MINUTES

ANNUAL ORGANIZATIONAL MEETING
and
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 10, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The annual organizational meeting and regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, April 10, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutschall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (left at 6:13 p.m.)
Mr. James R. Garvin (left at 6:01 p.m.)
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. John Dell, Reporter, Santa Barbara News Press
Dr. John Forsyth, President, Academic Senate
Mr. Kenneth Jost, Reporter, THE CHANNELS
Mr. Abelino Segura, President, Associated Students
Mr. Jim M. Williams, Director, College Information
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director, Purchasing
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Ms. Helen Bonner, SBCC Instructor
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
Ms. Viola Benavides, Assistant Professor, Health Occupations
Miss Gloria Castleberg, Assistant Personnel Director, Classified Personnel
Miss Betty Dean, Teacher/Coordinator, Educational Planning and Curriculum
Mr. Sam Gadol, Associate Professor/Counselor
Ms. Maureen Garbarino, SBCC Instructor
Mr. Peter Gledhill, SBCC Instructor
Mr. Peter O. Haslund, Assistant Professor, Social Science
Mr. Albert R. Kilpatrick, SBCC Instructor
Mr. David Maxim, SBCC Instructor
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. William E. Miller, Representative, SBCC Instructors' Association
Mr. Jack Moore, visitor
Ms. Marcy D. Moore, SBCC Instructor
Mr. Greg Orfalea, SBCC Instructor
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
Mr. Paul Relis, Director, Community Environmental Council, Inc.
Mr. Robert Robledo, Instructor, Foreign Language
Mr. Ralph Schiferl, Associate Professor, Business Education
Mrs. Charlotte Spafford, Administrative Aide, Business Services
Mr. Donald L. Trent, Director, Facilities Development
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session

Mrs. Elsie M. Brandt, Secretary to the Superintendent-President
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Mrs. Alexander stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF MARCH 27, 1975

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the regular meeting of March 27, 1975 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. LETTER FROM MR. KING DURKEE, CHAIRMAN, CALIFORNIA COMMUNITY COLLEGE BOARD OF GOVERNORS, Attachment 1.7-a

Dr. Goeder indicated that the attachment contained a letter from Mr. King Durkee, Chairman of the Board of Governors, responding to the Board of Trustees' resolution regarding the election on the annexation of the Channel Islands. State Senator Rains and Assemblyman Hart are interested in this problem and letters are being written to them at their suggestion with all pertinent materials. Both have been contacted by others to initiate legislation to provide exemption for all four of the islands.

It is the general belief of both the Superintendent and the Board of Trustees that if the islands are annexed to a school district, two of them should be annexed to the Santa Barbara Community College District.

Dr. Goeder reported that he had attended a Board of Governors' meeting the previous day and the annexation issue did not appear on their agenda for further discussion.

Changes in calendar were discussed and there possibly might be a flexible calendar as an outcome. On the whole, it was very disappointing to note the lack of information among the members regarding the community colleges, commented Dr. Goeder. The vital issue of construction funds was almost totally unresolved. Dr. Goeder stated that he felt it imperative he attend more of those meetings in the future and, also, on occasion be accompanied by a member of the Board of Trustees.

Mrs. Alexander agreed that attendance was crucial as too many decisions are made at that level that affect the District.

1.8 BOARD ACTION REQUIRED IN CONNECTION WITH THE 1975-76 BOARD OF TRUSTEES ORGANIZATIONAL MEETING

a. ELECTION OF PRESIDENT AND VICE-PRESIDENT

Mrs. Alexander announced that a change in the law set new Board member election dates and also established new dates for the annual organizational meeting. Today's meeting was the organizational meeting with a President and Vice-President to be elected for the coming year. She then opened the meeting for nominations.

Mr. Frank first expressed briefly deep appreciation for the excellent guidance and leadership of Mrs. Alexander as president for the past two years. His confidence in her ability had been fulfilled and he felt that development of the Master Plan and the building program during her two terms would long remain in her memory. He also expressed appreciation for her leadership in the continuation of the programs which integrated the Board members with the staff, faculty and the entire college. For a job well done, Mr. Frank led all present in a grand round of applause.

