MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 26, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, June 26, 1975 at 4:05 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (left at 5:30 p.m.)
Mr. James R. Garvin
Mrs. Joyce H. Powell

Members absent:

Dr. Joe W. Dobbs, Vice-President
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. David K. Shelver, Assistant Superintendent, Business Services

Mr. John Dell, Reporter, Santa Barbara News Press
Mr. Abelino Segura, outgoing President, Associated Student Body
Mr. Jim M. Williams, Director, College Information

Mrs. Alicia Abesilla, Human Relations Assistant, Instruction Office
Mr. Mike Adriansen, ASB Senator-at-large
Mr. Dean H. Ankeny, Director, Purchasing
Mr. Abelino Bailon, Assistant Dean, Continuing Education
Dr. Joseph A. Bagnall, Assistant Dean, Continuing Education
Mr. Theron E. Barnes, Audio-Visual Assistant, Library
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records  
Mr. Pablo Buckelew, Director, Tutorial Center  
Miss Gloria Castleberg, Asst. Personnel Director, Classified Personnel  
Mr. Jim Evans, appointee, Building Inspector, Facilities Development  
Dr. John Forsyth, Professor, Foreign Language  
Mr. John R. Fox, Chairman, Instructors' Association, Continuing Education  
Mr. Sam Gadol, Associate Professor/Counselor  
Mr. Glenn Gaston, Assistant Professor/Counselor  
Ms. Judy Meyer, appointee, Instructor, Biology/Microbiology  
Mr. Burton P. Miller, Assistant to the Superintendent/President  
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services  
Mr. Ramsey Parks, Assistant, Professor, Marine Technology  
Mr. Calvin Reynolds, Associate Professor/Counselor  
Mr. Gilbert Robledo, EOP Counselor/Instructor  
Mr. Robert Robledo, Instructor, Foreign Language  
Mr. Joe Rodriguez, appointee, Instructor, Welding  
Mr. Raymond Rosales, Instructor/Counselor  
Mrs. Dee K. Rose, Administrative Secretary, Business Services  
Mr. Paul Sgroi, Associated Student Senate  
Ms. Lynda Stevens, Assistant Dean, Student Activities  
Mr. Charles M. Taylor, representative, California Electric Co.  
Mr. John Tobin, Payroll Supervisor, Business Services  
Ms. Meg Torres, Int. Typ. Clk., Student Services & Activities  
Mr. Donald L. Trent, Director, Facilities Development  
Ms. Maxine R. Waughtell, Professor, Life Science  
Mr. John Winsor, representative, Metropolitan Transit District

Mrs. Elsie M. Brandt, Secretary to the Superintendent-President  
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall welcomed all and noted the extra attendance of many who were present as a tribute to Dr. Donald K. Sorsabah on the occasion of his last official Board meeting.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF JUNE 12, 1975

Upon motion of Mr. Garvin, seconded by Mrs. Alexander, the minutes of the regular meeting of June 12, 1975 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. LETTER FROM SOUTH CENTRAL COAST REGIONAL COMMISSION, Attachment 1.7-a

Dr. Gooder indicated that in approving the Drama/Music Facility project, the South Central Coast Regional Commission had expressed some concern for aesthetics and for energy conservation in construction projects on the campus. Attachment 1.7-a contained a constructive letter from the Commission expressing those concerns and may be of help in future requests for construction funds.

b. STATUS OF ENROLLMENT "CAP" IN STATE BUDGET, Attachment 1.7-b

Dr. Gooder stated that Attachment 1.7-b described the budget language regarding the cap on apportionment. A later memo had been received from Chancellor Brossman but offered no new information on the current cap on State apportionment with no cap on enrollment growth.

Concern was voiced by Board members as to the effect this will have on the community colleges' "open door policy". Dr. Gooder stated that the cap on apportionment would partly change the relationship of S.B. 6. He assured Board members that the Board of Governors are pursuing this issue very vigorously. He had sent a telegram to all members of the Legislative Conference Committee on Budget urging deletion of the item on enrollment growth cap. The issue is now between the Senate and Assembly committees and Board members will be advised of the latest information as it is received.

c. MEMO FROM CHANCELLOR BROSSMAN REGARDING S.B. 236, Attachment 1.7-c

Dr. Gooder indicated that Attachment 1.7-c contained a memo from Chancellor Brossman regarding the major finance bill, S.B.236. This is in addition to the Governor's budget and has been approved by the State Finance Committee. The bill is now going through legislative channels.

d. REPORT ON ENROLLMENT FOR 1975 SUMMER SESSION

Dr. Gooder indicated that Board members would find a copy of a report from Mr. Lisle Bresslin, Assistant Dean of Admissions and Records, in their folders.

