MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 18, 1975

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, December 18, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President (left at 6:21 p.m.)
Mrs. Kathryn O. Alexander (left at 5:45 p.m.)
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooer, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. David K. Shelver, Assistant Superintendent, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. Paul Sgroi, Vice-President, Associated Students
Mr. Jim M. Williams, Director, College Information

Mr. Dean H. Ankeny, Director, Purchasing
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Operations
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1. GENERAL FUNCTIONS — continued:

1.2 ROLL CALL — continued:

Others present for all or a portion of the meeting — continued:

Mr. Pablo Buckelew, Director, Tutorial Services
Ms. Gloria Castleberg, Asst. Personnel Director, Classified Personnel
Mrs. Donna Coffman, Director, Children's Center
Mr. John C. Eggler, Assistant Professor, American Ethnic Studies
Mr. William C. Hall, architect
Dr. Peter O. Haslund, Assistant Professor, Political Science
Dr. Joanne Hendrick, Assistant Professor, Occupational and Career Education
Mrs. Harriet A. Leckie, Director, Cooperative Work Experience
Mrs. Suzanne Medina-Nguyen, Instructor, English
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
Mr. Ruben C. Pardo, Career Education
Mr. Albert H. Revis, Professor, Physical Education/Director, Athletics
Mr. Gilbert Robledo, EOPS Director/Counselor
Mrs. Dee Sorsabal, Administrative Secretary, Business Services
Mr. Harold L. Thornton, President, Citizens' Continuing Education Advisory Council
Mr. Donald L. Trent, Director, Facilities Development

ESL Students and Tutors:

Rodolfo Esperza
Matilde Sanchez
John Diaz
Suck Joon Kim
Gary Bradley
Antonio Moriega
Rudy Casso
Juan Reyes
Tweda de Leon
Mehran Mehrniaid
Jafar Tajiki
Abel Reyes
Aide Esperza
Hortencia Esperza
Mohammad Al Saleem
Uayiey U. Ficute
Debby Olsen
Abe Reyes
Memesio Hernandez
Pennei Breeden
Martha Gutierrez

Georgina Silva
Takeko Brown
Che Caballero
Nguyel Phuc Hoa
Huynh Duc Tam
Cuc Nguyen
Chi-Hanh Le Thi
Thinh Vo Van
J. Stuart Brecholdt
Bas Ngoc Hsang
Anh Dung Nguyen
Toni Cordero
Deborah Ventura Wilem
Annette Cordero
Feliza Gonzalez
David Campos

Mrs. Elsie Brandt, Secretary to the Superintendent
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a cordial welcome to all present.
1. GENERAL FUNCTIONS - continued:

1.4 EXECUTIVE SESSION

a. PERSONNEL MATTERS RELATED TO S.B. 160

ITEM DELAYED:

With the general agreement of all Board members, this item was delayed until the end of the entire Board meeting, as a convenience to those present for certain portions of the meeting.

At 5:59 p.m., Mrs. Gutshall declared that an executive session would be held. With the exception of Mrs. Alexander who had left the meeting, all Board members and Dr. Glenn Gooder, Superintendent-President, adjourned to the President's office.

At 6:21 p.m., the executive session ended and those attending returned to the Board Room. Dr. Dobbs left at the conclusion of the executive session.

1.5 MINUTES OF SPECIAL MEETING OF DECEMBER 4, 1975

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the special meeting of December 4, 1975 were approved by the members of the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. Dr. Gooder informed the Board that in their folders they would find a copy of a memo dated December 9, 1975 from Chancellor Brossman which contained the Board of Governors' position statement for a Community College 1976-77 Finance Program. This was a more precise summary than an earlier general communiqué. The memo also provided the Chancellor's explanation of the position statement.

Of concern is the Board of Governors' recommendation for a fixed total amount of state funding --"not more than what would have been provided by continuing the 5% enrollment cap".