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1. GENERAL FUNCTIONS - continued:

1.8 continued:

a. continued:

Mrs. Alexander thanked Mr. Frank and stated that serving this District is a most exciting experience and serving as an officer gives one a different insight and working knowledge of the college. She felt SBCC is a very creative college and is most pleased with its directions.

Mr. Frank then yielded the floor to Mr. Wells, who, also, acknowledged Mrs. Alexander's ability to see the key point in issues; wade through all the words and get to the heart of the issue; ask the right questions; and help all members to understand the important points.

Mr. Wells, then, with pleasure nominated another capable person for President, Mrs. Ann Gutshall. He reviewed briefly her many years of extensive service to education in the community. Her very deep concern for students was shown in her comments and actions on the Board. Upon a second to the motion by Mr. Frank, the nominations were closed, and Mrs. Ann Gutshall was unanimously elected to her first term as President of the Board of Trustees.

Mrs. Alexander extended congratulations, and after handing the gavel over to Mrs. Gutshall, the two members exchanged places.

Mrs. Gutshall expressed her thanks for the vote of confidence, and appreciation to Mrs. Alexander for her understanding, openness and informative attitude and stated it had been a real pleasure to work with her.

Mrs. Powell nominated Dr. Dobbs as Vice-President feeling sure he would be a great help. Upon a second by Mr. Wells, nominations were closed, and Dr. Dobbs was unanimously elected as Vice-President of the Board of Trustees.

b. ELECTION OF SECRETARY-CLERK AND ASSISTANT SECRETARY-CLERK

1) Upon nomination of Mr. Garvin, seconded by Mrs. Alexander, the Board voted unanimously to elect Dr. Glenn G. Gooder as secretary-clerk of the Board for the period April 1, 1975 through March 31, 1976.

2) Upon nomination of Mr. Garvin, seconded by Dr. Dobbs, the Board voted unanimously to elect the Administrative Dean of Business Services, Dr. Donald K. Sorsabal, as Assistant secretary-clerk of the Board for the period April 1, 1975 through March 31, 1976.
1. GENERAL FUNCTIONS - continued:

1.8 continued:

c. ELECTION OF REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Upon nomination by Mr. Wells, seconded by Mr. Frank, Mr. James Garvin was unanimously re-elected to represent the District on the County Committee of School District Organization.

d. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

Upon motion of Mr. Frank, seconded by Dr. Dobbs, the Board members voted to continue to meet on the second and fourth Thursdays of each month at 4:00 p.m. in the Board Room of Santa Barbara City College.

e. LIAISON REPRESENTATIVE, COMMUNITY COLLEGE DIVISION OF THE CALIFORNIA SCHOOL BOARDS ASSOCIATION, Attachment 1.8-e

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board voted to re-appoint Mr. Sidney R. Frank as liaison representative to the Community College Division of the California School Boards Association.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Certificated Personnel action items, as indicated in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY, SUBSTITUTE AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(2)

b. NON-Routine

(1) APPROVAL OF ADDITIONAL SABBATICAL LEAVE, MRS. MARGARET McGINN, SPRING, 1976, Attachment 2.1-b(1)

Dr. Gooder stated that Attachment 2.1-b(1) contained a request for sabbatical leave for Spring, 1976 for Mrs. Margaret McGillin. The request had been approved by the Professional Standards and Leave Committee and the Representative Council. Dr. Gooder concurred in that approval. In addition, he pointed out that the summary on page 2 of the attachment indicated that the second half of Maxine Dekker's leave will be in the 1976-77 school year, and he recommended approval.

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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the sabbatical leave request for Mrs. Margaret McGillin for Spring of 1976 and of the second half of Maxine Dekker's leave in the 1976-77 year, as delineated in Attachment 2.1-b(1).

(2) PRESENTATION OF CERTIFICATED SALARY PROPOSAL, 1975-76, INSTRUCTORS' ASSOCIATION

Copies of the Certificated Salary Proposal for 1975-76 from the Instructors' Association were distributed to the Board members, Dr. Gooder and Dr. Sorsabal.