Mr. Bresslin stated that there is a 23.5 percent increase in Summer Session enrollment as compared to last summer -- a record enrollment of 2458 (1991 last year). The main reason is attributed to greater enrollment by veterans: 650 this year, 300 last year. It is anticipated that there will be over 2700 veterans enrolling for Fall classes.

Mrs. Gutshall thanked Mr. Bresslin for his report.
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1. GENERAL FUNCTIONS - continued:

1.8 APPOINTMENT OF DR. DAVID K. SHELVER AS ASSISTANT SECRETARY-CLERK

Dr. Gooder stated that Dr. Donald K. Sorsabal, who is presently serving as Assistant Secretary-Clerk to the Board of Trustees, will be on leave as of July 1, 1975 and has resigned effective June 30, 1976. Dr. David K. Shelver has been appointed to the position of Assistant Superintendent, Business Services, and he recommended that Dr. Shelver be appointed Assistant Secretary-Clerk to the Board.

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and approved by the Board to appoint Dr. David K. Shelver as Assistant Secretary-Clerk to the Board of Trustees for the period July 1, 1975 through March 31, 1976.

ADDED ITEM:

Mrs. Gutshall welcomed Dr. Shelver to the staff and stated that all members of the Board look forward to a very enjoyable association.

Mrs. Gutshall then, on behalf of the Board, again expressed regret to Dr. Sorsabal upon his departure from the college and wished him well in his new venture in the business world.

Dr. Sorsabal extended his thanks for a most pleasant association with the District and reiterated a comment from his previously-submitted letter regarding the pleasure at having worked with an outstanding Board of Trustees and Superintendent/President. He was, also, very pleased to leave the District in as good a financial condition as he had found it in when he joined the District.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the following routine Certificated Personnel action items as indicated in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS AND SUBSTITUTES, AND HOURLY INSTRUCTOR FOR CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) APPROVAL OF INSTRUCTORS AND COUNSELORS FOR SUMMER SESSION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: KATHLEEN L'AMOREAUX, TEACHER, CHILDREN'S CENTER, EFFECTIVE JUNE 20, 1975, Attachment 2.1-b(1)

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to accept with regret the resignation of Kathleen L'Amoreaux, Teacher, Children's Center, effective 6/20/75.

(2) ACCEPTANCE OF RESIGNATION: MARILYN STATUCKI, HEAD TEACHER, CHILDREN'S CENTER, EFFECTIVE JUNE 18, 1975, Attachment 2.1-b(2)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to accept with regret the resignation of Marilyn Statucki, Head Teacher, Children's Center, effective June 18, 1975.

(3) APPROVAL OF APPOINTMENT: GERALD CLOUSER, INSTRUCTOR, MARINE DIVING TECHNOLOGY, VOCATIONAL/TECHNICAL, NEW POSITION, EFFECTIVE 9/3/75 (1975-76 SCHOOL YEAR), Attachment 2.1-b(3)

Dr. Gooder recommended with pleasure the appointment of Gerald Clouser as instructor in the Marine Diving Program, a previously-funded position.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the appointment of Gerald Clouser as Instructor in the Marine Technology Program (new position) for the 1975-76 school year, effective 9/3/75.

(4) APPROVAL OF APPOINTMENT: JUDITH MEYER, INSTRUCTOR, BIOLOGY/MICROBIOLOGY, LIFE SCIENCE, REPLACING R. HERNANDEZ, EFFECTIVE 9/3/75 (1975-76 SCHOOL YEAR), Attachment 2.1-b(4)

Dr. Gooder recommended with pleasure the appointment of Judy Meyer, who has been an hourly instructor for the past year, as instructor in Biology/Microbiology.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Judy Meyer as Instructor in Biology/Microbiology (replacing Rosemary Hernandez) for the 1975-76 school year, effective 9/3/75.

Mr. Huglin introduced Judy Meyer to the Board. Mrs. Gutshall welcomed her to the staff and thanked her for attending the meeting.

