MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 27, 1975
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, February 27, 1975, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Cutshall, Vice President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (arrived at 4:04 p.m., left at 6:05 p.m.)
Mr. James R. Garvin
Mrs. Joyce H. Powell (arrived at 4:02 p.m.)
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. John Dell, Reporter, SANTA BARBARA NEWS-PRESS
Dr. John Forsyth, President, Academic Senate
Mr. K. Douglas Jost, Reporter, THE CHANNELS
Mr. Abelino Segura, President, Associated Students
Mr. Jim M. Williams, Director, College Information

Mr. Dean H. Ankeny, Director, Purchasing
Mrs. Betty Bartels, Secretary, Facilities and Operations
Mr. Dennis Benn, Vice President, Associated Students
Miss Gloria Castleberg, Asst. Personnel Director, Classified Personnel
Ms. Miriam Hawthorne, Education Task Force, County Commission on the Status of Women
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1. GENERAL FUNCTIONS - continued:  
1.2 ROLL CALL - continued:  
   Others present for all or a portion of the meeting - continued:  
   Mr. Fred Hofmann, Hourly Instructor, SBCC  
   Miss Heidi Huglin, Student, SBCC  
   Mr. John Kay, Associate Professor, Social Science  
   Mr. Desmond O'Neil, Hourly Instructor, SBCC  
   Mr. Ray Rosales, Instructor/Counselor  
   Mrs. Dee Rose, Administrative Secretary, Business Services  
   Ms. Rebeca Santos, Personnel, Typ. Clk. appointee  
   Mrs. Marilu Schuack, Secretarial Support Services  
   Ms. Lynda Stevens, Assistant Dean, Student Activities  
   Mr. Don Trent, Director, Facilities Development  
   Mrs. Elsie M. Brandt, Secretary to the Superintendent-President  
   Mr. Jerry E. Morin, Audio-Visual Technician  

1.3 WELCOME TO GUESTS  
   Mrs. Alexander extended a welcome to all present and invited their  
   participation in the meeting.  

1.4 EXECUTIVE SESSION  
   Mrs. Alexander stated that there would not be an executive session.  

1.5 MINUTES OF SPECIAL MEETING OF FEBRUARY 13, 1975  
MINUTES OF REGULAR MEETING OF FEBRUARY 13, 1975  
   Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of  
   the special meeting of February 13, 1975, and the minutes of the  
   regular meeting of February 13, 1975, were approved by the Board of  
   Trustees with the following correction:  
   Regular meeting, page 17, Item 5.2-o, last paragraph: "A  
   motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed  
   by the Board to rescind Resolution No. 1014, and adopt Resolution  
   No. 16."  

1.6 HEARING OF CITIZENS  
   None  

1.7 COMMUNICATIONS  
   a. REPORT ON STATE MEETINGS REGARDING FINANCE AND THE COLLEGE CALENDAR  
      Dr. Gooder stated that notice had been received from the County  
      Clerk's Office that, since only one candidate had filed for office  
      in Area #2, no election would be held to fill the vacancy, and at  
      a meeting prior to the day fixed for the election, the governing  
      board shall appoint to the position the person nominated.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

Dr. Gooder announced that Mr. James Garvin is an uncontested candidate for Trustee Area #2. Therefore, he recommended that Mr. Garvin be appointed.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and unanimously passed by the Board to nominate Mr. James R. Garvin to Trustee Area #2 of the Santa Barbara Community College District for the period of April 1, 1975, through March 31, 1979.

The oath of office was administered to Mr. Garvin by Dr. Glenn G. Gooder, as Secretary-Clerk to the Board of Trustees.

An appreciative round of applause was given to Mr. Garvin, as he will be starting his 11th year of service for the Santa Barbara Community College District.

ADDED ITEM:

Dr. Gooder announced the accidental death of Mr. Grace Crane, an hourly instructor and former student, whose husband is minister of the Unitarian Church.

