MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 4, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, December 4, 1975 at 4:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (left at 5:30 p.m.)
Mr. James R. Garvin
Mrs. Joyce H. Powell

Member absent:

Mr. Benjamín P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. David K. Shelver, Assistant Superintendent, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. Mark Heinz, President, Associated Students
Dr. Elwood Schapansky, President, Academic Senate
Miss Tina Wainshilbaum, Reporter, THE CHANNELS
Mr. Jim M. Williams, Director, College Information

Mr. W. Royce Adams, Director, Reading-Study Skills Center
Mr. Dean H. Ankeny, Director, Purchasing
Dr. Joseph A. Bagnall, Assistant Dean, Continuing Education
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Minutes - Special Meeting
Board of Trustees - SBCCD
December 4, 1975

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Miss Cindy Banks, SBCC student
Mr. Thomas Barbere, A-V Technician, Instructional Media Services
Mrs. Betty Bartels, Sr.Secretary, Facilities & Operations
Dr. Kenneth Berry, Coordinator, Instructional Media Services
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Ms. Gloria Castleberg, Asst.Personnel Director, Classified Personnel
Mr. William Cordero, Coordinator, Financial Aids & Placement
Ms. Carolyn Darga, Sr.Typ.Clk. appointee, Financial Aids
Miss Betty Dean, Teacher/Coordinator, Educational Planning and Curriculum
Mr. R. Douglas Fossek, Associate Professor, English
Mrs. Lorraine Hatch, Associate Professor/Chairperson, English
Mr. John Robert Henderson, Master Plan Architect
Mr. Loring McAuliffe, Director, Data Processing
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
Mr. Ralph J. Schiferl, Associate Professor, Computer Science
Mrs. Dee Sorsabal, Administrative Secretary, Business Services
Mrs. Charlotte Spafford, Administrative Aide, Business Services
Mrs. Jane Spira, Instructor, Basic Skills
Mr. Donald L. Trent, Director, Facilities Development
Miss Carolyn Winters, SBCC student
Mrs. Elsie Brandt, Secretary to the Superintendent
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

a. PERSONNEL MATTERS RELATED TO S.B. 160

Mrs. Gutshall announced that, if there were no objections from Board members, the executive session would be held at the end of this meeting just prior to adjournment.

1.5 MINUTES

a. MINUTES OF SPECIAL MEETING OF OCTOBER 30, 1975
b. MINUTES OF REGULAR MEETING OF NOVEMBER 13, 1975

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the special meeting of October 30, 1975 and the regular meeting of November 13, 1975 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

ADDED ITEM:
Dr. Gooder informed Board members that in their folders they would find an announcement of a meeting of the Central Coast Personnel Council to be held on January 24, 1976 at Cathedral Oaks School.

ADDED ITEM:
Dr. Gooder reported on the Board of Governors meeting he had attended the previous day in San Diego.

The first item was the election of officers and Mrs. Elizabeth Deedy was elected president.

The main item was the finance package for which the Chancellor needed a policy statement on a 1976-77 district finance program. Many references were made relating to Continuing Education and a substitute set of procedures was proposed by Dr. Stephen Weiner, a new Board member, which seemed similar to a Department of Finance proposal. Dr. Weiner suggested that the Board members themselves recommend an extension of the 'cap' as an interim measure. Dr. Gooder pointed out that the talk of cutting costs is a threat to the entire program of the community colleges not just Adult Education or the ungraded programs.

Other points discussed were: local autonomy; placement of students early in their studies (colleges are training people for non-existent jobs); classes whose content are primarily recreational will not be eligible for state support; and option for local districts to charge fees or use tax revenues to fund classes where state money would not be available.

A special committee was appointed (there was no indication of general agreement) to bring all segments together and present a policy statement. Dr. Gooder stated that he would keep Board members informed as news develops on the entire issue. He did believe that in the days ahead the issue would have to be pursued through the legislature. It was hoped that when the legislature reconvenes in January the new Task Force on Continuing Education would have some impact on the legislators.

