MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 28, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, August 28, 1975 at 4:01 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. David K. Shelver, Assistant Superintendent, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. Dean H. Ankeny, Director, Purchasing
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
Ms. Cary Berry, visitor
Dr. Kenneth Berry, Coordinator, Instructional Media Services
Mr. Lisle Bresslin, Assistant Dean, Admissions & Records
Ms. Gloria Castleberg, Asst. Personnel Director, Classified Personnel
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Miss Shirley Conklin, Assistant Dean, Health Occupations
Dr. Robert Cummings, Instructor, Life Science
Mrs. Dorothy Eberle, appointee, Program Planning Assistant, Continuing Education
Dr. Peter O. Haslund, Assistant Professor, Social Science
Mr. Jack R. Johnston, appointee, Journeyman Printer, Print Shop
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
Mr. Jim Ruggiero, Graphics Production Manager, Business Services
Mrs. Toshi Saito, Admissions & Records Assistant, Admissions
Ms. Nadine T. Schlothauer, appointee, Teacher's Aide, Life Science
Mr. Donald Seaver, Instructor, Occupational and Career Education
Mrs. Dee Sorsabal, Administrative Secretary, Business Services
Ms. Evalyn Stafford, Program Planning Assistant, Continuing Education
Ms. Kathleen Tait, appointee, Statistical Clerk, Instruction

Mr. Jerry E. Morin, Audio-Visual Technician
Mrs. Elsie M. Brandt, Secretary to the Superintendent

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would not be an executive session.

1.5 MINUTES OF SPECIAL MEETING OF AUGUST 7, 1975

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the special meeting of August 7, 1975 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. LETTER FROM THE SANTA BARBARA MUSEUM OF NATURAL HISTORY, Attachment 1.7-a

Dr. Gooder stated that the letter from Mr. Dennis Power expressed pleasure with the joint agreement between the Museum and the College. A response had been sent to Mr. Power and Dr. Gooder believed that this will be a very fine relationship.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. Dr. Gooder reminded the Board members of the next Board of Governors meeting in Los Angeles on September 10-11. One of the items to be discussed concerns the future of Adult Education for which Dr. Bobgan and Dr. Gooder will be preparing a statement.

c. Dr. Gooder introduced Dr. Kenneth Berry, newly-appointed and approved Coordinator, Instructional Media Services.

d. Dr. Gooder stated that Board members would find in their folders a copy of the Chancellor's Legislative Letter dated August 25, 1975.

He commented briefly on AB 1821 (Regional Councils), SB 156 (Bond Funds), AB 2232 (Flexible Calendar), and the Collective Bargaining Bills, SB 160 and AB 1781, in the report.

Dr. Gooder also informed the Board members that the school flag was at half-mast due to the death of Assemblyman Z'Berg.

e. Dr. Gooder announced that Trustee Benjamin Wells had been invited to be a member of the Public Relations Committee for CCJCA.

f. Dr. Gooder announced that a special event will be held in October in honor of the ten trustees who have served this district. An official notice would be forthcoming but he hoped they would set aside the dates of October 17, 18 and 19.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SUBSTITUTES, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(2)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF HOURLY CERTIFICATED PERSONNEL FOR FALL, 1975, Attachment 2.1-b(1)

Dr. Gooder recommended approval of the Hourly Certified Personnel already arranged for the Fall semester as listed in the attachment and stated that there would be additional names to the list at the next meeting.

It was moved by Mr. Garvin, seconded by Mrs. Wells, and passed by the Board to approve of the Hourly Certified Personnel for Fall, 1975, as listed in Attachment 2.1-b(1).

(2) APPROVAL OF P.E. COACHING ASSIGNMENTS: BURTON CHADWICK, RAYMOND SCHAACK, JACK SIMON, FALL SEMESTER, 1975, Attachment 2.1-b(3)

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of the P.E. coaching assignments for Fall, 1975 as delineated in Attachment 2.1-b(3).