Mr. Huglin, also, commented that with the serious attention given by both screening and interviewing committees, the affirmative action consideration of Mr. Oroz, and the personal interview by Dr. Gooder, the District gains in recommended appointments of highly qualified and thoroughly experienced personnel.
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) APPROVAL OF APPOINTMENT: MARIE P. PETERS, INSTRUCTOR, MEDICAL ASSISTING, HEALTH OCCUPATIONS DEPT., 7/10 CONTRACT (SABBATICAL REPLACEMENT) EFFECTIVE 9/3/75 (1975-76 SCHOOL YEAR), Attachment 2.1-b(5)

Dr. Gooder recommended with pleasure the appointment of Marie Peters as Instructor in Medical Assisting on a 7/10 contract. She has also been an hourly instructor for the past three years.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Marie P. Peters, Instructor, Medical Assisting (sabbatical replacement for V. Benavides) for the 1975-76 school year on a 7/10 contract, effective 9/3/75.

(6) APPROVAL OF APPOINTMENT: OSCAR BUCHER, INSTRUCTOR, CERAMICS/GLASSBLOWING, FINE ARTS (PENDING FUNDING), EFFECTIVE 9/3/75 (1975-76 SCHOOL YEAR), Attachment 2.1-b(6)

Dr. Gooder recommended with pleasure the appointment of Oscar Bucher as Instruction in Ceramics/Glassblowing.

Dr. Gooder stated that this position and the following five appointments are new positions approved by RARB and are based on the results of a later agenda item under Business Services relative to the budget.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Oscar Bucher as Instructor in Ceramics/Glassblowing (pending funding) for the 1975-76 school year, effective 9/3/75.

(7) APPROVAL OF APPOINTMENT: BARBARA J. HARLOW, INSTRUCTOR, MUSIC FINE ARTS (PENDING FUNDING), EFFECTIVE 9/3/75 (1975-76 SCHOOL YEAR), Attachment 2.1-b(7)

Dr. Gooder recommended with pleasure the appointment of Barbara Harlow as Vocal Instructor in Music who will bring great strength to the program.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Barbara J. Harlow as Instructor (Vocal) in Music (pending funding) for the 1975-76 school year, effective 9/3/75.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(8) APPROVAL OF APPOINTMENT: SUZANNE MEDINA, INSTRUCTOR, ENGLISH AS A SECOND LANGUAGE (HALF-TIME, PENDING FUNDING), (1975-76 SCHOOL YEAR), EFFECTIVE 9/3/75, Attachment 2.1-b(8)

Dr. Gooder recommended with pleasure the appointment of Suzanne Medina as Instructor in ESL on a half-time basis.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Suzanne Medina as Instructor, English As A Second Language on a half-time basis (pending funding) for the 1975-76 school year, effective 9/3/75.

Miss Medina was introduced to the Board by Mr. Pablo Buckelew. Mrs. Gutshall welcomed her to the staff and thanked her for attending the meeting.

(9) APPROVAL OF APPOINTMENT: JOE RODRIGUEZ, INSTRUCTOR, WELDING, APPLIED SCIENCE AND TECHNOLOGY (PENDING FUNDING), 1975-76 SCHOOL YEAR, EFFECTIVE 9/3/75, Attachment 2.1-b(9)

Dr. Gooder recommended with pleasure the appointment of Joe Rodriguez as Instructor in Welding.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Joe Rodriguez as Instructor, Welding (new position) (pending funding) for the 1975-76 school year, effective 9/3/75.

Mr. Rodriguez was introduced by Mr. Abelino Bailon, in the absence of Mr. Mel Elkins. Mr. Bailon commented that he and Mr. Rodriguez come from the same neighborhood area in Los Angeles. Mrs. Gutshall welcomed Mr. Rodriguez to the staff and thanked him for attending the meeting.

(10) APPROVAL OF APPOINTMENT: JANE SPIRA, INSTRUCTOR, BASIC SKILLS (HALF-TIME) ENGLISH (PENDING FUNDING), EFFECTIVE 9/3/75 (1975-76 SCHOOL YEAR, Attachment 2.1-b(10)

Dr. Gooder recommended with pleasure the appointment of Jane Spira as Instructor, Basic Skills, on a half-time basis.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Jane Spira as Instructor, Basic Skills, on a half-time basis (pending funding) for the 1975-76 school year, effective 9/3/75.

