AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 13, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF REGULAR MEETING OF JANUARY 23, 1975
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT ON STATE MEETINGS REGARDING FINANCE AND THE COLLEGE CALENDAR
         The Superintendent will report on two recent state-wide meetings: one on Finance and one on the College Calendar.
      b. MAYOR'S PROCLAMATION ON VOCATIONAL EDUCATION WEEK
         Attachment 1.7-b
         The week of February 9-15, 1975 has been proclaimed Vocational Education Week by David T. Shiffman, Mayor of Santa Barbara.
      c. REPORT ON ENROLLMENT FOR SPRING SEMESTER, 1975

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL
   a. ROUTINE
      (1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, AND CHANGES FOR PREVIOUSLY APPROVED HOURLY INSTRUCTORS, SPRING SEMESTER, 1975
         Attachment 2.1-a(1)
      (2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION
         Attachment 2.1-a(2)
2. PERSONNEL - continued:
   2.1 CERTIFIED PERSONNEL - continued:
      a. ROUTINE - continued:
         (3) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, EVENING COLLEGE
             Attachment 2.1-a(3)
         (4) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE
             Attachment 2.1-a(4)
      b. NON-ROUTINE
         (1) RECOMMENDED APPROVAL OF MATERNITY LEAVE OF ABSENCE FOR MRS.
             MARILYN J. STATUCKI, HEAD TEACHER, CHILDREN'S CENTER, EFFECTIVE
             4/30/75
             Attachment 2.1-b(1)
         (2) RECOMMENDED APPROVAL OF CORRECTIONS IN CONTRACTS
             Attachment 2.1-b(2)
           In preparing contracts for new teachers and those returning
           from leave, the date of February 3 was used. February 3 was the
           first day of classes but, technically, the first day of the
           Spring semester was January 30. The teachers were on duty on
           January 30 and the technicality of whether or not they were
           assigned for the full semester is important in computing salary
           and duty days for those involved.
           It is recommended that contracts for those teachers listed
           on Attachment 2.1-b(2) be corrected as indicated.
         (3) RECOMMENDED CORRECTION IN CONTRACT OF MR. JOHN EDWARD O'DEA
             Attachment 2.1-b(3)
           Mr. John O'Dea is presently in his 21st year of service as
           a teacher in the Santa Barbara Community College District.
           Accordingly, he should be paid a service increment of $600 in
           addition to his regular salary. Inadvertently, the increment
           was omitted from his 1974-75 contract.
           It is recommended that Mr. O'Dea's contract be amended to
           include an additional $600 longevity increment.
         (4) RECOMMENDED AMENDMENT IN CONTRACT OF DR. FRANK D. COX
             Attachment 2.1-b(4)
           Dr. Frank Cox requested and was granted a 2/3 leave of ab-
           sence for Fall, 1974. He expected to return to full-time for the
           Spring, 1975 semester.
           One of the classes he had planned to teach will not be
           offered. Dr. Cox is requesting a 1/5 leave of absence and a
           4/5 contract for Spring, 1975.
           continued on next page . . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) continued:

Therefore, it is recommended that Dr. Frank D. Cox be granted a 1/5 personal leave of absence without pay for the Spring, 1975 semester and that his contract be amended to indicate a 4/5 assignment.

(5) RECOMMENDED AMENDMENT TO CERTIFICATED HOURLY AND SUBSTITUTE SALARY SCHEDULE

Attachment 2.1-b(5)

As indicated in Attachment 2.1-b(5), a clarification is needed regarding the hourly substitute pay for counselors and librarians. The new schedule would apply to those employed beginning with the Spring, 1975 semester. Those employed earlier would continue on the old rate for the remainder of the college year.

It is recommended that the proposal of the Instructors' Association Salary Committee be approved and that the Certificated Hourly and Substitute Salary Schedule be amended by addition of a statement that substitute pay for librarians and counselors is computed at 15/35 of the hourly teacher's lecture rate for one hour of work.

(6) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS FOR DR. C. B. HILLS

Attachment 2.1-b(6)

Dr. C. B. Hills, a retired pediatrician, has volunteered his services to the Children's Center. He has indicated his willingness to give medical examinations to the children, discuss medical problems with the parents and will refer serious medical problems to their family physician, and be on call if the staff has questions.