(3) APPROVAL OF CHANGE OF CONTRACT FOR PETER O. HASLUND, Attachment 2.1-b(4)

Dr. Gooder announced that Peter Haslund, Associate Professor of Social Science, had completed the requirements for the Ph.D. degree and his contract should be changed to include the doctoral bonus.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of a change in contract for Peter O. Haslund to provide for the doctoral bonus as delineated in Attachment 2.1-b(4).

Mr. Haslund was present at the meeting and introduced to the Board. Dr. Gooder also introduced Dr. Robert Cummings, Life Science instructor, who had recently received his degree.

Mrs. Gutshall offered congratulations to both of the faculty members on gaining their degrees.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the following routine Classified Personnel items as described in the attachments:
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

1) APPROVAL OF ADDITIONAL HOURLY APPOINTMENTS, AND ADDITIONAL HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY (ON- AND OFF-CAMPUS), VEA, GENERAL & TUTORIAL PROGRAMS, Attachment 2.2-a(2)

b. NON-ROUTINE

1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Mr. Daniel Oroz, Personnel Director, stated that Attachment 2.2-b(1) contained a list of employees entitled to salary increments of which 6 had attained permanency in their positions. He recommended approval of those listed.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of yearly salary increments as delineated in Attachment 2.2-b(1), effective 9/1/75.

2) APPROVAL OF LONGEVITY INCREMENTS: MARJORIE R. KLEINSCHMIDT, SR. ACCT. CLK., CONT. EDUCATION (10 YRS.) AND TOSHIKO SAITO, ADMISSIONS & REC. ASST. (20 YRS.), EFFECTIVE 9/1/75, Attachment 2.2-b(2)

Mr. Oroz introduced to the Board Mrs. Toshi Saito, who has served the District for 20 years in various positions in the Admissions Office, and Mrs. Marge Kleinschmidt, who has served the District for 10 years in the Continuing Education Division. He recommended approval of longevity increments for both of these employees.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of longevity increments for Mrs. Toshiko Saito, Admissions & Records Assistant, and Mrs. Marge Kleinschmidt, Sr. Account Clerk, as delineated in Attachment 2.2-b(2), effective 9/1/75.

Mrs. Gutshall, on behalf of the Board, expressed appreciation for their services to the District.

3) ACCEPTANCE OF RESIGNATION: CHARLES S. DIXON, TUTOR I, AND RANDOLPH THOMPSON, SECURITY PATROL OFFICER, Attachment 2.2-b(3)

Mr. Oroz recommended acceptance of resignations from Mr. Charles Dixon for personal reasons and from Mr. Randolph Thompson who planned to attend law school.

continued on next page...
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) continued:

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to accept with regret the resignations of Charles Dixon, Tutor I, and Randolph Thompson, Security Patrol Officer, as delineated in Attachment 2.2-b(3).

(4) ACCEPTANCE OF PARTIAL RESIGNATION OF JEANNE M. LABBITT, WOMEN'S LOCKER ROOM ATTENDANT, Attachment 2.2-b(4)

Mr. Oroz stated that RARB had approved of an additional half-time position of Women's Locker Room Attendant because of increased workload. In Mrs. Labbitt's absence, her assignment had been increased from half-time to full-time. Mrs. Labbitt prefers to continue on a half-time assignment and the department prefers to have two half-time positions. Mr. Oroz recommended approval of a change of assignment for Mrs. Labbitt from full-time to half-time.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the change in assignment of Mrs. Jeanne Labbitt, Women's Locker Room Attendant, from full-time to half-time, effective 9/1/75.

(5) APPROVAL OF WORKING OUT OF CLASSIFICATION, Attachment 2.2-b(5)

Mr. Oroz stated that during a portion of the month of August, it had been necessary to request that Mr. Robert Bennett perform the duties of Custodian Supervisor. According to the Education Code, working-out-of-classification payment can be made.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of working-out-of-classification pay for Mr. Robert E. Bennett for the period August 4 - 27, 1975, as delineated in Attachment 2.2-b(5).