Mr. Royce Adams introduced Ms. Spira to the Board. Mrs. Gutshall welcomed her to the staff and thanked her for attending the meeting.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(11) APPROVAL OF APPOINTMENT: ELVIRA TAFOYA, INSTRUCTOR, ETHNIC STUDIES, AMERICAN ETHNIC STUDIES (TEMPORARY POSITION), EFFECTIVE FALL SEMESTER, 1975 (PENDING FUNDING), Attachment 2.1-b(11)

Dr. Gooder recommended with pleasure the appointment of Elvira Tafoya as Instructor, Ethnic Studies, on a temporary basis for the Fall semester.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Elvira Tafoya as Instructor, Ethnic Studies, on a temporary basis (pending funding) for the Fall semester of 1975.

Mr. Huglin, in the absence of Chairman John Eggler, introduced Ms. Tafoya to the Board. Mrs. Gutshall welcomed her to the staff and thanked her for attending the meeting.

(12) ADOPTION OF RESOLUTION No. 31, CERTIFYING THE EMINENCE OF OSCAR A. BUCHER FOR THE CALIFORNIA COMMUNITY COLLEGE EMINENCE CREDENTIAL, Attachment 2.1-b(12)

Dr. Gooder indicated that a need exists for a teacher in the subject matter field of Ceramics/Glassblowing and now that the Humanities Building is complete such classes may be offered within the Art Department.

Dr. Gooder stated that Mr. Oscar Bucher has demonstrated and is recognized widely as a person of superior knowledge and skill in this field as determined by his professional reputation. Therefore, he recommended adoption of Resolution No. 31 certifying the eminence of Mr. Oscar Bucher.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to adopt Resolution No. 31 certifying the eminence of Oscar A. Bucher for purposes of obtaining a California Community College Eminence Credential. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Mrs. Alexander, Mr. Frank
Mr. Garvin, Mrs. Powell

Noes: None

Absent: Dr. Dobbs, Mr. Wells

Dr. Gooder further commented that this is a new credential for the community colleges, valid for two years, and can be renewed while the instructor is working towards a certificate.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(13) ADOPTION OF CERTIFICATED PERSONNEL POLICY ON REDUCED WORKLOAD CREDITED TOWARD RETIREMENT AS IF FULLY EMPLOYED, Attachment 2.1-b(13)

Dr. Gooder stated that Attachment 2.1-b(13) contained a proposed policy that, if adopted, would permit certain certificated employees to reduce their workload from full-time to part-time and obtain full retirement benefits.

This had been discussed by the Board Subcommittee on Educational Policies. It was explained that this is for employees who have been with the District 10 years of which the immediate preceding 5 years were full-time employment. The employee can work half-time to full-time, pay their full share of retirement benefits, and the District continues full contributions to retirement. These provisions are limited to a 5-year period of such part-time status.

In response to questions, Dr. Gooder indicated that one member of the faculty is ready to request part-time status under this policy and another member is interested but not eligible.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to adopt the rules and regulations contained in Attachment 2.1-b(13) approving a policy on Reduced Workload Credited For Retirement As If Fully Employed.

(14) APPROVAL OF ADJUSTMENTS IN SALARY AND PERSONNEL BENEFITS FOR CERTIFICATED PERSONNEL, Enclosure #1

Dr. Gooder stated that the salary proposal contained in Enclosure #1 had been developed in conjunction with employee groups and the Board Subcommittee on Salaries. The most complicated element is the hourly and substitute schedule. Total cost of the proposal will be $430,428.

Mr. Glenn Gaston, on behalf of the counselors, spoke to a memo prepared by the counselors (copies had been distributed prior to the meeting and were in Board folders). In particular, he called attention to the one point of disagreement 'that regular contractual counselors work at an hourly rate that is a fraction of the laboratory instruction rate'.

Dr. Gooder added that there are several internal adjustments in the proposal and even though lab rates have been lowered, no one would receive a lower lab rate next year than they received this year. In the coming year, this issue can be discussed and resolved by the Superintendent/President and the counselors culminating in a future Board agenda item.

continued on next page. . . .
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-ROUTINE - continued:

(14) continued:

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the Certificated Salary and Personnel Benefits Adjustments for 1975-76, as delineated in Enclosure #1.