ADDED ITEM:
Mrs. Gutshall stated that she had received an acknowledgement from the Governor's office on her request of a community college person being appointed to the Educational Employment Review Board (EERB).

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL,

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board

continued on next page. . . .
Minutes - Special Meeting  
Board of Trustees - SBCCD  
December 4, 1975

2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY SUBSTITUTE, FALL, 1975, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL SUBSTITUTES AND CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, WINTER TERM, Attachment 2.1-b(1)

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of the Winter Term faculty for the Continuing Education Division as delineated in Attachment 2.1-b(1).

(2) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.1-b(2)

Dr. Gooder indicated that Dr. Alice Presnell of the Retired Seniors Volunteer Program (RSVP) had offered her assistance to the Tutorial Center. He recommended a professional volunteer status for her.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the status of professional volunteer for Dr. Alice Presnell as described in Attachment 2.1-b(2).

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY (ON- AND OFF-Campus), VEA, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(3)
Minutes - Special Meeting
Board of Trustees - SBCCD
December 4, 1975

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Mr. Daniel Oroz, Director of Personnel Services, stated that the attachment contained a list of salary increments for eight employees two of which will attain permanency, Mrs. Margaret Boeschen in Facilities Development and Mr. David Ortega in Facilities & Operations.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the salary increments as delineated in Attachment 2.2-b(1).

(2) APPROVAL OF LONGEVITY INCREMENT: CHARLOTTE M. SPAFFORD, 15 YEARS, ADMIN. AIDE, BUSINESS SERVICES, Attachment 2.2-b(2)

Mr. Oroz recommended with pleasure a longevity increment for Mrs. Charlotte Spafford, Administrative Aide in Business Services. Mr. Oroz related some of the employee's 15-year background and acknowledged her presence in the audience.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of a longevity increment for Mrs. Charlotte Spafford, as delineated in Attachment 2.2-b(2).

(3) ACCEPTANCE OF RESIGNATION: REBECA SANTOS, TYP.CLK., PERSONNEL SERVICES, EFFECTIVE 11/28/75, Attachment 2.2-b(3)

Mr. Oroz stated that Rebeca Santos had obtained a permanent position at Santa Barbara Jr. High School and submitted her resignation from the District. She had occupied a CETA position which would have expired in January.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to accept with regret the resignation of Rebeca Santos, Typist Clerk, Personnel Services (CETA position) effective 11/28/75.

(4) APPROVAL OF HEALTH LEAVE OF ABSENCE: LUCY A. PRIETO, SR.SEC., EVENING COLLEGE, EFFECTIVE 11/14/75-12/15/75, Attachment 2.2-b(4)

Upon recommendation of the Director of Personnel Services, it was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of a health leave of absence for Mrs. Lucy Prieto, Sr. Secretary, Evening College, effective 11/14/75 - 12/15/75.

(5) APPROVAL OF CHANGE IN HOURS: JOHN R. DIAZ, TUTOR II, TUTORIAL CENTER, TO FULL-TIME, 10 MONTHS, EFFECTIVE 12/5/75, Attachment 2.2-b(5)

Mr. Oroz recommended a change in hours for John Diaz, a tutor, from 19½ hours per week to full-time.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of a change in hours for John Diaz as delineated in Attachment 2.2-b(5), effective 12/5/75.
2. PERSONNEL — continued:

2.2 CLASSIFIED PERSONNEL — continued:

b. NON-ROUTINE — continued:

(6) APPROVAL OF APPOINTMENT: BARBARA A. KINDRON, PABX OPERATOR-RECEPTIONIST, BUSINESS SERVICES (REPLACING R. WARWICK), EFFECTIVE 12/1/75, Attachment 2.2-b(6)

Upon recommendation of the Director of Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Mrs. Barbara Kindron, PABX Operator/Receptionist (replacing R. Warwick), effective 12/1/75.

