SANTA BARBARA COMMUNITY COLLEGE DISTRICT

CIVIL DEFENSE, DISASTER AND DISTURBANCE PLAN

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Revised October 28, 1976

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SANTA BARBARA COMMUNITY COLLEGE DISTRICT

CIVIL DEFENSE, DISASTER, AND DISTURBANCE PLAN

******

Approved by
Santa Barbara Community College District
Board of Trustees

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice President
Mrs. Kathryn O. Alexander, Member
Mr. Sidney R. Frank, Member
Mr. Eli Luria, Member
Mrs. Joyce H. Powell, Member
Mr. Benjamin P. J. Wells, Member
The Coordinator of Civil Defense, Disaster and Disturbance Preparedness of the Santa Barbara Community College District has prepared this plan to coordinate action with the City of Santa Barbara and to standardize procedures throughout the District. This plan is an adjunct to the School Civil Defense and Disaster Planning guide for the City of Santa Barbara.
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I. GENERAL RESPONSIBILITIES

A. The College

Santa Barbara City College has not been specifically designated to provide mass care for the general community, but the city's basic disaster plans consider all schools to be available during a major disaster. An expansion of mass care responsibility will be determined by Civil Defense Headquarters at the appropriate time.

Santa Barbara City College Personnel will provide a cadre for expanded responsibility.

B. The Faculty and Staff

Sec. 3100, Chapter I, Div. 4, Title I of the Government Code makes all public employees Civil Defense workers, subject to Civil Defense activities as assigned by law.

It is the responsibility of the faculty and staff to:

1. Be familiar with the Santa Barbara Community College District Defense and Disaster Preparedness Plan.

2. Remain alert to potential hazards in order to reduce the possibility of fire and accident.

3. Be familiar with survival techniques for various types of disasters.

4. Accept responsibility for the safety and welfare of students.

5. Instruct students in techniques of survival and in emergency procedures.

6. Remain with students in their charge until relieved of this responsibility by proper authority.

7. Understand and practice proper procedures for handling personnel during and after an emergency.

C. The Superintendent-President

It is the responsibility of the Superintendent-President to:

1. Organize the Civil Defense and Disaster Preparedness Plan in the district and put it into effect.

2. With the College Disaster Preparedness Coordinator, review the plans for the district; delegate emergency responsibilities to staff personnel with regard for their competencies and normal service functions; and assign staff personnel to emergency stations.
3. Provide leadership for staff in securing needed in-service training.

4. Establish a reasonable communication system involving students.

5. Provide for safeguarding of college records.

6. Provide leadership in testing the college's emergency plans and in evaluating their adequacy and making needed revisions.

7. When alert is sounded, put into operation established emergency plan.

8. Appoint a Disaster Preparedness Committee to maintain liaison between Civil Defense Headquarters, develop plans, and insure that the college maintains a state of readiness.

9. Make plans for turning college facilities over to local Civil Defense authorities in case of a general disaster where school facilities are needed.

10. Keep the Board of Trustees informed of disaster preparedness.

D. The Assistant Superintendent, Business Services

It is the responsibility of the Assistant Superintendent, Business Services, to implement the Civil Defense and Disaster Preparedness Plan of the District as the delegated representative of the Superintendent-President.

E. The Coordinator: Civil Defense, Disaster, and Disturbance Preparedness

It shall be the responsibility of the Coordinator of Civil Defense, Disaster, and Disturbance Preparedness to:

1. Determine and assign shelter areas within college facilities and the surrounding neighborhood.

2. Prepare a school map listing the locations of all utility controls and provide copies to all appropriate emergency personnel.

3. Prepare plans for safeguarding all usable water with buildings in case of emergency.

4. In the case of an emergency, develop procedures for surveying and reporting all damage to the Assistant Superintendent, Business Services.

5. Instruct at least two other members of the staff in damage control procedures.

6. Maintain fire equipment and warning system in proper condition.
7. Train members of the staff as assistants as required.

8. Instruct the staff in survival techniques and their implementation in case of enemy attack, or other emergencies.

9. Develop a positive attitude toward safety on the part of all department members.

10. Organize a standing Committee on Safety and Disaster Preparedness to plan and develop procedures for safety instruction including the following:
   a. Periodic group instruction.
   b. Instruction in safety for specific situation in regular daily work.
   c. Instruction on general safety.
   d. Plans for survival and operations in the event of nuclear attack in case of a red alert.

