MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 12, 1975

3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, June 12, 1975 at 3:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
- Mrs. Ann Gutshall, President
- Dr. Joe W. Dobbs, Vice-President
- Mrs. Kathryn O. Alexander (arrived at 3:16 pm)
- Mr. Sidney R. Frank
- Mr. James R. Garvin
- Mrs. Joyce H. Powell
- Mr. Benjamin P. J. Wells (arrived at 3:03 pm)

Members absent:

None

Others present for all or a portion of the meeting:
- Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
- Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
- Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
- Miss Shirley Conklin, Assistant Dean, Health Occupations
- Mr. M. L. Huglin, Administrative Dean, Instruction
- Mr. John Dell, Reporter, Santa Barbara News Press
- Dr. Elwood Schapansky, President, Academic Senate
- Mr. Jim M. Williams, Director, College Information
- Mr. Harvey E. Bagley, President, CSEA
- Mr. Abelino Bailon, Assistant Dean, Continuing Education
- Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
- Mrs. Donna Coffman, Director, Children's Center, Voc/Tech
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

- Mr. Melvin J. Elkins, Assistant Dean, Occupational and Career Education
- Ms. Cynthia Fitzgerald, SBCC student
- Ms. Joan M. Grumman, Associate Professor, English/Chairperson, Improvement of Instruction Committee
- Mr. John Robert Henderson, architect
- Mr. Michael T. Kelly, architect, DMJM
- Ms. Joyce Emily Mangle, SBCC student
- Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
- Mr. Calvin Reynolds, Associate Professor/Counselor, Student Services and Activities
- Mrs. Dee K. Rose, Administrative Secretary, Business Services
- Mr. Ralph J. Schiferl, Associate Professor, Business Education
- Mrs. Myrene R. Smith, ADN Instructor Appointee
- Dr. Curtis B. Solberg, Associate Professor, Social Science
- Mr. Donald L. Trent, Director, Facilities Development
- Mr. Robert Vickers, City of Santa Barbara/Transportation
- Mr. Russell S. Wenzlau, Assistant Dean, Evening College

Mrs. Elsie M. Brandt, Secretary to the Superintendent-President
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Cutshall extended a welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Cutshall stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF MAY 22, 1975 AND MINUTES OF SPECIAL MEETING OF MAY 29, 1975

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the regular meeting of May 22, 1975 and the minutes of the special meeting of May 29, 1975 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. CSBA DELEGATE ASSEMBLY NOMINATIONS, Attachment 1.7-a

Dr. Cooder stated that because of the length of the agenda and commencement activities scheduled later this afternoon he would be very brief in commenting on agenda items.

continued on next page.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

Dr. Gooder stated that Attachment 1.7-a contained a notice that nominations for CSBA Delegate Assembly are open from June 1 through July 15. Should the Board wish to nominate candidates, or consider the nomination of candidates, such action can be scheduled for the June 26 or July 10 Board meeting.

b. ODDS AND ENDS NEWSLETTER, OCCUPATIONAL EDUCATION, Enclosure #1

Dr. Gooder indicated the Enclosure #1 contained a newsletter issued by the Occupational Education Division. This was an informational item only.

c. REPORT ON POSSIBLE ENROLLMENT LEGISLATION

Dr. Gooder reported the latest on the possible "cap" on enrollment for community college growth. The current situation is that a growth of 5% will be permitted for apportionment purposes. Any additional growth will have to come from the local tax base.

The District budget has been built on an estimated growth of 5%, so the immediate impact upon the District would not be great, but it is possible that the tax rate will be set slightly higher by the County if the State budget is adopted with the present language included in it.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certificated Personnel action items as indicated in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANT (LECTURER), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(2)

b. NON-ROUTINE

(1) APPROVAL OF EMPLOYMENT OF 1975 SUMMER SESSION FACULTY, Attachment 2.1-b(1)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the employment of the 1975 summer session faculty as listed in Attachment 2.1-b(1).
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF APPOINTMENT: KARL HALBACH, INSTRUCTOR, GEOLOGY (TEMPORARY POSITION), FALL, 1975, EFFECTIVE 9/3/75, Attachment 2.1-b(2)

Dr. Gooder indicated that Mr. Karl Halbach had served during the Spring semester and he was pleased to recommend that Mr. Halbach be re-employed for the Fall semester of 1975.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Mr. Karl Halbach as Instructor in Geology (temporary position) for the Fall semester of 1975.

