MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 10, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, July 10, 1975, at 4:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell

Members absent:

Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. David K. Shelver, Assistant Superintendent, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Al Silvera, Administrative Dean, Student Services and Activities
Mr. John Dell, Reporter, SANTA BARBARA NEWS-PRESS
Mr. Rob Reilly, representative, College Information
Dr. Elwood Schapansky, President, Academic Senate
Minutes - Regular Meeting
Board of Trustees - SBCCD
July 10, 1975

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director, Purchasing
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
Miss Gloria Castleberg, Asst. Personnel Director,
Classified Personnel
Mr. Michael Combs, Business Manager, Student Finance
Mr. Mel Elkins, Asst. Dean, Occupational & Career Education
Dr. John Forsyth, Professor, Foreign Language
Ms. Miriam Hawthorne, member, County Commission on the
Status of Women
Mr. Chet Knutila, County Taxpayers' Association
Mr. Joseph J. Leon, Appointee Custodian, Facilities & Operations
Mr. Burton P. Miller, Assistant to the Superintendent/President
Mr. Lauro S. Ortiz, Appointee Custodian, Facilities & Operations
Mr. David Pickering, Controller, Business Services
Mrs. Dee K. Rose, Administrative Secretary, Business Services
Ms. Lynda Stevens, Asst. Dean, Student Activities
Mr. Don Trent, Director, Facilities Development
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would not be an executive session.

1.5 MINUTES OF SPECIAL MEETING OF JUNE 19, 1975

MINUTES OF REGULAR MEETING OF JUNE 26, 1975

Upon motion of Mr. Garvin, seconded by Mr. Frank, the minutes of
the special meeting of June 19, 1975, and the minutes of the
regular meeting of June 26, 1975, were approved by the Board of
Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT FROM CHANCELLOR'S OFFICE INCLUDING NOTICE OF DELETION
OF STATE FUNDS FOR MARINE TECH FACILITY, Attachment 1.7-a

Dr. Gooder indicated that Attachment 1.7-c contained a
report from Chancellor Brossman on the final State budget for
1975-76 as adopted and signed by the Governor.

Dr. Gooder noted that the District's Marine Technology
Project had been "blue-pencilled" by the Governor.
1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:
      a. continued:

      Also brought to attention was the fact that the budget contained an apportionment "cap" of 105% of last year's apportionment. In terms of students, a "cap" on State apportionment was more workable than a "cap" on student enrollment. The District's 1975-76 budget had been prepared with an anticipated 5% growth in enrollment.

      In regard to this "cap," Mrs. Alexander felt long-range planning should be undertaken to ensure continuation of existing policies of open-door basis and freedom to encourage growth in certain areas of subject matter in keeping with community needs. Mrs. Alexander expressed interest in statistics on which classes close, procedures on withdrawing, class attendance, citizenship, etc. Mr. Frank questioned 'keeping up with community needs' as far as new programs are concerned.

      Dr. Goober stated that Mr. Miller is currently gathering data on when classes close, as are, also, the Curriculum Committee and the Resources Allocation Review Board. In agreement with the general idea of Board members, Dr. Goober felt a general report could be prepared by staff on items such as:

      -- analysis of grading procedures within each division/department;
      -- analysis on admissions and priority to residents;
      -- analysis of class enrollments at beginning, end, and in-between terms;
      -- withdrawal procedures;
      -- student characteristics relative to residency;
      -- procedures for adding new programs.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

    a. ROUTINE

    Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following routine Certificated Personnel action items as indicated in the attachments;

    (1) APPROVAL OF HOURLY INSTRUCTOR, Attachment 2.1-a (1)

    (2) APPROVAL OF ADDITIONAL SUMMER SESSION FACULTY, FOR 1975, Attachment 2.1-a (2)

    (3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (3)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine

(1) DESIGNATION OF CERTIFICATED MANAGEMENT POSITIONS, Attachment 2.1-b (1)

Dr. Gooder indicated that each school district governing board is required by the Education Code to identify and group certificated management positions at its first meeting of each fiscal year. The positions listed in Attachment 2.1-b (1) meet the requirements of the Code.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the designation of specific certificated management positions as delineated in Attachment 2.1-b (1).