(7) APPROVAL OF APPOINTMENT: JACQUELINE A. MORRIS, PLACEMENT CLERK, PLACEMENT OFFICE (REPLACING A. LIERCKE), EFFECTIVE 12/5/75, Attachment 2.2-b(7)

Upon recommendation of the Director of Personnel Services, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Jacqueline Morris, Placement Clerk, Placement Office (replacing A. Liercke), effective 12/5/75.

(8) APPROVAL OF APPOINTMENT: PATTILEE C. PATTERSON-HART, TUTOR II, SOCIAL SCIENCE (REPLACING S. PEKARSKY), EFFECTIVE 12/5/75, Attachment 2.2-b(8)

Upon recommendation of the Director of Personnel Services, it was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the appointment of Mrs. Pattilee Patterson-Hart, Tutor II, Social Science (replacing S. Pekarsky), effective 12/5/75.

(9) APPROVAL OF APPOINTMENT: CAROLYN M. DARGA, SR.TYP.CLK., FINANCIAL AIDS (NEW POSITION), HALF-TIME, 12 MONTHS, EFFECTIVE 12/5/75, Attachment 2.2-b(9)

Upon recommendation of the Director of Personnel Services, it was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Carolyn M. Darga, Sr.Typ.Clk., Financial Aids (new position), effective 12/5/75.

Mr. Oroz introduced Ms. Darga to the Board. Mrs. Gutshall extended a welcome to her to the staff.

(10) APPROVAL OF NEW POSITION OF AUDIO-VISUAL TECHNICIAN, Attachment 2.2-b(10)

Mr. Oroz stated that approval of Item No. 50, an audio-visual technician position on the RARB Priority List, had been held pending the appointment of the Coordinator of Instructional Media Services. A study has been completed of the needs of the reorganized department and Mr. Oroz recommended approval of the establishment of the new position.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(10) continued:

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the new position of Audio-Visual Technician and to authorize the staff to recruit for the position.

(11) CONSIDERATION OF AMENDMENTS TO CLASSIFIED RULES AND REGULATIONS, SECTIONS 1410-1414, Attachment 2.2-b(11)

Mr. Oroz stated that the proposed changes in Classified Rules and Regulations related to hiring procedures. The changes as noted in the attachment were discussed and considered by the Board Subcommittee on Educational Policies at a meeting just prior to today's Board meeting.

As a result of the subcommittee meeting, further changes were recommended, namely:

1413-c, line 3: change "comprised of three employees" to read "comprised of three to five employees".

1413-e, line 4: delete words "for reference checks"

line 5: add to sentence ending "reference check" the words "conducted by the Personnel Department".

Mr. Frank, Chairman of the subcommittee, recommended the changes in the attachment and the additional changes discussed at the subcommittee meeting.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the amendments to the Classified Rules and Regulations, Sections 1410-1414, as indicated in Attachment 2.2-b(11) and with the additional changes noted above.

(At this point, Mrs. Gutshall in agreement with Board members moved the meeting up to Agenda Item 5.2-k as the persons involved in that item had another commitment to meet.)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Mark Heinz, President of Associated Students, reported that another tentative date had been set by the Student Senate, March 21, 1976, as a possible date to obtain the Beach Boys for a concert.

continued on next page . . . . .
3. STUDENT SERVICES - continued:

3.1 continued:

Mr. Heinz admitted that there were still problems with the second contract and a firm commitment by the Beach Boys.

Mr. Heinz acknowledged that he had received an invitation to a Rotary luncheon meeting and the future would hold an invitation for one student each week.

Because attendance was not possible at the annual conference of the California Community College Student Government Association, Mr. Heinz stated that he would like to return the $100 membership approved by the Board at the last meeting. He suggested that the Board consider membership for the SBCC Associated Students in this organization at the beginning of the next school year.

Mrs. Gutshall thanked him for his report.

3.2 PRESENTATION OF ANNUAL REPORT FOR PLACEMENT OFFICE FOR 1974-75, Enclosure #1

Dr. Gooder stated that Enclosure #1 contained the Annual Report for the Placement Office for the 1974-75 school year.