Mrs. Gutshall expressed thanks and appreciation to the Board Subcommittee on Salaries, the staff, and the Superintendent/President for their diligence and professionalism in producing and finalizing this salary package.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENT, Attachment 2.2.a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: GENERAL, TUTORIAL, COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) AND VEA PROGRAMS, Attachment 2.2-a(2)

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: MARIAN A. JOHNSON, PROGRAM PLANNING ASST. CONTINUING EDUCATION DIVISION, EFFECTIVE JUNE 30, 1975, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to accept with regret the resignation of Marian A. Johnson, Program Planning Assistant, Continuing Education Division, effective 6/30/75.

(2) ACCEPTANCE OF RESIGNATION: DIANE M. WARD, FIN.AIDS CLK., PLACEMENT & FINANCIAL AIDS DEPT., EFFECTIVE 7/4/75, Attachment 2.2-b(2)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to accept with regret the resignation of Diane M. Ward, Fin.Aids Clk., Placement & Financial Aids Dept., effective 7/4/75.
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2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:

   b. NON-ROUTINE - continued:

   (3) APPROVAL OF LONGEVITY INCREMENTS: HELEN C. CAPES (10 YEARS),
   AND DORIS A. SOFAS (15 YEARS), EFFECTIVE 7/1/75 and 9/1/74,
   RESPECTIVELY, Attachment 2.2-b(3)

   Dr. Gooder recommended with pleasure longevity increments for Helen Capes, 10 years of service, and Doris Sofas, 15 years of service.

   It was moved by Mrs. Powell, seconded by Mr. Garvin, and
   passed by the Board to approve of longevity increments for
   Helen C. Capes, Int.Clk. in Admissions & Records, and Doris A.
   Sofas, Teachers' Aide, Instruction, effective 7/1/75 and 9/1/74,
   respectively, and as delineated in Attachment 2.2-b(3).

   (4) APPROVAL OF PROFESSIONAL GROWTH INCREMENTS: BETTY R. ROWLEY AND
   CECILIA TATSCH, EFFECTIVE 7/1/75, Attachment 2.2-b(4)

   Dr. Gooder indicated that two classified employees have
   completed the requirements of the Professional Growth Program
   and he recommended approval of professional growth increments
   for Betty Rowley and Cecilia Tatsch.

   It was moved by Mr. Carvin, seconded by Mrs. Powell, and
   passed by the Board to approve of Professional Growth increments
   for Betty R. Rowley, Sr. Secretary in Student Services and
   Cecilia Tatsch, Sr. Purchasing Clk. in Purchasing Department,
   effective 7/1/75, and as delineated in Attachment 2.2-b(4).

   (5) APPROVAL OF EMPLOYMENT OF CLASSIFIED PERSONNEL FOR 1975-76,
   EFFECTIVE JULY 1, 1975, Attachment 2.2-b(5)

   Upon recommendation of the Superintendent, it was moved by
   Mr. Frank, seconded by Mrs. Powell, and passed by the Board to
   approve of the employment of the Classified Personnel, as listed
   in Attachment 2.2-b(5) for 1975-76, effective July 1, 1975.

   (6) APPROVAL OF HEALTH LEAVE OF ABSENCE: LILY C. GLOCKLER, INT.TYP.
   CLK., ADMISSIONS & RECORDS, APPROX. 6-8 WEEKS, EFFECTIVE 6/16/75,
   Attachment 2.2-b(6)

   Dr. Gooder stated that soon after being re-employed, Lily
   Glockler had to have unexpected surgery. He recommended approval
   of a health leave of absence.

   It was moved by Mr. Garvin, seconded by Mrs. Powell, and
   passed by the Board to approve of a health leave of absence for
   Lily C. Glockler, Int.Typ.Clk., Admissions & Records, effective
   6/16/75, for approximately 6-8 weeks.
2. **PERSONNEL - continued:**

2.2 **CLASSIFIED PERSONNEL - continued:**

b. **NON-ROUTINE - continued:**

(7) **APPROVAL OF NEW POSITION, BOOKSTORE CASHIER, CAMPUS BOOKSTORE, EFFECTIVE 8/1/75, Attachment 2.2-b(7)**

Dr. Gooder indicated that the Bookstore Manager, Mr. Clay Shupe, has planned a reorganization in the bookstore and requests a new position at 5/8 time for 11 months. Since the bookstore generates its own funds, this request was not submitted to RARB. The next agenda item is, also, related to this reorganization. Dr. Gooder recommended approval of the new position and the job description in the attachment.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the new position of Bookstore Cashier in the Bookstore at 5/8 time for 11 months, and of the job description as contained in Attachment 2.2-b(7), effective 8/1/75.

