APPLICATION FOR GRANT UNDER TITLE I, HIGHER EDUCATION ACT OF 1965

A. PROGRAM IDENTIFICATION

1. Name and address of Institution or Branch campus which will direct or conduct the proposed Community Service Program:

   SANTA BARBARA COMMUNITY COLLEGE DISTRICT
   721 Cliff Drive
   Santa Barbara, California 93109

2. Title of the Proposed Program:

   THE INSTITUTE FOR COMMUNITY AFFAIRS

3. Institutional Budget for Extension and Continuing Education 1974-75
   a. Expended in 1974-75 Fiscal Year from non-Federal Sources $ ___________
   b. Budgeted for 1975-76 Fiscal Year from non-Federal Sources $ ___________

4. Program Budget and Grant Request
   a. Federal Grant Request (66-2/3% maximum) $ 29,650
   b. Applicant's Matching Funds (33-1/3% minimum) $ 26,188
   c. Total Program Budget 1976-77 fiscal year $ 55,838

B. INSTITUTIONAL ELIGIBILITY REQUIREMENTS

1. Accredited by: WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES

2. The institution meets all of the following requirements of eligibility:
   (a) It is a non-profit public or private educational institution.
   (b) It is legally authorized to provide a program of education beyond high school in California.
   (c) It admits as regular students only individuals having a certificate of graduation from a school offering secondary education or the recognized equivalent of such a certificate.
   (d) It has complied with the Civil Rights Act of 1964.

*3.a & b: Continuing Education Community Services

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<tr>
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<th>1974-75 (Actual)</th>
<th>1975-76 (Budget)</th>
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<tr>
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12/18/75
C. PROGRAM ELIGIBILITY REQUIREMENTS AND ASSURANCES

1. The institution offering the community service program described in this application will certify that:

(a) The program is not otherwise available;

(b) The activities contained in this program are consistent with the institution's overall educational program and of such a nature as is appropriate to the effective utilization of the institution's special resources and the competencies of its faculty; and

(c) If courses are involved, they will be extension or continuing education courses only, and (i) that they are fully acceptable toward an academic degree, or (ii) that they are of college level as determined by the institution offering the courses.

2. The institution will further certify that the program is not related to sectarian instruction or religious worship, nor provided by a school or department of divinity.

D. THE COMMUNITY SERVICE PROGRAM PROPOSAL

Attach as Exhibit D a full and complete narrative description of the program, containing the information specified in the instructions for this Part.

E. PROPOSAL SUMMARY

1. Title of the Program

THE INSTITUTE OF COMMUNITY AFFAIRS

2. Name and Address of applicant institution

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
721 Cliff Drive
Santa Barbara, California 93109

<table>
<thead>
<tr>
<th>Names of cooperating institutions (if applicable)</th>
<th>Federal</th>
<th>Matching</th>
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Total: $29,650  $26,188  $55,838

Cost per participant: $75.00
3. Source of Matching Funds

Fees: 0%  Institutional Funds: $24,688
Appropriations: 0%  Other (specify): 1,500

4. Name, Title, Address, and Telephone Number of Project Director

Dr. Martin Bobgan  
Administrative Dean, Continuing Education  
(805) 962-8144

5. Identify the community problem. The description need not be lengthy, but it should be clearly stated and show the relationship of the program to the problems identified. There is a need for community leaders and decision-makers, both in and out of government, to have opportunity to study and discuss complex problems and potential solutions outside the advocacy environment of public hearings, and a need for the public to become better informed on the nature of these complex problems, the alternative feasible solutions, and their implications.

6. State specific objective(s) of this program.

1. To promote open and free discussions among governmental officials and other leaders of the community in each of the three component areas.
2. To conduct public forums, panel discussions, and lectures on various aspects of the issues encompassed under the three component areas.
3. To develop a central data bank for use by discussants and the public that will provide accurate and up-to-date information on local needs, special studies, etc.
4. To publish a year-end report on the state of the community.

7. Present a brief description of the program, activity, or service to be provided. Where applicable, include program content, methods and materials to be employed, faculty resources to be involved, and frequency and duration of sessions or classes.