Mr. William Cordero, Coordinator of Student Services, spoke briefly to the report pointing out that "percentage wise, we are getting more job orders, referring more students and filling fewer job orders". He attributed some of this to increased enrollments and increased job competition from other area students and from job seekers in general. Actually, jobs filled dropped from 65 percent in 1973-74 to 47% in 1974-75. Mr. Cordero indicated that a reorganization plan is being put into motion in the Financial Aids and Placement offices to provide more effectiveness in the Placement portion of the services.

Mrs. Gutshall thanked him for his report.

(At this point, Mrs. Gutshall moved the meeting on to Agenda Item 4.3 as an accommodation to several faculty members in attendance for that item.)

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW COURSES FOR SPRING, 1976, Attachment 4.1

Dr. Gooder stated that the attachment contained a list of new courses proposed for the Spring 1976 semester. The list had been prepared by Miss Betty Dean, Teacher/Coordinator of Educational Planning and Curriculum, and had been approved by the Curriculum Advisory Committee. As indicated in the attachment, the courses will be substituted for other courses which had been included in the 1975-76 budget. The newly-proposed courses would be subject to prioritization by the committee for future offering beyond the Spring 1976 semester.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the new courses for the Spring 1976 semester as listed in Attachment 4.1.
4. CURRICULUM AND INSTRUCTION - continued:

TAKEN 4.2 APPROVAL OF NEW COURSES, WINTER TERM, 1976, CONTINUING EDUCATION DIVISION, Attachment 4.2

ORDER:

Dr. Bobgan, Administrative Dean of Continuing Education Division, indicated that the attachment contained the new courses proposed for the Winter 1976 term for the Continuing Education Division. He commented briefly on some of the short courses and stated that the program is the same size as the previous year.

Mrs. Gutshall gave recognition at this point to Mr. Heinz who stated that it was not hard for him to see why Adult Education is being criticized publicly by the course titles he read in the attachment. He felt more important programs were suffering because of these kind of courses.

Dr. Bobgan and Board members responded that the "trendy/catchy" titles did not reflect the content of the course and the list itself does not contain a description of each course. There was general comment and belief that education for adults is justified.

Dr. Gooder complimented Mr. Heinz on his honest and open opinion and stated that this is the point of view of people throughout the state at this time.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the new courses for the Winter 1976 term for the Continuing Education Division as listed in Attachment 4.2.

TAKEN 4.3 REPORT ON SBCC DEVELOPMENTAL PROGRAM: READING, WRITING AND STUDY SKILLS, Enclosure #2

ORDER:

Dr. Gooder stated that Enclosure #2 contained the Annual Report of the Reading-Study Skills Center.

Mr. Huglin, Administrative Dean of Instruction, introduced Mrs. Lorraine Hatch, who is in her second year as chairperson of the English Department (largest department on campus).

Mrs. Hatch introduced the members of her department present: Mr. Royce Adams who spoke on his report of the Reading-Study Skills Center; Mr. Douglas Fossek who reported on the Writing Lab of the Developmental Program; and Mrs. Jane Spira, Basic Skills Instructor.

Mrs. Hatch and the faculty members responded to many specific questions posed by Board members who were very interested in the details of this program. Approximately 623 students are currently upgrading their basic skills in the Reading-Study Skills Center and the Developmental Program is enabling students to bring themselves up to college level reading, writing and study skills.

Mrs. Gutshall thanked the English faculty members for their very fine reports and for bringing to Board attention the 'good things' going on at SBCC.
4. CURRICULUM AND INSTRUCTION - continued:

4.4 REVISION IN BACKGROUND INFORMATION IN EDUCATIONAL PLANNING DOCUMENT, Enclosure #3

Dr. Gooder indicated that the Board had approved an updated Educational Planning Document at their October 30 meeting. Subsequently, a revision to the section "The Community Served" on pages 1 and 2 had been suggested and the section was re-written accordingly. Enclosure #3 contained the new version.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the revised Educational Planning Document contained in Enclosure #3.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT No. 22, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, FOR THE PERIOD ENDING NOVEMBER 30, 1975, Attachment 5.2-a