It is recommended that a professional volunteer status be given to Dr. C. B. Hills, effective February 3, 1975.

(7) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEERS FOR THE PHYSICAL EDUCATION DEPARTMENT

Attachment 2.1-b(7)

Four persons have volunteered their assistance to the P.R. Department for the Karate, Judo and Kung Fu programs.

It is recommended that the professional volunteer status be given to Russell Olson, Kenneth Yue, Robert Naud, and Jean Spilbohrs, effective Spring semester, 1975.
2. PERSONNEL – continued:

2.1 CERTIFICATED PERSONNEL – continued:

b. NON-ROUTINE – continued:

(8) RECOMMENDED APPROVAL OF APPOINTMENTS: CLAUDIA SCOTT AND DORBIN SANFORD, REFERENCE LIBRARIANS, REPLACING VIRGINIA ROWLEY ON SABBATICAL LEAVE FOR THE SPRING SEMESTER, 1975
Attachment 2.1-b(8)

(9) RECOMMENDED APPROVAL OF TEMPORARY APPOINTMENT, KARL HALBACH, INSTRUCTOR, GEOLOGY, SPRING SEMESTER, 1975
Attachment 2.1-b(9)

(10) NOTICE OF RETURN FROM LEAVE OF ABSENCE, DR. JESUS J. GONZALES
Attachment 2.1-b(10)

Dr. Jesus J. Gonzales has been on leave of absence for the 1974-75 college year to serve as Assistant to the Chancellor of Johnston College, University of Redlands. Policy requires that the District be notified of the intentions for the following year of persons granted a personal leave.

As indicated in Attachment 2.1-b(10), Dr. Gonzales has indicated that he intends to return to Santa Barbara City College for the 1975-76 college year. It is very fortunate for the college that he will return. Dr. Gonzales already has made significant contributions to the college. His experiences at Johnston College will enhance the contributions he will make in the future.

(11) RECOMMENDED APPROVAL OF SABBATICAL LEAVES FOR 1975-76
Attachment 2.1-b(11)

Sabbatical leave proposals for 1975-76 from eight faculty members have been reviewed and approved by the Professional Standards and Leave Committee, the Representative Council and the Dean of Instruction.

Summaries of the sabbatical proposals and a summary of estimated costs are provided in Attachment 2.1-b(11).

Approval of sabbatical leaves as described is recommended.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION
   Attachment 2.2-a(1)

(2) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE
   Attachment 2.2-a(2)

b. NON-ROUTINE

(1) RECOMMENDED ACCEPTANCE OF RESIGNATION OF MRS. GEORGETTE G. REILLY
   Attachment 2.2-b(1)
   As indicated by her letter, Mrs. Reilly will not be able to return to employment in the Data Processing Office. It is recommended that her resignation be accepted with regret, effective February 21, 1975.

(2) RECOMMENDED TERMINATION OF PROBATIONARY EMPLOYEE: ALAN P. MASSIE, INT.TYP.CLK., LIBRARY, EFFECTIVE 1/31/75
   Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF RECLASSIFICATION OF POSITION
   Attachment 2.2-b(3)
   On January 9, 1975, the Board authorized Griffenhagen-Kroeger to study the Accounting Technician position in Payroll. This study has now been concluded. A letter from G/K giving the proposed reclassification and the range and salary are contained in the attachment.
   It is recommended that the position of Accounting Technician (Range 30) be re-classified to Payroll Supervisor (Range 33) as indicated.

(4) RECOMMENDED APPROVAL OF TWO POSITIONS FOR SECURITY PATROL OFFICER
   Attachment 2.2-b(4)
   The funding that is permitted under existing legislation for contract security guards will soon be expended. We will no longer be able to utilize their services. It is, therefore, necessary to request the approval of two part-time positions to cover security service for the District during weekends and to cover when other Security Patrol Officers are on vacation or are absent.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(5) RECOMMENDED APPROVAL OF TEMPORARY CLERICAL POSITION OF PLANNING ASSISTANT AND RECOMMENDED APPROVAL OF JOB DESCRIPTION FOR THE POSITION

Enclosure #1

The Resources Allocation Review Board has reviewed and recommends approval of a request for temporary clerical assistance for the Teacher/Coordinators. That item appears later in the agenda. The need is for a clerical position with planning assistance specialization. The proposed job description is included in Enclosure #1.

