AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 24, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF THE SPECIAL MEETING OF APRIL 3, 1975
       MINUTES OF THE REGULAR MEETING OF APRIL 10, 1975
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
       a. REPORT OF AMERICAN ASSOCIATION OF COMMUNITY AND JUNIOR COLLEGES
          1975 CONVENTION HELD APRIL 13-16

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
       a. ROUTINE
          (1) RECOMMENDED APPROVAL OF CHANGE IN HOURLY APPOINTMENT
              Attachment 2.1-a(1)
          (2) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS AND SUBSTITUTES,
              CONTINUING EDUCATION DIVISION
              Attachment 2.1-a(2)
          (3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE
              Attachment 2.1-a(3)
       b. NON-Routine
          (1) RECOMMENDED APPROVAL OF EMPLOYMENT OF CERTIFICATED PERSONNEL
              FOR 1975-76
              Attachment 2.1-b(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF EMPLOYMENT OF CERTIFICATED PERSONNEL, CHILDREN'S CENTER, FOR 1975-76

Attachment 2.1-b(2)

(3) RECOMMENDED APPROVAL OF EMPLOYMENT OF ADMINISTRATIVE PERSONNEL FOR 1975-76

Attachment 2.1-b(3)

(4) RECOMMENDED APPROVAL OF CHANGE IN ASSIGNMENT: KATHLEEN L'AMOREAUX, TEACHER, CHILDREN'S CENTER, FROM 3/4 TO FULL CONTRACT, EFFECTIVE MAY AND JUNE OF 1975

Attachment 2.1-b(4)

(5) RECOMMENDED APPROVAL OF WORKING DAYS FOR CERTIFICATED PERSONNEL FOR THE 1975-76 COLLEGE YEAR

Attachment 2.1-b(5)

Annually, the Board establishes the number of working days for each category of certificated personnel. Attachment 2.1-b(5) delineates the recommended regular working schedule for all certificated personnel.

The Superintendent recommends the Board adopt the regular working schedule for certificated personnel as presented in the attachment.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: GENERAL, TUTORIAL, EOP-VEA, AND COLLEGE WORK STUDY PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.2-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF YEARLY SALARY INCREMENTS

Attachment 2.2-b(1)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(2) RECOMMENDED APPROVAL OF LEAVE OF ABSENCE WITHOUT SALARY, THRESSA KUIPERS, STENO.CLK., CONTINUING EDUCATION DIVISION, EFFECTIVE 9/1/75 THROUGH 12/31/75
Attachment 2.2-b(2)

(3) RECOMMENDED ACCEPTANCE OF RESIGNATION: DOUGLAS E. CORBIN, LAB. TECH., CHEMISTRY, EFFECTIVE 5/16/75
Attachment 2.2-b(3)

(4) RECOMMENDED APPROVAL OF APPOINTMENT: PATRICIA A. HARNESS, KEYPUNCH OPERATOR, DATA PROCESSING, EFFECTIVE 5/1/75 (REPLACE: G. REILLY)
Attachment 2.2-b(4)

(5) RECOMMENDED APPROVAL OF APPOINTMENT: JOSEPHINE A. RAMOS, KEYPUNCH OPERATOR, DATA PROCESSING, EFFECTIVE 5/1/75, (REPLACE: L. RAMIREZ)
Attachment 2.2-b(5)

(6) RECOMMENDED APPROVAL OF APPOINTMENT, JOHN P. TOBIN, PAYROLL SUPV., PAYROLL DEPT., (REPLACE: V. TYLER), EFFECTIVE 5/5/75
Attachment 2.2-b(6)

(7) RECOMMENDED APPROVAL OF INCREASE IN TIME ASSIGNMENT: SHIRLEY D. PURDY, DIVISION AIDE, LIFE SCIENCE, FROM 10 MOS. TO 12 MOS., EFFECTIVE 5/1/75
Attachment 2.2-b(7)

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 NOTIFICATION OF COLLEGE ENTRANCE EXAMINATION BOARD (CEEB) UPPER DIVISIÓN SCHOLARSHIPS

Attachment 3.2

The College Entrance Examination Board has notified the District that Upper Division Scholarships are being awarded to four Santa Barbara City College students for continuation of their studies towards the baccalaureate degree. The award winners are:

Roberto Becerra  Ruben Gutierrez
Glenn Durias  Raymond Rosas

Mr. William Cordero, Coordinator of Student Services, will be present at the meeting to introduce the students to the Board.
4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF NEW CONTINUING EDUCATION COURSES

Health and Safety for School Employees  May 6, 13, 20 and 27
S. B. Jr. High School

The Mexican Experience in Santa Barbara  May 5, 6, 7, 8 and 9
Santa Barbara City
College campus

It is recommended that the Board approve the new Continuing
Education courses as listed above.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER
   NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

   Attachment 5.1-a

   The Superintendent recommends authorization and/or rati-
   fication of the purchase of supplies, equipment and services
   on Purchase Orders No. P45-2122 through and including P45-2232.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF
   CLAIMS

   Attachment 5.1-b

   The Superintendent recommends authorization and/or rati-
   fication of payment of claims listed on Attachment 5.1-b and such
   other claims as may arise prior to the meeting.