Dr. Gooder indicated that this was an informational item only.

b. INSPECTOR'S REPORT No. 10, DRAMA/MUSIC BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR THE PERIOD ENDING NOVEMBER 30, 1975, Attachment 5.2-b

Dr. Gooder indicated that this, also, was an informational item.

c. RATIFICATION OF THE SUBMISSION OF A PRELIMINARY PROPOSAL TO EXXON EDUCATION FOUNDATION, Enclosure #4

Dr. Gooder stated that a preliminary proposal had been submitted to the Exxon Foundation to meet a mailing deadline. The project proposed was designed to measure the affective impact of the use of videotape to supplement classroom lectures in Political Science. If funded, the project will be carried out by Dr. Peter Haslund.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to ratify the submission of a preliminary proposal to the Exxon Education Foundation.

d. ACCEPTANCE OF GRANT OF $1,000 FROM EXXON, USA, FOUNDATION FOR MARINE TECHNOLOGY PROGRAM

Dr. Gooder stated that a grant in support of the Marine Technology Training Program had been offered by Exxon, USA, Foundation. This was the third grant offered to the District.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to accept the $1,000 grant from the Exxon, USA, Foundation and to direct that the funds be deposited to the Marine Technology Special Reserve Fund.

e. APPROVAL OF AMENDMENT TO ORIGINAL LIST OF TAX SHELTERED ANNUITY ACCREDITED PLANS, Attachment 5.2-e

Dr. Shelver recommended that the Minnesota Mutual Life Insurance Company be approved to sell tax sheltered annuities to employees of the district. He indicated that all District requirements had been met by this company.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to amend the original Tax Sheltered Annuity Accredited Plans List to include the Minnesota Mutual Life Insurance Company.

f. APPROVAL OF ALLOCATIONS FOR SECRETARIATIONAL SERVICES AND THE ADMISSIONS OFFICE

Dr. Gooder stated that requests had been received for supplemental funding. The Secretarial Support Services Center requested an additional $1,000 for supplies and the Admissions Office requested an additional $1,925 to improve registration procedures. Both requests had been reviewed and approved by the Resources Allocation Review Board.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to approve of an allocation of $1,000 for the Secretarial Support Services Center and $1,925 for the Admissions Office.

g. APPROVAL OF LEASE/PURCHASE OF DATA PROCESSING EQUIPMENT, Attachment 5.2-g

Dr. Gooder indicated that the instructional and operational needs of the District require display units and related equipment.

continued on next page. . . . .
Minutes - Special Meeting  
Board of Trustees - SBCCD  
December 4, 1975

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

  g. continued:

    Dr. Shelver added that an analysis of cost suggests that it would be more advantageous to acquire the equipment through a lease/purchase arrangement than to rent the equipment. This equipment will be used to generally upgrade the instructional program. Some funds are available from an Innovative Project being conducted by Mr. Ralph Schiferl, Associate Professor, Computer Science. The equipment can be acquired on a 3-year basis. The lease/purchase arrangement has been reviewed by the Resources Allocation Review Board and carries their recommendation.

    It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of a lease/purchase arrangement of data processing equipment as described in Attachment 5.2-g.

    Dr. Shelver informed the Board that Mr. Loring McAuliffe and Mr. Gary Speckals of the Data Processing Department will be attending a demonstration next week relating to on-line registration procedures with the identical type of equipment. Dr. Shelver also responded that maintenance cost is minimal and is provided by the same company selling the equipment.

  h. APPROVAL OF APPROPRIATION TRANSFERS #76-015, #76-022, #76-023 and #76-024, Attachment 5.2-h

    Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the Appropriation Transfers #76-015, 022, 023 and 024 contained in Attachment 5.2-h.

  i. APPROVAL OF APPROPRIATION TRANSFERS #76-020 and #76-021 AND ADOPTION OF RESOLUTION No. 14 (1975-76), Attachment 5.2-i

    Dr. Gooder indicated that this item was a recommendation for appropriation transfers for $3,000 for the art library acquisition and $7,875 for payment towards the Classification and Salary Survey. He recommended approval and adoption of the resolution.