(2) APPROVAL OF PART-TIME CONTRACTUAL STATUS TO BE CREDITED FOR FULL-TIME RETIREMENT FOR MAXINE WAUGHTELL, Attachment 2.1-b (2)

Dr. Gooder stated that Ms. Maxine Waughtell had requested that her assignment be reduced to 3/5 and credited toward full-time retirement in accordance with the policy adopted by the Board on June 26, 1975.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of a reduction in contractual status to 3/5 for Ms. Maxine Waughtell, Professor, Life Science, effective 9/3/75, with her retirement and benefit status continued in accordance with Education Code Sections 13337.7 and 14009 and District policy adopted June 26, 1975.

(3) ACCEPTANCE OF PARTIAL RESIGNATION: MIRIAM DE WITT, ASSOCIATE PROFESSOR, ENGLISH, FROM FULL-TIME TO 3/5 CONTRACT, 1975-76 SCHOOL YEAR, EFFECTIVE 9/3/75, Attachment 2.1-b (3)

Dr. Gooder stated that Ms. Miriam DeWitt of the English Department had requested a reduction in assignment and, therefore, submitted a partial resignation of 2/5 of her contract.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of a reduction of contract from full-time to 3/5 for Ms. Miriam DeWitt, Associate Professor, English, effective 9/3/75.

(4) APPROVAL OF CHANGE IN CONTRACT: JANE SPIRA, INSTRUCTOR, BASIC SKILLS, ENGLISH, FROM HALF-TIME TO FULL-TIME CONTRACT, 1975-76 SCHOOL YEAR, EFFECTIVE 9/3/75, Attachment 2.1-b (4)

Dr. Gooder indicated that with the partial resignation in the preceding item, he recommended an increase in the assignment of Jane Spira, newly-approved instructor in English.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine

(4) continued:

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the change in contract for Jane Spira, Instructor, English, from half-time to full-time effective 9/3/75.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Classified Personnel action items, as described in the attachments:

(1) APPROVAL OF HOURLY, AND HOURLY FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a (1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY (ON- AND OFF-CAMPUS), VEA, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (2)

b. NON-Routine

(1) APPROVAL OF EMPLOYMENT OF HOURLY CLASSIFIED PERSONNEL FOR 1975-76, EFFECTIVE JULY 1, 1975

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the Hourly Classified Personnel for 1975-76, as listed in Attachment 2.2-b (1), and effective 7/1/75.

(2) APPROVAL OF EMPLOYMENT OF HOURLY APPOINTMENTS, CONTINUING EDUCATION DIVISION, FOR 1975-76, EFFECTIVE 7/1/75, Attachment 2.2-b (2)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of the hourly appointments for the Continuing Education Division for 1975-76, as listed in Attachment 2.2-b (2), and effective 7/1/75.

(3) APPROVAL OF CHANGES IN EMPLOYEE HOURS OF WORK AS RECOMMENDED BY RARB AND AUTHORIZED BY THE BOARD OF TRUSTEES IN THE 1975-76 BUDGET, Attachment 2.2-b (3)

Dr. Goeder stated that 5 of the RARB Priority Items approved for funding by the Board at the last meeting were related to adjustments in current positions. These were Items #17, 27, 31, 35, and 40 and would affect changes in hours for six employees.
Minutes - Regular Meeting
Board of Trustees - SBCCD
July 10, 1975

2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
      b. NON-ROUTINE - continued:
         (3) continued:

         It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the changes in employees' hours, as indicated in Attachment 2.2-b (3), effective 7/1/75.