(3) APPROVAL OF APPOINTMENT: GEORGE S. LEWIS, INSTRUCTOR, RADIOLOGIC TECHNOLOGY (REPLACEMENT), EFFECTIVE 9/3/75, Attachment 2.1-b(3)

Dr. Gooder was pleased to recommend the appointment of Mr. George Lewis as instructor in the Radiologic Technology program.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Mr. George S. Lewis, Instructor, Radiologic Technology (Replacement), effective 9/3/75.

(4) APPROVAL OF APPOINTMENT: MYRENE SMITH, INSTRUCTOR, ASSOCIATE DEGREE NURSING, HEALTH OCCUPATIONS DIVISION (REPLACING E. ANDERSON), EFFECTIVE 9/3/75

Dr. Gooder was pleased to recommend the appointment of Mrs. Myrene Smith as instructor in the ADN Program.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Mrs. Myrene Smith as instructor in the Associate Degree Nursing Program (replacing Elsie Anderson), effective 9/3/75.

Miss Shirley Conklin, Assistant Dean of Health Occupations, introduced Mrs. Smith to the Board members and related some of Mrs. Smith's experience and expertise.

Mrs. Gutshall thanked Mrs. Smith for attending the meeting and welcomed her to the staff at Santa Barbara City College.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the following routine Classified Personnel action items, as indicated in the attachments:
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF ADDITIONAL HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY (ON- AND OFF-CAMPUS), VEA AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: SOFIA M. BRAUNER, TEACHER'S AIDE, LIFE SCIENCE, EFFECTIVE 6/30/75, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to accept with regret the resignation of Sofia M. Brauner, Teacher's Aide, Life Science, effective 6/30/75.

(2) ACCEPTANCE OF RESIGNATION: ELAINE M. RYMILLS, LAB.TECH., LIFE SCIENCE, EFFECTIVE 8/31/75, Attachment 2.2-b(2)

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Mr. Garvin, and passed by the Board to accept with regret the resignation of Elaine M. Rymills, Laboratory Technician, Life Science, effective 8/31/75.

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE: MARY J. MOFFAT, ADMIN.SEC., STUDENT SERVICES, EFFECTIVE 4/28/75 FOR APPROX. 2 MONTHS, Attachment 2.2-b(3)

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of a health leave of absence for Mary J. Moffat, Administrative Secretary, Student Services, effective 4/28/75, for approximately two months.

(4) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: EDWARD DOMINGUEZ, CUSTODIAN (GRAVEYARD SHIFT), FACILITIES & OPERATIONS, EFFECTIVE 6/1/75 to 7/7/75, Attachment 2.2b(4)

Dr. Gooder indicated that Mr. Edward Dominguez had been granted several extensions of his health leave of absence. He recommended an additional extension, but only through July 7, 1975. If Mr. Dominguez is unable to return at that time, the District will have to terminate him and place him on a reemployment list for 39 months according to policy.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the extension of the health leave of absence for Edward Dominguez, Custodian (Graveyard Shift), Facilities & Operations Dept., effective 6/1/75 to 7/7/75.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) APPROVAL OF APPOINTMENT: BARBARA L. ORTIZ, INT.TYP.CLK., CONTINUING EDUCATION DIVISION (REPLACING L. SHARP), EFFECTIVE 6/23/75, Attachment 2.2-b(5)

Dr. Gooder was pleased to recommend the appointment of Barbara Ortiz as Intermediate Typist Clerk in the Continuing Education Division.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the appointment of Barbara L. Ortiz, Int.Typ.Clk. (replacing L. Sharp), Continuing Education Division, effective 6/23/75.

