseling Office for remainder of 1976-77 year.

#77-026 in the amount of $1,086: Transfer of funds from Contingencies to cover costs of Sunday use of library for remainder of 1976-77 fiscal year.

#77-027 in the amount of $1,035: Transfer of funds from Contingencies to cover salary for Instructional Media classified hourly position for seven (7) months.

#77-028 in the amount of $1,025: Transfer of funds from Contingencies to cover additional student hourly assistance during peak periods.

Approval of above-listed appropriation transfers and adoption of Resolution No. 25 (1976-77) is recommended.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. RECOMMENDED ADOPTION OF RESOLUTION No. 26 (1976-77) TO ADD $7,607 TO THE GENERAL FUND

Attachment 5.2-n

Allocations have been accepted by the Board in the amount of $5,107 for Part A and $2,500 for Part C under Vocational Education Amendments of 1968. In accordance with accounting procedures, it is necessary to increase the District's Income Budget and distribute these funds for Part A to EOP-Human Relations & Tutorial Cost Centers and for Part B to Graphics Communications Cost Center.

It is recommended that Resolution No. 26 (1976-77) be adopted to authorize this action.

o. RECOMMENDED ADOPTION OF RESOLUTION No. 27 (1976-77) TO ADD $17,600 TO THE GENERAL FUND

Attachment 5.2-o

At the November 18 Board meeting, a Nursing Capitation grant was accepted in the amount of $17,600. In accordance with present accounting procedures, it is necessary to increase the District's Income Budget and distribute these funds to the Health Occupations Division.

It is recommended that Resolution No. 27 (1976-77) be adopted to authorize this action.

p. REPORT ON SUBSTANTIATION OF PURCHASE OF VIDEOTAPE EQUIPMENT -- NURSERY SCHOOL PROGRAM

Enclosure #4

At the last Board meeting, it was requested that further substantiation be given to the request for the purchase and installation of videotape equipment for the Nursery School Program.

Dr. Joanne Hendrick and staff will be present to speak to this item.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

q. RECOMMENDED RATIFICATION OF EMPLOYMENT OF BUENA ENGINEERS, INC., FOR FOUNDATION INVESTIGATION FOR THE PHYSICAL SCIENCE COMPLEX ADDITION

Attachment 5.2-q

The architects for the Physical Science Addition have requested a foundation investigation as a basis for their structural design. The critical scheduling of Physical Science Addition Working Drawings to meet potential federal funding deadlines indicated an immediate need of this data. Proposal for this investigation were received from Buena Engineers, Inc., Ventura ($1,400), and Pacific Materials Laboratory, Inc., Santa Barbara, ($1,700). Attachment 5.2-q includes the proposal letters and Notification of Acceptance.

It is recommended that the Board ratify the employment of Buena Engineers, Inc., to provide the foundation investigations for the Physical Science Addition Project at a cost not to exceed $1,400.

r. RECOMMENDED RATIFICATION OF EMPLOYMENT OF B.T.C. LABORATORIES FOR REQUIRED TESTING SERVICES FOR THE PERSHING PARK, PHASE III-A, PROJECT

Attachment 5.2-r

Proposals for the required testing of construction materials to be used in the Pershing Park, Phase III-A, Project were received too late for Board action at the November 18 meeting. In order to proceed with construction, staff evaluation of the proposals from B.T.C. Laboratories and Pacific Materials was made and notification was forwarded to B.T.C. that their proposal would be presented to the Board for ratification at the December 16 meeting.

It is recommended that the Board ratify the employment of B.T.C. Laboratories for required testing services for the Pershing Park, Phase III-A, Project at a cost not to exceed $1,550.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

s. RECOMMENDED APPROVAL OF ARCHER-SPENCER ENGINEERING ASSOCIATES, INC., FOR ENGINEERING SERVICES FOR PLANETARIUM AUXILIARY WIRING

Attachment 5.2-s

Specifications will be required for auxiliary wiring proposed for the Santa Barbara Museum Planetarium. Attachment 5.2-s includes a proposal letter from Archer-Spencer, Engineering Associates, to provide the necessary engineering services.