Mrs. Alexander extended condolences on behalf of the Board and felt it would also be a great loss to the community.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the following Certificated Personnel action items, as indicated in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, ADDITIONAL HOURLY INSTRUCTORS AND CHANGE FOR PREVIOUSLY APPROVED INSTRUCTOR FOR EVENING COLLEGE, SPRING SEMESTER, 1975, Attachment 2.1-a (1)

(2) APPROVAL OF ADDITIONAL HOURLY, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTOR, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a (2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (3)

b. NON-ROUTINE

(1) APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED PERSONNEL, Attachment 2.1-b (1)

Dr. Gooder indicated that, in accordance with provisions of the Education Code, it is necessary to notify temporary certificated employees who teach over 60 percent of a full assignment if they are not to be re-employed as regular teachers. The deadline for official action is March 15.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

continued:

In response to Dr. Dobbs, Dr. Bobgan stated that in the case of the Parent/Child Workshop (Carpinteria), there was a commitment to provide a faculty member for one year only. After consultation with Superintendent Carty, Carpinteria Unified School District, Rev. Timmons, Faith Lutheran Church, and the director of the Head Start Program, faculty participation was provided for a second year. This participation will be terminated at the end of the Spring, 1975, semester, but the program will be carried on by the individuals involved.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of notification being given to certificated personnel listed in Attachment 2.1-b (1) that their temporary assignment will terminate at the end of the Spring, 1975, semester.

(2) APPROVAL OF RE-EMPLOYMENT OF FIRST YEAR CONTRACT (PROBATIONARY) INSTRUCTORS IN SECOND YEAR CONTRACT (PROBATIONARY) STATUS FOR 1975-76, Attachment 2.1-b (2)

Dr. Gooder stated that the certificated personnel listed on Attachment 2.1-b (2) had completed the first year requirements of their contracts with the District, and he recommended approval in the second year contract status.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the re-employment of the first-year contract (probationary) instructors in second-year contract (probationary) status for the 1975-76 college year.

(3) APPROVAL OF RE-EMPLOYMENT OF SECOND YEAR CONTRACT (PROBATIONARY) INSTRUCTORS IN THIRD YEAR REGULAR (TENURED) STATUS FOR 1975-76, Attachment 2.1-b (3)

Dr. Gooder stated that the certificated personnel listed on Attachment 2.1-b (3) had completed the second year requirements of their contracts with the District, and he recommended approval in the third-year status.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of the re-employment of the second-year contract (probationary) instructors listed on Attachment 2.1-b (3) in third-year regular (tenured) status for the 1975-76 college year.

(4) APPROVAL OF ADDITIONAL SABBATICAL LEAVE FOR 1975-76, Attachment 2.1-b (4)

Dr. Gooder indicated that the sabbatical leave request from Mr. Richard Weist had been approved by the Professional Standards and Leave Committee, Representative Council, Administrative Dean of Instruction, and the Superintendent/President.
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

(4) continued:

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the sabbatical leave request for Fall, 1975, for Mr. Richard Weist, as described in Attachment 2.1-b (4).

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following Classified Personnel action items as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a (1)

(2) APPROVAL OF STUDENT APPOINTMENTS: GENERAL, TUTORIAL AND COLLEGE WORK STUDY, Attachment 2.2-a (2)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b (1)

Dr. Gooder was pleased to recommend annual salary increments for eleven classified employees. He noted, in particular, that Brian A. Beach had completed his year of probationary employment and permanent status had been achieved.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the yearly salary increments for classified employees listed on Attachment 2.2-b (1).