(8) **CHANGE OF STATUS FOR LOIS M. WHITTAKER, BOOKSTORE CASHIER, Attachment 2.2-b(8)**

Dr. Gooder stated that due to the reorganization of the Bookstore in the preceding agenda item, and at the request and preference of Lois Whittaker, the current position of bookstore cashier is recommended to be reduced from full time, 12 months, to 5/8 time, 11 months.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the change of status for Lois M. Whittaker, Bookstore Cashier, from full-time, 12 months to 5/8 time, 11 months, effective 7/1/75.

(9) **APPROVAL OF NEW JOB DESCRIPTION FOR POSITION OF STATISTICAL CLERK, INSTRUCTION OFFICE, Attachment 2.2-b(9)**

Dr. Gooder stated that on February 13, 1975, a temporary position of Statistical Clerk to work with the Administrative Dean of Instruction and the Teacher/Coordinators had been approved by the Board. The position was subject to further evaluation and this evaluation was now complete. On May 12, Representative Council recommended approval of the position as permanent, subject to scrutiny and possible revision at the time the Teacher/Coordinator functions are evaluated. Dr. Gooder stated that minor revisions are recommended to the job description at this time, and he recommended approval of the job description contained in the attachment.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the job description for the position of Statistical Clerk contained in Attachment 2.2-b(9).
2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
      b. NON-ROUTINE - continued:

   (10) APPROVAL OF EXTENSION OF TEMPORARY APPOINTMENT OF KATHLEEN TAIT AS STATISTICAL CLERK, INSTRUCTION OFFICE, Attachment 2.2-b(10)

      Dr. Gooder indicated that this position had a relatively high ranking among the priorities of RARB. If recommendations regarding the budget are approved, the position will be funded for next year on a regular basis and should be filled on a regular basis. Therefore, he recommended that the position be continued on a temporary basis until these decisions are made and so that recruiting and selection for the permanent position may occur.

      It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the extension of the temporary appointment of Kathleen Tait as Statistical Clerk from July 1, 1975 through July 31, 1975.

   (11) CHANGE IN CLASSIFIED PERSONNEL POLICY 1614, Attachment 2.2-b(11)

      Dr. Gooder indicated that Attachment 2.2-b(11) contained a proposed change in policy regarding derogatory data as related to Classified Personnel. This has been reviewed and approved by the Personnel office and representatives of CSEA.

      Dr. Gooder recommended that this item could be considered as informational as a first reading at this time, or could be acted upon.

      It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the change in Classified Personnel Policy 1614, as delineated in Attachment 2.2-b(11).

   (12) APPROVAL OF RECLASSIFICATION OF POSITION OF PUBLICATIONS COORDINATOR, Attachment 2.2-b(12)

      Dr. Gooder stated that a study had been completed of the position of Publications Coordinator currently held by Rob Reilly. A copy of the report was contained in the attachment. Dr. Gooder recommended approval of the reclassification as described.

      It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the reclassification of the position of Publications Coordinator from Range 30 to Range 36, as delineated in Attachment 2.2-b(12) and effective July 1, 1975.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(13) APPROVAL OF RETIREMENT OF THERON BARNES, AUDIO-VISUAL ASSISTANT, LIBRARY, EFFECTIVE SEPTEMBER 30, 1975, Attachment 2.2-b (13)

Dr. Gooder reluctantly announced that this item was a retirement request from Mr. Theron Barnes. Mr. Barnes has served the Santa Barbara High School and Community College Districts for 16 years. Dr. Gooder noted that Theron will be missed by every member of the faculty and every member of the staff. Dr. Gooder read out loud for the benefit of the audience the summary of Mr. Barnes' services to the District, including his service to CSEA on behalf of the classified employees.

Special thanks were expressed by Mrs. Gutshall, Mrs. Alexander, Mr. Frank, and Mr. Garvin. Mr. Barnes had assisted at Board meetings for the full length of its existence to date.

Mr. Barnes expressed appreciation for having been able to work with the Board members—in his words, "the best board in the United States." He also paid tribute to Mrs. Little—a supervisor he considered unequalled in his working years and experience.

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the retirement of Mr. Theron Barnes, Audio-Visual Assistant, effective 9/30/75.

Dr. Gooder and all Board members wished Mr. Barnes the very best in his retirement years.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Abelino Segura, outgoing president, in the absence of the newly-elected president, presented verbally the status of the plan for a mandatory fee to be charged students for unlimited use of MTD bus service by SBCC students.