F. The College Nurse

It shall be the responsibility of the College Nurse to:

1. Maintain all first aid supplies and during emergency operate medical care center.

2. Plan procedures for caring for disabled and injured within the district.

3. Assist in planning and conducting an in-service first aid education program.

4. Assist in solving health and sanitation problems in case of emergency.

G. The Director, Food Services

It shall be the responsibility of the Director, Food Services to:

1. Maintain emergency food supplies.

2. Prepare emergency menus to be served from supplies available.

3. Provide plans for serving food in case of emergency.
4. Provide plans to be followed in case of emergency including:
   a. Provision for shutting off utilities in cafeteria.
   b. Provision for covering and preserving of food and water.
5. Train cafeteria staff in safety and emergency procedures.

II. NATIONAL EMERGENCY OR ATTACK

A. General Information

In case of a national emergency or attack, the Civil Defense authority will be alerted by the North American Air Defense Command. The State of California Office of Emergency Services will relay this warning to local jurisdictions.

1. The local Civil Defense authorities will then alert the college through the use of Warning Signals.

2. The college will augment these community signals by using its own signal devices.

3. The college's first obligation will be the safety of the students and other personnel. Specific procedures are to be followed when appropriate. Good judgment must be exercised at all times depending upon the local situation.

4. Telephones will be used only for calls to a Civil Defense headquarters.

5. Radios will be kept tuned to station KIST (1340).

B. Warnings and Protective Action

1. Strategic Warnings
   a. Meaning and Description

(1) Warning that enemy action is imminent or in progress.

(2) The warning is given by a 3 to 5 minute steady tone on sirens, or a series of long blasts on horns or other devices. This signal means "listen for essential emergency information" and will be followed by a dissemination of information over radio and television stations, etc., with instructions to the public of actions to be taken by them. The radio and television stations may be augmented by the use of mobile public address systems, if available and feasible.

(3) Warning time may vary from several hours to several days.
2. Red Alert
   
a. Meaning and Description
   
(1) The Red Alert is an Attack Warning, and means that protective action must be taken at once. Public warning sirens are located at Sheffield Reservoir, and the Carrillo, Sola, and Haley Street Fire Stations.

(2) The warning is given by a 3 to 5 minute warbling tone on sirens, or a series of short blasts on horns or other devices. This signal will be used for no other purpose, and will have no other meaning. The Bell and Light Warning System will be activated at all schools at this time.

The warning of approaching fallout is considered to be an attack warning.

(3) Attack Imminent
   
(a) Receipt of warning from the North American Air Defense Command (NORAD) through the National Civil Defense Warning System (NAWAS.)

(b) Confirmed information that hostile forces have been detected and are committed to an attack against the North American Continent.

(c) Confirmed information that an allied nation or a United States territory or possession has been attacked with nuclear weapons.

(d) Confirmed information that an attack has taken place within the North American Continent.

(4) Protective Actions to be Taken
   
(a) TAKE COVER

(b) Turn on the battery-operated AM radio, and tune to KIST (1340), the local station which is part of the Emergency Broadcast System for official information and instructions.

(c) Take precautions to minimize the possibility of persons being struck by flying objects such as glass and venetian blinds.

(d) Conduct activities that will relieve tension.

(e) Remain in the shelter until other action is advised or directed by competent authority.
3. All Clear
   a. The All Clear information will be disseminated by the Emergency Broadcast System radio station, or other public communication system. It will be broadcast when there is no further immediate danger of attack.
   
   b. Public warning devices (sirens, horns, etc.) will not be utilized for the purpose of giving the ALL CLEAR.

III. NATURAL OR MANMADE DISASTERS
     (Earthquake, Floods, Tidal Wave, Explosion, Fallen Aircraft, etc.)

A. Warning
   1. No warning to precede disaster (Earthquake, Explosion, Flood, etc.).
   
   2. A steady tone may be used in the event of impending natural disaster or other peacetime emergencies only at the discretion of the local government. Turn on any radio station for essential emergency information.

B. Procedures
   1. General

      a. Students should remain at the college in safest area as directed by prearranged plan.

      b. Emergency personnel should check exits and outside hazards before moving students through or to them, especially in earthquake or high wind situation, or where explosions have occurred.