Dr. Gooder stated that he had been invited to attend a Postsecondary Commission committee meeting on December 29 at which this issue will be discussed.

b. Dr. Gooder, also, informed Board members that their folders contained a letter from a citizen. All seven Board members had one but no letter had been sent to the Superintendent/President. It was presumed that the contents of the letter related to an agenda item.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED ITEM: c. Dr. Gooder noted that the audience contained many ESL students and tutors who were interested in an item that would have appeared under category 3.1. As a result of a morning meeting, some progress was made on this issue and may be resolved soon. It was regretted that so many people had been inconvenienced in attending the meeting for this issue.

Mr. Pablo Buckelew commented that the students and tutors had appeared because of their concern for the ESL Program. It had not been possible to advise them of a recent change and that the item would not be on the agenda.

Before the large group left, Mrs. Gutshall thanked them for coming to the Board meeting. Mr. Wells also complimented the group on their sincerity by individually providing for personal responsibilities and collectively showing their interest and concern by appearing before the Board.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY SUBSTITUTES, AND HOURLY SUBSTITUTE FOR CHILDREN'S CENTER, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF CONVERSION FROM HOURLY TO 3/4 CONTRACT STATUS FOR JANICE FITZGIBBONS, Attachment 2.1-b(1)

Mr. Oroz, Director, Personnel Services, stated that Mrs. Fitzgibbons, an instructor in the Health Occupations Department, currently teaching in an hourly status, has since September of 1972 been teaching three-quarter time and has achieved permanence in that status.

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2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Conversion of her status from hourly to contract had been reviewed and recommended by the Resources Allocation Review Board and the Representative Council. The Superintendent concurred in this recommendation.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to approve of the status conversion of Mrs. Janice Fitzgibbons to three-quarter contract, effective January 1, 1976.

(2) APPROVAL OF COACHING ASSIGNMENT: PHIL PIFER, ASST. MEN'S TRACK & FIELD COACH, SPRING SEMESTER, 1976, Attachment 2.1-b(2)

Upon recommendation of the Director, Personnel Services, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of a coaching assignment for Phil Pifer in Men's Track and Field for the Spring 1976 semester.

(3) APPROVAL OF RETIREMENT: ALBERT H. REVIS, PROFESSOR/DIRECTOR, ATHLETICS, EFFECTIVE JUNE 30, 1976, Attachment 2.1-b(3)

Dr. Goeder stated Mr. Albert Revis has indicated that he plans to retire in June. A brief summary of Mr. Revis' contributions to the District were listed in the attachment. Dr. Goeder read the summary for the benefit of the audience and wished Mr. Revis and his wife 'many years of good health and rewarding retirement'.

Mrs. Gutshall commented that in her travels to other colleges people from all over always inquire 'how is Bud Revis'. She added that he will be missed greatly by many.

Mr. Revis was present and stated that he had met many nice people in his 25-year association with the college. He gave special recognition to the members of the Board of Trustees for their fine support during those years.

Mrs. Alexander on behalf of other members of the Board thanked Mr. Revis for his dedication and hard work in bringing the gymnasium building and program to its outstanding success of the present time.

A spontaneous round of applause by all was given for Mr. Revis.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the retirement of Mr. Albert H. Revis, effective June 30, 1976.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY (ON- AND OFF-CAMPUS), VEA, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Mr. Oroz stated that the attachment contained a list of eight employees eligible for yearly salary increments. Five of these employees: John Diaz, Howard Fujimoto, Joanne Gong, Jaime Gonzales, and Timothy Hall will attain permanency.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the yearly salary increments as listed in Attachment 2.2-b(1), effective 1/1/76.

(2) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, RICHARD HATHAWAY, CONTINUING EDUCATION DIVISION, Attachment 2.2-b(2)

Mr. Oroz stated that Mr. Hathaway had volunteered his services as a lab teaching assistant in Continuing Education classes (metal casting and ceramics).

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the professional volunteer status for Mr. Richard Hathaway, Continuing Education Division, effective 12/18/75 - 6/12/76.