The Superintendent recommends approval of the employment of Archer-Spencer Engineering Associates, Inc., for engineering services for planetarium auxiliary wiring at a cost not to exceed $1,000.

t. RECOMMENDED APPROVAL OF CHANGE ORDER No. 2, CHILDREN'S CENTER PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-t

Change Order No. 2 includes:

a. 35-day time extension due to delay in obtaining approval for road widening... No cost

b. 21-day time extension due to rain....... No cost

c. Add door closers to 9 doors................ $ 558.90

d. Add mirrors for handicapped............. $ 105.80
Total increase.... $ 664.70

Original Contract Price $ 368,766.00
Change Order No. 1 +         10,459.83 $ 379,225.83
Change Order No. 2 +         664.70
New Contract Price:. . . $ 379,890.53

It is recommended that approval be given of Change Order No. 2, Children's Center Project, J. W. Bailey Construction Company, Contractor, at an increase of $664.70 to the contract price and a change in completion date to February 4, 1977.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

u. RECOMMENDED APPROVAL OF CHANGE ORDER No. 5, SITE DEVELOPMENT
PHASE I-A, CLARENCE & JACK LAMBERT, INC., CONTRACTOR

Attachment 5.2-u

Change Order No. 5 includes:

a. modification of caisson footings shape due to rock formations encountered...... No cost

b. clarification of location of specified waterproofing......................... No cost

c. eliminates a gate valve, and changes in water service line and size of reducer connection................................. No cost

d. modification of number of letters on entry sign.............................. $ 109.00

e. modification of seed mix to compensate for seasonal climatic conditions........ No cost

No additional time is request in this change order

Total increase...... $ 109.00

Original Contract Price
Change Orders No. 1 - 4
$ 518,224.00
+ 6,844.00
$ 525,068.00
Change Order No. 5
+ 109.00
New Contract Price. ...... $ 525,177.00

It is recommended that approval be given of Change Order No. 5, Site Development Phase I-A Project, Clarence & Jack Lambert, Inc., Contractor, at an increase of $109 to the contract price and no change in completion date of November 9, 1976.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

v. RECOMMENDED APPROVAL OF CHANGE ORDER No. 6, SITE DEVELOPMENT PHASE I-A, CLARENCE & JACK LAMBERT, INC., CONTRACTOR

Attachment 5.2-v

Change Order No. 6 allows the contractor an extension of time to repair walkway and parking lot light standards damaged by vandalism. A sum of $5,000 will be withheld from the final payment, pending completion of the work. The time extension of 66 days will apply only to Change Order No. 6 and will not affect the base contract or Change Orders No. 1 thru 5.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$518,224.00</td>
</tr>
<tr>
<td>Change Orders No. 1 - 5</td>
<td>+6,953.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$525,177.00</td>
</tr>
</tbody>
</table>

It is recommended that approval be given of Change Order No. 6, Site Development Phase I-A Project, Clarence & Jack Lambert, Inc., Contractor, at no increase in contract price and a change in completion date for Change Order No. 6 only to January 14, 1977.

w. RECOMMENDED ACCEPTANCE OF THE SITE DEVELOPMENT PHASE I-A PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, CLARENCE & JACK LAMBERT, INC., CONTRACTOR

Attachment 5.2-w

The project architect has certified that as of November 18, 1976 work on this project was complete, except for Change Order No. 6. District maintenance staff took over maintenance of the project on December 6, 1976. A report will be made at the meeting regarding any conditions of the contract still pending.

It is recommended that the Site Development Phase I-A Project be accepted as substantially complete as of November 18, 1976, with the exception of Change Order No. 6, and authorization be given to file the Notice of Completion, subject to completion of all conditions of the contract. A sum in the amount of $5,000 will be withheld from final payment until Change Order No. 6 is completed.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

x. RECOMMENDED APPROVAL OF CHANGE ORDER No. 14, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE, CONTRACTOR, INC.

Enclosure #5

Change Order No. 14 provides additional sleepers, anchors, staples, and copper riness ties which were not required by the Office of State Architecture at the time plans were originally approved. Attachment 5.2-x includes Change Order No. 14 with referenced supplementary drawings.

District staff have met with the architect, contractor, tile and tile anchor manufacturers representatives, and the O.S.A. inspector in order to clarify the issues involved with this change order. It has been concluded that the additional work required by the contractor is beyond the scope of the plans and specifications as bid.

The cost for the additional tile anchoring is $8,799 with no time extension requested.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$3,087,000.00</td>
</tr>
<tr>
<td>Change Orders No. 1 - 13</td>
<td>+ 93,126.50</td>
</tr>
<tr>
<td></td>
<td>$3,180,126.50</td>
</tr>
<tr>
<td>Change Order No. 14</td>
<td>+ 8,799.00</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$3,188,925.50</td>
</tr>
</tbody>
</table>

It is recommended that approval be given of Change Order No. 14, Drama/Music Facilities Project, Don Greene Contractor, Inc., Contractor, at an increase of $8,799 to the contract price and no change in the completion date of November 6, 1976.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

y. CONSIDERATION OF CHANGE ORDER No. 16, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR

Enclosure #6

Change Order No. 16 includes:

a. Modification of a doorway to allow complete utilization for use intended. .................. $1,327

b. Add a doorway in dimmer room at contractor's request to accommodate electrical equipment. No cost

c. Add a retaining wall to protect the electrical transformer pad from soil erosion. ........ $ 746

d. Additional welding at structural members to resist seismic forces ....................... $ 469

e. Modify plans and specs to make doors, hardware and air conditioning ducts comply with Code requirements. .......................................................... $7,447

f. Provide chimes at lobby that were omitted from the plans and specs. ................. $ 621

g. Change of electrical fixtures and ceiling type to accommodate ceiling construction. .......................... $ 391

h. Corrects an error in electrical fixture specs clarification of drawings, and provides power for monorail which was not included in the drawings. ........................................ $1,005

i. Provides additional lobby lighting not included in plans and specs ................ $2,463

j. Provides separate convenience outlets in lieu of discontinued light frame specified ........ $ 312

The total cost for the additional items of $14,781 with no extension of time requested. The architect will be available for questions at the meeting.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$3,087,000.00</td>
</tr>
<tr>
<td>Change Orders No. 1 - 15</td>
<td>+ 103,497.50</td>
</tr>
<tr>
<td></td>
<td>$3,190,497.50</td>
</tr>
<tr>
<td>Change Order No. 16</td>
<td>+ 14,781.00</td>
</tr>
<tr>
<td></td>
<td>$3,205,278.50</td>
</tr>
</tbody>
</table>

It is recommended that approval be given of Change Order No. 16 Drama/Music Facilities Project, Don Greene Contractor, Inc., with modifications as determined at the meeting.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

z. CONSIDERATION OF CHANGE ORDER No. 17, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR

Enclosure #7

Change Order No. 17 provides for the application of cedar paneling in the area of the Proscenium opening of the theater auditorium. When the finish and color schedule was presented to the Board at a special meeting on May 20, 1976, a question was raised regarding coordination of color and finish recommendations between DMJM and the Theater Consultants. It was determined at that time the final decision on the texture of the wood and color in the stage area would be decided at a later date.

The total cost of this Change Order, if accepted, is $26,040 with no extension of time requested.

| Original Contract Price       | $ 3,087,000.00 |
| Change Orders No. 1 - 15      | + 103,497.50   |
| Change Order No. 16 (if accepted) | + 14,781.00   |
|                                | $ 3,205,278.50 |
| Change Order No. 17 (if accepted) | + 26,040.00   |
| New Contract Price.            | $ 3,231,318.50 |

Mr. Mike Kelly of DMJM will be at the meeting to present their recommendations.

aa. RECOMMENDED APPROVAL TO DEVELOP GRAPHICS FOR PARKING LOTS AND PEDESTRIAN PATHWAYS

The District will be occupying the West Campus parking lot in the next few weeks and it will be necessary to develop regulation graphics for the entry road, parking lot, and pathways.

District staff are compiling data on design and costs of campus graphics. This data will be presented at the meeting with recommendations for implementation.

ab. WORKSHOP ON BUDGET AND FINANCE

At the Board's request, the staff will make a presentation concerning the effect of S.B. 1641 (School Finance Measure for 1976) and enrollment trends on the District's financial posture.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

   ac. RECOMMENDED APPROVAL OF EMPLOYMENT OF WALTER J. REPHUN AS
       CONSULTANT CONSTRUCTION INSPECTOR

       Mr. Walter Rephun was employed by the District on January 30, 1976 as Construction Inspector I which was to be a temporary position ending January 1, 1977. Mr. Rephun is currently the District Inspector of Record on the La Playa Stadium Lighting Project which will continue through March 3, 1977.

       It is recommended that Mr. Rephun be employed by the District as a Consultant Construction Inspector (Professional Expert) on a daily basis at a rate of $1,878 per month. Mr. Rephun would provide inspection services only as required by the District.

       The Superintendent recommends employment of Walter J. Rephun as a Consultant Construction Inspector on a daily basis at a rate of $1,878 per month.

6. GENERAL INFORMATION

6.1 CONSIDERATION OF SETTING A PUBLIC HEARING DATE FOR CONFLICT OF INTEREST CODE

Enclosure #8

Enclosure #8 contains a proposed Conflict of Interest Code for the Santa Barbara Community College District.

Also, it contains a proposed resolution setting a time and place of hearing on the proposed Code.

Adoption of Resolution No. 29 (1976-77) is recommended.
6. GENERAL INFORMATION - continued:

6.2 REPORT ON RECOMMENDATION FROM GOALS & IMPLEMENTATION COMMITTEE OF
THE FUND FOR SANTA BARBARA CITY COLLEGE

Attachment 6.2

Attachment 6.2 contains a summary of actions and recommendations
made by the Goals & Implementation Committee of THE FUND FOR SANTA
BARBARA CITY COLLEGE.

In response to the first recommendation, a copy of the Continuing Education Facilities Planning Report will be distributed at the meeting.

6.3 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for Thursday,
January 13, 1977 at 4:00 p.m. in the Board Room of Santa Barbara City
College, Santa Barbara, California.