(6) RECLASSIFICATION OF CLERK POSITION IN EOPS OFFICE, Attachment 2.2-b(6)

Mr. Oroz stated that an audit had been performed on the Clerk position in the EOPS office. He recommended that the position be reclassified from range 15 to range 18.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the reclassification of the Clerk position in the EOPS office from Clerk 15 to Int.Typ. Clk. 18, effective 9/1/75.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(7) APPROVAL OF APPOINTMENT: DORA M. BRADEN, TEACHER'S AIDE, SOCIAL SCIENCE, HALF-TIME 10 MO. (NEW POSITION), EFFECTIVE 9/2/75, Attachment 2.2-b(7)

Upon recommendation of Mr. Oroz, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Dora Braden as Teacher's Aide, Social Science Department, (new position), effective 9/2/75.

(8) APPROVAL OF APPOINTMENT (PROMOTION), DOROTHY H. EBERLE, PROGRAM PLANNING ASSISTANT, CONTINUING EDUCATION DIVISION (REPLACING M. JOHNSON), EFFECTIVE 9/1/75, Attachment 2.2-b(8)

Mr. Oroz was pleased to recommend the promotion of Dorothy Eberle to the position of Program Planning Assistant. Mrs. Eberle has worked in the Continuing Education Division for many years as Sr. Secretary and Administrative Secretary.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment (promotion) of Mrs. Dorothy H. Eberle as Program Planning Assistant (replacing M. Johnson), effective 9/1/75.

Mrs. Eberle was present at the meeting and Mr. Oroz introduced her to the Board. Mrs. Gutshall offered congratulations.

(9) APPROVAL OF TEMPORARY APPOINTMENT: WILLIAM H. HARZ, SR.LAB.TECH., EARTH SCIENCES (REPLACING T. ANDERSON), EFFECTIVE 9/2/75 FOR FALL SEMESTER, Attachment 2.2-b(9)

Mr. Oroz recommended the appointment of William Harz on a temporary basis for the Fall semester as Sr.Lab.Tech. in Earth Sciences. The position will be opened for recruitment and filled on a permanent basis later.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the temporary appointment of William H. Harz as Sr.Lab.Tech (replacing T. Anderson), Earth Science, effective 9/2/75.

(10) APPROVAL OF APPOINTMENT, SUZANNE L. HOSTETTER, LAB.TECH., LIFE SCIENCE (REPLACING E. RYMILLS), EFFECTIVE 9/2/75, Attachment 2.2-b(10)

Mr. Oroz recommended the appointment of Suzanne Hostetter as a laboratory technician in the Life Science Department.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Suzanne L. Hostetter as Lab.Tech (replacing E. Rymills), effective 9/2/75.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(11) APPROVAL OF APPOINTMENT: JACK R. JOHNSTON, JOURNEYMAN PRINTER, PRINT SHOP (NEW POSITION), EFFECTIVE 8/29/75, Attachment 2.2-b

Mr. Oroz recommended the appointment of Jack Johnston to fill the new position (approved by RARB) of Journeyman Printer. Mr. Johnston has been working on a hourly and fill-in basis for several years and is well-qualified for the position.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Jack R. Johnston as Journeyman-Printer (new position) in the Print Shop, effective 8/29/75.

Mr. Johnston was introduced to the Board. Mrs. Gutshall extended a welcome to the staff.

(12) APPROVAL OF APPOINTMENT: NADINE T. SCHLOTHAUER, TEACHER'S AIDE, LIFE SCIENCE (REPLACING S. BRAUNER), 5/8 TIME 10 MO., EFFECTIVE 9/2/75, Attachment 2.2-b

Mr. Oroz recommended the appointment of Nadine Schlothauer as a Teacher's Aide in the Life Science Department.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the appointment of Nadine T. Schlothauer as Teacher's Aide, Life Science, (replacing S. Brauner), effective 9/2/75.

Mr. Oroz introduced Ms. Schlothauer to the Board. Mrs. Gutshall welcomed her to the staff.