The Institute will sponsor workshops of 10-15 leaders meeting with college faculty to discuss problems in an open manner without advocating positions so much as developing mutual understanding of one another's viewpoints and premises, and a deeper understanding of the problems themselves. Also there will be public forums and lectures to foster increased public understanding and involvement and use of newspaper and TV to promulgate information on local concerns. Activities of one sort or another will occur approximately once each week.

8. Date program will commence: July 1, 1976  
Estimated completion date: June 30, 1977
9. List governmental units, private organizations, and community agencies that have assisted in the development of this program. Please indicate those that will be cooperating in the implementation of the program.

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<thead>
<tr>
<th>Planning:</th>
<th>Implementation:</th>
<th>Financial Institutions</th>
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<tr>
<td>Mayor's office</td>
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<td>Cont'g. Education Advisory Council</td>
<td>Citizens Planning Association</td>
<td>Building Trade Unions</td>
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<td></td>
<td>Building Industry Assn.</td>
<td>Probably many others</td>
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<tr>
<td></td>
<td>Board of Realtors</td>
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</table>

10. Describe the population to be served (identifiable group classifications): Community leaders - Government, business, industry, minority groups, low income.

All voting age residents of district

Estimate the number of participants: 750

11. Describe geographic location encompassed by the program.

South Coast of Santa Barbara County from Ventura Co. line to Gaviota Pass and from Pacific Ocean to crest of Santa Ynez Mountains (approximately)

12. Indicate whether the program is new or an expansion or improvement of an existing program. Include any unique or innovative features.

Program will be expansion and improvement of a pilot project expected to begin in December, 1975. The Institute provides a structure for people to discuss and articulate concerns, promotes communication, establishes data clearinghouse, and provides channel for faculty/student interface with the community.

13. Describe evaluation procedures to be used.

Questionnaires and/or interviews with participants in workshops and forums and to general public will determine impact on community awareness and decision processes.

F. PROGRAM BUDGET AND FISCAL CONTROL

1. The total cost of the proposed program including a breakdown of costs, and the program financing plan, indicating the sources of matching funds, as specified in the instructions for this Part, are shown in Exhibit F.1.

2. A description of the fiscal control and fund accounting procedures to be used by the institution to assure proper accounting of federal funds and to assure accurate, expeditious, and independent audit of the program is attached as Exhibit F.2.
G. ASSURANCES, REPORTS, AND AUTHORIZATION

The applicant will assure the Commission that if a grant is forthcoming, the applicant will agree to the following conditions:

(1) Federal funds received by the applicant pursuant to this application will be used solely to defray the cost of the program described herein.

(2) Sufficient funds will be available to meet the non-Federal portion of the cost of the program, as indicated in item 4(c) of Part A above.

(3) Federal funds allotted to the institution will not be used to supplant any other funds but to supplement and, to the extent practicable, to increase the amount of other funds that would otherwise be made available by the institution for community service programs.

(4) All records of expenditures of the institution claimed for Federal financial participation, matching purposes or any other purpose relevant to the community service program will be maintained and available for audit to assure proper use of funds expended under the Act.

(5) The institution will have available for the Commission's review financial accounting records which will substantiate the extension and continuing education budgetary data presented in this application.

(6) The institution will provide the Commission with the following reports:

a. 3 quarterly reports evaluating the progress of the program.

b. 3 quarterly reports indicating total expenditures incurred in the program as of the date of evaluation.

c. A final progress and expenditure report.

d. An annual report at the close of each fiscal year of the total amount charged against the institution's allotment during the fiscal year.

e. Any other reports as may be required by the Commission.

(7) The applicant understands and agrees that (1) in any case where the costs eligible for Federal participation, as determined by final audit, exceed those provided for in this application, the Federal grant shall be limited to that provided for in this application; and (2) in any case where the costs eligible for Federal participation, as determined by the final
audit, are less than those provided for in this application, the Commission shall redetermine the Federal grant in accordance with the provisions of the Act, and shall determine whether an overpayment has been made. The amount of any refund due the State of California to adjust with the final grant determination will be made within thirty (30) days of notification.