(6) APPROVAL OF APPOINTMENT: LAWRENCE S. TROXELL, LAB.TECH., CHEMISTRY (REPLACING D. CORBIN), HALF-TIME, EFFECTIVE 6/16/75, Attachment 2.2-b(6)

Dr. Gooder was pleased to recommend the appointment of Lawrence Troxell as Laboratory Technician in the Chemistry Department.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Lawrence S. Troxell as Lab. Tech. (replacing D. Corbin), Chemistry Department, effective 6/16/75.

(7) APPROVAL OF ADJUSTMENTS IN SALARY AND PERSONNEL BENEFITS FOR CLASSIFIED PERSONNEL, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained the recommended Salary and Personnel Benefits Adjustments for the Classified Personnel. These recommendations were made with the knowledge that the District’s greatest resource is its personnel which is handling more students with an even greater load of work. Because of this fact, it is possible for the District to keep their compensation relatively close to the increase in the cost of living.

Basically, there are three elements in the recommendations: 1) that the salary schedule be adjusted by establishing exact ratios, add 4.1% to Step A of each range, and then add $35 to Step A of each range; 2) that the annual benefits be increased by $80; and 3) that the annual vacation for exempt-from-overtime positions be increased by three days. Actually, the lower ranges will receive a higher amount of increase which is a logical compromise.

Mr. Wells, Salary Committee member, felt the results of all the discussions were fair and equitable, and expressed hope of satisfaction by the employees.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(7) continued:

In response to Mr. Frank, Dr. Gooder stated that with salary increase and benefits increase, there will be about an 8.9% total increase. Mr. Frank expressed appreciation to the Board Salary Committee for time devoted in the many meetings.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the Classified Salary and Personnel Benefits Adjustments for 1975-76 as described in Enclosure #2.

After recognition by Mrs. Gutshall, Mr. Harvey Bagley, CSEA President, thanked the Board of Trustees on behalf of the classified employees for the salary and benefits increases just approved. He stated that at a recent meeting of all classified employees, a 100% vote had been cast for the package presented. The time and effort spent by the committee and the Superintendent was appreciated by the employees.

Dr. Dobbs, Board Committee chairman, expressed thanks to Dr. Gooder for his guidance and many hours of preparation prior to committee meetings.

Mrs. Gutshall, and other members of the Board, expressed pleasure at hearing the comments of Mr. Bagley speaking for the classified employees.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Dr. Gooder announced that Mr. Abelino Segura will have his final report at the June 26 meeting.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and unanimously passed by the Board to confer upon each of the 423 candidates listed in Attachment 3.2 the Associate in Arts degree, subject to completion of the State and local requirements.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and unanimously passed by the Board to confer upon each of the 140 candidates listed in Attachment 3.3 the Associate in Science degree, subject to completion of the State and local requirements.
4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF SUMMER 1975 CLASSES FOR THE CONTINUING EDUCATION DIVISION, Attachment 4.1

Dr. Gooder stated that Attachment 4.1 contained the proposed Continuing Education courses for the summer. He recommended approval of those listed.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the Continuing Education courses for Summer, 1975, as listed in Attachment 4.1.

4.2 APPROVAL OF FORWARDING REPORT OF AREA COordinating COUNCIL, Enclosure #3

Dr. Gooder stated that each community college district offering adult education classes is required to submit a report of the Area Coordinating Council. The report in Enclosure #3 had been prepared to describe the activities in this district.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the report of the Area Coordinating Council and authorized the staff to forward it to the Chancellor's office.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT No. 10, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, FOR THE PERIOD ENDING JUNE 1, 1975, Attachment 5.2-a

Dr. Gooder indicated that this was an informational item only.

b. APPROVAL OF INTRA-DISTRICT MONTHLY MILEAGE ALLOWANCES FOR 1975-76, Attachment 5.2-b

Dr. Gooder stated that annually a monthly allowance for intra-district travel is proposed for certain administrative, certificated and classified personnel. He recommended approval of the list presented in the attachment for the 1975-76 year.