   2. Earthquake

      a. In case of an earthquake of considerable intensity, individuals should take cover under desks, tables, or any protective cover. If room is without such cover, they should line up against a solid wall until the initial tremors have subsided, then evacuate the building either upon the sounding of the fire alarm or upon direction of the instructors.

      b. Students and staff should move to place of safety on the school premises, clear of the building.
2. Earthquake (continued):
   
   c. The Maintenance Department shall be prepared to shut off power, gas, and water supply if necessary.
   
   d. The building should be re-entered only after inspection by a qualified structural engineer or building inspector and he has declared the structure safe and has so reported to the Superintendent-President.
   
3. Explosion

In the event of an explosion of major proportions on or adjacent to the school premises, the following actions shall be taken as appropriate.

   a. Notify the City Fire Department.
   
   b. Qualified persons administer first aid as required.
   
   c. In case of serious injury call for medical assistance at once by calling the Police or Fire Department and the school health department. The Nurse may be reached at Extension 298/299 or through the central switchboard operator.
   
   d. If explosion damages building seriously, clear the entire building immediately with a fire drill. Remove injured individuals, endangered by fire, to place of safety, if possible.
   
   e. If explosion occurs near or adjacent to school building or premises, an investigation should be made as directed by the Superintendent-President, or his delegated representative, to determine possible hazards to students and staff. If hazards are found to be great, all personnel should be removed from the danger area at once.
   
4. Fire

   a. When a fire alarm has been sounded because of the pulling of a fire alarm station or from the fire line flow switch, or smoke detector, the central switchboard operator shall immediately call the Fire Department for assistance.
   
   b. When a fire drill is to be held, the central switchboard shall be notified as to location and time of drill before the drill is initiated.
   
   c. The fire alarm signal shall be given by repeated successive short intermittent signals or a continuous signal for a full period of ten (10) seconds, to be immediately followed by a five (5) second period of silence before signal is repeated.
4. Fire (continued):

d. The all clear signal shall be given by voice or by a
continuous blast of the recall horn, by the Facilities
and Operations Supervisor after ascertaining that the
building is safe for re-occupancy.

e. The following procedures, which are established in detail
for each building and area of the college by the college's
Disaster Preparedness Committee, shall be followed:

(1) When a fire alarm sounds each instructor shall
make certain the classroom area is completely
vacated and then move with his/her group to the
assigned location through nearest safe exit.
(Due to a possibility that the regular safe exit
may be blocked or unsafe, the Fire Drill should
require a re-routing of students and staff to
another safe exit periodically.)

(2) Custodians and other unattached staff members
shall check restrooms and other non-classroom
locations frequented by students such as office,
health quarters, etc.

5. Flood or Tidal Wave (Tsunami)

a. In the event of flooding conditions, the Superintendent-
President, or his designated representative, shall con-
sult with local disaster officials.

b. If it appears that there may be students living in or
going through endangered areas, announcements on public
news media will be requested and instructors should be
informed so that they in turn may advise their students.

6. Fallen Aircraft

The possibility of a plane crash on college premises should not
be overlooked. The extensive after-effects may be more destruct-
ive than the crash impact itself, particularly the effects of
gas explosions and fire.

If such a disaster should occur on or near the premises of a
school, the following actions should be taken:

a. The Fire Department should be notified.

b. Students should be removed from the scene as far as possible
and off college premises if considered best by the instructor
in charge of class or as directed by City Fire, Police, or
other pertinent authority.
6. Fallen Aircraft (continued)
   
c. Injured individuals should be moved from the danger area by qualified First Aiders on the staff, if possible. Medical assistance should be called for at once.
   
d. Since a plane crash might endanger an entire neighborhood with explosions and fire, the administrator in charge should seek instructions from the Fire or Police Departments, or other civil authorities on the scene to determine actions.
   
e. If the crash occurs near or adjacent to school buildings or premises, the administrator in charge should decide and direct all actions, until the arrival of Fire, Police or other qualified personnel.
   
f. The Facilities and Operations Department shall provide and set up available barricades and assist the College Security Patrol Officers with traffic control.
   
IV. CIVIL DISTURBANCE

A. General Information

Any member of the college community who observes or becomes aware of a potential or actual disturbance should immediately notify the Administrative Dean of Student Services or one of his assistants, and the Assistant Superintendent, Business Services if it occurs during the day, or the Director of the Evening Division or his assistant, if it occurs during the evening.

In the event none of the above administrators can be contacted, notify any available Administrator.

