M I N U T E S

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 15, 1976

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, January 15, 1976 at 4:03 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President (left at 6:08 p.m.)
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell (arrived at 4:09 p.m.)
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. David K. Shelver, Assistant Superintendent, Business Services, and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. John Dell, Reporter, Santa Barbara News Press
Mr. Mark Heinz, President, Associated Students
Dr. Elwood Schapansky, President, Academic Senate
Mr. Jim M. Williams, Director, College Information
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director, Purchasing
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
Dr. Kenneth R. Berry, Coordinator, Instructional Media Services
Mr. Mike Brundage, SBCC student
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Ms. Gloria Castleberg, Assistant Personnel Director, Classified Personnel
Mr. Melvin J. Elkins, Assistant Dean, Occupational and Career Education
Ms. Terri Gehr, SBCC student
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
Mrs. Dee K. Sorsabal, Administrative Secretary, Business Services
Mr. Donald L. Trent, Director, Facilities Development
Mr. Don Vickers, Santa Barbara County Counsel
Mr. Russell Wenzlau, Assistant Dean, Evening College and Summer Session

Mrs. Elsie Brandt, Secretary to the Superintendent
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would not be an executive session.

1.5 MINUTES

None

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDGED ITEM:

Dr. Gooder reported briefly on the Board of Governors' meeting held on January 9 at which similar problems of all districts were discussed, such as: part-time teachers; finance funding and capital equipment; SB 160; project renewal reorganization of CCJCA; athletics; and the Persistence Study of the Postsecondary Education Commission under the chairmanship of Dr. Bortolazzo.

Future meetings of interest were: AACJC on March 17 in Washington, D.C. preceded on the day before with a conference with the California congressman, and on January 22 a workshop on Continuing Education co-sponsored by the Chancellor's office and the San Diego Community College District.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CHANGE OF PREVIOUSLY-APPROVED INSTRUCTOR, AND CONSULTANT (LECTURER), CONTINUING EDUCATION DIVISION, Attachment 2.1a(1)

2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1a(2)

b. NON-ROUTINE

1) APPROVAL OF HOURLY CERTIFICATED ASSIGNMENT: ROBERT LANTAFF, SPRING 1976 SEMESTER, Attachment 2.1-b(1)

   Mr. Oroz stated that this was a non-teaching hourly assignment to assist in the ESL Program. He recommended approval of the extension of the position from Fall, 1975.

   It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the hourly certificated assignment for the Spring 1976 semester for Robert Lantauff.

2) APPROVAL OF P.E. COACHING ASSIGNMENT: CARMEN FIGUEROA, WOMEN'S TRACK & FIELD, SPRING 1976 SEMESTER, Attachment 2.1-b(2)

   Mr. Oroz recommended approval of a coaching assignment for Carmen Figueroa for the Spring semester.

   It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the assignment of Carmen Figueroa as Women's Track & Field coach for the Spring 1976 semester.

3) APPROVAL OF SUBSTITUTE: KATHLEEN O'CONNOR, P.E. DEPT., SPRING 1976 SEMESTER, Attachment 2.1-b(3)

   Mr. Oroz recommended approval of Kathleen O'Connor as a temporary hourly substitute replacing Maxine Dekker on sabbatical leave for the Spring semester.

   It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the temporary, hourly substitute assignment for Kathleen O'Connor in the P. E. Dept., for the Spring 1976 semester.
Minutes - Special Meeting
Board of Trustees - SBCCD
January 15, 1976

2. PERSONNEL - continued:

2.1 CERTIFICATED personnel - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF APPOINTMENT: KARL HALBACH, GEOLOGY (TEMPORARY POSITION), SPRING 1976 SEMESTER, Attachment 2.1-b(4)

Mr. Oroz recommended the appointment of Karl Halbach to a temporary position extended from the Fall semester.

Dr. Gooder noted for Board members that Mr. Halbach has worked for the last two semesters in this temporary position. A request for another full-time position in Earth Sciences has gone through the Curriculum Committee and has been prioritized with other position requests. Representative Council has not yet acted upon this matter. It is believed that the position is needed and will be approved, and, since Mr. Halbach has already competed and been accepted twice for this position, it is likely that he may have reached permanency.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Karl Halbach, Instructor, Geology, on a temporary basis for the Spring 1976 semester.