(13) APPROVAL OF APPOINTMENT: KATHLEEN TAIT, STATISTICAL CLERK, INSTRUCTION OFFICE (NEW POSITION), EFFECTIVE 9/2/75, Attachment 2.2-b

Mr. Oroz indicated that the position of Statistical Clerk had been filled on a temporary basis and that the recruiting and interviewing processes have been completed. He recommended the appointment of Kathleen Tait to the new position approved by RARB as a permanent position.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Kathleen Tait as Statistical Clerk (new position), Instruction Office, effective 9/1/75.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(14) APPROVAL OF CHANGES IN CLASSIFIED RULES AND REGULATIONS,  
SECTION 1341, VACATION, Attachment 2.2-b(14)

Mr. Oroz stated that the proposed changes in Classified  
Rules and Regulations contained in the attachment were the  
results of recent salary negotiations and technical changes  
required by the Education Code. He recommended approval of  
the changes.

It was moved by Mr. Garvin, seconded by Mr. Wells, and  
passed by the Board to approve of changes to Section 1341.11,  
1341.14, 1341.18 and addition of Section 1341.11(g) to the  
Classified Rules and Regulations as described in Attach-  
ment 2.2-b(14).

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

None given

3.2 APPROVAL OF CANDIDATES WHO COMPLETED REQUIREMENTS FOR THE ASSOCIATE IN  
ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE (ADDITIONAL JUNE GRADUATES  
AND SUMMER SESSION GRADUATES, 1975), Attachment 3.2

Dr. Gooder stated that Attachment 3.2 contained a list of 67 candi-  
dates for the Associate in Arts Degree and 6 candidates for the Associate  
in Science Degree. These were additional June graduates and Summer Session  
(1975) graduates who had completed all State and local requirements.

Upon recommendation of the Superintendent, it was moved by Mr. Wells,  
seconded by Dr. Dobbs, and unanimously passed by the Board to confer upon  
each of 67 candidates the Associate in Arts Degree and the 6 candidates  
the Associate in Science Degree, as listed in the Attachment 3.2.

3.3 REPORT OF SUMMER STUDENT CHARACTERISTICS, Enclosure #1

Dr. Gooder indicated that Enclosure #1 was an informational report on  
Summer 1975 students. He noted briefly that many students were from out  
of the District and that on page 6 figures show that many were continuing  
students.

Mr. Bresslin, who had prepared the report, pointed out that the age  
bracket is rising. The report showed an enrollment of over 700 veterans  
and Mr. Bresslin predicted an enrollment of 3,000 for the Fall term.

He informed the Board members that the status of the Vietnamese re-  
refugees is that if they arrived in California, they can establish residency  
in one year. In the meantime they must pay fees the same as foreign stu-  
dents but are eligible for financial aid. There are about 16-20 of these  
people who have enrolled for the Fall term.

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3. STUDENT PERSONNEL - continued:

3.3 continued:

Mr. Bresslin reported that Fall 1975 enrollment at this time stood at 4500 day students and 1300 evening students. He anticipated a full 10% increase over last Fall when registration figures are completed.

Mrs. Gutshall thanked Mr. Bresslin for his interesting report.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON REACTION TO T.V. COURSES AT SANTA BARBARA CITY COLLEGE, Enclosure #2

Dr. Goorder indicated that Enclosure #2 contained a report prepared by Mr. Burt Miller on community and student reaction to TV courses offered by the College.

Mr. Miller stated that two surveys had been conducted: one to determine the degree to which the general public was aware of the courses offered by the college, and the other among people who had taken one or more TV courses to determine what kind of people SBCC is serving through this medium.

Mr. Miller spoke briefly to some of the charts in his report and responded to questions from Board members.

Mrs. Powell expressed appreciation of the well-written report and Mrs. Gutshall thanked Mr. Miller for his fine presentation.

4.2 REPORT ON SUMMER PROJECT WORK EXPERIENCE IN CORRECTIONAL SCIENCE, Enclosure #3

Dr. Goorder indicated that Enclosure #3 contained a report on a Correctional Science Work Experience Project performed by Mr. Don Seaver, Instructor in Occupational and Career Education, during the past summer.