Dr. Sorsabal commented that the amounts proposed are identical to last year and it is declared as income by the individuals.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the intra-district Monthly Mileage Allowances for 1975-76 as delineated in Attachment 5.2-b.

c. APPROVAL OF APPROPRIATION TRANSFERS #75-082 and #75-084, Attachment 5.2-c

Dr. Gooder stated that the two appropriation transfers in Attachment 5.2-c are for convenience of internal accounting and he recommended approval.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of Appropriation Transfers #75-082 and #75-084 as delineated in Attachment 5.2-c.

d. APPROVAL OF APPROPRIATION TRANSFER #75-083 AND ADOPTION OF RESOLUTION No. 29, Attachment 5.2-d

Dr. Gooder stated that Appropriation Transfer #75-083 would cover the loss of equipment stolen from the Art Department. He recommended approval of the transfer of funds from the Undistributed Reserve Account in the amount of $140 and adoption of Resolution No. 29.

A short discussion ensued on the amount of items stolen, whose responsibility, and possible plans to curb the loss. Board members were assured that the new, rather expensive, TV equipment in the new Humanities Building would be under tight security at all times.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution No. 29 approving of Appropriation Transfer #75-083. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander

Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: None

e. APPROVAL OF INNOVATIVE PROJECTS SUBJECT TO AVAILABLE FUNDING, Enclosure #4

Dr. Gooder stated that Enclosure #4 contained the Innovative Projects which had been presented at the May 22 Board meeting. Additionally, a brief budget summary was included. He recommended approval of the projects subject to final approval of funding.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the Innovative Projects for 1975-76, as described in Enclosure #4, subject to final approval of funding.

Ms. Joan Grumman, Chairperson of the Improvement of Instruction Committee, thanked the Board members for their approval of the projects.
5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

f. APPROVAL OF CONSULTING SERVICES FOR INSTALLATION OF TELEVISION EQUIPMENT, Attachment 5.2-f

Dr. Goeder indicated that Mr. Robert Sigrist had been extremely helpful to the District in selecting and preparing specifications for television equipment. The District would benefit to have Mr. Sigrist's continued advice during installation of the equipment.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the employment of Mr. Robert Sigrist as a consultant during delivery, set-up, and initial operation of the television equipment at a cost of one percent of the purchase cost of the equipment, estimated to be $770.

g. RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO THE READING ACADEMY PROGRAM, Enclosure #5

Dr. Goeder stated that another effort is being made to find a source to fund the REACH Program. The proposal in Enclosure #5 had been mailed to meet a June 3 deadline.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to ratify the submission of the proposal to the Reading Academy Program to the Office of Education (Right To Read).

h. ACCEPTANCE OF GRANT FROM NATIONAL SCIENCE FOUNDATION FOR EQUIPMENT TO SUPPORT THE ASTRONOMY PROGRAM, Attachment 5.2-h

Dr. Goeder stated that this item and the following item are related. Notice had been received from the National Science Foundation of an award of $13,400 for the purchase of planetarium equipment to support the Astronomy Program. This had been considered and approved by the Resources Allocation Review Board in December of 1974 and funds had been earmarked for this purpose, since matching funds are required for this grant. The equipment will be installed in the Gladwin Planetarium at the Santa Barbara Museum of Natural History and a joint use agreement will be developed.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to accept the National Science Foundation grant in the amount of $13,400 and approve of the purchase of equipment for the support of the Astronomy Program.

i. ACCEPTANCE OF GRANT FROM NATIONAL SCIENCE FOUNDATION FOR EQUIPMENT TO SUPPORT THE GEOSCIENCES TECHNICIAN PROGRAM, Attachment 5.2-i

Dr. Goeder stated that notice had also been received from the National Science Foundation of an award of $9,100 for the purchase of equipment to support the laboratory and field components of the new Geoscience Technician Program. Equal matching funds are required of the District.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

Dr. Sorsabal interjected that purchase orders for the equipment for both of these grants will be issued immediately after July 1, so the programs will be ready for the Fall semester.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to accept the National Science Foundation grant in the amount of $9,100 and approve of the purchase of the equipment for the support of the Geoscience Technician Program.