(5) APPROVAL OF APPOINTMENT: ELVIRA TAFOYA, ETHNIC STUDIES (TEMPORARY POSITION), SPRING 1976 SEMESTER, Attachment 2.1-b(5)

Mr. Oroz recommended the appointment of Elvira Tafoya to the temporary position in Ethnic Studies extended from the Fall semester. This will only be her second semester.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Elvira Tafoya to a temporary position in Ethnic Studies for the Spring 1976 semester.

(6) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: JANET SANCHEZ, R.N., EFFECTIVE 2/2/76 - 6/11/76, Attachment 2.1-b(6)

Mr. Oroz stated that Ms. Janet Sanchez volunteered her assistance to students in the Health Occupations Department during a portion of their clinical experience in the local hospital.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of a professional volunteer status for Ms. Janet Sanchez, R.N., as delineated in the Attachment 2.1-b(6).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY (ON- AND OFF-CAMPUS), VEA, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) APPROVAL OF HEALTH LEAVE OF ABSENCE: HARVEY E. BAGLEY, CONSTRUCTION INSPECTOR, FACILITIES & OPERATIONS, EFFECTIVE 1/14/76, APPROX. 4 WEEKS, Attachment 2.2-b(1)

Mr. Oroz recommended a 4-week leave of absence for surgery for Harvey Bagley, Construction Inspector. There will be a temporary replacement for the project in process.

Dr. Goeder added that Mr. Bagley had also been in a car accident that required medical care.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of a health leave of absence for Harvey Bagley, Construction Inspector, Facilities & Operations, effective 1/14/76 for approximately four weeks.

(2) APPROVAL OF HEALTH LEAVE OF ABSENCE: MARIAN F. RAPP, ADMIN. SEC., INSTRUCTION, EFFECTIVE 1/19/76, APPROX. 6 WEEKS, Attachment 2.2-b(2)

Mr. Oroz reported that knee surgery is scheduled for Marian Rapp, and he recommended a health leave of absence.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of a health leave of absence for Marian Rapp, Administrative Secretary, Instruction office, effective 1/19/76 for approximately six weeks.

(3) APPROVAL OF APPOINTMENT: TERRENCE L. RYAN, SECURITY PATROL OFFICER, FACILITIES & OPERATIONS, (REPLACING J. SNOOK), EFFECTIVE 1/15/76, Attachment 2.2-b(3)

Mr. Oroz recommended the appointment of Terrence Ryan as Security Patrol Officer on weekends and holidays.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Terrence L. Ryan, Security Patrol Officer (replacing J. Snook) as delineated in Attachment 2.2-b(3).
3. **STUDENT SERVICES**

3.1 **REPORT BY ASSOCIATED STUDENTS**

Mr. Mark Heinz reported that the Student Senate decided to give $500 for publication of a second newspaper on campus. It will be printed on re-cycled paper, compiled by non-journalistic students, and delivered on Tuesday nights and available on Wednesdays. It will be on a two-month trial basis as an alternative paper to the CHANNELS and subjects will be reported on that are not covered by the present campus paper according to Mr. Heinz. It is not to be an underground paper as such. Copies will be made available for Board members.

4. **CURRICULUM AND INSTRUCTION**

4.1 **APPROVAL OF ADVISORY COMMITTEE MEMBERS FOR OCCUPATIONAL AND CAREER EDUCATION, 1975-76, Enclosure #1**

Dr. Gooder stated that Enclosure #1 contained an updated publication of the members of the advisory committees for Occupational Education for 1975-76.

Mr. Elkins, Assistant Dean of Occupational and Career Education, stated briefly that absolute accuracy was impossible in listing names and addresses, but that meetings are in process with all the committees.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the Advisory Committee members for Occupational Education for 1975-76 as listed in Enclosure #1.