5.2 NON-ROUTINE

a. RECOMMENDED APPROVAL OF REQUEST FOR PART A, VOC. ED. (P.L. 90-576)
   FUNDS FOR 1975-76

   Enclosure #1

   Enclosure #1 contains a request for Vocational Education
   (Part A) Funds in the amount of $24,250 to support a program
   for Retention of Disadvantaged Students in Vocational Programs.

   It is recommended that approval be given to submit the
   application as described.

b. RECOMMENDED APPROVAL OF APPLICATION FOR FUNDS UNDER THE VOC. ED.
   (P.L. 90-576) AMENDMENTS OF 1968, PART H, WORK STUDY FUNDS FOR
   1975-76

   Enclosure #2

   Enclosure #2 is a copy of the 1975-76 application for VEA
   1968 Part H, Work Study funds. These funds are made available
   through the Vocational Education Amendments of 1968 for the

   continued on next page . . . . .
5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

b. continued:

purpose of supplementing the income of qualifying occupational students who otherwise might not be able to attend college. A total of $16,000 in federal support to conduct this program is being requested.

It is recommended that approval be given to submit the application as described.

c. RECOMMENDED RATIFICATION OF SUBMISSION OF APPLICATION FOR LAW ENFORCEMENT EDUCATION PROGRAM (LEEP) FOR FISCAL YEAR 1976

Enclosure #3

Enclosure #3 contains the application for Law Enforcement Education Program funds in the amount of $17,548 for the fiscal year 1976. The application has been mailed to meet the deadline date. Mr. William Cordero will be present to respond to questions.

It is recommended that submission of the application for Law Enforcement Education Program funds for the fiscal year 1976 be ratified.

d. RECOMMENDED APPROVAL OF THE SUBMISSION OF A GRANT PROPOSAL TO THE CALIFORNIA COUNCIL ON THE HUMANITIES IN PUBLIC POLICY

Enclosure #4

The California Council on the Humanities in Public Policy, a new organization formed to stimulate dialogue between humanists and members of the public, has invited proposals for projects under the statewide theme "The Pursuit of Community in California". The Council is funded by the National Endowment for the Humanities. Santa Barbara City College is proposing to conduct a series of meetings entitled "Restoring Confidence in Government". Outstanding humanists from all over the country would be invited to participate in dialog with local humanists and the public. Total cost of the series is estimated at about $16,000, with grant funds constituting approximately 50 percent to be used for honoraria.

The Superintendent recommends approval of the submission of this proposal.

d. RECOMMENDED APPROVAL OF ARCHITECTURAL SERVICES FOR THE PHYSICAL SCIENCE ADDITION AND RENOVATION

Preliminary architectural plans will be required as a part of the Preliminary Plan Package submittal due in the Chancellor's office prior to October 1, 1975.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

   e. continued:

   District staff has considered applications for architectural services and recommends the appointment of the firm of Kruger, Bensen, Ziemen, as executive architect with the Master Plan architects as consultants.

   The Superintendent recommends approval of the appointment of the architectural firm of Kruger, Bensen, Ziemen, as executive architect, and Master Plan architects, John Robert Henderson and William Blurock, as consulting architects for the Physical Science Addition and Renovation.

   f. RECOMMENDED APPROVAL OF ARCHITECTURAL SERVICES FOR THE CAMPUS CENTER ADDITION AND RENOVATION

   Preliminary architectural plans will be required as a part of the Preliminary Plan Package submittal due in the Chancellor's office prior to October 1, 1975.

   District staff has considered applications for architectural services and recommends the appointment of the firm of Arendt/Mosher/Grant, as executive architect, with the Master Plan architects as consultants.

   The Superintendent recommends approval of the appointment of the architectural firm of Arendt/Mosher/Grant, as executive architect, and Master Plan architects John Robert Henderson and William Blurock, as consulting architects for the Campus Center Addition and Renovation.

   g. RECOMMENDED APPROVAL OF SUBMITTAL OF 1975-76 CHILDREN'S CENTER APPLICATION

   Enclosure #5

   Enclosure #5 contains the application, including the proposed budget, for renewal of the Children's Center program for the 1975-76 fiscal year.