         (4) APPROVAL OF TEMPORARY, SHORT-TERM POSITION: HUMAN RELATIONS ASSISTANT (CAREER DEVELOPMENT - EOPS), RANGE 33, EFFECTIVE 9/8/75 TO 5/28/76, Attachment 2.2-b (4)

         Dr. Gooder indicated that a request for special funding had included a position to assist in the Career Development Office with EOPS students. This item had been discussed at an earlier meeting of the Board Subcommittee on Educational Policies. Since this is funded by special funds, it is not submitted to RARB for consideration. Dr. Gooder recommended the position on a temporary, short-term basis with no permanency to be acquired.

         It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of a temporary, short-term position of Human Relations Assistant (Career Development - EOPS), as described in the job specifications contained in Attachment 2.2-b (4).

         (5) APPROVAL OF CHANGE IN EFFECTIVE DATE OF RESIGNATION FOR DIANE WARD, FINANCIAL AIDS CLERK, FROM 7/4/75 TO 7/18/75, Attachment 2.2-b (5)

         Dr. Gooder stated that since Diane Ward was able to work another two weeks, he recommended approval of a change in her last working day.

         It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the change in resignation date for Diane Ward, Financial Aids Clerk, from July 4, 1975, to July 18, 1975.

         (6) APPROVAL OF RECLASSIFICATION OF POSITION OF FOOD SERVICES SUPERVISOR (49) TO LABORATORY TEACHING ASSISTANT (37), Attachment 2.2-b (6)

         Dr. Gooder stated that a reclassification study indicated that the position of Food Services Supervisor is more properly classified as Laboratory Teaching Assistant.

         It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the abolishment of the position of Food Services Supervisor (49) and reclassification downward to position of Laboratory Teaching Assistant.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) continued:

HRM (37) with the salary of the incumbent, Jon Harris, to remain unchanged and "Y" rated in accordance with the District's Classified Rules and Regulations 1316 and 1334.12, all effective 7/11/75.

(7) APPROVAL OF TERMINATION: EDWARD DOMINGUEZ, CUSTODIAN, FACILITIES & OPERATIONS DEPT., EFFECTIVE JULY 8, 1975, Attachment 2.2-b (7)

Dr. Gooder stated that Mr. Edward Dominguez, on medical leave since December 18, 1974, was still not able to return to work. At the last Board meeting, a final extension of leave had been approved. Mr. Dominguez notified the Director of Personnel on July 1 that he would not be able to return to work on July 8; therefore, Dr. Gooder recommended termination of employment.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the termination of Mr. Edward Dominguez, Custodian, Facilities & Operations Department, effective 7/8/75, and placement on a re-employment list for 39 months in accordance with Education Code Section 13651.5.

(8) APPROVAL OF APPOINTMENTS FOR COMMUNITY SERVICES PASSING LEAGUE, Attachment 2.2-b (8)

Dr. Gooder stated that funds from Community Services have been made available for a special summer football training program. He recommended appointment of personnel listed in the attachment.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the appointments listed in Attachment 2.2-b (8) for a Community Services Passing League Project, effective 7/15/75 - 8/15/75.

(9) APPROVAL OF NEW POSITION AND JOB DESCRIPTION, RANGE 42, $1,060 - $1,288, Attachment 2.2-b (9)

Dr. Gooder indicated that Item #25 on the RARB Priority List approved by the Board was for a Journeymen Printer to work in the Graphics Department as an assistant on a permanent basis. He recommended approval of the job description contained in the attachment.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the establishment of a new position as Journeymen Printer (42) and of the job description contained in Attachment 2.2-b (9), and to authorize the staff to recruit for the position.
2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
      b. NON-ROUTINE - continued:

      (10) APPROVAL OF APPOINTMENT: JOSEPH J. LEON, CUSTODIAN,  
           FACILITIES & OPERATIONS (NEW POSITION), EFFECTIVE  
           7/11/75, Attachment 2.2-b (10)  

           Dr. Gooder was pleased to recommend the appointment  
           of Mr. Joseph Leon as Custodian for the new Humanities  
           Building.  