5. **BUSINESS SERVICES**

5.1 **ROUTINE**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Business Services item as described in the attachments:

a. **AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P56-1492 THROUGH AND INCLUDING P56-1540 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.**

5.2 **NON-ROUTINE**

a. **APPROVAL OF APPROPRIATION TRANSFER #76-035, Attachment 5.2-a**

Dr. Gooder stated that this was a standard transfer of funds and he recommended approval.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of Appropriation Transfer #76-035 in the amount of $46,857 for redistribution of 1975-76 funds for the Veterans-Cost-Of-Instruction Program to the appropriate accounts.
Minutes - Special Meeting
Board of Trustees - SBCCD
January 15, 1976

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. INCREASE IN HOURLY RATE OF PAY FOR STUDENT WORKERS

Dr. Gooder stated that a survey had been made of student workers' salaries and it indicated that a need exists to raise the hourly rate. An increase from $2.00 to $2.50 and $2.25 to $2.70 would be more representative of that paid for similar work in the community. He added that there would be no budget increase as it would mean only less hours of work.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of an increase in the hourly rate of pay for student workers on campus from $2.00 to $2.50 and from $2.25 (tutors and peer counselors) to $2.70, effective February 2, 1976.

c. REPORT OF CONSTRUCTION BIDS RECEIVED FOR LIBRARY RENOVATIONS PROJECT

Mr. Trent reported that bids received on January 14, 1976 ranged from $93,491 to $78,700. The low bid of $78,700 was submitted by Fred H. Clyde, Inc., a local contractor, and was within the allowed estimate. Acceptance of the low bid had been approved by the Board at the January 8 meeting.

d. APPROVAL OF CHANGE ORDER No. 15, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-d

Dr. Gooder noted for Board members a correction in the attachment: page 2 of 3, Item C, line 3 should read "service lines (not sewer lines). The change order covered several items requested and approved by the architect and the Office of Architectural Construction.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of Change Order No. 15 to the contract with J. W. Bailey Construction Co., contractor, for the Vocational Technology Building Project at an increase of $2,322.93 to the contract price with no change in completion date of February 3, 1976.

| Original contract price   | $1,169,500.40 |
| Change Orders No. 1 - 14  | + 39,594.40    |
|                          | $1,209,094.40  |
| Change Order No. 15       | + 2,322.93     |
| New Contract Price:....... | $1,211,417.33  |
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RATIFICATION OF THE SUBMISSION OF A PROPOSAL FOR PSYCHOLOGY LAB EQUIPMENT, Enclosure #2

Dr. Gooder stated that this item and the next two items were proposals that had been submitted to meet mailing deadlines. All three proposals would require some matching funds by the District. He informed Board members that in their folders they would find a summary of funds requested of the respective agencies and matching funds required of the District. This was presented for their information and included the carry-over amount of budgeted matching funds for the 1975-76 year.

The proposal in Enclosure #2 requests funds for psychology laboratory equipment and totals $5,800 of which the District will be required to provide $2,900.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to ratify the submission of the proposal to the National Science Foundation for psychology laboratory equipment in the amount of $5,900, as described in Enclosure #2.

f. RATIFICATION OF THE SUBMISSION OF A PROPOSAL FOR PHYSICS LAB EQUIPMENT, Enclosure #3

Dr. Gooder stated that this proposal for physics lab equipment had been submitted for a total request of $5,400 with $2,700 to be District matching funds.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to ratify the submission of the proposal to the National Science Foundation for physics lab equipment in the amount of $5,400, as described in Enclosure #3.

g. RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO THE CALIFORNIA POSTSECONDARY EDUCATION COMMISSION FOR EQUIPMENT FOR A LABORATORY IN ELECTRONIC MUSIC AND FOR BIOLOGY LABORATORY EQUIPMENT

Dr. Gooder stated that this proposal was completed in time for submission to the agency and copies would be found in their folders. The proposal requests a total amount of $41,709 for equipment for a laboratory in electronic music and for biology lab equipment. Of the amount requested, $21,709 would be required as District matching funds.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to ratify the submission of the proposal to the California Postsecondary Education Commission for equipment for a laboratory in electronic music and for biology lab equipment in the amount of $41,709, as described in the handout identified as Item 5.2-g.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

h. APPROVAL AS TO FORM CONTRACT BETWEEN COLLEGE AND STUDENT BODY, AND CONTRACT BETWEEN COLLEGE, STUDENT BODY AND PROMOTER, Enclosure #4

Dr. Goeder noted for Board members that in their folders they would find copies of the two contracts which are proposed for the Beach Boys Concert. The contracts have been reviewed by County Counsel and the Student Senate and these copies contain changes suggested by both. Also, there was a single sheet of corrections to contract #2 (Agreement between three parties) which made a change to Item #49 and added a new item, #52. This new item was the result of a decision of the Student Senate to deliver a specific amount ($2,500) rather than a split of profits to the organization known as RSVP.

