MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 29, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

The Special Meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, May 29, 1975, at 4:00 p.m. in the Board Room of Santa Barbara City College.

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mrs. Kathryn O. Alexander
Mr. James R. Carvin
Mrs. Joyce H. Powell

Members absent:

Mr. Sidney R. Frank
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Dr. Elwood J. Schapansky, President Academic Senate
Dr. Alfred L. Silveira, Administrative Dean, Student Services and Activities
Mr. Jim Williams, Director, College Information
Mr. Dean H. Ankony, Director, Purchasing
Mr. Harvey E. Bagley, Construction Inspector
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Dr. John Forsyth, Professor, Foreign Language
Mr. Sam Gadol, Associate Professor/Counselor
Ms. Miriam Hawthorne, County Commission on the Status of Women
Others present for all or a portion of the meeting: (continued)

Mr. Loring J. McAuliffe, Director, Data Processing
Mr. Dan Oroz, Affirmative Action Officer/Director, 
    Personnel Services
Mr. Leonard M. Ramirez, Data Processing
Mrs. Dee Rose, Administrative Secretary, Business Services
Ms. Lynda Stevens, Assistant Dean, Student Activities
Mr. Donald L. Trent, Director, Facilities Development
Mr. Russell S. Wenzlau, Assistant Dean, Evening 
    College and Summer Session
Mrs. Barbara E. Armstrong, Steno/Clerk, President's Office
Mr. Jerry E. Morin, Audio-Visual Technician

Dr. Gooder informed the Board members about three items of communication:

1. In the May 27 election all three residents of the Channel Islands 
   voted for annexation to Allan Hancock Community College District.

2. In a memorandum to the members of the Board of Trustees the 
   Superintendent reported on the status of the Theater with 
   regard to approval of the Coastal Commission.

3. SB 276, an emergency measure, had been signed by the Governor. 
   The bill calls for exemption from the Field Act for facilities 
   rented, not owned, by community colleges.

1. APPOINTMENT OF ASSISTANT SUPERINTENDENT, BUSINESS SERVICES

    Dr. Gooder was pleased to recommend Dr. David K. Shelver for the 
    position of Assistant Superintendent of Business Services, and he gave a 
    brief summary of his background. Dr. Shelver has had 22 years of experience 
    as a professional educator in many areas of education, including 
    Assistant Superintendent of Business. It was noted that the hiring pro- 
    cedure covered 192 applicants.

    It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by 
    the Board to approve of the appointment of Dr. David K. Shelver as Assistant 
    Superintendent of Business Services at range 71C, starting June 16, 1975.

2. APPOINTMENT OF INSTRUCTOR, RADIOLOGICAL TECHNOLOGY

    This item was withdrawn.

3. WORKSHOP ON FACILITIES AND FACILITIES FUNDING

    Dr. Gooder stated that the purpose of this special meeting was to 
    review the facilities planned for SBCC and the available sources of 
    funding for them. He asked Mr. Trent to go over the items listed in 
    the "SBCC Funding Study - 1975" for the members of the Board.
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Mr. Trent reviewed all the projects planned for SBCC from 1975-1982 with the following comments noted:

Pershing Park, Phase III--Plans for landscaping and restroom facilities will be taken to the Coastal Commission, but lighting will not be added until Phase IV, as there is a disagreement with the City Parks and Recreation Department as to what type of lighting should be used.

Fire Access Road--This project does not include lighting on the paths going up the hill.

Drama-Music Facility did not receive approval from the Coastal Commission, but the Coastal Commission asked SBCC to continue with its plans to ask for bids while the one area of disagreement is worked out with the Santa Barbara members of the Commission.

Library--A lecture hall seating 110-130 will be added plus an elevator for handicapped students.

Architectural Barrier Renovation--Mr. Trent stated that out of $270,000 requested from the State, SBCC had received only $16,000 due to lack of funds available at the State level.

Dr. Sorsabal reviewed available sources of funding and alternative sources of funding for the Board members. He spoke to the "SBCC Funding Study - 1975" and noted that the last 1969 bonds were sold in January yielding a little over $3,000,000 at the start of the Humanities building project. As each project is completed, the amount of available bond funds is decreased.

There are several alternative methods of funding:

1. Bonds--Bonds are one of the best sources for funding construction because the cost is spread over many years; however, another bond election would be required.

2. Lease of Facilities Tax is a tax the Board may levy without voter approval for any fundable projects approved by the State (items with an asterisk on the Funding Study).

3. Lease of Facilities Tax (same name as No. 2 but used for leasing facilities) can also be levied without voter approval. One way to utilize this tax would be to have the contractor finance the building and a financial institution buy back the building and act as a third party in a lease agreement with the District. Dr. Sorsabal is working with this possibility for the Child Care Center.

4. Surplus Operational Funds--This is the least desirable method of funding because the funds are needed for operations.
5. Community Services Tax—This tax has been utilized for the past five years for community services projects. Community Services taxes must be used for community services projects.