After some discussion by Board members, Dr. Gooder, Mike Adriansen, Paul Sgroi, and others, including a representative from MTD, the staff and students were directed to combine their efforts and prepare a written plan for consideration with certain specifics clearly spelled out.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the concept of the plan, in abstract form, until at a future Board meeting a written plan is presented for consideration.
3. STUDENT PERSONNEL - continued:

3.2 REPORT ON SURVEY OF WOMEN STUDENTS, Enclosure #2

Dr. Gooder indicated that this was an informational item.

Mr. Burt Miller was present and explained that Enclosure #2 contained the results of a survey questionnaire that had been sent to a random sample of 600 women students enrolled in the Spring semester, to determine the need for additional child care facilities and other needs. Mr. Miller responded to specific questions.

Mrs. Gutshall thanked Mr. Miller for his report.

4. CURRICULUM AND INSTRUCTION

No items.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P45-2668 THROUGH AND INCLUDING P45-2800 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-Routine

a. ACCEPTANCE OF A CARBON DIOXIDE SCRUBBER AND A SPACE CANISTER FROM LINDBERGH-HAMMER ASSOCIATES, INC., Attachment 5.2-a

Dr. Gooder indicated that the equipment listed in the attachment had been offered for use in the Marine Technology program.

Mr. Ramsey Parks explained the use of the equipment.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to accept the gift of equipment for the Marine Technology program and to authorize the staff to send a letter of appreciation to Mr. John Sherman and Lindbergh-Hammer Associates, Inc.

b. ACCEPTANCE OF DECK DECOMPRESSION CHAMBER FROM OCEAN SYSTEMS, INC., Attachment 5.2-b

Dr. Gooder indicated that Attachment 5.2-b contained correspondence between Mr. Ramsey Parks and Mr. David H. Watts of Ocean Systems, Inc., regarding the offer to donate to the District a double-lock deck decompression chamber.
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5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:
      b. continued:

      Dr. Gooder also indicated that this item has been held pending a cost factor from the firm donating the equipment. To date no cost figure has been received, although full replacement would amount to some $60,000 - $70,000.

      In response to questions, Mr. Parks stated that the equipment would be transported to Santa Barbara, renovated, tested, and again re-tested under the requirements of the Office of Industrial Safety.

      It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to accept the donation in an "as is" condition, subject to whether a cost factor is necessary, and to the stipulations set forth in Attachment 5.2-b.

      c. ACCEPTANCE OF SUPPLEMENTARY FUNDS FOR THE 1974-75 EOPS PROJECT, Attachment 5.2-c

      Dr. Gooder indicated that on June 10 the College had been informed that its 1974-75 EOPS Project had been allocated an additional $5,000. Attachment 5.2-c showed that State participation in SBCC's 1974-75 EOPS Project totals $50,978.

      It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to accept the additional allocation of $5,000 to the 1974-75 EOPS Project.

      d. ACCEPTANCE OF GRANT FROM THE CALIFORNIA COUNCIL FOR THE HUMANITIES IN PUBLIC POLICY, Attachment 5.2-d

      Dr. Gooder indicated that Attachment 5.2-d contained a notice of an award of a $6,000 grant from the California Council on the Humanities in Public Policy. This grant will be used to produce a lecture series and workshop having the theme "Restoring Confidence In Government". Equal cash (estimated at $2,100) and/or in-kind matching funds will be required from the District.

      It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to accept the $6,000 grant from the California Council For the Humanities In Public Policy.

      e. APPROVAL OF CONSULTANT, DON SEEVER, CORRECTIONAL SCIENCE WORK EXPERIENCE SUMMER PROJECT, Attachment 5.2-e

      Dr. Gooder indicated that Mr. Don Seaver, Vocational-Technical Instructor, will be developing a Work Experience curriculum and identifying work stations throughout Santa Barbara County which have correctional institutions and which will serve the Correctional Science students during the coming Fall semester. Upon completion of the project, a full report will be presented.

      It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of Don Seaver as a consultant, as delineated in Attachment 5.2-e.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

f. AUTHORIZATION TO ENTER INTO AN AGREEMENT REGARDING INSTITUTIONAL PARTICIPATION IN THE GUARANTEED STUDENT LOAN PROGRAM, Attachment 5.2-f

Dr. Goeder indicated that new and revised regulations had been published for the Guaranteed Student Loan Program. Basically these are changes in the name and in certain policies of the program formerly known as the Federally Insured Student Loan Program, a program in which the College has participated for several years. No additional costs to the District are incurred. Attachment 5.2-f is an "Agreement Regarding Institutional Participation in the Guaranteed Student Loan Program."