A discussion was held by Trustees on many points in the two contracts and on how funds would be deposited. Dr. Goeder and Dr. Shelver responded to specific questions. Also, Mr. Don Vickers, County Counsel, who had participated in the preparation of the contracts, was present to respond to questions.

Mrs. Alexander questioned the action needed at this time to approve the contracts as to form. She felt previous Board action had based consideration of the event on approval of the Fire and Police Departments. Dr. Goeder pointed out that the contracts had been drawn to give the Board assurance that the college would be protected if this event took place. He added that it would be appropriate for the Board to ask the staff to seek again Fire and Police Departments approval, since such serious concern was being expressed by Board members. Main concerns centered on 1) who was responsible financially for security and safety factors outside of La Playa stadium and the campus, and 2) what plans are being made by the agencies for handling security and safety.

After more discussion, the Board directed the staff to contact the Fire and Police Departments and inquire about the potential safety and security problems and financial responsibility of same.

Mr. Mark Heinz stated that a copy of the contract had not been delivered to the promoter pending approval of the Board. He suggested a change in contract #2 (Agreement between three parties) in the 5th paragraph to the wording "Student Body desires to use the proceeds from the Event for loans and scholarships...." to allow use of the proceeds for additional purposes. He added that the date selected by the Student Senate was only tentative since the Beach Boys cannot be contacted by the promoter until the contracts have been approved by the Board and accepted by Fiesta Productions. (An exact date would have to be approved by the Board.)

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the form content of the two contracts, as presented at the meeting, including the two changes submitted on the single sheet therewith, and the change suggested by the President of the Associated Students.

6. GENERAL INFORMATION

(At the suggestion of Dr. Gooder, Item 6.2 was taken first as Mr. Don Vickers, County Counsel, was present as a courtesy to Board members for this subject matter.)

6.1 CONSIDERATION OF IMPLICATIONS OF S.B. 160

Dr. Gooder lead the discussion by referring to two items: a summary of S.B. 160 and a position paper on collective bargaining prepared by the Association of California Community College Administrators. (Distribution of copies of these two items was made at this point in the meeting to Board members and administrators.) Item by item was reviewed by Dr. Gooder in order to help all to get acquainted with the requirements of the new legislation.

Dr. Gooder also announced that there would be a day-long collective bargaining workshop on campus on Wednesday, January 28. Board members were welcome to attend.

6.2 CONSIDERATION OF IMPLICATIONS OF PROPOSITION #9

Dr. Gooder indicated that a recent workshop on Proposition #9 had been attended by several members of the Board in San Francisco. Mrs. Alexander, Mrs. Gutshall and Mr. Wells reported briefly on the workshop.

Mr. Vickers responded to specific questions from Board members. He stated that under the law each District can adopt their own Code which would be approved by the County Board of Supervisors, but it would not be necessary for each District to have the same Code. At this time, the County is anticipating only that the Board set a date soon by which the Code will have to be sent in to the Board of Supervisors. Mr. Vickers added that it was hoped that the Board of Supervisors would issue some guidelines in this area.

Mrs. Gutshall thanked Mr. Vickers for attending the meeting and responding to questions.
Minutes - Special Meeting  
Board of Trustees - SBCCD  
January 15, 1976

6. GENERAL INFORMATION - continued:

6.3 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period January 23 through February 5, 1976.

ADDED ITEM:

Mrs. Gutshall, on behalf of the Board, and Dr. Gooder extended congratulations to Board member Benjamin P. J. Wells on his retirement as postmaster of the Goleta branch of the U.S. Postal Service.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Mrs. Powell, the Board of Trustees of the Santa Barbara Community College District adjourned their special meeting at 6:10 p.m.

The next meeting of the Board of Trustees will be a specially scheduled meeting on Thursday, February 5, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

_____________________________  ________________________________
MRS. ANN GUTSHALL  DR. GLENN G. GOODER
President, Board of Trustees  Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Community College District

Approved by the Board of Trustees

on February 5, 1976.