It is recommended that the temporary position and the job description be approved.

(6) RECOMMENDED PROCEDURES FOR SELECTION OF ASSISTANT SUPERINTENDENT, BUSINESS SERVICES

Attachment 2.2-b(6)

Attachment 2.2-b(6) contains recommended procedures to be followed in selecting a replacement for Dr. Donald K. Sorsabal and an up-dated job description for the position.

A credential no longer may be required for the position and the title of Administrative Dean cannot be used for a non-certificated position. It is recommended that the title of the position be changed to Assistant Superintendent, Business Services, and that the up-dated job description be approved.

It is recommended, further, that procedures for selection be approved as described in Attachment 2.2-b(6).

(7) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS FOR MS. DOROTHY LANKIN, STUDENT HEALTH SERVICES OFFICE

Attachment 2.2-b(7)

Ms. Dorothy Lankin, Registered Record Administrator, has volunteered her services as a consultant to the College Nurse and the Student Health Services Office.

It is recommended that a professional volunteer status be approved for Ms. Lankin, effective February 14, 1975.

(8) RECOMMENDED APPROVAL OF APPOINTMENT: LAURENCE N. BROWN, LAB. TEACHING ASST., HOTEL, RESTAURANT MANAGEMENT (REPLACING L. E. PEARSON, EFFECTIVE 2/18/75

Attachment 2.2-b(8)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(9) RECOMMENDED APPROVAL OF APPOINTMENT: FRANCES J. MONK, INT.TYP. CLK., PLACEMENT & FINANCIAL AIDS (REPLACING J. AOI), EFFECTIVE 2/4/75

Attachment 2.2-b(9)

(10) RECOMMENDED APPROVAL OF APPOINTMENT: HARRIET G. PRATINI, INT. TYP.CLK., LIBRARY (REPLACING A. MASSIE), EFFECTIVE 2/10/75

Attachment 2.2-b(10)

(11) RECOMMENDED APPROVAL OF COACHING ASSIGNMENT: MRS. RITA SMITH, P.E. ASST. (WOMEN'S TENNIS), SPRING SEMESTER, 1975

Attachment 2.2-b(11)

(12) RECOMMENDED APPROVAL OF AMENDMENT TO THE PROFESSIONAL GROWTH

To bring the composition of the Professional Growth Board in line with the recently approved salary series reorganization, the Professional Growth Board recommends that the number of members be increased from six to seven, one to represent each of the series: Administrative-Executive; Fiscal; Clerical-Secretarial; Clerical-Technical; Service-Operations; Technical; Technical-Professional.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, JANUARY, 1975

Attachment 3.2

The Superintendent recommends that the Board confer upon each of the 133 candidates listed in Attachment 3.2 the Associate in Arts degree. These candidates have completed the State and local requirements for the degree.

3.3 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, JANUARY, 1975

Attachment 3.3

The Superintendent recommends that the Board confer upon each of the 24 candidates listed in Attachment 3.3 the Associate in Science degree. These candidates have completed the State and local requirements for the degree.
4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED ADOPTION OF COLLEGE CALENDAR FOR 1975-76

Attachment 4.1

A great deal of consideration has been given to the possibility of a change in calendar to eliminate the "lame duck" session after the Christmas holidays. The "early" calendar, as it was discussed, was preferred by a majority of students and teachers. However, an Attorney General opinion regarding interpretation of the Education Code has made it impossible to accommodate the "early" calendar as planned.

Extensive efforts are being made to obtain legislation which will permit greater flexibility in community college calendars. It is believed that legislative relief will be secured but it could not be implemented until Fall of 1976. It appears that continuation of the "traditional" calendar for one more year is best.