Mr. Seaver spoke briefly to his report and expressed pleasure on how well he had been received by all agencies. Most of these types of agencies are closed to the public but they were all very responsive to his proposal of Work Experience stations. Fifteen agencies will participate in the program offering approximately 35 possible work stations. Most of the agencies expressed great interest in having at least one woman student.

Mrs. Gutshall thanked Mr. Seaver for his fine report and complimented him on a job well done.
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5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-Routine

a. NOTIFICATION OF APPROVAL OF THE CHILD CARE CENTER APPLICATION, Attachment 5.2-a

Dr. David Shelver, Assistant Superintendent, Business Services, stated that the District had been notified of the approval of the Child Care Center application for the 1975-76 fiscal year. The maximum reimbursable amount is $81,171 which is $4,368 more than last year. Dr. Shelver noted that the rate had increased from $1.05 per child to $1.15-$1.25 per child.

This was an informational item only.

b. RATIFICATION OF MODIFICATION OF APPLICATION FOR CETA GRANT FOR COMMUNITY HEALTH TECHNICIAN PROGRAM, Enclosure #4

Dr. Gooder indicated that the Board had previously approved an application for a larger grant request. That request was to support continuing students and new students. Word was received that the program will be supported only for continuing students, consequently it was necessary to prepare a modified application and submit it to meet a deadline. Dr. Gooder recommended ratification of the submittal.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to ratify the submission of a modified application for CETA grant for Community Health Technician Program, as contained in Enclosure #4.

c. APPROVAL OF AGREEMENT BETWEEN SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR STUDENT TEACHERS FOR THE 1975-76 YEAR, Enclosure #5

Dr. Shelver stated that annually the District enters into an agreement with the University of California at Santa Barbara for supervised student teachers. He recommended approval of the agreement which is the same as previous years.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of entering into the agreement with the University of California at Santa Barbara for student teachers for the 1975-76 year as described in Enclosure #5.

d. APPROVAL TO DECLARE LISTED PROPERTY AS SURPLUS, Attachment 5.2-d

Dr. Shelver indicated that certain items are of no further use to the District. These items have an estimated value of approximately $1,000 and are listed in Attachment 5.2-d. Dr. Shelver recommended the addition of one more item to the list: 1-ten speed Royce Union bicycle (Serial 2R35698).

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the items listed in Attachment 5.2-d and the bicycle as being surplus and to authorize the staff to dispose of these items at the County auction on September 6, 1975.

e. APPROVAL OF AMENDMENT TO INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1975-76, Attachment 5.2-e

Dr. Gooder indicated that Attachment 5.2-e contained two replacements for existing positions which normally are granted an allowance for travel within the District. Also, the new position of Coordinator, Instructional Media Services had been filled and an allowance should be initiated in the amount of $15 per month.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the amendment to the Intra-District Travel Allowance List for 1975-76 as delineated in Attachment 5.2-e.

f. APPROVAL OF ITEM #30 ON RESOURCES ALLOCATION REVIEW BOARD PRIORITY LIST

Dr. Gooder stated that Item #30, Clerk Receptionist position for the Health Occupations Dept., on the RARB Priority List had not been recommended for approval because it had been anticipated that a CETA position would be available. Since this is not possible, Dr. Gooder recommended that the position as recommended by RARB on their Priority List be approved at this time.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of Item #30 on the RARB Priority List for a Clerk-Receptionist position for the Health Occupations Dept., and to authorize the staff to recruit for the position.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

  g. APPROVAL TO MODIFY ROOM H-223 IN THE HUMANITIES BUILDING, Attachment 5.2-g

    Dr. Shelver stated that the Art Department is in need of an area for storage, maintenance and dispersing of a collection of 1,000 slides. Room H-223, originally programmed for an Art locker storage area, can be used more efficiently as a combined storage/slide preparation and storage area.

    In response to questions, Dr. Gooder stated that the costs for this work can be paid from Bond Funds, Undistributed Reserve Fund, or an alteration fund.