           It was moved by Mr. Garvin, seconded by Mr. Frank,  
           and passed by the Board to approve of the appointment of  
           Mr. Joseph J. Leon as Custodian, Facilities & Operations  
           Dept., (new position), effective 7/11/75.  

           Mr. Leon was introduced to the Board. Mrs. Gutshall  
           welcomed him to the staff and thanked him for attending  
           the meeting.  

      (11) APPROVAL OF APPOINTMENT: LAURO S. ORTIZ, CUSTODIAN,  
           FACILITIES & OPERATIONS (REPLACE E. DOMINGUEZ), EFFECTIVE  
           7/11/75, Attachment 2.2-b (11)  

           Dr. Gooder was pleased to recommend the appointment  
           of Mr. Lauro Ortiz as a custodian.  

           It was moved by Mrs. Powell, seconded by Mr. Garvin,  
           and passed by the Board to approve of the appointment of  
           Mr. Lauro S. Ortiz as Custodian, Facilities & Operations  
           Dept. (replacing E. Dominguez), effective 7/11/75.  

           Mr. Ortiz was introduced to the Board. Mrs. Gutshall  
           welcomed him to the staff and thanked him for attending  
           the meeting.  

      (12) APPROVAL OF APPOINTMENT: RICARDO C. VALENZUELA, CUSTODIAN,  
           FACILITIES & OPERATIONS (REPLACE J. BELKOWSKI), EFFECTIVE  
           7/21/75, Attachment 2.2-b (12)  

           Dr. Gooder was pleased to recommend the appointment  
           of Mr. Ricardo Valenzuela as a custodian.  

           It was moved by Dr. Dobbs, seconded by Mrs. Powell,  
           and passed by the Board to approve of the appointment of  
           Ricardo C. Valenzuela, Custodian, Facilities & Operations  
           Dept., (replacing J. Belkowski, retiring), effective  
           7/21/75.  

           Mr. Valenzuela was not able to be present.  

      (13) APPROVAL OF APPOINTMENT: SARAH J. PAQUETTE, FINANCIAL  
           AIDS CLERK, PLACEMENT & FINANCIAL AIDS (REPLACING D.  
           WARD), EFFECTIVE 7/28/75, Attachment 2.2-b (13)  

           Dr. Gooder was pleased to recommend the appointment  
           of Sarah Paquette as a replacement for Diane Ward in the  
           Financial AIDS Department.
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
July 10, 1975

2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
      b. NON-Routine - continued:
         (13) continued:
         It was moved by Mrs. Alexander, seconded by Dr. Dobbs, 
and passed by the Board to approve of the appointment of 
Sarah J. Paquette, Financial Aids Clerk, Placement and 
Financial Aids (replacing D. Ward), effective 7/28/75. 
Ms. Paquette was unable to attend the meeting.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS
   There was no report given by students. Dr. Gooder indicated that 
   he had met with some of the students to discuss the bus fee/parking 
   problems. There are many difficulties and the students are continuing 
   their investigations.

3.2 APPROVAL OF THE 1975-76 CO-CURRICULAR BUDGET, Attachment 3.2
   Dr. Gooder stated that the Education Code provides that the 
governing board of a community college may have co-curricular activities 
with a budget for such purposes. Attachment 3.2 contained comparative budgets for co-curricular activities of the past several 
years.

   Ms. Lynda Stevens, Assistant Dean of Student Activities, spoke 
briefly on the report in which the most significant item was that 
Music and Theater have become self-supporting. She also responded 
to specific questions from Board members, stating that financially-
sound programs are being sought in preference to rock concerts, and 
that the women's athletic program did increase this year and is now 
included in the main athletic budget.

   It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed 
by the Board to approve of the Co-curricular Budget for 1975-76, 
as delineated in Attachment 3.2.