After the Administrator evaluates the situation and if it appears to be an emergency, he shall immediately notify the Superintendent-President or his designated representative.

B. Responsible Administrative Authority

1. One Administrator will assume full authority on campus in case of disturbance.

2. The following Administrators are designated as the responsible Emergency Personnel:

   Line of Authority on Campus - College Telephone: 965-0581
## B. Responsible Administrative Authority - No. 2 (Continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Room</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Glenn G. Gooder</td>
<td>A-150</td>
<td>Ext. 211 or 212</td>
</tr>
<tr>
<td></td>
<td></td>
<td>963-6515 (Private)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>684-5060 (Home)</td>
</tr>
<tr>
<td>2) M. L. &quot;Pat&quot; Huglin</td>
<td>A-156-A</td>
<td>Ext. 353 or 354</td>
</tr>
<tr>
<td></td>
<td></td>
<td>966-5955 (Home)</td>
</tr>
<tr>
<td>3) Alfred L. Silvera</td>
<td>A-141</td>
<td>Ext. 398 or 399</td>
</tr>
<tr>
<td></td>
<td></td>
<td>969-6240 (Home)</td>
</tr>
<tr>
<td>4) Donald K. Sorsabal</td>
<td>A-123</td>
<td>Ext. 357 or 358</td>
</tr>
<tr>
<td></td>
<td></td>
<td>687-2769 (Home)</td>
</tr>
<tr>
<td>5) Russell S. Wenzlau</td>
<td>A-155</td>
<td>Ext. 214 or 216</td>
</tr>
<tr>
<td></td>
<td></td>
<td>962-9757 (Home)</td>
</tr>
</tbody>
</table>

**Evening Assistant**

Peggy Smith - 5:00 - 6:30 pm  A-143 Ext. 282

## 3. Delegation of Authority

a. To call for Police assistance in emergencies:

The Superintendent-President or Administrative Dean of Student Services followed by "Line of Authority."

b. To expel, suspend, order off campus, or administer major discipline:

Except in extreme emergencies or in the case of summary suspension during an emergency, the Superintendent-President or according to "Line of Authority."

c. To make commitments regarding policy:

The Superintendent-President and only if within his authority.

d. To make arrests on campus:

The Police--or "Citizen's arrest" if absolutely necessary by an Administrative Dean.

e. To give information on students:

The Administrative Dean of Student Services and/or Ass't. Dean of Admissions, and only within prescribed legal limits.
3. Delegation of Authority (continued)

f. To declare an unlawful assembly, rout, or riot

**Determination:** The Superintendent-President, the Administrative Dean of Student Services, or "Line of Authority," and only after consultation with Police if possible.

**Declaration:** The Police or the Administrative Dean on the scene.

g. To speak for the College to the press during major emergencies

The Superintendent-President or Acting Superintendent-President or the College Information Officer after consultation with the Superintendent-President or Acting Superintendent-President.
C. Procedures

1. Potential Disturbance

When it is known that a disturbance might occur, any or all of the following measures may be taken:

a. The responsible College Administrator may confer with student government officers or other recognized student leaders.

b. The responsible College Administrator may notify the Faculty Senate President and/or request assistance from faculty.

c. An attempt may be made to explain to those planning a demonstration that there are channels of discourse for consideration of all grievances and demands, including hearings before the Board.

d. As a precautionary measure and in order to assure accurate communication, the responsible College Administrator shall inform the Director of Facilities and Operations.

2. Actual Disturbance

The objective of all measures taken will be to bring a disruptive demonstration back within the boundaries of Board Policies, Education Code and/or Penal Code Statutes:

a. Those involved in the disturbance (or at least their leaders) should be informed, if at all possible, of their violation of official Board Policies, Education Code or Penal Code Statutes, that discourse channels are open, and the possible consequences if the disturbance continues.

b. Assistance may be requested from students recognized by leaders of the disturbance in an attempt to change the direction of the disruptive demonstration to one in accord with official Board Policies, Education Code or Penal Code, and/or to bring about discourse between the leaders of the disturbance and college officials.

c. After allowing adequate time, if the disruptive demonstration does not change direction, the responsible College Administrator shall inform the student demonstrators that he shall enforce Education Code or Penal Code Provisions which may result in their suspension, or more serious action.
d. If it is determined that, in spite of any measures taken, the demonstration is continuing to disrupt the operation of the college, the responsible Administrator will request the assistance of the Santa Barbara Police Department to safeguard the welfare of the students and faculty and to protect College property. At no time will the campus Security Patrol Officers be involved in control of disturbances.