(2) APPROVAL OF WORKING OUT OF CLASSIFICATION: MRS. GRACE BOWMAN, INT. ACCT. CLK., PAYROLL, EFFECTIVE 8/1/74, Attachment 2.2-b (2)

Dr. Gooder stated that in August of 1974, when the Accounting Technician resigned, Mrs. Mae Brackenhamer assumed the duties of Accounting Technician and received working-out-of-classification pay. Mrs. Grace Bowman, Acct. CLK., assumed the Int. Acct. CLK. duties at that time, and he recommended she receive equal pay for those duties.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of working-out-of-classification pay for Mrs. Grace Bowman as Int. Acct. CLK., effective 8/1/74.
2. PERSONNEL - continued:

2.1 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) APPROVAL OF WORKING OUT OF CLASSIFICATION: MRS. MAE BRACKENHAMER, PAYROLL SUPERVISOR, PAYROLL, EFFECTIVE 2/13/75, Attachment 2.2-b (3)

Dr. Gooder stated that on February 13, 1975, the Board had approved the re-classification of the Accounting Technician 30 position in Payroll to Payroll Supervisor 33. Mrs. Mae Brackenhamer had been working out of classification in the previous position and he recommended approval of working out of classification in the new position. Recruitment is now underway to fill this newly-reclassified position.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of working-out-of-classification status for Mrs. Mae Brackenhamer in the reclassified position of Payroll Supervisor 33, effective 2/13/75.

(4) APPROVAL OF CORRECTION OF RESIGNATION DATE: MRS. HARRIET A. LECKIE, SR. SEC., EFFECTIVE 1/29/75, Attachment 2.2-b (4)

Dr. Gooder stated that on February 13, 1975, the Board had approved correction of contract dates for new teachers from 2/3/75 to 1/30/75. He recommended a technical correction of Mrs. Harriet Leckie's resignation date of her classified position so that it will coincide with her new appointment as a certificated employee.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the correction of the resignation date of Mrs. Harriet Leckie from the classified service to correspond to her new certificated appointment.

(5) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: MR. ALAN HUR, AIKIDO, Attachment 2.2-b (5)

Dr. Gooder stated that Mr. Alan Hur, a student, volunteered his services for the Aikido Club, and he recommended status of professional volunteer.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the professional volunteer status for Mr. Alan Hur, as delineated in Attachment 2.2-b (5).

(6) APPROVAL OF COACHING ASSIGNMENT: LARRY D. MITCHELL, P. E. ASST., TRACK, SPRING SEMESTER, 1975, Attachment 2.2-b (6)

Dr. Gooder recommended approval of the appointment of Mr. Larry D. Mitchell as a P. E. Assistant in Track.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Mr. Larry D. Mitchell as P. E. Assistant for the Track program for the Spring, 1975, semester.
2. PERSONNEL - continued:

2.1 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(7) APPROVAL OF APPOINTMENT: REBECA SANTOS, TYPIST CLERK, PERSONNEL SERVICES OFFICE, EFFECTIVE 2/18/75, Attachment 2.2-b (7)

Dr. Gooder was pleased to recommend the appointment of Miss Rebeca Santos as a Typ. Clk. to one of the two positions allocated by the Office of Manpower Programs and funded under the CETA, Title VI Program. These two positions are restricted classified positions as defined in Education Code 13581.1. The two employees are not eligible for attainment of permanency and seniority credits for purposes of layoff, but they are eligible for all benefits except retirement. Miss Santos had been referred by the State Employment Development Department and would be working for the Personnel Services Office.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Miss Rebeca Santos, as Typ. Clk., for the period of 2/18/75 to 1/16/76.

Miss Santos was present and introduced to the Board by Mr. Oroz who commented that Miss Santos has a B.A. degree in English from UCSB.

Mrs. Alexander thanked Miss Santos for attending the meeting.

(8) APPROVAL OF POSITIONS FOR SECRETARIAL SUPPORT SERVICES Attachment 2.2-b (8)

Dr. Gooder indicated that the Board had approved at the last meeting a new configuration of equipment for the Secretarial Support Services Center and directed the staff to present a proposal for staffing the Center. He pointed out that two corrections should be noted: the Sr. Typ. Clk. position should be Range 23 - not 25, and the phrase "operates Mag Card typewriter" should be added to Examples of Duties for the Sr. Typ. Clk. position.