   The Superintendent recommends approval of the the submittal of the application to the California State Department of Education for renewal of the Children's Center Program.

   h. PRESENTATION OF PROPOSED PERSONNEL BENEFITS PACKAGE FOR CERTIFICATED AND CLASSIFIED PERSONNEL FOR 1975-76

   Mr. William Miller, Chairman of the Personnel Benefits Committee, will present the proposed Personnel Benefits Package for 1975-76.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

1. RECOMMENDED APPROVAL OF THE PURCHASE OF EQUIPMENT FOR THE HUMANITIES BUILDING - ART DEPARTMENT

Attachment 5.2-1

Certain equipment, necessary for the Ceramics and Sculpturing classes that are scheduled to begin this Fall, was not approved by the State of California. It will be necessary to purchase this equipment from local bond funds.

Approval of the purchase of the equipment listed on Attachment 5.2-1 is recommended.

j. PRESENTATION OF FINANCIAL REPORTS FOR CAMPUS BOOKSTORE AND STUDENT FINANCE FOR THE PERIOD JANUARY 1, 1975 THROUGH MARCH 31, 1975

Enclosure #6

Enclosure #6 contains the Campus Bookstore financial report, as well as the Student Finance Statement of Operations, for the period ending March 31, 1975.

k. PRESENTATION OF REPORT OF THE 1974-75 QUARTERLY FINANCIAL CONDITION

Enclosure #7

Enclosure #7 presents the 1974-75 second quarter financial status report for the following accounts:

General Fund
Community Services Override
Lease Cost Override
Bond Building Fund
Cafeteria Account
Children's Center Fund
Special Reserve Fund
Associated Student Trust Account
Harold R. Frank Trust Account

Dr. Sorsabal will be present to speak further on this item at the meeting.

6. GENERAL INFORMATION

6.1 RECOMMENDED ADOPTION OF RESOLUTION REQUESTING SANTA BARBARA CITY COUNCIL TO PROTECT THE INTERESTS OF CONTINUING EDUCATION IN THE REDEVELOPMENT PLAN

Attachment 6.1

On April 10, the Board of Trustees directed that a resolution be prepared requesting the City Council to protect the interests of Continuing Education in any redevelopment plan it adopted.

A resolution has been prepared for consideration by the Board. Adoption of the resolution is recommended.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. CONSIDERATION OF ALTERNATE EXTERIOR DESIGN FOR CHILDREN'S CENTER

When the design for the Children's Center was approved, a basic constraint was the requirement that the building be "portable". Investigation indicates that a lease-purchase procedure may be followed even if the building is permanent.

Although time is now a constraint, consideration of alternate exterior design treatment is possible.

At least three alternatives may be considered:

1. Build with present exterior design.
2. Replace exterior wood with stucco and add tile on portions of the roof.
3. Re-design elevations and exterior.

Mr. Trent will describe and discuss the various alternatives.

m. RECOMMENDED REJECTION OF LIABILITY CLAIM OF PHYLLIS DORION

Enclosure #9

Enclosure #9 contains a claim against the District in the amount of $10,000.00 for injuries incurred in the vicinity of the Skills Center by Phyllis Dorion.

It is recommended that the claim be rejected and that the administration be authorized to so notify the claimant, Phyllis Dorion.
6. GENERAL INFORMATION - continued:

6.2 SELECTION OF MEMBERS FOR THE BOARD OF DIRECTORS OF THE "FUND FOR SANTA BARBARA CITY COLLEGE"

Enclosure #8

The Articles of Incorporation and the Bylaws for the Fund for Santa Barbara City College are contained in Enclosure #8.

In accordance with Article VIII of the Bylaws, the Board of Trustees is to select two members of the original Board of Directors from among District Trustees. The Board of Trustees is to select three members of the original Board of Directors, including the Superintendent and the Chief Business Administrator, from the staff of the College District.

It is recommended that the Board of Trustees select five persons to serve on the Board of Directors of the Fund For Santa Barbara City College.

6.3 SPECIAL MEETING FOR EVALUATION OF RESPONSES TO AGENCY AND OTHER PUBLIC COMMENTARY ON THE SANTA BARBARA CITY COLLEGE MASTER PLAN DRAFT ENVIRONMENTAL IMPACT REPORT

Attachment 6.3

Responses to agency and other public commentary on the Santa Barbara City College Master Plan EIR will be completed by May 1, 1975, and ready for Board evaluation. Attachment 6.3 includes the EIR review schedule. This evaluation, the draft EIR, and any modifications or additional data the District deems necessary will, if approved by the Board, become the final EIR.

It is recommended that a special meeting of the Board of Trustees be scheduled at 4:00 p.m. on May 1, 1975 to evaluate responses to the Environmental Impact Report.

6.4 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 8, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.