D. Recommendations to Faculty with Classes in Session During a Disturbance

1. In all cases attempt to keep classes in session.
   a. If demonstrators enter the building, but not your classroom, continue class work, if possible.
   b. If the demonstrators enter your classroom, attempt to continue class work and to keep the students in their seats unless their safety is threatened.

2. Make every effort to avoid a confrontation with the demonstrators.

3. If your students' safety is threatened, assist them to leave the room in a safe and orderly manner and encourage them to leave the campus.

E. Facilities and Operations

Members of the custodial and grounds staff shall continue their duties, away from the area of disturbance, and shall avoid any confrontation with demonstrators.

They shall be alert to any disturbances, fires, etc., in the area in which they are performing their duties and report such acts to their supervisor, a faculty member, or via radio to Facilities and Operations Center and Facilities and Operations Center will contact the appropriate administrator.

They shall make themselves familiar with the location of gas valves and electrical service boxes so they may turn off the power (gas and electrical) as directed and/or as necessary.

F. Publicity

The responsible Administrator will coordinate (utilizing District press personnel) all contact with news media relative to a disturbance. He will be the official spokesman for the college.
G. References

Education Code Section: 10602, 10604, 10605, 16701, 13558.5, 22505, 22635, 31291

Penal Code Sections: 71, 602.10, 626, 626.2, 626.4, 626.6, 404, 404.6, 405, 405 A & B, 406, 407, 408, 409, 415.5, 416, 417, 418, 419

Board Policy: Standards of Student Conduct and Disciplinary Action

V. BOMB THREAT

A. General Information

Mass panic can be one of the greatest dangers to personnel. Staff members should remember that in times of stress, students, faculty, and classified staff will look for leadership from those who are normally in an authoritative position. Particularly with bomb threats it is necessary to REMAIN CALM, size up the situation, and take action based on known facts.

1. The majority of the bomb threats are of the "crank call" variety, but cannot be ignored. Based on the experience of pertinent authorities, there is frequently a clue to the validity of the threat in the message itself, or in the attitude and manner of the caller.

   a. A real, or potential, bomber is almost invariably a deranged person.

      (1) In placing the call, he tends to prolong it, and to be willing to furnish some detail as to the location of the device, reasons for planting it, etc.

      (2) He frequently repeats the call.

   b. The crank caller tends to be abrupt and hurried in giving the message.

      (1) Seldom will provide details regarding the device, location, reasons for placing it, etc.

      (2) Infrequently repeats the call, for fear of being traced.

2. Procedures for attempting to trace calls are made with the telephone company.
3. A bomb search team or teams will be organized and trained by the Coordinator of Defense, Disaster, and Disturbance Preparedness.

B. Procedures

In the event of a threat of a bomb within the college, the following procedures should be followed:

1. Taking the call

The person who takes the call should:

a. Record time and exact words of the message, with particular emphasis on the description and the location of the device.

b. Extract as much information as possible from the caller. Ask the caller to repeat the message. Question the caller as to the reason for making the threat. Keep the line open as long as possible to assist in having the call traced.

c. Initiate procedures for tracing the call, if possible.

d. Notify the following administrative personnel:

<table>
<thead>
<tr>
<th>Days</th>
<th>Evenings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Superintendent-President</td>
<td>1) Assistant Dean, Evening Division</td>
</tr>
<tr>
<td>2) Assistant Superintendent, Business Services</td>
<td>2) Assistant Superintendent, Business Services</td>
</tr>
<tr>
<td>3) Administrative Dean, Student Services and Activities</td>
<td>3) Superintendent-President</td>
</tr>
</tbody>
</table>

e. Notify the following emergency personnel:

<table>
<thead>
<tr>
<th>Days</th>
<th>Evenings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Director, Facilities &amp; Operations</td>
<td>1) Maintenance Man</td>
</tr>
<tr>
<td>2) Supervisor, Facilities &amp; Operations</td>
<td>2) Director, Facilities &amp; Operations</td>
</tr>
</tbody>
</table>

f. Notify appropriate local agencies:

1) Police (965 - 5151)

2) Fire (965 - 5252)

3) Civil Defense for information: City - (963 - 0611 X 279) County - (963 - 4755)
2. The Search

a. The bomb search team, or teams, shall conduct the search.

b. The extent of the search to be made will vary, based upon an evaluation of the specific threat. Generally, the following procedures for search should be followed:

(1) Detailed search of a specific area of the campus, if indicated in the threat message.