It was moved by Mrs. Powell, seconded by Mr. Garvin, and passed by the Board to approve of the agreement regarding institutional participation in the Guaranteed Student Loan Program, as described in Attachment 5.2-f.

g. BUDGET ADJUSTMENTS BASED UPON RESOURCES ALLOCATION REVIEW BOARD (RARB) PRIORITY LIST, Enclosure #3

Dr. Goeder stated that Enclosure #3 contained the final Resources Allocation Review Board prioritization of items recommended for funding for 1975-76. The enclosure, also, contained Dr. Goeder's recommendations regarding funding of the items on the list, as follows:

1) Approval of items 1 through 43 with the omission of 430
2) Item on clerical help for College Nurse be full-time rather than half-time
3) Add an item before 43 to allocate $23,952 for matching funds and capital equipment funds.
4) Items after 43 not to be funded pending further study of the budget.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of budget items totalling $410,000, as specified by the Superintendent, and to be included in the Publication Budget.

h. APPROVAL OF THE TENTATIVE BUDGET

Dr. Sorsabal indicated that at the June 12, 1975, Board meeting, the Tentative Budget had been submitted for review. This budget must now be sent to the County Superintendent before July 1.

According to Dr. Sorsabal, the proposed budget will increase the tax rate by approximately .8 of a cent; 2.5 cents if the State places a 5% cap on enrollment for apportionment purposes. The budget includes a $700,000 reserve fund.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to adopt the $10.7 million Tentative Budget for 1975-76.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. APPROVAL OF CONSTRUCTION INSPECTION FOR THE VOCATIONAL/TECHNOLOGY BUILDING, Attachment 5.2-i

Dr. Gooder indicated that with construction to start soon on the Drama/Music facility, Mr. Bagley, College Inspector, will be assigned to handle that major project. He recommended the appointment of Mr. James Evans as the inspector for the Vocational/Technology building project.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of James H. Evans as a professional expert, Construction Inspector, for the Vocational Technology building project, contingent upon approval of the architects, Daniel, Mann, Johnson, and Mendenhall, and the Office of Architecture and Construction, effective 7/1/75.

Mr. Evans was present at the meeting and introduced to the Board. He indicated that he had passed his State tests.

j. CONSIDERATION OF LOW BID AND AUTHORIZATION TO AWARD CONTRACT FOR CONSTRUCTION OF SPECIALIZED THEATRICAL SYSTEMS FOR THE DRAMA/MUSIC FACILITIES, Attachment 5.2-j

Dr. Sorsabal reported that sealed bids had been opened on June 24, 1975, for the specialized systems for the Drama/Music facility. These systems include: 1) platform rigging, platform drapery and track, and concert shells; 2) main theater sound and communication system; and 3) theater lighting. Bids received were as follows:

Bid #1: R. L. Grosh
Westmont Industries

$206,865

187,779

Bid #2: Acromedia Corp.
Hannon Engineering, Inc.
Linde's Electronics, Inc.
Otto K. Olesen Electronics, Inc.

$ 59,761
67,310
79,585
71,204

Bid #3: California Electric Co.

$239,846

Dr. Sorsabal added that the construction contract for the building had been awarded to Don Greene, Contractor, Inc.

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to accept the following bids and authorize the staff to award contracts to the following:

Bid #1: Westmont Industries of Santa Fe Springs for: $187,779

Bid #2: Acromedia Corp. of Culver City for: $ 59,761

Bid #3: California Electric Co. for $239,846
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6. GENERAL INFORMATION

6.1 NOTICE OF APPROVAL OF GRANT PROPOSAL FOR ACCTION PROGRAM FUNDED UNDER TITLE III, Attachment 6.1

Dr. Gooder stated that this item was informational only. The District has been approved as a participating institution under a Title III program.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period June 27 to July 10, 1975, inclusive.

7. ADJOURNMENT

Upon motion of Mr. Carvin, seconded by Mrs. Powell, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:06 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, July 10, 1975, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSMALL  
President, Board of Trustees  
Santa Barbara Community College District

DR. GLENN G. GOODER  
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees on July 10, 1975.