The following recommendations were proposed for staffing the Center:

1. Delete the present temporary position, MAG CARD TYPIST-CLERK, Range 23, and establish a regular position of SENIOR TYPIST CLERK (Mag Card), Range 23. (Job description is included in attachment.)

2. Delete the existing, unfilled position of CLERK-TYPIST (formerly held by Edna Arnold and now held but temporarily not filled by Marilu Schmack) and establish a new position
2. PERSONNEL - continued:

2.1 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(8) continued:

of INTERMEDIATE TYPIST-CLERK (Mag Card), Range 18. (Job description is included in attachment.) (This action can be taken only when Mrs. Schaack receives another assignment.)

3. Consider the existing, temporary CETA TYPIST-CLERK position as TYPIST-CLERK (Mag Card Trainee).

Dr. Gooder added that when the second CETA position is filled, it will be established as half-time in the Center and half-time assistance for Mr. Burt Miller. The net result of the recommendations are three positions for the Secretarial Support Services Center: two permanent full-time positions, one of which is a new position, and a third trainee position (funded by CETA). This had not been taken to RARB, since the concept had been approved and CETA was funding one of the positions.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the above-cited recommendations and of the job descriptions contained in Attachment 2.2-b (8) including the changes of:

Sr. Typ. Clk., Range 26 23
Examples of duties: add "operates Mag Card typewriter"

(9) ADJUSTMENT OF "Y" RATING, Attachment 2.2-b (9)

Dr. Gooder stated that as a result of a re-classification study and survey in July and November of 1974, several clerical positions were "frozen." As indicated in Attachment 2.2-b (9), in some cases the "Y" rating principle had been misapplied with the result that some employees did not and others would not receive an annual increment in accordance with policy.

All employees affected have had their salary step adjusted and, as a result, the "Y" will be removed from several positions, and certain employees will be eligible for anniversarv date annual salary increments when due.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the adjustments for classified employees as delineated in Attachment 2.2-b (9), effective 3/1/75.

(10) PROPOSED CLASSIFIED SALARY SURVEY, Attachment 2.2-b (10)

Dr. Gooder stated that this was an informational item. Mr. Harvey Bagley, CEAA President, was to speak to this item but was not able to be present due to activity on the construction project.
2. PERSONNEL - continued:

2.1 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(10) continued:

Dr. Gooder explained that the CSEA Research Committee requested that a salary survey be conducted with fourteen community college districts and recommended changes in the benchmarks previously used. This data was contained in Attachment 2.2-b (10). A clarification had been conveyed by Mr. Bagley that "if a salary survey is conducted, it be conducted with the fourteen community college districts" listed.

Dr. Gooder indicated that the inquiries have been mailed by the Personnel Services Office and would be a means of providing additional information for all parties.

A lengthy discussion was held on the pros and cons of a survey on school and non-school positions, and surveys conducted locally and with other districts. There was general agreement that there was some value in all variations of these surveys.

No action was required at this time, as Dr. Gooder pointed out that this was presented in order for the Board members to be fully informed. Results of the survey would be available towards the end of March.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Abelino Segura, Associated Student Body President, reported on a recent forum sponsored by the Student Senate at which eight candidates for Santa Barbara City Council positions gave their views and answered questions from the audience. Another forum with the school board candidates would be held on February 28. These forums have been well attended by students.

A contract for Legal Aid Assistance is being researched by Dr. Sorsabal which would provide free legal aid for students. This contract will be presented for Board consideration at a later date.

Other items were: the survey conducted during registration time is at Data Processing and results may be available soon; the De Luxe Bros. show ended in a small deficit; and a super basketball tournament is being planned.

In conclusion, Mr. Segura stated that the Student Senate is most anxious to receive Board approval to sponsor an Ike and Tina Turner Revue (a later agenda item).