(2) A thorough search of key and critical areas such as boiler rooms, gas lines, water facilities, computer rooms, etc.

(3) Broad search of the more public areas of the campus, to include restrooms, lobbies, stairwells, corridors, etc.

c. Common types of containers used by bombers:

(1) Briefcase

(2) Cardboard box, or package

(3) Paper bag

(4) Thermos bottle

(5) Steel pipe

(6) Lunch pail

(7) Covered bucket

3. Action after Search

a. In the event that a search of the campus fails to confirm the existence of a bomb, emergency crews should be kept on a standby alert basis until it is reasonably certain that the time limit of the threat has expired.

b. In the event that a bomb, or anything that might reasonably be construed as such, is discovered, the following actions should be taken:

(1) Do not attempt to disarm or remove the device.

(2) Evacuate the area.
(3) Call the Police for a bomb squad.

(4) Alert the Fire Department, and medical staff to stand by until the situation is resolved.

(a) Fire Department - Phone 965-5252 (Emergency)

(b) Medical - Dr. Lawrence Hart -- 967-2311
    Health Care Services (24-Hr. Phone No.)

4. Handling of Rumors

Search activity may give rise to exaggerated rumors, therefore, the Administrator in charge should provide for keeping employees in the immediate area of the search informed.

5. Evacuation

Evacuation must be in a calm and orderly manner. The fire drill procedure should be used for the evacuation of buildings, unless specific circumstances indicate otherwise.
VI. EMERGENCY PERSONNEL

The following named personnel fill the position described by title in the plan:

<table>
<thead>
<tr>
<th>TITLE</th>
<th>NAME</th>
<th>EXT.</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent-President</td>
<td>Dr. Glenn Gooder</td>
<td>211/212</td>
<td>684-5060</td>
</tr>
<tr>
<td>Adm. Dean, Student Services</td>
<td>Dr. Al Silvera</td>
<td>398/399</td>
<td>969-6240</td>
</tr>
<tr>
<td>Adm. Dean Instruction</td>
<td>Mr. M. L. (Pat) Huglin</td>
<td>353/354</td>
<td>966-5955</td>
</tr>
<tr>
<td>Assistant Superintendent, Business Services</td>
<td>Dr. Donald K. Sorsabal</td>
<td>357/358</td>
<td>687-2769</td>
</tr>
<tr>
<td>Assistant Dean, Evening College</td>
<td>Mr. Russell Wenzlau</td>
<td>214/216</td>
<td>962-9757</td>
</tr>
<tr>
<td>Coordinator Civil Defense, Disaster &amp; Disturbances</td>
<td>Mr. Robert Eyre</td>
<td>296</td>
<td>969-2637</td>
</tr>
<tr>
<td>Committee on Safety &amp; Disaster</td>
<td>See List Page 18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>College Nurse</td>
<td>Ms. Marilyn Grosboll</td>
<td>298/299</td>
<td></td>
</tr>
<tr>
<td>Director of Food Services</td>
<td>Mr. John Dunn</td>
<td>458/210</td>
<td>967-0623</td>
</tr>
<tr>
<td>Facilities and Operations Supervisor</td>
<td>Mr. Louis Torres</td>
<td>297</td>
<td>962-5190</td>
</tr>
<tr>
<td>Maintenance Man</td>
<td>Mr. Ross McCoy</td>
<td>296</td>
<td>965-3977</td>
</tr>
<tr>
<td>College Security Patrol Officer (Graveyard)</td>
<td>Mr. Joseph McEnulty</td>
<td>296</td>
<td>963-2227</td>
</tr>
<tr>
<td>College Security Patrol Officer</td>
<td>Mr. Bill Dempsey</td>
<td>296</td>
<td>684-5981</td>
</tr>
<tr>
<td>College Security Patrol Officer</td>
<td>Ms. Cynthia Pyle</td>
<td>296</td>
<td>687-3951</td>
</tr>
</tbody>
</table>
### COMMITTEE ON SAFETY AND DISASTER