4. CURRICULUM AND INSTRUCTION
   No items.

5. BUSINESS SERVICES

5.1 ROUTINE
   Upon recommendation of the Superintendent, it was moved by 
Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to 
approve of the following routine Business Services items, as described 
in the attachments:
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P45-2801 THROUGH AND INCLUDING P45-2873 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON ROUTINE

a. INSPECTOR'S REPORT NO. 12, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, FOR THE PERIOD ENDING JULY 1, 1975, Attachment 5.2-a

Dr. Gooder stated that this was an informational item only.

b. ACCEPTANCE OF GIFT OF 42 BOOKS FROM MRS. LESLIE H. NORINS, Attachment 5.2-b

Dr. Gooder stated that Mrs. Leslie Norins had offered 42 books for use in the nursing program and by the Associated Students. Their estimated value was $150.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and approved by the Board to accept the gift of books and to authorize the staff to send a letter of appreciation to Mrs. Leslie Norins.

c. ACCEPTANCE OF GIFT OF 216 BOOKS FROM DR. ROLAND A. JEFFERSON, Attachment 5.2-c

Dr. Gooder stated that Dr. Roland Jefferson had offered 216 medical and psychology books for use in the Psychology and Health Occupations Departments. These books have an estimated value of $450.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to accept the gift of books and to authorize the staff to send a letter of appreciation to Dr. Roland Jefferson.

d. ACCEPTANCE OF GRANT FOR LIBRARY RESOURCES UNDER TITLE II-A, HIGHER EDUCATION ACT OF 1965, Attachment 5.2-d

Dr. Gooder was pleased to report the award of $3,918 under Title II-A for the purchase of library materials. No matching funds are required by the District.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to accept the grant of $3,918 for library resources under Title II-A of the Higher Education Act of 1965.
MINUTES - REGULAR MEETING
BOARD OF TRUSTEES - SBCCD
JULY 10, 1975

5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

e. ACCEPTANCE OF INSTRUCTIONAL EQUIPMENT GRANT UNDER TITLE VI-A
OF THE HIGHER EDUCATION ACT OF 1965, ATTACHMENT 5.2-e

Dr. Goeder was pleased to report the award of $5,729 under
Title VI-A which will be used for the installation of multi-media
capabilities in PS #101, some laboratory equipment for Life
Sciences Department and some electrical modifications in the
Physical Science Building. Matching funds in the amount of
$5,730 will be required and will be taken from the fund set up
by RARB for matching purposes and approved at the last Board
meeting.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and
passed by the Board to accept the grant of $5,729 under Title
VI-A, Category I, of the Higher Education Act of 1965 and to
authorize the use of $5,730 as matching funds.

f. APPROVAL OF DESTRUCTION OF RECORDS

Dr. Goeder requested that the staff be given permission to
submit a letter to the Historian, State Archives, to grant per-
mission for destruction of documents. The following Class 2 and
3 documents have been retained for the legal period as per
Article 2, Sections 3015 through 3019 of Title V, Administrative
Code:

1. Purchase Orders 1964 - 1969
2. Requisitions 1964 - 1969
3. Certificated Employment Applications 1973

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed
by the Board to approve of the submission of a letter to the State
Historian for permission to destroy documents listed above.

g. ADOPTION OF RESOLUTION NO. 1 REGARDING FISCAL SUPPORT FOR
CONTINUING EDUCATION, ATTACHMENT 5.2-g

Dr. Goeder stated that two years ago the Board had adopted
a resolution regarding procedures for determining funding for
the Continuing Education program. The proposed resolution in
Attachment 5.2-g is the same as previously adopted except that
the last paragraph revises the computation procedures to allocate
funds to Continuing Education on the basis of ADA generated, as
prescribed by Senate Bill 6. The Attachment also contained a
proposed addition to RARB Procedures to implement the new policy.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and
passed by the Board to adopt Resolution #1 (1975-76) regarding
fiscal support for Continuing Education. Upon poll of the
members, the vote was as follows:
Minutes - Regular Meeting
Board of Trustees - SBCCD
July 10, 1975