Mrs. Alexander thanked Mr. Segura for his informative report.
3. STUDENT PERSONNEL - continued:

3.2 DATA REGARDING JANUARY HIGH SCHOOL GRADUATES, Attachment 3.2

Dr. Gooder presented Mr. Ray Rosales of the Counseling staff who spoke to a survey conducted by the Counseling staff among January high school graduates.

Mr. Rosales indicated that a summary of the questionnaire and its results was contained in Attachment 3.2, and that it was a follow-up on previously-submitted information. It showed a general picture of what this group of graduates plans to do. He noted that about 73% are thinking about attending SBCC. He also described in detail the efforts being made to respond to the needs of the mid-year graduate.

Mr. Rosales responded to many specific questions and, in particular, as to services rendered to La Cuesta School.

Board members expressed deep concern about students with some basic 3-R deficiencies and students who "write themselves off" who need to be informed about availability of help here on campus. Also, evidence of this service should be publicized, perhaps in the form of a brochure titled "Developmental Study."

Mr. Rosales was pleased to direct Board attention to an added report (copies were in their folders) on the "Able and Accelerated" High School Students. This group is enrolled in their second semester, and the rate of retention has risen markedly.

Dr. Silvera also commented on the many extensive contacts made and services offered to local high school graduates and their parents.

Dr. Gooder interjected that perhaps an update of a past report could be prepared by Mr. Burt Miller and a plan initiated to publicize our impact on students with basic academic deficiencies. He reported a request from Carpinteria to have one or two credit courses offered at their school. This will be explored for feasibility.

Mrs. Alexander thanked Mr. Rosales and all for the very interesting report and the many hours of work and effort put forth in this phase of student services.

3.3 APPROVAL OF PERFORMANCE OF IKE & TINA TURNER'S REVUE, APRIL 3, 1975

Dr. Gooder stated an addendum item (blue sheet) related to arrangements being made by the Arts and Lectures Committee to schedule a performance of Ike and Tina Turner's Revue on April 3, 1975. The fee will be $7,500 funded by the Arts and Lecture Series budget and some Community Services funds.

Ms. Lynda Stevens, Assistant Dean, Student Activities, commented that the same revue had appeared four times at UCSB—each time a complete sell-out. At SBCC a 2,000 attendance would be a break-even point, but a full house of 2,400 was anticipated.

It was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the performance of an Ike and Tina Turner's Revue subject to approval of a contract by the Administrative Dean, Business Services.
4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON POLITICAL SCIENCE INTERN PROGRAM, Attachment 4.1

Dr. Gooder stated that a very exciting Political Science Intern Program is being implemented and will be described by Mr. John Kay, Associate Professor/Chairperson of the Political Science Department.

Mr. Kay stated the Intern Program, in its second year, is coordinated by Fred Hofmann, Santa Barbara City College instructor. Attachment 4.1 lists the students involved and the governmental or legal office they are interning in. Approximately 75 to 225 hours per semester are accumulated by these students, and the program is well structured.

Mr. Hofmann added that a commitment of ten hours of service per week is made by the student. More students apply that can be accommodated even with a requirement of a 3.0 or better grade point average.

Mr. Kay indicated that students are screened and interviewed by himself and Mr. Hofmann, but the agency/office does the selection. Mr. Kay introduced one of the students, Miss Miriam Hawthorne, who works for one of the County Supervisors and directly with City staff members.

Mrs. Alexander thanked Mr. Kay for his report.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P45-1691 THROUGH AND INCLUDING P45-1787 FOR SUPPLIES, EQUIPMENT, AND SERVICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. ACCEPTANCE OF 778 COOK BOOKS AND 2 ROASTING PANS FROM MRS. CALEB D. ELLIOTT, Attachment 5.2-a

Dr. Gooder indicated that a gift of cook books and roasting pans have been generously offered for the Hotel and Restaurant Management Department. The items have a value of $3,325.22.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to accept this gift from Mrs. Caleb D. Elliott of Santa Barbara and directed the Superintendent to send a letter of appreciation.
5. BUSINESS SERVICES - continued:
   5.1 NON ROUTINE - continued:

   b. ACCEPTANCE OF ART BOOKS, ASSORTED PAPER, AND OTHER ITEMS FROM
      DOROTHY MAE CLARK, Attachment 5.2-b

      Dr. Gooder stated that Miss Dorothy Clark had offered a gift
      of art supplies, estimated at $75, to the College's Art Department.