It is recommended, therefore, that the calendar described in Attachment 4.1 be adopted for the 1975-76 College year.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P45-1543 through and including P45-1690.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT No. 36, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR THE PERIOD ENDING FEBRUARY 1, 1975

Attachment 5.2-a

b. INSPECTOR'S REPORT No. 3, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, FOR THE PERIOD ENDING FEBRUARY 1, 1975

Attachment 5.2-b
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS #75-031 THROUGH #75-034

Attachment 5.2-c

#75-031 in the amount of $1,950: Transfer of funds from Hourly Teachers Account to Hourly Classified Account to correct hourly classified account for Pat Marshall's salary for Theatre Art Cost Center.

#75-032 in the amount of $300: Transfer of funds from Hourly Classified Account to Consultants Account to cover cost of Dirk Pinter for Evening College Cost Center for both the Fall and Spring semesters for the school year of 1974-75.

#75-033 in the amount of $100: Transfer of funds from Supplies Account to Hourly Classified Account to cover cost of hiring a piano accompanist for the Foreign Language Cost Center.

#75-034 in the amount of $500: Transfer of funds from Other Operating Account to Supplies Account to adjust appropriations involved in the #4000 and #5000 breakdown to individual Cost Centers for Fine Arts Division.

Approval of the above-listed appropriation transfers for internal actions is recommended.

d. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS #75-035 THROUGH #75-039 AND ADOPTION OF RESOLUTION No. 15

Attachment 5.2-d

#75-035 in the amount of $1,000: Transfer of funds from Undistributed Reserve to Equipment Account to purchase new Equipment for the EQPS/Human Relations Cost Center as approved by the Board on January 23.

#75-036 in the amount of $75: Transfer of funds from Undistributed Reserve to Equipment Account to purchase a steno-type chair for the Library Cost Center as approved by the Board on January 23.

#75-037 in the amount of $5,400: Transfer of funds from Undistributed Reserve to Supplies Account to cover estimated supplies for Chemistry Cost Center for the Spring semester as approved by the Board on January 23.

#75-038 in the amount of $150: Transfer of funds from Undistributed Reserve to Supplies Account for track and tennis supplies as approved by the Board on January 23.

#75-039 in the amount of $320: Transfer of funds from Undistributed Reserve to Hourly Classified Account to hire a teacher's aide for 6 hrs. per week during the Spring semester for Instruction Cost Center as approved by the Board on January 23.

Approval of the above-listed appropriation transfers and adoption of Resolution No. 15 is recommended.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RECOMMENDED APPROVAL OF BUDGET ALLOCATIONS

Attachment 5.2-e

The Resources Allocation Review Board has reviewed requests and recommended allocations in several areas as indicated below:

- Video-tape cassettes, portapack video tape records, and video playbacks
  - $8,500
- Temporary clerical help - Health Occupations
  - 1,800
- Printing calculator - Financial Aids Office
  - 600
- Choir Field Trip
  - 1,600
- Geology teaching overload-replacing Mr. D. Williams
  - 2,700
- Temporary classified position to Assist Teacher/Coordinators
  - 2,500

Total: 17,700

It is recommended that these budget allocations be approved.

f. RECOMMENDED CONTINUATION OF SECRETARIAL SUPPORT SERVICES IN MODIFIED FORM

Attachment 5.2-f

On July 25, 1974, the Board of Trustees approved a six-month trial of a word-processing system.

Attachment 5.2-f contains an evaluation of the experiment by Mr. Burt Miller with recommendations for a continuation of the services but in a modified form. Mr. Miller suggests only one Mag Card II typewriter. Further discussion indicates that by the time a second typewriter could be obtained, it is likely that it will be needed. If not, an order can be cancelled on thirty days notice. It is agreed that the Dial Input System and lease of the Mag Card I typewriter should be discontinued. (This reduces the annual cost by $4,620.)