<table>
<thead>
<tr>
<th>Name</th>
<th>Tel. Ext.</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert E. Eyre,</td>
<td>296</td>
<td>Director, Facilities and Operations</td>
</tr>
<tr>
<td>Chairman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garry Carroll</td>
<td>453</td>
<td>Instructor, Chemistry</td>
</tr>
<tr>
<td>Gerald Clouser</td>
<td>416</td>
<td>Instructor, Marine Technology</td>
</tr>
<tr>
<td>C. Tom Garey</td>
<td>413</td>
<td>Theatre Arts Instructor</td>
</tr>
<tr>
<td>Tim Gilles</td>
<td>389/220</td>
<td>Ass't Prof., Automotive Services</td>
</tr>
<tr>
<td>Marilyn Grosboll</td>
<td>298/299</td>
<td>College Nurse</td>
</tr>
<tr>
<td>Harold Hilderbrand</td>
<td>228</td>
<td>Ass't Prof., Adm. of Justice</td>
</tr>
<tr>
<td>Dan Oroz</td>
<td>261</td>
<td>Director, Personnel/Affirm. Action Officer</td>
</tr>
<tr>
<td>Phil Pifer</td>
<td>236</td>
<td>Athletic Trainer &amp; Coord. of Gym Facilities</td>
</tr>
<tr>
<td>Donald Seaver</td>
<td>228</td>
<td>Ass't Prof., Adm. of Justice</td>
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<tr>
<td>Edwin Soule</td>
<td>390</td>
<td>Ass't Prof., Mach. Shop/Welding</td>
</tr>
<tr>
<td>Louis Torres</td>
<td>297</td>
<td>Supervisor, Facilities and Operations</td>
</tr>
<tr>
<td>Janice Whiting</td>
<td>373</td>
<td>Ass't Prof., A.D.N.</td>
</tr>
</tbody>
</table>
VII. HEALTH ADVISORY ALERT

When a first stage advisory alert has been declared by the Santa Barbara Air Pollution Control District such alert will be relayed by telephone to SBCC Administrative Dean, Instruction.

Upon such notification, the Administrative Dean, Instruction, shall advise department heads that:

1) "PERSONS WITH RESPIRATORY OR CORONARY ARTERY DISEASE ARE ADVISED TO TAKE PRECAUTIONS AGAINST EXPOSURE, AND IF POSSIBLE, REMAIN INDOORS DURING THIS ALERT"

2) "SCHOOLS SHOULD CEASE STUDENT PARTICIPATION IN STRENUOUS OUTDOOR ACTIVITIES. A REDUCTION IN EXPOSURE TO HEAVILY POLLUTED AIR WILL BE ACHIEVED BY REMAINING INDOORS DURING THIS ALERT"

The Santa Barbara County Air Pollution Control District Episode Criteria follows on Page 20.
# EPISODE CRITERIA

<table>
<thead>
<tr>
<th>Air Contaminant</th>
<th>Averaging Time</th>
<th>Episode Criteria&lt;sup&gt;a&lt;/sup&gt;, Parts per Million Parts of Air, by stages</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Stage 1</td>
</tr>
<tr>
<td>Photochemical Oxidant</td>
<td>1 Hour</td>
<td>.20 ppm</td>
</tr>
<tr>
<td>(including Ozone)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carbon Monoxide</td>
<td>1 Hour</td>
<td>40 ppm</td>
</tr>
<tr>
<td></td>
<td>12 Hours</td>
<td>20 ppm</td>
</tr>
<tr>
<td>Sulfur Dioxide</td>
<td>1 Hour</td>
<td>0.5 ppm</td>
</tr>
<tr>
<td></td>
<td>24 Hours</td>
<td>0.2 ppm</td>
</tr>
</tbody>
</table>

<sup>a</sup> As adopted by the State of California Air Resources Board on November 12, 1973, effective April 1, 1974, and modified June 12, 1975.

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**FIRST STAGE HEALTH ADVISORY ALERT**

Persons with respiratory or coronary artery disease are notified through mass communications media to take precautions against exposure. Schools are notified through established channels and are expected to curtail students' participation in strenuous activities. Combustible refuse burning is prohibited; other abatement actions are voluntary.

**SECOND STAGE WARNING ALERT**

This is an intermediate stage, and abatement actions needed in this situation can range from voluntary to mandatory measures.

**THIRD STAGE EMERGENCY ALERT**

An emergency is declared when conditions specified above are predicted or are reached.