      It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed
      by the Board to accept the gift of art supplies from Miss Dorothy
      Clark, Samarkand Retirement Residence, and directed the Superinten-
      dent to send a letter of appreciation.

   c. APPROVAL OF APPROPRIATION TRANSFER #75-040, Attachment 5.2-c

      Dr. Gooder indicated that the appropriation transfer contained
      in Attachment 5.2-c covered an internal action for student hourly
      help in the Interior Design Program.

      It was moved by Mr. Wells, seconded by Mr. Garvin, and passed
      by the Board to approve of Appropriation Transfer #75-040, as
      delineated in Attachment 5.2-c.

   d. APPROVAL OF APPROPRIATION TRANSFERS #75-041 THROUGH #75-045 AND
      ADOPTION OF RESOLUTION NO. 18, Attachment 5.2-d

      Dr. Gooder stated that action to fund Appropriation Transfers
      #75-041 through #75-045 had been approved by the Board at their
      February 13 meeting. He recommended approval of the transfers and
      adoption of Resolution No. 18.

      It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed
      by the Board to approve of Appropriation Transfers #75-041 through
      #75-045, as delineated in Attachment 5.2-d, and to adopt Resolution
      No. 18. Upon poll of the members, the vote was as follows:

      Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs, Mr. Frank,
            Mr. Garvin, Mrs. Powell, Mr. Wells

      Noes: None

      Absent: No One

   e. APPROVAL OF AMENDMENT TO INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR
      1974-75, Attachment 5.2-e

      Dr. Gooder stated that Mr. John Dunn's name had inadvertently
      been omitted from the list of Work Experience Activities personnel
      submitted in October, 1974.

      It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed
      by the Board to approve of an amendment to the Intra-District
      Travel Allowance List for 1974-75 for Mr. John Dunn, as delineated
      in Attachment 5.2-e
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. APPROVAL OF LEASE OF REAL PROPERTY WITH FAMILY SERVICE AGENCY, Attachment 5.2-f

Dr. Goeder stated that annually the Board had entered into a lease arrangement with the Family Service Agency for real property to be used as a parking lot. He recommended approval of the no-cost lease contained in Attachment 5.2-f.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of a no-cost lease with the Family Service Agency, as described in Attachment 5.2-f, covering the period of 1/1/75 to 7/31/76.

g. APPROVAL OF SUBSTITUTION OF ELECTRICAL SUBCONTRACTOR FOR THE HUMANITIES BUILDING, Attachment 5.2-g

Dr. Goeder stated that this item had been withdrawn from the agenda of the last Board meeting, so that proper notices could be completed.

The general contractor for the Humanities Building project had requested a substitution for the electrical subcontractor who had filed bankruptcy proceedings. The substitution was approved by the architects, Daniel, Mann, Johnson, and Mendenhall, and cleared with County Counsel.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the Imperial Electrical Company as electrical subcontractor to Don Greene Contractor, Inc., on the Humanities Building project, as a substitute for the Murphy Electric Company.

h. APPROVAL OF PUBLICATION OF ENVIRONMENTAL IMPACT REPORT ROUGH DRAFT FOR THE SANTA BARBARA CITY COLLEGE MASTER PLAN, Attachment 5.2-h

Dr. Goeder noted a correction to be made in that the rough draft of the Environmental Impact Report, authorized by the Board on January 9, 1975, will be completed and printed by March 5, not March 3, 1975. There will be a summary of the 326-page report. At this time, approval was requested to publish and distribute the report, when completed.

