AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 8, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF REGULAR MEETING OF APRIL 24, 1975
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY DR. JOHN FORSYTH ON THE SPRING STATEWIDE MEETING OF
         ACADEMIC SENATE CALIFORNIA COMMUNITY COLLEGES

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF HOURLY SUBSTITUTE
             Attachment 2.1-a(1)
         (2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CONSULTANTS (Lecturers), Continuing Education Division
             Attachment 2.1-a(2)
         (3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE
             Attachment 2.1-a(3)
2. Personnel - continued:

2.1 Certificated Personnel - continued:

b. Non-routine

(1) Recommended Approval of New Position of Coordinator, Instructional Media Service

Attachment 2.1-b(1)

Mr. Theron Barnes expects to retire in early Fall. The Humanities Building is nearing completion with new audio-visual and media facilities and with a television studio which will provide television production services. There is a growing interest in instructional support services.

As a result of these developments, it is appropriate that the position of Audio-Visual Assistant be terminated when Mr. Barnes retires and that, in its place, a new position of Coordinator of Instructional Media Services be established. A proposed job description for this new certificated position is contained in Attachment 2.1-b(1).

It is recommended that the position of Audio-Visual Assistant be terminated when Mr. Barnes retires, that a new position of Coordinator, Instructional Media Services be established effective September 1, 1975 with the job description as in Attachment 2.1-b(1), and that authorization be given to recruit for the position.

2.2 Classified Personnel

a. Routine

(1) Recommended Approval of Hourly Appointments, and Hourly Appointment for Continuing Education Division

Attachment 2.2-a(1)

(2) Recommended Authorization for Travel and Conference

Attachment 2.2-a(2)

b. Non-routine

(1) Recommended Acceptance of Resignation, Thomas C. Anderson, Sr.Lab.Tech., Earth Sciences, Effective 9/15/75

Attachment 2.2-b(1)

(2) Recommended Acceptance of Resignation, Penelope M. Stewart, Secretary, Continuing Education (Alhecama Theatre), Effective 9/19/75

Attachment 2.2-b(2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) RECOMMENDED APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE, EDWARD DOMINGUEZ, CUSTODIAN, FACILITIES & OPERATIONS, EFFECTIVE 5/1/75 FOR APPROXIMATELY ONE MONTH

Attachment 2.2-b(3)

(4) RECOMMENDED APPROVAL OF MILITARY LEAVE OF ABSENCE WITH PAY, DONALD R. CANLEY, MAINTENANCE TRAINEE, FACILITIES & OPERATIONS, FOR THE PERIOD 6/26/75 THROUGH 7/12/75

Attachment 2.2-b(4)

(5) RECOMMENDED APPROVAL OF DISABILITY RETIREMENT, JOHN BELKOWSKI, CUSTODIAN, FACILITIES & OPERATIONS, EFFECTIVE MAY 31, 1975

Attachment 2.2-b(5)

(6) RECOMMENDED APPROVAL OF EXTENSION OF TEMPORARY APPOINTMENT, KATHLEEN TAIT, STATISTICAL CLERK, INSTRUCTION, EFFECTIVE 6/1/75 THROUGH 6/30/75

Attachment 2.2-b(6)

(7) RECOMMENDED APPROVAL OF APPOINTMENT, SIMONE G. WOODCOCK, INT.TYP.CLK.,(MAG CARD), SECRETARIAL SUPPORT SERVICE, (REPLACING E. ARNOLD), EFFECTIVE 5/12/75

Attachment 2.2-b(7)

(8) PRESENTATION OF CLASSIFIED PERSONNEL SALARY PROPOSAL FOR 1975-76 FISCAL YEAR

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED APPROVAL OF SCHEDULED APPEARANCE OF COMMANDER LLOYD M. (Pete) BUCHER, ARTS AND LECTURES COMMITTEE.

The Arts and Lectures Committee has recommended that the Santa Barbara City College bring Commander Lloyd M. (Pete) Bucher of the "Pueblo" fame as a speaker on September 25, 1975. The fee will be $1,000, plus expenses from San Diego. The contract has been approved by the Administrative Dean, Business Services.

It is recommended that this scheduled appearance be approved.
3. STUDENT PERSONNEL - continued:

3.3 RECOMMENDED CHANGE IN CREDIT/NO CREDIT GRADING POLICY

The appropriate college committees and the Representative Council have reviewed proposed changes in Credit/No Credit grading policy. It is recommended that the policy be amended as indicated below:

"3142.8 Students may elect credit/no credit grading in any course listed in the catalog by consulting with the consent of the instructor no later than the tenth week of the semester. After the tenth week, the student may not change the decision. Credit will be granted only when the work is of a quality equivalent to a grade of C or better. Only one course for physical education activity course may be taken on the basis of credit/no credit grading in one semester. Exceptions to unit and/or course maximums may be made by presentation of request to Scholastic Standards Committee after consultation with counselor. Credit/no credit grading is not permitted in a course within a student's major area of study."