    It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the modifications to Rm. H-223, Humanities Building, at a cost not to exceed $1,250.

  h. APPROVAL OF EXTRA SERVICES TO THE ARCHITECTURAL CONTRACT WITH ARENDT/MOSHER/GRAFT, ARCHITECTS, FOR MARINE TECHNOLOGY PROJECT, Attachment 5.2-h

    Dr. Shelver stated that the University of California of Santa Barbara has drilling rights on a portion of Loma Alta where the pedestrian bridge will be located. This will cause an infringement. The time required for formalization of a modification of the mineral rights area and a possible encroachment into the Marine Technology Project site will affect the preliminary plans which must be submitted prior to October 1, 1975. A feasibility study can be provided within the extra services section of the architectural contract and the architects' proposal was described in Attachment 5.2-h.

    It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of extra services to the architectural contract with Arendt/Mosher/Grant to provide a feasibility study on the modifications to the Marine Technology project resulting from possible re-alignment of the University of California mineral rights area at a cost not to exceed $1,982.

  i. APPROVAL OF EXTRA SERVICES TO THE ARCHITECTURAL CONTRACT WITH JOHN ROBERT HENDERSON AND WILLIAM BLUROCK AND PARTNERS FOR SITE DEVELOPMENT, PHASE I, Attachment 5.2-i

    Dr. Gooder stated that this item also stemmed from the preceding item. In order to start construction on the area affecting erosion control of the West campus, it is necessary that the Site Development Project be bid in two stages. The architects will need to modify the working drawings and specifications to allow for separate bidding of the two stages. Cost for these services should not exceed $2,400 as indicated in Attachment 5.2-i.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of extra services to the architectural contract with John Robert Henderson and William Blurock and Partners, architects, to segregate the Site Development documents into two projects at a cost not to exceed $2,400.

j. RATIFICATION OF EMPLOYMENT OF PENFIELD & SMITH ENGINEERS, INC., FOR CONSULTING SERVICES TO PREPARE DOCUMENTS FOR MODIFICATION TO EXISTING MINERAL RIGHTS AGREEMENT WITH THE UNIVERSITY OF CALIFORNIA, Attachment 5.2-j

Dr. Gooder indicated that this was the third and final item required to solve the mineral rights problem. Documentation requires a legal description of the proposed modified mineral rights area. Attachment 5.2-j contained a proposal letter to provide this documentation at a cost of $100.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to ratify the employment of Penfield & Smith Engineers, Inc., for consulting services in having prepared mineral rights documentation at a cost of $100.

k. RATIFICATION OF APPOINTMENT OF EUGENE F. GIRDNER AS A PROFESSIONAL EXPERT, MASONRY INSPECTION, Attachment 5.2-k

Dr. Gooder stated that the new Drama/Music Building is a very large building and the District had been informed on very short notice by O.A.C. that a masonry inspector must be present at all times during masonry work on this project. This work began on Monday, August 25, and will continue for 3-4 months. It was possible to secure the services of Mr. Eugene Girdner on a temporary basis until more long-term arrangements can be made. Dr. Gooder recommended ratification of the appointment of Mr. Girdner on a temporary basis.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to ratify the appointment of Mr. Eugene F. Girdner as a professional expert, masonry inspector, effective August 25, 1975, and as per terms stipulated in Attachment 5.2-k.

6. GENERAL INFORMATION

6.1 STATISTICAL ANALYSIS OF RECENT EMPLOYMENT, Attachment 6.1

Dr. Gooder stated that this was an informational item and the report had been prepared by the Personnel Office. Other data will be gathered and presented along these lines in the future.
6. GENERAL INFORMATION - continued:

ADDED ITEM: Mrs. Gutshall interjected that she considered the final document on the Affirmative Action Plan a superb plan and printed in a most appropriately-artistic fashion.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period of August 29 through September 11, 1975.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Mrs. Powell, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 5:15 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, September 11, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHELL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees
on September 11, 1975.