According to Mr. Trent, the rough draft is required to be available ten days prior to the first public hearing. Approval of this item will allow action on the next agenda item of submittal of applications to the Coastal Commission. Pending completion and printing of the Environmental Impact Report rough draft, the urgency of scheduling a Special Meeting was left to the discretion of the Superintendent as directed by President Alexander.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to authorize the publication of the rough draft of the Environmental Impact Report for the Santa Barbara City College Master Plan.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. APPROVAL OF SUBMITTAL OF APPLICATION FOR PERMIT FROM COASTAL COMMISSION FOR CURRENT PROPOSED CONSTRUCTION PROJECTS

Dr. Gooder stated that the completion of the rough draft of the Environmental Impact Report will allow application to the Coastal Commission for permits on the following projects:

1. Site Development, Phase I
2. Drama and Music Facilities
3. Children's Center Building
4. Marine Technology Building
5. Access Road - Pershing Park
6. Pershing Park, Phase III

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to authorize the submission of applications for permits from the Coastal Commission for the above-listed projects.

j. APPROVAL OF RESOLUTION NO. 17 OF INTENTION TO LEASE REAL PROPERTY, Attachment 5.2-j

Dr. Gooder indicated that the Resolution of Intent to Lease Real Property contained in Attachment 5.2-j was related to the lease/purchase of the new lot for location of the new Children's Center. This item also interrelates with the next agenda item and repeals the Agreement of Intention to Lease Real Property approved on February 13, 1975.

(Both documents, Attachments 5.2-j and 5.2-k, have been reviewed extensively by various attorneys and County Counsel. In response to the Board, it was explained that Exhibit "C," Resolution of Intention to Sell Real Property and Calling for Sealed Bids (Enclosure #6 from February 13, 1975, meeting), was missing from Attachment 5.2-k. Also, a copy of Resolution No. 17, Item 5.2-j of today's meeting, was included in Item 5.2-k as it pertained to the lease agreement.)

A discussion was held by Board members on some of their concerns. One was the future needs of the West Campus entrance as it related to a possible realignment of Cliff Drive. Mr. Trent indicated that that concern was referenced in the Master Plan Environmental Impact Report. Another concern was on financial benefit of outright purchase as compared to payments with interest.

In summary, Dr. Gooder stated that two interrelated actions were before the Board: approval of a resolution of intent to lease, and approval of the lease agreement itself. Board members were assured that these documents did not present a locked-in situation.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. continued:

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and
passed by the Board to adopt Resolution No. 17 indicating the
intention of the Board to lease real property. Upon poll of the
members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs,
Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No One

k. APPROVAL OF AGREEMENT FOR LEASE OF REAL PROPERTY, Attachment 5.2-k

Dr. Gooder indicated that the lease agreement contained in
Attachment 5.2-k was basically the same as the previous agreement
approved on February 13, 1975. After it had been reviewed by the
various attorneys and County Counsel, the following changes were
incorporated:

Page 1, Section 2. The fourth sentence was added as
a means of clarification.

Page 2, Section 12. New section added.

Page 2, last sentence also declares prior agreement
approved by the Board on 2/13/75 as null and
void.

A motion was made by Mr. Garvin, seconded by Mrs. Powell,
and passed by the Board to approve of the Agreement to Lease Real
Property contained in Attachment 5.2-k.

(Mr. Frank left the meeting at 6:05 p.m.)

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items
of interest which had been scheduled by Santa Barbara City College and
its Continuing Education Division, and community on-campus activities
for the period February 28, 1975, to March 13, 1975, inclusive.

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mr. Garvin, the Board of Trustees
of the Santa Barbara Community College District adjourned their regular
meeting at 6:06 p.m.
7. ADJOURNMENT - continued:

The next regular meeting of the Board of Trustees will be held on Thursday, March 13, 1975, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-
Clerk to the Board of Trustees

Approved by the Board of Trustees

on March 13, 1975.