    It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of Appropriation Transfers #76-020 and #76-021 and adoption of Resolution No. 14 (1975-76). Upon poll of the members, the vote was as follows:

    Ayes:     Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander  
               Mr. Garvin, Mrs. Powell

    Noes:     None

    Absent:   Mr. Frank (not present for this portion of the meeting), Mr. Wells
Minutes - Special Meeting
Board of Trustees - SBCCD
December 4, 1975

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. ADOPTION OF RESOLUTION No. 13 (1975-76) ESTABLISHING A 1976-77 FISCAL YEAR NON-RESIDENT TUITION FEE, Attachment 5.2-j

Dr. Gooder stated that according to the Education Code a non-resident tuition fee must be set by the Board of each community college district not later than January of each year. He recommended adoption of the resolution contained in the attachment.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution No. 13 (1975-76) establishing a non-resident tuition fee for the 1976-77 fiscal year at $1,170 per year, or $39 per unit. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
Mr. Garvin, Mrs. Powell

Noes: None

Absent: Mr. Frank (not present for this portion of the meeting), Mr. Wells

TAKEN OUT OF ORDER:

k. APPROVAL OF REVISED DESIGN FOR THE PHYSICAL SCIENCE ADDITION AND RENOVATION, Attachment 5.2-k

Dr. Gooder stated that this item was taken out of order due to another commitment of the architects.

Messrs. Ziemer, Henderson and Trent presented the model of the Physical Science Addition and Renovation project for viewing and consideration of Board members. Several design schemes had been studied and reviewed by District staff, faculty and the Master/Plan architects. A new design had been incorporated into the model and met immediate acceptance by Board members, faculty and staff.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the revised design for the Physical Science Addition and Renovation project and to authorize proceeding with the design development phase of the project.

Dr. Gooder expressed appreciation for all the work and time spent by the architects, their staff, and District staff.

1. AUTHORIZATION TO PROCEED WITH DESIGN DEVELOPMENT OF THE CAMPUS CENTER ADDITION AND RENOVATION, Attachment 5.2-1

Mr. Trent indicated that the design development phase of the Campus Center Addition and Renovation project must be completed prior to request for release of working drawing funds in June of 1976.

It was moved by Mrs. Alexander, seconded by Mr. Garvin, and passed by the Board to give authorization to proceed with the design development phase of the Campus Center Addition & Renovation project.
5. BUSINESS SERVICES—continued:

5.2 NON-ROUTINE—continued:

m. APPROVAL OF REVISED WORKING DRAWINGS FOR THE FIRE ACCESS ROAD FROM PERSHING PARK AND AUTHORIZATION TO ADVERTISE FOR BIDS, Attachment 5.2-m

Mr. Trent reported that the working drawings for the Fire Access Road project had received approval of the Coastal Commission on November 13, but was conditional that the road be limited to emergency vehicles, pedestrians, and bicyclists and that the existing road through Pershing Park from Castillo Street be closed and the pavement removed. The project architects had modified the drawings accordingly and the project is ready for bidding.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the revised working drawings for the Fire Access Road project and to authorize the staff to advertise for bids.

n. APPROVAL OF CHANGE ORDERS No. 7, 8, 9, 10, 11, 12 AND 13, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, Enclosure #5

Dr. Goober indicated that Enclosure #5 contained seven change orders for the Vocational Technology project. An additional total cost of $1,743.40 will be added to the contract and the completion date would be extended to February 3, 1976.

Original Contract Price $1,169,500.00
Change Orders No. 1 - 6 + 37,851.00
Change Orders No. 7 - 13 + 1,743.40
New Contract Price $1,209,043.40

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of Change Orders #7, 8, 9, 10, 11, 12 and 13 to the contract with J. W. Bailey Construction Co., contractor, for the Vocational Technology Building project at an increase of cost of $1,743.40 and an extension to contract time to February 3, 1976.

o. APPROVAL OF CHANGE ORDER No. 4, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-o

Mr. Trent indicated that Change Order No. 4 for the Drama/Music Facilities project was a request for an extension of time due to rain and a strike in the steel industry. The new completion date would be September 25, 1976.