(3) APPROVAL OF APPOINTMENT: STELLA CASTELLANOS, TYP.CLK., PERSONNEL SERVICES (CETA POSITION), 12/19/75 THROUGH 6/30/76, Attachment 2.2-b(3)

Mr. Oroz stated that two CETA positions had been established a year ago. The position in the Personnel Services offices had been vacated and he recommended the appointment of Stella Castellanos to that position.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Stella Castellanos as typist-clerk, Personnel Services (CETA position) for the period 12/19/75 through 6/30/76.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF APPOINTMENT: RICHARD A. FISHEBACK, CUSTODIAN, FACILITIES & OPERATIONS (GRAVEYARD SHIFT), REPLACING E. ZARIS, EFFECTIVE 12/29/75, Attachment 2.2-b(4)

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Richard Fishback as Custodian, Facilities & Operations (graveyard shift), replacing E. Zaris, effective 12/29/75.

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

None given

3.2 REQUEST FOR BOARD POSITION STATEMENT ON TRANSPORTATION FEES, Attachment 3.2

Dr. Gooder stated that Mr. Paul Sgroi, Vice-President of Associated Students, is requesting that the Board approve a concept of the Metropolitan Transit District (MTD) proposal for a transportation fee.

Mr. Sgroi reported that he had discussed this issue with Senator Omer Rains who agreed to sponsor legislation to provide for an equal fee from all students for the service. Half-price for part-time students was not considered fair to all students. A survey of students at registration time showed that a vast majority were in favor of a transportation fee for unlimited usage. The fee would be mandatory and cost $4.50 per semester, excluding those living in areas not served by the MTD. Mr. Sgroi felt the legislative process may take until 1977, but the idea was a positive approach to the parking problems on campus.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the concept of the MTD proposal for a transportation fee with the recommendation that legislation be sought to provide that an equal fee may be charged all students for bus service.

The Superintendent was directed to send a letter to Senator Rains indicating the feeling of the members of the Board regarding equal fees for transportation service.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF DISTRICT PLAN FOR COOPERATIVE WORK EXPERIENCE FOR 1975-76, Enclosure #1

Dr. Gooder indicated that Enclosure #1 contained an updated District Plan For Cooperative Work Experience for the 1975-76 year.

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4. CURRICULUM AND INSTRUCTION

4.1 continued:

Mrs. Harriet Leckie, Director of Cooperative Work Experience, indicated that the plan is in keeping with all Title V regulations and will be used as a guideline to serve some 700 students. The major addition to the plan is the inclusion of the new courses being taught this semester and not yet listed in the current catalog. The students of the new Correctional Science Course are being well received by city and county agencies. Two students of the Landscaping Program actually turned down job offers in order to finish their course work. The majority of the students are enrolled in Business courses.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the District Plan For Cooperative Work Experience for 1975-76 as described in Enclosure #1.

Mrs. Gutshall thanked Mrs. Leckie for her fine report.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendant, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Business Services items as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. APPROVAL OF THE SUBMISSION OF THE APPLICATION FOR CONTINUED FUNDING UNDER S.B. 164 (ALQUIST) OF EXTENDED OPPORTUNITY PROGRAMS AND SERVICES, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained the proposed application for the Extended Opportunity Programs and Services for 1976-77.

In response to questions, Mr. Gilbert Robledo, EOPS Director, stated that 93 out of 100 colleges do have EOPS Programs. Dr. Gooder interjected that very few of those programs are as well coordinated as the program at SBCC under the guidance of Mr. Robledo.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the submittal of the Extended Opportunity Programs and Services application for 1976-77 as described in Enclosure #2.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. APPROVAL OF ALLOCATIONS FOR ADMISSIONS OFFICE AND CONTINUING EDUCATION DIVISION

Dr. Gooder indicated that a request had been made by the Admissions Office to supplement funding in order to inform the community through the local newspaper regarding evening college courses and registration and admissions deadlines.

Also, a request had been received to purchase a weaving loom for the Continuing Education program.