5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:
      g. continued:
         Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander,
               Mr. Frank, Mr. Garvin, Mrs. Powell
         Noes: None
         Absent: Mr. Wells

h. APPROVAL OF SALE OF LANGUAGE LAB EQUIPMENT

   Dr. Gooder stated that new language lab equipment had been
   purchased and would be installed at the end of the Summer Session.
   An offer had been received from San Ramon Unified District to
   purchase the old equipment.

   It was moved by Mr. Garvin, seconded by Mrs. Powell, and
   passed by the Board to approve of the disposal of language lab
   equipment as allowed under Education Code 16201.

i. REVIEW OF GRANT ACTIVITY DURING FISCAL YEAR 1974-75, Enclosure #1

   Dr. Gooder indicated that Enclosure #1 contained a summary
   prepared by Mr. Burt Miller of grant activity for the 1974-75 year.

   Mr. Miller stated that the summary shows the District had
   received $593,020 in State and Federal grants, allocations and
   entitlements with an additional amount of over $664,000 in applica-
   tions still pending. He also responded to specific questions
   from Board members. The report also included VEA monies and
   student funds from the offices of Mr. William Cordero and
   Mr. Gil Robledo.

   Mrs. Gutshall thanked him for his report.

j. APPROVAL OF MEDICAL CARRIERS FOR 1975-76, Attachment 5.2-j

   Dr. Gooder stated that Attachment 5.2-j contained the recom-
   mendations from the Personnel Benefits Committee. No change
   was suggested in medical insurance carriers and he recommended
   continuation of the existing plans.

   It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed
   by the Board to approve of the District's entering into contractual
   agreements with Blue Cross and Mission Medical to provide medical
   coverage plans for the employees of the District for 1975-76.

k. APPROVAL OF LEASE AT THE SANTA BARBARA AIRPORT AT YEARLY RENTAL
   OF $1, Attachment 5.2-k

   Upon recommendation of the Superintendent, it was moved by
   Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to
   authorize staff to enter into a lease agreement with the City
   of Santa Barbara for storage space at the Santa Barbara Airport
   for a one-year period, $1.00 cost, beginning June 15, 1975,
   with Youth Theater Productions, Inc., and Alhecama Players as
   co-lessees.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. APPROVAL OF LEASE FOR 629 CORONEL PLACE FOR THE CHILDREN'S CENTER, Enclosure #2

Dr. Gooder indicated that Enclosure #2 contained the lease agreement for the Children's Center located at 629 Coronel Place. There was no change in the lease agreement for the next year.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the lease agreement contained in Enclosure #2 for the Children's Center located at 629 Coronel Place.

m. APPROVAL OF JOINT USE AGREEMENT WITH THE SANTA BARBARA MUSEUM OF NATURAL HISTORY, Enclosure #3

Dr. Gooder indicated that Enclosure #3 contained a proposed joint-use agreement with the Santa Barbara Museum of Natural History. Equipment purchased from a National Science Foundation grant in support of the College's Astronomy program will be installed in the Gladwin Planetarium. The agreement has been reviewed and approved by County Counsel.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the joint-use agreement with the Santa Barbara Museum of Natural History, as described in Enclosure #3.

n. APPROVAL OF EXTRA SERVICES TO THE ARCHITECTURAL CONTRACT WITH JOHN ROBERT HENDERSON, ARCHITECT FOR THE ADMINISTRATION BUILDING RENOVATIONS, Attachment 5.2-n

Dr. Gooder recommended that two additional projects be added as extra services to the existing contract with Mr. J. R. Henderson. These projects cover the removal of additional architectural barriers and modifications to Physical Science #101 (audio-visual booth).