Mr. William Miller, on behalf of Ray O'Connor of the Instructors' Association, informally stated that the main issue deals with the inequities in rate of pay for part-time teachers. To clarify one point, because of the title of the proposal, Item No. 1 on page 3 assumed "that the salary schedule for contract teachers will be increased by approximately 9% for 1975-76".

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board acknowledged receipt of the Certificated Salary Proposal for 1975-76 and directed the Superintendent and Board Subcommittee on Salaries to begin negotiations with the Instructors' Association.

(3) PRESENTATION OF ADMINISTRATIVE SALARY PROPOSAL FOR 1975-76

Copies of the Administrative Salary Proposal for 1975-76 were distributed to Board members, Dr. Gooder and Dr. Sorsabal.

Dr. Gooder stated that basically the first recommendation deals with maintaining administrative salaries at the median of salaries in districts of comparable size.

Dr. Bobgan, chairman of the committee, informally noted that the other recommendations dealt with time off at both Christmas and Easter; sabbatical leaves; and service increments.

Upon motion of Dr. Dobbs, seconded by Mr. Wells, the Board acknowledged receipt of the Administrative Salary Proposal for 1975-76 and directed the Superintendent and Board Subcommittee on Salaries to begin negotiations with the committee.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) PRESENTATION OF HOURLY CERTIFICATED SALARY PROPOSAL, 1975-76, CONTINUING EDUCATION INSTRUCTORS' ASSOCIATION

Copies of the Continuing Education Instructors' Association Salary Proposal for 1975-76 were distributed to Board members, Dr. Gooder, and Dr. Sorsabal.

Dr. Bobgan, who acted as consultant, stated informally that essentially the proposal requests consideration of an 11% across-the-board increase, and no differential in salary between hourly credit and non-credit.

Upon motion of Dr. Dobbs, seconded by Mr. Wells, the Board acknowledged receipt of the Hourly Certificated Salary Proposal for 1975-76 from the Continuing Education Instructors' Association, and directed the Superintendent and the Board Subcommittee on Salaries to begin negotiations with the Continuing Education Instructors' Association.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENT, AND HOURLY APPOINTMENT FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(2)

b. NON-ROUTINE

(1) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: EDWARD DOMINGUEZ, CUSTODIAN, FACILITIES & OPERATIONS DEPT., EFFECTIVE 4/1/75 FOR APPROXIMATELY ONE MONTH, Attachment 2.2-b(1)

Dr. Gooder indicated that an additional month of leave for Edward Dominguez is necessary according to the doctor's certificate contained in the attachment. He recommended approval of this request.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of an extension of health leave of absence for Edward Dominguez, Custodian, Facilities and Operations Dept., effective 4/1/75 for approximately one month.
3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Abelino Segura, ASB President, expressed appreciation for Mrs. Alexander's fantastic performance as Board President and offered congratulations to the newly-elected Board officers.

He reported that student elections are slated for April 28-29 after which he will introduce his successor.

Other student activities briefly reported on were: alternate solution to the parking problems; progress of the Resource Recovery project; a Cinco de Mayo festivity on campus; financial loss of the Ike and Tina Turner Revue (final figures were not yet available); and exploration of adopting a bus system used by UCSB to fit needs and desires of SBCC students.

Mrs. Gutshall thanked Mr. Segura for his report.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL FOR NEW COURSES FOR 1975-76, Attachment 4.1

Dr. Gooder indicated that Attachment 4.1 contained a list of proposed new courses in alphabetical order as approved by the Curriculum Advisory Committee which will be offered during the 1975-76 academic year pending funding. The last page of the attachment listed the new courses in a prioritized sequence for funding. An appeal had been presented to Dr. Gooder regarding the low prioritization given the 'Medical Spanish 1' course.