Both requests had been reviewed and approved by the Resources Allocation Review Board.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of an allocation of $553 for the Admissions Office and $325 for the Continuing Education Division.

c. RESCISSION OF ALLOCATION FOR MEMBERSHIP FEE FOR CALIFORNIA COMMUNITY COLLEGES STUDENT GOVERNMENT ASSOCIATION (CCCSGA)

Dr. Gooder noted for Board members that an approved allocation for $100 for membership in the California Community Colleges Student Government Association was now considered unnecessary and not useful by the Associated Students. The Superintendent recommended that the Board rescind their former action.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to rescind the allocation of $100 for membership in the California Community Colleges Student Government Association, thereby cancelling previously-approved Appropriation Transfer #76-010.

d. APPROVAL OF APPROPRIATION TRANSFER #76-027, Attachment 5.2-d

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of Appropriation Transfer #76-027 described in Attachment 5.2-d.

e. APPROVAL OF APPROPRIATION TRANSFERS #76-028, #76-029, AND #76-030 AND ADOPTION OF RESOLUTION No. 15 (1975-76), Attachment 5.2-e

Dr. Gooder indicated that these transfers covered various allocations that had been previously approved by the Board.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of Appropriation Transfers #76-028, 029, and 030 and adopt Resolution No. 15 (1975-76). Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
      Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. ACCEPTANCE OF AUDIT REPORT FOR THE 1974-75 FISCAL YEAR, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained the audit report of the financial records of the district for last year as submitted by Mr. William Kendall, District-contracted auditor.

Dr. Gooder briefly noted that the large fund balance on page 5 of the report accumulated during the period when S.B. 6 was functioning without the enrollment cap. The staff has since tried to respond to taxpayers' request to reduce the reserve as evidenced in the next agenda item.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to accept the 1974-75 Audit Report contained in Enclosure #3 and to authorize final payment in accordance with the contract on file with Mr. William Kendall.

g. REPORT OF 1975-76 QUARTERLY FINANCIAL STATUS, Attachment 5.2-g

Dr. Gooder stated that this was an informational item. As indicated in the attachment, the County Schools Office has notified the district that anticipated expenditures exceed anticipated revenues. This was expected as the District staff made an effort to reduce the contingency reserve in response to a request from local citizens.

Also included in the attachment, as information, was a summary of transfers to date from the Appropriation For Contingencies Account.

h. ESTABLISHMENT OF INSTITUTE FOR COMMUNITY AFFAIRS ON A TRIAL BASIS AND APPROVAL OF CONTRACTUAL RELATIONSHIPS WITH PROJECT CONSULTANTS, Enclosure #4

Dr. Gooder stated that this item had been presented for a first reading at the last Board meeting. Also, the general concept had been presented in the past when grant proposals were approved for submission to funding agencies.

As a result of a meeting of an ad hoc committee of the Continuing Education Advisory group, it had been suggested to reduce the objectives of the proposed Institute from three to two concentrating on: a comprehensive report on crime and correction, and a report on the status of the Santa Barbara community during the Bicentennial year. (Dr. Gooder informed Board members that a revised proposal was in their folders.) The ad hoc committee had similar misgivings as expressed by some Board members that time and money should not be spent on the City Charter. Dr. Gooder reviewed the entire amended proposal. He also indicated that the following agenda item was related to this item as it was another grant proposal that had been submitted to the Postsecondary Commission (mailing deadline was December 12, 1975).

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

A lengthy discussion was held by members of the Board. Some objected to establishing such an Institute with District funds. It had been anticipated that Community Services funds would be used for this pilot project. Trustees indicated they would not object to having the proposal presented at a later date in a different form.

A motion was made by Mrs. Powell to deny the establishment of the Institute. This motion was seconded by Mrs. Alexander, but was not voted upon.

Further discussion dealt with the fact that the Board had approved the submission of grant proposals in the past that were of like concept. It was felt that uppermost in the minds of all present was the uncertain situation of fiscal support from the state.

Mrs. Alexander made a motion to amend the first motion to now read "to deny the establishment of the Institute using District funds". This amended motion was seconded by Mrs. Powell and was voted on by the Board with the following results: Yes - in favor of the motion: Mrs. Alexander, Mrs. Powell, and Mr. Frank; No - against the motion: Dr. Dobbs, Mr. Garvin, and Mrs. Gutshall; abstaining - Mr. Wells.