Costs for the proposed configuration of equipment would be as follows:

1. Continue to lease one Mag Card II typewriter (annual rental $3,720).
2. Order a second Mag Card II typewriter for lease (delivery period estimated at 26 weeks - annual rental $3,720)
3. Purchase two Selectric typewriters without memory capability but with erasure feature (estimated cost $1,220)
4. Purchase 1 Transcriber unit (estimated cost $430)
5. Purchase 1 Portable Dictation Unit (estimated cost $460)

continued on next page. . . . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. continued:

It is assumed that this configuration will require three employees, one of which, for a year, will be provided through the Special Manpower Program, and one of which is currently budgeted but unfilled. Specific job descriptions will need to be prepared after the configuration is established.

It is recommended, therefore, that the Secretarial Support Services be continued in the modified configuration described above and that staff be instructed to prepare proposed job descriptions for the three positions indicated.

g. RECOMMENDED RATIFICATION OF SUBMISSION OF APPLICATION FOR GRANT FOR LIBRARY RESOURCES UNDER HEA, TITLE II-A

Attachment 5.2-g

The Office of Education has again invited applications for grants under the College Library Resources Program, Title II-A, of the Higher Education Act. This application, for funding to purchase library materials up to a maximum of $5,000, was mailed on January 24, 1975, to meet a January 29 deadline.

The Superintendent recommends ratification of the submission of this application.

h. RECOMMENDED RATIFICATION OF PROPOSAL FOR CETA SUBGRANT FOR COMMUNITY HEALTH TECHNICIAN

Enclosure #2

Last year a proposal was submitted for a CETA grant to assist with the Community Health Technician Program. The grant was not approved.

On extremely short notice, word was received that funds might be available this year. The earlier proposal was up-dated and submitted to meet the deadline.

It is recommended that submission of the proposal be ratified.

i. RECOMMENDED APPROVAL OF FILM RENTAL CONTRACT WITH THE LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS

Attachment 5.2-i

Annually, the District enters into an agreement with the Los Angeles County Superintendent of Schools office for the rental of selected films. We have been notified that there is no increase in price for the contract this year.

The Superintendent recommends approval of the agreement with the Los Angeles County Superintendent of Schools office for the rental of films for fiscal year 1975-76.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. RECOMMENDED APPROVAL OF AGREEMENTS FOR THE USE OF CLINICAL FACILITIES

Enclosure #3

Enclosure #3 contains a proposed up-dated form for entering into agreements for the use of clinical facilities. Local hospitals and clinics have requested a review of the contract. The contract has been reviewed and approved by the Office of the County Counsel.

It is recommended that the new agreements be approved.

k. RECOMMENDED APPROVAL OF AGREEMENT FOR USE OF EDUCATIONAL TELEVISION FACILITIES

Enclosure #4

During the past year, Santa Barbara City College and the University of California at Santa Barbara have cooperated in the use of educational television facilities. It is desired that this cooperation continue and, therefore, it is appropriate that an agreement be entered into between the two institutions to formalize this consortium arrangement. Additionally, such an agreement will enhance an application for Title VI funds.

The Superintendent recommends approval of an agreement for use of educational television facilities with UCSB.

l. RECOMMENDED APPROVAL OF THE SUBMISSION OF AN APPLICATION FOR EDUCATIONAL TELEVISION EQUIPMENT UNDER HEA, TITLE VI

Enclosure #5

Matching grants of up to $35,000 are available on a competitive basis for closed circuit television equipment for instructional use under Title VI of the Higher Education Act of 1965. This application covers the acquisition of initial complement of equipment for the TV studio in the new Humanities Building and associated monitors and playback equipment for four classrooms and one lecture hall. Total value of the equipment proposed is $77,221. Deadline for this application is February 14, 1975.

The Superintendent recommends approval of the submission of this application to the California Postsecondary Education Commission.

m. RECOMMENDED SUBSTITUTION OF ELECTRICAL SUBCONTRACTOR FOR THE HUMANITIES BUILDING

Attachment 5.2-m

The general contractor, Don Greene Contractor, Inc., for the Humanities Building, has requested approval of Imperial Electrical Company to replace Murphy Electric Company as electrical subcontractor, due to bankruptcy proceedings by Murphy Electric Company. Attachment 5.2-m includes Don Greene's letter requesting the substitution, DMU's letter of recommendation, and Dr. Gooer's notification letter to Murphy Electric Company. County Counsel has been consulted regarding the substitution process.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

m. continued:

The Superintendent recommends approval of Imperial Electrical Company as electrical subcontractor to Don Greene Contractor, Inc., on the Humanities construction contract in lieu of Murphy Electric Company.

n. RECOMMENDED ACCEPTANCE OF PARKING LOT PORTION OF THE HUMANITIES BUILDING PROJECT

Attachment 5.2-n

The Humanities Building construction contract started June 27, 1973, and is to be completed by March 27, 1975. A portion of the contract related to asphalt paving has been completed. This work includes the extension of the existing Mesa parking lot for an additional 16 spaces. Daniel, Mann, Johnson & Mendenhall, project architects, have recommended acceptance of the parking lot extension.

Acceptance of the parking lot portion of the Humanities Building construction contract with Don Greene, Contractor, Inc., is recommended.

o. RECOMMENDED RESCINDING OF RESOLUTION NO. 14 AND RECOMMENDED APPROVAL OF RESOLUTION NO. 16, RESOLUTION OF INTENTION TO SELL REAL PROPERTY AND CALLING FOR SEALED BIDS

Enclosure #6

At the meeting of January 23, 1975, Resolution No. 14 was passed which allowed the District to offer for sale the Cliff Drive and Weldon property. However, Resolution No. 14 called for a $30,000 cash payment. A study of this provision indicates that, in the best interests of the District, the cash payment need not be made if the District enters into a lease agreement for a new Children's Center site to which the purchase price of the parcel might be applied as part payment of the lease.

The Superintendent recommends the rescission of Resolution No. 14 and adoption of Resolution No. 16.

p. RECOMMENDED APPROVAL OF LEASE WITH OPTION TO PURCHASE CHILDREN'S CENTER SITE - MR. GENE KUEHNLE

Enclosure #7

After an extensive study, it is recommended that consideration be given to the purchase of a parcel of land upon which to locate the new Children's Center building. It is anticipated that no significant cost difference would exist between the development of our existing property and the purchase and development of the recommended site. This item will be discussed in further detail at the Board meeting.

The Superintendent recommends that the Board approve a lease, with option to purchase, on a parcel of land owned by Mr. Gene Kuehnle on the corners of Loma Alta Drive and Weldon Road.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

q. RECOMMENDED APPROVAL OF THE SUBMISSION OF APPLICATION FOR FUNDING UNDER HEA, TITLE VI-A, CATEGORY I, INSTRUCTIONAL EQUIPMENT

Enclosure #8

This application covers the funds for the acquisition of approximately $6,000 in Audio-Visual equipment for the large lecture hall, P.S. 101, and associated minor remodelling. If approved for funding, the District will be required to provide matching funds of at least 50 percent of the project. Deadline for submission is February 14, 1975.

The Superintendent recommends approval of the submission of this application.

r. RECOMMENDED APPROVAL OF CONCEPT OF THE FUND FOR SANTA BARBARA CITY COLLEGE

Enclosure #9

Some time ago, work was initiated on development of the Santa Barbara City College Foundation. That program has not been implemented. Recent developments suggest that a slightly different approach and a different title would be more appropriate.

The proposed program will be described by Dr. Silvera. Approval of the concept of the Fund For Santa Barbara City College is recommended.

s. REPORT OF SALE OF BONDS

On January 27, 1975, the Board of Supervisors accepted the low bid of 4.8602% average interest from Wells Fargo Bank for $1,447,000 bonds. There were six bids received. This is estimated to cost approximately $386,146.32.

This item will be discussed further at the meeting.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

   t. REPORT OF 1974-75 QUARTERLY FINANCIAL CONDITION

   Enclosure #10

   Enclosure #10 presents the financial status reports for the second quarter of the 1974-75 fiscal year covering the following accounts:

   General Fund
   Community Services Override
   Lease Cost Override
   Bond Building
   Cafeteria
   Children's Center
   Special Reserve
   Associated Student Trust
   Harold R. Frank Trust

   Dr. Sorsabal will speak to this item at the meeting.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

   The next regular meeting of the Board of Trustees is scheduled for Thursday, February 27, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.