Miss Betty Dean, Chairwoman of the Curriculum Advisory Committee, spoke briefly on how the prioritization had been resolved by the Committee on a point system based on criteria such as: how it related to District Goals and Objectives and individual goals and objectives of the department/cluster; had been reflected in the Cost Center budget; would bring in new students; required as a transfer to a 4-year institution; high or low cost; requested by students; extensive library holdings required; etc. Miss Dean also independently assigned points and after consultation with person promoting the course, made a final assessment. A secret ballot then was used as the basis for the final prioritization of the courses. Miss Dean had not been able to meet with the individuals backing the 'Medical Spanish 1' course and agreed it may not have received a fair assessment.

A short discussion was held on the make up of the Curriculum Advisory Committee. Mr. Huglin praised the work being done by Miss Dean in her new position of Teacher/Coordinator of Educational Planning and Curriculum.

Miss Vi Benavides, Health Occupations, spoke in detail on behalf of the Medical Spanish 1 course as did, also, Mr. Robert Robledo of the Spanish Department.

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4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

Dr. Gooder commented that it would not be inappropriate for the Committee to review this particular course again.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the new courses for 1975-76, subject to funding, and approve of the prioritization of the courses pending review of the appeal for the Medical Spanish 1 course.

4.2 APPROVAL OF SUMMER SESSION SCHEDULE FOR 1975, Attachment 4.2

Dr. Gooder indicated that Attachment 4.2 contained the Summer Session Schedule for 1975.

Mr. Russ Wenzlau, Assistant Dean of Summer Session, reported that there are 87 classes in all - an increase of 4 over last year. The 2,000 anticipated students will be taught by 70 teachers - 10 of whom are hourly instructors. Two special programs of interest are: English 50 - students will attend Shakespearean Festival in Ashland, Oregon, June 15-22; and Spanish 28 - after two weeks on campus students will go to Mexico to complete the Mexican Civilization course.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the Summer Session Schedule for 1975, as described in Attachment 4.2.

4.3 INFORMATION REGARDING LA MESA PROJECT, Enclosure #1

Dr. Gooder indicated that District support was being sought for a 3-year program of community education and research related to alternate sources of energy and urban agriculture conducted by the Community Environmental Council, Inc., (CEC) and the University of California at Santa Barbara (UCSB), known as the Las Mesa Project. The District was also being asked to indicate its willingness to continue to cooperate with CEC in providing classes and forums for the community under the Continuing Education Department.

Mr. Paul Relis, CEC Director, spoke in detail of the project as to its environmental and conservation goals. (Enclosure #1 contained a summary of the project.) So far purchase of the land has been completed, and there are 60 volunteers and a project architect active in the project. A Master Plan has also been developed, and the site has been visited by the Board of Supervisors and the City Council. Funding has come from voluntary public contributions and revenue sharing grants from local government.

Dr. Bobgan commented briefly on the courses conducted by the Continuing Education Division that had been of mutual benefit to both the community and the CEC.

A motion was made by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to continue cooperation with the CEC in providing classes under the Continuing Education Division. This motion was not to be considered an exclusion of provision of some specific support in the future after more knowledge is gained of the project.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-Routine

a. INSPECTOR'S REPORT No. 39, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR FOR THE PERIOD ENDING 4/1/75, Attachment 5.2-a

Dr. Gooder indicated that this was an informational item. According to Dr. Sorsabal, the project has entered the penalty stage and no extension request has been received.

b. INSPECTOR'S REPORT No. 6, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, FOR THE PERIOD ENDING APRIL 1, 1975, Attachment 5.2-b

Dr. Gooder indicated that this item was also informational. The project is approximately 18% complete and appears to be taking shape from visual inspection.

c. APPROVAL OF AGREEMENT FOR SERVICES WITH THE U. S. NAVY, NAVAL AIR STATION, POINT MUGU, Attachment 5.2-c

Dr. Gooder stated that participation is again being requested of the Marine Tech Program in the Navy's Attachment Device Program at Point Mugu. The District will receive $1,500 for participating in this program.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the contract with the Supply Officer, U. S. Naval Air Station at Point Mugu, in the amount of $1,500 and as described in Attachment 5.2-c.