4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P45-2233 through and including P45-2316.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT No. 41, HUMANITIES BUILDING PROJECT, DON GREEENE CONTRACTOR, INC., CONTRACTOR, FOR THE PERIOD ENDING APRIL 30, 1975

Attachment 5.2a
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. INSPECTOR'S REPORT No. 8, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, FOR THE PERIOD ENDING APRIL 30, 1975

Attachment 5.2-b

c. RECOMMENDED ACCEPTANCE OF MODIFICATION AND ADDITIONAL FUNDS FOR THE CETA MACHINE METALS PROJECT

Attachment 5.2-c

Notification of approval of a modification to the Comprehensive Employment and Training Act Machine Metals project has been received. This modification, the request for which was approved and submitted by the Board of Trustees March 13, 1975, increases the number of clients from 20 to 35, total of weeks by 10, and funds by $7,000.

The Superintendent recommends acceptance of the approved modification and the additional $7,000.

d. RECOMMENDED ACCEPTANCE OF ADDITIONAL FUNDING OF $2,203 FOR THE NURSING STUDENT LOAN PROGRAM

Attachment 5.2-d

Notification has been received from the Department of Health Education and Welfare of an additional allocation for the Nursing Student Loan program in the amount of $2,203 for the 1974-75 fiscal year. Required matching District funds of $245 (1/9 of the Federal contribution) are included in the 1974-75 adopted budget.

The Superintendent recommends acceptance of the additional $2,203 for the Nursing Student Loan Program for the 1974-75 fiscal year.

e. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFER #75-065

Attachment 5.2-e

Appropriation Transfer #75-065 is for the purpose of transferring funds from the Supplies Account to the Classified Hourly Account to cover additional cost for use of models for the Art Department.

Approval of Appropriation Transfer #75-065 is recommended.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTEINE - continued:

f. RECOMMENDED APPROVAL OF BUDGET ALLOCATION FOR SPECIAL TRAVEL

Attachment 5.2-f

Mrs. Ruth O. Little, Head Librarian, has requested a special allocation of $750 in travel funds in order to study libraries on the East coast in preparation for planning a new library.

Mrs. Little's request was denied by the Resources Allocation Review Board. She has appealed their decision.

It is recommended that her request be granted and the funds allocated since it appears to be in the best interest of the District to expend the funds to secure information that will be valuable in the facility planning process.

g. RECOMMENDED RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO THE NATIONAL SCIENCE FOUNDATION FOR A GEOSCIENCE TECHNICIAN PROGRAM

On April 10, 1975, the submission of a preliminary proposal to NSF was presented to the Board of Trustees for ratification. This project was to provide $11,000 for the development of a curriculum in Geoscience Technology. Since that time, NSF has requested that we submit a full proposal as soon as possible. The proposal was sent on April 26. No matching funds are required.

The Superintendent recommends ratification of the submission of this grant proposal.

h. RECOMMENDED RATIFICATION OF APPLICATION FOR NURSING STUDENT LOAN FUNDS

Enclosure #1

Enclosure #1 contains the application to participate again in the Nursing Student Loan Program and the Nursing Scholarship Program for the period July 1, 1975 through June 30, 1976.

It is recommended that submittal of the application be ratified.

i. RECOMMENDED RATIFICATION OF THE APPLICATION FOR VETERANS' COST-OF-INSTRUCTION PAYMENTS

Attachment 5.2-1

In 1973-74, Santa Barbara City College participated in the initial year of funding of the Veterans' Cost-Of-Instruction Payments To Institutions Of Higher Education. Funding for that year amounted to approximately $67,000. Santa Barbara City College was ineligible for funding under this program during the academic year 1974-75. The changes in Federal laws indicated that the College is once again eligible for funding.

It is recommended that the application for Veterans' Cost-Of-Instruction Payments be ratified.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. **RECOMMENDED APPROVAL OF DISTRICT PLAN FOR VOCATIONAL EDUCATION, 1975-76, AND OF APPLICATIONS FOR VEA PART B AND PART F FUNDS**

Enclosure #2

The District Plan for Vocational Education 1975-76 and Forms VC-1.1b, VE 1.2b, VE 1.1f and VE 1.2f constitute an application for Part B and Part F funds of the Vocational Education Amendments of 1968 (P.L. 90-576).

These funds are to be used to support occupational programs at Santa Barbara City College in Distributive and Office, Health, Consumer and Home Economics, Technical, and Trade and Industry education.

Approval of the master plan and of applications for VEA Part B and Part F funds is recommended.

k. **RECOMMENDED APPROVAL OF BOND FUNDS FOR HUMANITIES BUILDING CONSTRUCTION SECONDARY EFFECTS**

Attachment 5.2-k

The completion of the Humanities Building will affect many areas of the existing campus, not only by providing additional space but also by relocation, reassignment, and replacement of some departments. One of these is the relocation of the Math faculty and work area from T4 to R1 (former computer area). Attachment 5.2-k summarizes the renovations required for this move. The renovation is anticipated to cost $4,000.

The Superintendent recommends approval of the use of bond funds not to exceed $4,000 for renovations to the existing relocatable building R1.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 22, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.