The motion was defeated and no further discussion was held and no further action was taken on this item in its present form.

i. RECOMMENDED RATIFICATION OF THE SUBMISSION OF A PROPOSAL FOR CONTINUATION OF THE INSTITUTE FOR COMMUNITY AFFAIRS IN 1976-77, Enclosure #5

Dr. Gooder recommended that this item be withdrawn from the agenda.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the withdrawal of this agenda item. A letter will be sent to the California Postsecondary Education Commission to withdraw the request for funding.

j. AUGMENTATION OF EQUIPMENT LIST FOR VOCATIONAL TECHNOLOGY BUILDING, Attachment 5.2-j

Dr. Gooder indicated that state funding for equipment for the Vocational Technology Building is inadequate. After extensive review of the list by many staff members, an additional amount of $48,161 is needed. Dr. Gooder recommended that the funds be approved and secured through a three-year, lease-purchase tax as outlined in the attachment.

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of an additional $48,161 for equipment for the Vocational Technology Building and that the funds be acquired through a three-year lease-purchase tax.
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

k. APPROVAL OF EXTRA SERVICES TO THE ENGINEERING CONTRACT WITH MARTIN & NORTHART, INC., FOR THE FIRE ACCESS ROAD, Attachment 5.2-k

Dr. Gooder indicated that extra engineering services had been necessary due to required revisions by the Coastal Commission. The attachment contained the engineer's request for payment of these extra services.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve payment of extra services in the amount of $348.74 to Martin & Northart, Inc., to revise construction documents for the Fire Access Road project.

1. ADOPTION OF RESOLUTION No. 16 (1975-76) AUTHORIZING THE EXECUTION OF AN EASEMENT AND AGREEMENT AND THE ACCEPTANCE OF A QUITCLAIM DEED, Enclosure #6

Dr. Gooder stated that Enclosure #6 contained the Grant of Easement and Agreement with the Regents of the University of California and a resolution authorizing executive of the agreement.

Mrs. Gutshall, as President of the Board, declared the meeting open for a public hearing.

Mr. Trent stated that the Board on November 13, 1975 had adopted a resolution declaring its intent to enter into an agreement with the Regents of the University of California for the relocation of a mineral rights area. (The adopted resolution had been properly advertised in the local newspaper.) All documents had been forwarded to the University Real Estate officer and the Regents have approved this action. As of this date, the quitclaim deed has been processed and signed by the Regents and action is being taken on the agreement.

Mr. Trent stated that this was the final step and he recommended adoption of Resolution No. 16 (1975-76) allowing acceptance and recordation of the processed quitclaim deed and execution of the Grant of Easement and Agreement.

As there were no comments from the audience, Mrs. Gutshall closed the public hearing portion of the meeting.

It was moved by Mr. Garvin, seconded by Mr. Wells, and unanimously passed by the Board to adopt Resolution No. 16 (1975-76) authorizing the President and Clerk of the Board to execute the Grant of Easement and Agreement with the Regents of the University of California, accept the Quitclaim Deed and authorize the Assistant Clerk of the Board to execute a Certificate of Acceptance and Consent to Recordation thereof.

Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
       Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

m. APPROVAL OF WORKING DRAWINGS FOR INITIAL PHASE OF PERSHING PART, PHASE III, AND AN INCREASE OF PROJECT SCOPE, Attachment 5.2-m

Dr. Gooder stated that Phase III is increasing due to the need to accomplish as much work as possible.