j. ADOPTION OF RESOLUTION No. 28 APPROVING AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION, Enclosure #6

Dr. Gooder stated that the District's request for funds to remove architectural barriers to handicapped persons had been approved in the amount of $16,080. The State had eliminated many of the large expensive items from the original $220,000 request, but the remaining items would meet many of the State requirements for removal of barriers. Matching funds in the amount of $4,020 would be required. Dr. Gooder recommended adoption of Resolution No. 28 approving of the agreement with the State.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution No. 28 approving of the agreement with the State Department of Rehabilitation in the amount of $16,080 and authorizing the use of $4,020 as District-matching funds for a total Architectural Barrier Removal Grant of $20,100. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

k. AUTHORIZATION TO ENTER INTO AGREEMENT(S) TO PROVIDE N.Y.C. JOB SLOTS FOR SUMMER EMPLOYMENT

Dr. Gooder stated that the District had been requested by the Santa Barbara High School to participate in the 1975 Summer N.Y.C. Program by providing job stations for Santa Barbara High School students. There will be no cost to the District.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to authorize the staff to enter into agreement(s) which will provide on-campus jobs for N.Y.C. enrollees.
5. BUSINESS SERVICES—continued:

5.2 NON-ROUTINE—continued:

1. APPROVAL OF NEW LEASE FOR FACILITY AT 312 NORTH NOPAL STREET, Enclosure #7

Dr. Gooder stated that the State had recently approved the District’s request to continue to use the Nopal Street facility until the completion of the Vocational Technology building or until June 30, 1977, whichever shall occur first. He recommended approval of the new lease contained in Enclosure #7.

Dr. Sorsabal, in response to questions, stated that the rental amount had increased almost 100%. The building has new owners, but there is a possibility of selling some items in the building to them at the end of the lease.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the new lease with David W. Grotenhuis, R. Kelly Nielsen and the Santa Barbara Community College District for use of 312 N. Nopal Street facility at a cost of $2,395 per month, plus taxes and utilities.

m. ACCEPTANCE OF THE HUMANITIES BUILDING AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, DON GREENE CONTRACTOR, INC., CONTRACTOR

Dr. Gooder indicated that the Humanities Building is substantially complete in accordance with the contract. He recommended acceptance with the staff authorized to file a Notice of Completion with the final payment withheld pending completion of punch list items.

Mr. Mike Kelly, DMJM architect, and Mr. Trent, Director of Facilities Development, both assured the Board that all items on the punch list would be fully accomplished. They recommended that the date of acceptance as substantially complete be changed from May 22, 1975 to June 12, 1975. A couple of unprocessed change orders will be finished and presented for Board consideration at the next meeting.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to accept the Humanities Building as substantially complete as of June 12, 1975 and to authorize the staff to file a Notice of Completion with the final payment withheld subject to completion of the punch list.

n. APPROVAL OF BOND FUNDS FOR HUMANITIES BUILDING CONSTRUCTION SECONDARY EFFECTS

Dr. Gooder recommended approval of the use of bond funds, not to exceed $9,500, for renovation of the Campus Center in areas to be used by the Tutorial Center.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the use of bond funds not to exceed $9,500 for renovations to the existing Campus Center Art labs for the Tutorial Center.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. continued:

Dr. Gooder added that today at an earlier meeting, the Drama/Music project received the approval of the South Central Coast Regional Commission. They will send a letter requesting that the District consider in the future a more traditional design of new buildings and possibility of experimenting with energy conservation methods. This letter will be on the next Board agenda.

o. RESOURCES ALLOCATION REVIEW BOARD (RARB) RECOMMENDATIONS FOR FUNDING PRIORITY FOR 1975-76, Attachment 5.2-o

Dr. Gooder stated that this was an informational item at this time. Attachment 5.2-o contained the Resources Allocation Review Board priority list for funding for 1975-76. He will make recommendations regarding the list after further analysis and as income projections and salary negotiations are finalized.