6. Capital Expansion and Site Acquisition Tax—The Board may levy a tax for a particular project without voter approval. In the case of the Child Care Center a seven-cent tax would be necessary to pay for the land and the building in one year. The cost can be spread over a three-year period if the contractor will agree to accept payment in this manner.

During the current year the Board is levying an operational tax of 52.88 cents which includes:

<table>
<thead>
<tr>
<th>Service</th>
<th>Tax Rate</th>
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<tbody>
<tr>
<td>Child Care Center</td>
<td>.8 cents</td>
</tr>
<tr>
<td>Community Services</td>
<td>5.0 &quot;</td>
</tr>
<tr>
<td>Lease of Facilities</td>
<td>4.8 &quot;</td>
</tr>
<tr>
<td>General Fund</td>
<td>42.28 &quot;</td>
</tr>
</tbody>
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A tax of at least 39 cents must be levied to receive State aid.

Dr. Sorsabal went on to say that there are several ways in which money could be saved on the construction projects thus adding to the bond balance.

The operation of Mr. Trent's office ($50,000 per year) is charged to the bond fund. This expense might be absorbed by the general fund rather than the bond fund. The savings would amount to $200,000.

Architectural fees in the amount of $82,000 have all been subtracted from the bond fund. Only $16,000 should have been subtracted, adding $66,000 to the bond fund balance.

The Child Care Center could be charged to the Child Care fund rather than the bond fund. The Center could be paid for out of available dollars in either the bond fund or the general fund and repaid over a three-year or a five-year period. If the bond fund is used, a three-year period will be required, as the funds will be needed before the three years are up. If the general fund is used, a five-year period could be used; however, there may not be enough money available in the general fund. This method of funding is subject to County Counsel approval but would save the District approximately ten cents on the tax rate over a three-year period.

Community Services funds could be used for Pershing Park Phase IV and V, but there may not be enough funds available in time to start the project. Funds are available for Pershing Park Phase III and La Playa Stadium lighting.

Dr. Sorsabal informed the Board that he had just received notice that the City would like the District to share in the expense of the major rehabilitation of Los Baños. A water circulation system will be added at a cost of $64,000. It is the District's agreement with the City that any expense over $1,000 will be shared 50/50.
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For State approved projects three options are open to the Board: 1) bond funds, 2) levy a tax for the local share, or 3) both. Option 3 is one way of extending the construction program at a reasonable rate. Levy an override tax for State approved projects which would have the tendency to not drastically increase the tax rate, neither would it let the tax rate drop drastically as the bonds are paid off. The District is in a more favorable position by providing programs that will balance the tax rate.

The Santa Barbara Community College District has an assessed valuation of $560,000,000. A one-cent tax raises $56,000 and can be levied as one of the following taxes:

1. Community Services
2. General Lease of Facilities and Equipment
3. Junior College Construction Act
4. Child Care Center
5. General Operation

Dr. Sorsabal's recommendation to Dr. Gooder and the Board is to consider levying an override tax for the Junior College Construction Act in whatever amount determined by the Board to help extend the bond fund, and that the District levy an additional amount of tax in the Child Care Center fund to pay off the Child Care Center.

Dr. Gooder responded that this tax would be spread over a five- or six-year period and would be attuned to the amount of operating funds and expenses anticipated to pay off the bond fund each year to keep the tax rate steady but at the same time accumulate funds to replenish the bond fund. The building would be paid for out of the bond fund; however, the building fund would be replenished for other projects.

Dr. Sorsabal told the Board that the District must have $60,000 for the Child Care Center site by the close of escrow July 2, and that the money must be available for the Child Care Center building when the contract is let in September. The Board must decide to pay for it only, or pay for it and increase the taxes in July for next year enough to re-pay the general fund. It is his recommendation that the District levy a tax for the 1975-76 year in an amount necessary to pay for the Child Care Center.

In answer to Dr. Dobbs' question, Dr. Sorsabal noted that the Child Care Center had been moved up on the priority list because the concept of the Child Care Center has been well received; and because of the Field Act, it is necessary to leave the present building.

It was Mrs. Alexander's suggestion that statistics be kept on students in the Child Care program to see how successful the program is in getting students employed. She also asked that the Board be given a five-year projection of what tax would be needed to carry the District through the complete building program. It would be helpful to the Board to see the overall plan before deciding how much tax to levy, or if some projects should be deleted or a new bond issued.
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Dr. Sorsabal responded to Mr. Carvin's question by saying that inflation had been figured into the amount of the cost of each project. He also noted that if the Board levied an additional tax, it would be enough to complete any of the projects in the Funding Study without asking for a bond issue.

Dr. Gooder stated that in the last five years the Board has been able to parlay enough State funds to add to the 5.5 million-dollar bond issue from 1969 and the 3.8 million-dollar bond issue for the West campus site purchase to accomplish a great deal and still leave a balance of $3,178,356. The District has done a good job of utilizing the resources that have been available.

Mrs. Gutshall thanked Mr. Trent and Dr. Sorsabal for their presentations.

It was moved by Dr. Dobbs, seconded by Mr. Carvin, and passed by the Board to adjourn their special meeting at 5:25 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, June 12, 1975, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees

on ____June 12____, 1975.