d. APPROVAL OF THE SUBMISSION OF AN APPLICATION TO THE PUBLIC HEALTH SERVICE, DHEW, FOR A NURSING CAPITATION GRANT, Enclosure #2

Dr. Gooder stated that although appropriations have not yet been finalized, applications had been invited for nursing capitation grants for fiscal year 1976.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

According to Mr. Burt Miller, the application would be mailed to meet the April 12 deadline. The last grant received had been in 1972-73 in the amount of $18,828.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of the submission of an application for a Nursing Capitation Grant, as described in Enclosure #2.

e. RATIFICATION OF THE SUBMISSION OF A PRELIMINARY PROPOSAL TO THE NATIONAL SCIENCE FOUNDATION FOR A GEOSCIENCES TECHNICIAN PROGRAM, Enclosure #3

Dr. Gooder indicated that the National Science Foundation supports the development of programs to train para-professionals in the science and engineering fields.

According to Mr. Miller, Earth Sciences Department this year has inaugurated such a program. The proposal contained in Enclosure #3 would seek funds in the amount of $11,000 to support the further development of the program during the Summer, Fall, and Spring of 1975-76. No matching funds are required.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to ratify the submission of the preliminary proposal to the National Science Foundation for a Geosciences Technician Program as described in Enclosure #3.

f. APPROVAL FOR SUBMISSION OF AN APPLICATION FOR FUNDING OF COMPREHENSIVE EMPLOYMENT AND TRAINING ACT (CETA) PROJECT FOR ELECTRONIC FAMILY OF OCCUPATIONS IN THE AMOUNT OF $27,265, Attachment 5.2-f

Dr. Gooder stated that this item and the following two items are applications for funding for CETA projects.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the submission of an application for funding of a CETA Electronic Family of Occupations Project to start September 8, 1975 for 35 weeks, in the amount of $27,265, for a maximum of 30 disadvantaged persons.

g. APPROVAL FOR SUBMISSION OF AN APPLICATION FOR FUNDING OF COMPREHENSIVE EMPLOYMENT AND TRAINING ACT (CETA) PROJECT FOR OFFICE SKILLS IN THE AMOUNT OF $29,920, Attachment 5.2-g

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the submission of an application for funding of a CETA Office Skills Project to start September 8, 1975 for 35 weeks, in the amount of $29,920, for a maximum of 30 disadvantaged person.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. APPROVAL FOR SUBMISSION OF AN APPLICATION FOR FUNDING OF COMPREHENSIVE EMPLOYMENT AND TRAINING ACT (CETA) PROJECT FOR MACHINE METALS IN THE AMOUNT OF $28,003, Attachment 5.2-h

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the submission of an application for funding of a CETA Machine Metals Project to start September 8, 1975 for 35 weeks, in the amount of $28,003, for a maximum of 30 disadvantaged persons.

i. APPROVAL OF AMENDMENT TO THE INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1974-75, Attachment 5.2-i

Dr. Gooder stated that Attachment 5.2-i contained travel allowances for Work Experience Activities personnel for the 1975 Spring semester. These are computed on actual assignments after the semester has begun.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the amendment to the 1974-75 Intra-District Travel Allowance List to include the Work Experience Activities personnel for the Spring 1975 semester, as delineated in Attachment 5.2-i.

j. APPROVAL OF BUDGET ALLOCATIONS, Attachment 5.2-j

Dr. Gooder stated that Attachment 5.2-j contained a memo from the Resources Allocation Review Board recommending an additional allocation of $2,384 for supplies and contracted services for the P. E. and Athletic Division.