Original contract price $3,087,000
Change Orders No. 1 - 3 -0-
Change Order No. 4 -0-
New Contract Price: ...$3,087,000

continued on next page. . . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

   o. continued:

       It was moved by Mrs. Powell, seconded by Dr. Dobbs, and
       passed by the Board to approve of Change Order No. 4 to the con-
       tract with Don Greene Contractor, Inc., contractor, for the
       Drama/Music Facilities project at no cost to the District with
       the new completion date to be September 25, 1976.

   p. APPROVAL OF CHANGE ORDER No. 5, DRAMA/MUSIC FACILITIES PROJECT,
      DON GREENE CONTRACTOR, INC., CONTRACTOR, Enclosure #6

       Dr. Gooder indicated that Enclosure #6 contained a proposed
       change order (No. 5) for the Drama/Music Facilities project cov-
       ering items that were inadvertently omitted from the general con-
       tractors' bidding process. The enclosure, also, contained corre-
       spondence from the architects explaining the background of the
       omission. This change will increase the contract by a total
       amount of $53,320 with no modification to the contract comple-
       tion date of September 25, 1976.

       Original contract price $ 3,087,000
       Change Orders No. 1 - 4 -0-
       Change Order No. 5 $ 3,087,000
       + 53,320
       New Contract Price...$ 3,140,320

       It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and
       passed by the Board to approve of Change Order No. 5 to the con-
       tract with Don Greene Contractor, Inc., contractor, for the
       Drama/Music Facilities project at an increase of $53,320 and no
       change in the completion date of September 25, 1976.

   q. APPROVAL OF THE 1976-77 BUDGET CALENDAR, Attachment 5.2-q

       Dr. Gooder stated that the attachment contained the proposed
       budget calendar for the 1976-77 year.

       It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed
       by the Board to approve of the 1976-77 budget calendar contained in
       Attachment 5.2-q.

6. GENERAL INFORMATION

6.1 ESTABLISHMENT OF INSTITUTE FOR COMMUNITY AFFAIRS ON A SIX-MONTH TRIAL
    BASIS TO CONDUCT A PILOT PROJECT, Enclosure #7

       Mrs. Gutshall informed Board members that before Mr. Frank had
       left today's meeting, he had indicated that he would like this item
       postponed until the next Board meeting when he could be present for
       discussion and its consideration.

       Dr. Gooder responded that he regretted presenting both a concept
       and proposal at the same time but it was unfortunately necessary in
       this case due to a very tight time constraint.

       continued on next page. . . .
Minutes - Special Meeting
Board of Trustees - SBCCD
December 4, 1975

6. GENERAL INFORMATION - continued:

6.1 CONTINUED:

Dr. Gooder noted for Board members that grant proposals had been submitted to various agencies two years ago with concept very similar to the content in this agenda item. The concept had, also, been presented to the community at a public dinner event in mid-summer. Very recently, a request had been received from the Santa Barbara Chamber of Commerce that the Institute serve as a vehicle to seek community consensus on the issue of the Santa Barbara City Charter.

The discussion proceeded with the proposed Institute For Community Affairs and six-month pilot project item viewed as a first reading by the Board. Although the time element was vital, it was finally agreed that this item be returned for consideration of adoption of the plan at the next meeting.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to postpone this item until the next Board meeting.

(At this point, Agenda Item 4.2 was taken under consideration as it had been delayed earlier in the meeting.)

ADDED ITEM:

Due to the lateness of the hour and the necessity for another Board member having to leave the meeting, it was agreed by the remaining Board members to cancel the executive session and re-schedule it for the next Board meeting.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period December 5 through December 18, 1975.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:17 p.m.

The next meeting of the Board of Trustees will be a special meeting on December 18, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees

on December 18, 1975.