Dr. Sorsabal added that the attachment also contained a list of those items recommended by RARB not to be funded at all.

p. APPROVAL OF PROCEDURES FOR CARRYING OVER BALANCES, Attachment 5.2-p

Dr. Sorsabal stated that one of the procedures followed as part of the new budgetary system had been one which allowed departments to carry over to subsequent years a portion of the monies which could be saved by good management. Originally this allowed for 60% carryover which was reduced to 30%. The proposed procedure described in Attachment 5.2-p would allow for a 70% carry-over of designated balances. This is proposed to encourage more diligence in expenditure of funds by Departments as related to a planned 3-year program.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the procedure for carrying over balances as delineated in Attachment 5.2-p.

q. DISTRIBUTION OF TENTATIVE BUDGET FOR 1975-76

Dr. Gooder indicated that copies of the Tentative Budget for 1975-76 had been distributed prior to the meeting.

Dr. Sorsabal stated that the Tentative Budget will serve as the basis to which augmentation from the Resources Allocation Review Board's priority list will be made. The budget totals $8,880,000 with a $475,000 Reserve Account. Although approximately 11% above last year's budget, the District is in good financial condition, according to Dr. Sorsabal.

The Tentative Budget is presented for review by Board members prior to adjustments resulting from salary increases and finalization of the RARB priority list.
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Board of Trustees - SBCCD
June 12, 1975

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

r. REQUEST THAT CHILDREN'S CENTER BE OPEN DURING SUMMER SESSION

Dr. Goeder stated that after several discussions it had been determined that it would not be feasible to operate the Children's Center during Summer Session on the same basis as during the college year.

Dr. Goeder reported that a group of interested students had met with him to present a plan based on a 'coop' system. By law it would be required that there be two professional persons on duty. Basically, there would be a need for $105 for certain supplies only as parents would provide services and food. A total of an additional $2,500 would make it possible to operate on a 'coop' system. There are on-going overhead costs to the District for the facility even if the Center is unoccupied for the summer. The 'coop' program would be for 6 hours/day, five days/week, for a six-week period.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of a Summer Session for the Children's Center on a one-time basis as a 'coop' using an additional allocation of $2,500.

ADDENDUM s. APPROVAL OF APPROPRIATION TRANSFER #75-085 IN THE AMOUNT OF $60,000 FOR THE PURCHASE OF THE CHILDREN'S CENTER SITE AND ADOPTION OF RESOLUTION No. 30, Attachment 5.2-s

Dr. Goeder stated that Appropriation Transfer #75-085 in the amount of $60,000 would provide for the purchase of the new site for the Children's Center and will allow for the closing of escrow as of July 2, 1975. He recommended adoption of Resolution No. 30 transferring funds from the Undistributed Reserve Account for this purpose.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to adopt Resolution No. 30 approving Appropriation Transfer #75-085 in the amount of $60,000. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

6. GENERAL INFORMATION

6.1 INFORMATION REGARDING REVIEW OF TWO COMPREHENSIVE EMPLOYMENT TRAINING ACT (CETA) PROJECTS, Enclosure #8

Dr. Goeder indicated that Enclosure #8 contained a review of two CETA projects. This was an informational item only.
6. GENERAL INFORMATION - continued:

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period of June 13 to June 26, 1975, inclusive.

6.3 Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to schedule a Special Meeting of the Board of Trustees on Thursday, June 19, 1975 at 5:00 p.m. for consideration of the bids on the construction of the Drama/Music Facility.

6.4 A meeting was scheduled for the members of the Board Subcommittee on Educational Policies for Thursday, June 19, 1975 at 4:00 p.m. in the Board Room for consideration of the proposed Affirmative Action Plan. Members of the committee are: Mr. Frank, Chairman, Mrs. Gutshall and Mrs. Powell.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their Special Meeting at 4:25 p.m.

The next Board meeting will be a Special Meeting on Thursday, June 19, 1975 at 5:00 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, June 26, 1975 at 4:00 p.m.

Both meetings will be held in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees on June 26, 1975.