It was moved by Mr. Garvin, seconded by Mrs. Alexander and passed by the Board to approve of extra services to the architectural contract with J. R. Henderson, architect for the Administration Building Renovation, as delineated in Attachment 5.2-n at a cost not to exceed $2,549.

o. ACCEPTANCE OF BID FROM RICHARDSON VENDING SERVICE FOR VENDING SERVICE ON CAMPUS

Dr. Gooder stated that bids had been received for vending services on campus from Richardson Vending Service and Servomation. On the figures submitted for computing the bid, the difference was: Richardson $563.04, Servomation $396.35.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to accept the bid from Richardson Vending Service and to authorize the staff to enter into a contract in conformance with bid conditions.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

p. NOTIFICATION OF FUNDING FOR 1975-76 UNDER PARTS A, B, F, AND H, VOCATIONAL EDUCATION ACT, Attachment 5.2-p

Dr. Gooder stated that this was an informational item of financial assistance under the Vocational Education Amendments of 1968. All of the entitlements are subject to availability of Federal funds.

q. ACCEPTANCE OF ALLOCATION IN THE AMOUNT OF $65,826 FOR VETERANS' COST-OF-INSTRUCTION PROGRAM FOR 1975-76 FISCAL YEAR, Attachment 5.2-q

Dr. Gooder indicated that the District had been allocated $65,286 from the Department of Health, Education, and Welfare to improve its services to veterans. No District funds are required for matching purposes.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to accept $65,286 from the Department of Health, Education, and Welfare for the Veterans' Cost-of-Instruction Program for 1975-76.

r. APPROVAL OF 1975-76 PUBLICATION BUDGET, Enclosure #4

Dr. Gooder stated that Enclosure #4 contained the proposed 1975-76 Publication Budget.

Dr. Gooder indicated that the budget had been reviewed and discussed at both the June 12 and June 26 meetings. Changes, since the Tentative Budget, were listed on page 14 of the enclosure. Page 8-A listed the estimated tax rates for 1975-76.

Mr. Chet Knutila, Executive Secretary of the Santa Barbara County Taxpayers' Association, presented a letter (copies were in Board members' folders) in which a 6c cut in the General Fund tax rate be considered by the Board this year.

Dr. Gooder noted that the beginning balance had not yet been ascertained; the source of funding for the Children's Center building is unresolved; and a breakdown of the contingency fund is needed. He assured Board members that the Publication Budget contained in Enclosure #4 could be approved at this time while the aforementioned questions are resolved in time for the Public Hearing on the budget.

Mr. Knutila added that his suggestion was tentative pending the final Publication Budget.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the 1975-76 Publication Budget contained in Enclosure #4.
Minutes - Regular Meeting
Board of Trustees - SBCCD
July 10, 1975

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Robert Reilly, in the absence of Jim Williams, presented
items of interest which had been scheduled by Santa Barbara City
College and the Continuing Education Division and community on-
campus activities for the period July 11 to August 14, 1975,
inclusive.

7. ADJOURNMENT

Dr. Gooder indicated that it would be necessary to hold a Public
Hearing on the budget during the first week of August. It has been cus-
tomary to cancel the first regular meeting in August and call a special
meeting on the first Thursday of the month.

Upon motion of Dr. Dobbs, seconded by Mr. Garvin, the Board of
Trustees cancelled the regular meeting scheduled for July 24, 1975, called
for a special meeting on August 7, 1975, and cancelled the regular meeting
scheduled for August 14, 1975.

Upon motion of Dr. Dobbs, seconded by Mr. Garvin, the Board of
Trustees of the Santa Barbara Community College District adjourned their
regular meeting at 5:02 p.m.

The next meeting of the Board of Trustees will be a special meeting
held on Thursday, August 7, 1975, at 4:00 p.m. in the Board Room of Santa
Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTFALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-
Clerk to the Board of Trustees

Approved by the Board of Trustees

on August 7, 1975.