Dr. Sorsabal stated that this was an estimate only being an approximate figure based on ADA on the #4000 series. Dr. Gooder recommended approval of Item No. 1 of the memo.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of an additional allocation of $2,384 for the P. E. and Athletic Division as recommended by RARB and delineated in Attachment 5.2-j.

k. APPROVAL OF APPROPRIATION TRANSFER #75-055, Attachment 5.2-k

Dr. Gooder stated that the appropriation transfer in Attachment 5.2-k was to cover an internal action only.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of Appropriation Transfer #75-055 in the amount of $3,668 to correct accounts for the Health Services Cost Center as delineated in Attachment 5.2-k.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. APPROVAL OF APPROPRIATION TRANSFERS #75-056 THROUGH #75-060 AND ADOPTION OF RESOLUTION No. 24, Attachment 5.2-1

Dr. Gooder stated that the appropriation transfers contained in Attachment 5.2-1 were for transfer of funds from the Undistributed Reserve account to cover budget allocations previously approved. He recommended approval and adoption of the resolution.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of Appropriation Transfers #75-056 through and including #75-060, as delineated in Attachment 5.2-1, and to adopt Resolution No. 24. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Garvin
Mrs. Gutshall, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

m. CONSIDERATION OF RESOLUTION FROM CONTINUING EDUCATION FACILITIES ADVISORY COMMITTEE, Attachment 5.2-m

Dr. Gooder indicated that Attachment 5.2-m contained a resolution from the Facilities Committee of the Continuing Education Division Advisory Committee. It was their recommendation that the Board write to the City Council urging that the integrity of Adult Education property be safeguarded in any Redevelopment Plan.

Dr. Bobgan explained the concern had to do with Alternate "P" which includes a curvature of Santa Barbara Street affecting the Continuing Education Division's headquarters and adjoining buildings. This encroachment makes it difficult to make any plans for replacement of existing buildings, or new facilities located elsewhere.

Many discussions and many meetings have been held on the future of the Division's property and the plans of the Santa Barbara Historical Society with a restoration plan, according to Dr. Bobgan. After a considerable amount of more discussion, Dr. Gooder pointed out that the question before the Board today was that the Advisory Committee was asking the Board to take a position that there be no infringement of any kind on Continuing Education Division's property.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to direct the staff to prepare a resolution to protect the interests of the Continuing Education Division's Center.

Mrs. Alexander added that the resolution should also convey the idea that the District really wishes to protect its presence of its program of this size located on a downtown site of equal size to the existing location, or bigger.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. APPROVAL OF RESOLUTION NO. 25 REQUESTING STATE ALLOCATION BOARD APPROVAL FOR INTERIM USE OF NON-FIELD ACT-CONFORMING BUILDINGS, Attachment 5.2-n

Dr. Goeder stated that the Nopal Street Facility does not meet the structural requirements of the Field Act and technically the District should vacate the premises by June 30 of this year. The new Vocational Technology Building, now under construction, is to replace the existing facility at Nopal Street. The Education Code does allow continued use of this facility through completion of the Vocational Technology Building, or June 30, 1977. Therefore, the District must by resolution request approval from the State Allocation Board for the use of such a facility beyond June 30, 1975, and until June 30, 1977.

A motion was made by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to adopt Resolution No. 25 requesting State Allocation Board approval for interim use of the Nopal Street leased facility. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Garvin
Mrs. Gutshall, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

o. AUTHORIZATION TO DEVELOP PRELIMINARY PLANS FOR THE PHYSICAL SCIENCE ADDITION AND RENOVATION AND TO CONSIDER APPLICATIONS FOR ARCHITECTURAL SERVICES, Attachment 5.2-o

Dr. Goeder indicated that submittal of preliminary plans for the Physical Science addition and renovation should be made before October 1, 1975. It will be necessary to select an architectural firm prior to the development of the Preliminary Plan Package.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to authorize the staff to develop preliminary plans for the Physical Science Addition and Renovation Project and to consider applications for architectural services.

p. AUTHORIZATION TO DEVELOP PRELIMINARY PLANS FOR THE CAMPUS CENTER ADDITION AND RENOVATION AND TO CONSIDER APPLICATIONS FOR ARCHITECTURAL SERVICES, Attachment 5.2-p