Mr. Trent stated that agreement had been reached with city officials regarding lighting. The scope of the work is increased by the addition of another restroom facility, concrete walk extension, demolition of existing restrooms, and limited irrigation and planting. The architect's construction budget would be increased to $166,600 as detailed in the attachment.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the working drawings for the initial phase of Pershing Park, Phase III, and of the amendment to the contract with Richard B. Taylor, AIA, ASLA, and Associate, as contained in Attachment 5.2-m.

n. APPROVAL OF WORKING DRAWINGS FOR THE LIBRARY RENOVATION, PHASE I, AND AUTHORIZATION TO BID, Attachment 5.2-n

Mr. Trent stated that the attachment contained the project budget and schedule for renovation of the library. Evaluation of existing structural conditions resulted in some modification to the original program. Approval from OAC is expected very shortly.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the Library Renovations working drawings and specifications, as modified and contingent on approval of OAC and to authorize the staff to advertise for bids.

(At this point, Mrs. Alexander left the meeting.)

o. APPROVAL OF WORKING DRAWINGS FOR THE CHILDREN'S CENTER AND AUTHORIZ-ATION TO BID, Attachment 5.2-o

Dr. Gooder noted that Mr. William Hall was present and had the completed working drawings with him for the proposed Children's Center.

There were no changes from the original schematic drawings approved previously by the Board. Mr. Trent indicated that approval had been received from the Coastal Commission and OAC. The budget contained in the attachment had increased about 12% over the course of the year due to cost-of-living rises.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the working drawings and specifications for the Children's Center and to authorize the staff to advertise for bids.

Appreciation of this action was expressed by Dr. Joanne Hendrick in the audience.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

p. APPROVAL OF CHANGE ORDER No. 1, SITE DEVELOPMENT, PHASE 1-A, CLARENCE AND JACK LAMBERT, INC., CONTRACTOR, Attachment 5.2-p

Dr. Gooder stated that this change order constituted a credit to the District due to the method of utility installation requested by the gas company and the city of Santa Barbara.

| Original Contract Price     | $ 518,224 |
| Change Order #1             | - 500     |
| New Contract Price...       | $ 517,724 |

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of Change Order #1 to the contract with Clarence and Jack Lambert, Inc., Contractor, for the Site Development, Phase I-A, project for a credit of $500 to the District and no change in completion date of November 9, 1976.

q. APPROVAL OF CHANGE ORDER No. 6, DRAMA/MUSIC FACILITY PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-q

Dr. Gooder stated that the change order provided additional concrete to strengthen a portion of the concrete block wall. There would be no cost to the District.

| Original Contract Price     | $ 3,087,000 |
| Change Orders No. 1 - 5     | + 53,320    |
| Change Order No. 6           | -0-         |
| New Contract Price...       | $ 3,140,320 |

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of Change Order #6 to the contract with Don Greene Contractor, Inc., Contractor, for the Drama/Music Facility project at no cost to the District and no change in completion date of September 25, 1976.

r. APPROVAL OF CHANGE ORDER No. 7, DRAMA/MUSIC FACILITY PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-r

Dr. Gooder stated that this change order proposed a change in lighting fixtures.

Mr. Trent described the new fixture as easier for maintenance, good shielding feature, and will result in energy savings and better lighting. It is also more in character with the overall Master Plan.

| Original Contract Price     | $ 3,087,000.00 |
| Change Orders No. 1 - 6     | + 53,320.00    |
| Change Order No. 7           | + 9,165.50     |
| New Contract Price...       | $ 3,149,485.50 |

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of Change Order No. 7 to the contract with Don Greene Contractor, Inc., contractor, for the Drama/Music Facility project at an increase of $9,165.50 to the contract price and no change in completion date of September 25, 1976.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

s. APPROVAL OF REVISED TRAVEL AND CONFERENCE PROCEDURES, Enclosure #7

Dr. Gooder stated that Enclosure #7 contained an updated version of all changes in the Travel and Conference procedures.

A minor change was suggested: page 1, paragraph II, line 6: read "within the state", should read "within the state".

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the revised Travel and Conference Procedures contained in Enclosure #7, including the minor change above.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period December 19, 1975 to January 8, 1976.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Mrs. Powell, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:22 p.m.

The next meeting of the Board of Trustees will be a regular meeting on Thursday, January 8, 1976 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

Mrs. Ann Cutshall
President, Board of Trustees
Santa Barbara Community College District

Dr. Glenn G. Gooder
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees

on January 8, 1976.