Dr. Goeder indicated that submittal of preliminary plans for the Campus Center addition and renovation should be made before October 1, 1975. It will be necessary to select an architectural firm prior to the development of the Preliminary Plan Package.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to authorize the staff to develop preliminary plans for the Campus Center Addition and Renovation and to consider applications for architectural services.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

q. APPROVAL OF EXTRA SERVICES TO THE ARCHITECTURAL CONTRACT WITH JOHN ROBERT HENDERSON, ARCHITECT FOR THE ADMINISTRATION BUILDING RENOVATION, Enclosure #4

Dr. Goeder stated that Enclosure #4 referred to several projects which have been grouped together with the planned removal of architectural barriers. It was recommended that for these combined projects, the contract with Mr. John Robert Henderson be amended to include extra services in the amount of $18,966.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of extra services to the contract with John Robert Henderson, architect for the Administration Building Renovation, at a cost not to exceed $18,966, as delineated in Enclosure #4.

r. REPORT ON STATUS OF FACILITIES FUNDING, Enclosure #5

Dr. Goeder pointed out that this item really required discussion at a workshop session. Since there are five Thursdays in the month of May, he suggested a Special Meeting on May 29, 1975.

A motion was made by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to schedule a Special Meeting on May 29, 1975 at 4:00 p.m. for the purpose of discussing the status of facilities funding and the Continuing Education Division's property.

(Mr. Garvin left the meeting at 6:01 p.m.)

s. APPROVAL OF CHANGE IN MEMBERSHIP OF RESOURCES ALLOCATION REVIEW BOARD, Enclosure #6

Dr. Goeder indicated that the Board Subcommittee on Budget had met on April 7 and minutes of that meeting were contained in Enclosure #6. This meeting had been held to receive recommendations from an Ad Hoc Subcommittee of the Representative Council regarding the distribution of membership on the Resources Allocation Review Board.

As a result of the meeting, the Board Budget Subcommittee recommended the following:

1. That the Resources Allocation Review Board be composed of four faculty members, 2 classified employees, and 2 administrators; and

2. that the Representative Council be urged to make certain that appointment of faculty members to serve on the Resources Allocation Review Board be such that the faculty has utmost confidence in their representatives.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTEINE - continued:

s. continued:

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to change the membership of the Resources Allocation Review Board by approving of the above-cited recommendations from the Board Budget Subcommittee.

t. PROCEDURES AND GUIDELINES FOR REALLOCATION PLANNING, Enclosure #7

Dr. Gooder indicated that Enclosure #7 contained Recommended Procedures developed by an Ad Hoc committee of RARB which would attempt to facilitate the budget review process. The Ad Hoc committee was comprised of Dr. Bobgan, Mrs. Irene Butler, and Mrs. Charlotte Spafford. These Recommended Procedures were a refinement of procedures and did not include any policies established by the Board. Dr. Gooder suggested one change in Item 3 on page 1, to read:

"3. That the Dean of Instruction be a permanent member of RARB with the privilege of designating an alternate of designate this responsibility to the Instructor Coordinator Institutional Resources."

Also included in the enclosure for consideration were the recommended Procedures and Guidelines under which RARB will function to review the budget requests for 1975-76. It was suggested by Dr. Forsyth that these be placed in another sequence, such as: procedures, basic assumptions, priority, plan, then statement of policy. Dr. Gooder recommended approval of the intent of the Procedures and Guidelines.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the intent of the Recommended Procedures for operation of the Resources Allocation Review Board and the Procedures and Guidelines for Resource Allocation Planning.

(Mr. Frank left the meeting at 6:13 p.m.)

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period of April 11 to April 24, 1975, inclusive.

continued on next page. . . . .
6. GENERAL INFORMATION - continued:

6.1 continued:

In particular, Mr. Williams noted that on Friday, April 18, the SBCC International Night will again be offered this year in the Campus Center starting at 7:00 p.m.

Also, on Wednesday, April 23, the Career Development and Placement-Financial Aids Departments will present the SBCC Career Faire at various locations on campus from 9:00 a.m. until 2:30 p.m.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Mrs. Alexander, the Board of Trustees of the Santa Barbara Community College District adjourned their annual organizational meeting and regular meeting at 6:15 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, April 24, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHELL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees
on April 24, 1975.