Authorized Institutional Representative:
Typed Name and Title

DR. GLENN G. GOODER, Superintendent-President

Signature

Telephone Number
(805) 965-0581, Ext. 211

Date December 11, 1975
PART D. Narrative

The Institute of Community Affairs

BACKGROUND - THE PROBLEM AND THE NEED

The South Coastal region of Santa Barbara County, from the Ventura County line to Gaviota Pass, has in recent years developed into a distinct "community of interest". Economic development and population growth have created an urban continuum encompassing a population of nearly 200,000 people. This community, by virtue of the geology of the region, has developed common interests in terms of such problems as transportation, water resources, police and fire protection, education, sewage disposal, air pollution, and land use planning, and is, in a very real sense, separated from the rest of the county and from adjoining counties.

The region is served by a complex network of local jurisdictions and overlapping special districts. The Santa Barbara Community College District is the only jurisdiction which serves essentially all of the region and only this region, and it is in a unique position to serve the people of the area by applying its educational resources to the solution of problems which are area-wide, particularly those related to the economy, the environment, area growth, resources; crime, housing, and transportation, for example.

Many people feel that there is a need in today's complex society for a new element in the local political decision-making process -- not to supplant, but to supplement more traditional processes. The need arises because decision-makers are faced with highly complex issues and they must rely more and more on advice and opinion from expert consultants. The usual approach, involving the pitting of opposing political factions against one another in official hearings often results in the presentation of contradictory "facts". Thus, the process of advocacy which usually dominates public hearings and political campaigns does not always establish a basis for rational and dispassionate decision-making. The new element needed will recognize this and, also, that the general public is frequently foreclosed from an effective voice in decision-making, either by the complexity of the issues which it does not understand, or by the confusing array of conflicting arguments. As a result, the public falls into apathy and loses faith in the institutions which have been set up to make public decisions.

In a recent election to seat three Directors of a water board in the community, the campaign consisted mainly of charges and counter-charges among the candidates. Ultimately a voter turn-out of about forty percent decided the results. The real issues of whether and how to increase the water resources of the area -- issues which were economically and technologically very complex -- were hardly developed during the campaign. Whatever the outcome of the election, however, it would have profound effect upon the future of the area since the availability of water resources is the primary factor controlling the rate of growth in the area.

Earlier in 1975, a campaign for three city council seats in Santa Barbara drew a turn-out of about 60 percent of the registered voters. Major issues of community development were submerged in broad generalizations that failed either to enlighten the public or to untangle some of the complex interrelationships between issues. This has been further borne out by a recent door-to-
door survey by a volunteer citizen group which has shown an appalling ignorance about many of the significant issues of local importance.

THE COLLEGE AND THE COMMUNITY

There has been agreement for some time that the community college has a unique opportunity and responsibility to meet many of the needs of the community it serves. In the Santa Barbara Community College District this is perhaps more true than in many other districts for a number of reasons.

1) The almost exact correspondence between the district boundaries and the "community of interest" along the county's south coast. This community is served by no other single jurisdiction but by two municipal governments, the county government, and by numerous overlapping school, water, sanitation, park, and other special districts.

2) The existence of a vigorous and diverse Continuing Education program administered by Santa Barbara City College. This program provides a broad range of adult education services including current events, fine arts, language arts (including ESL), science, technology, adult basic education, and vocational training.

3) A broad-based community Adult Education Advisory Council. This council consists of forty persons representing all income groups and political philosophies and includes many people who serve the community through other agencies and organizations and are in close touch with community needs.

On July 30, 1975, Dr. Glenn G. Gooder, District Superintendent and President of Santa Barbara City College, proposed the establishment by the District of an Institute For Community Affairs to serve four functions.

1) Establish a structure through which all the people of the community can articulate and discuss and come to agreement about critical issues and common concerns.

2) Promote communication and understanding among people of the community and among local government agencies, community service organizations, civic groups, local industry, professional and trade associations, and ad hoc groups.

3) Serve as a clearinghouse for the collection and exchange of data on aspects of community development and issues of common concern.
4) Provide a channel through which students and faculty of all the educational institutions within the community can engage in regular, purposeful interaction with the community.

Dr. Gooder proposed three ultimate goals for the Institute:

1) Achievement of a common understanding of dangers to our liberties.
2) Revival and revitalization of the idea of citizenship.
3) Development of a sense of community among the people of the south coast of Santa Barbara County.

The proposal received generally favorable reaction throughout the community, although at this point the specific objectives of the Institute and its method of operation were still undefined and many in the community took a "wait-and-see" attitude. The local daily newspaper editorialized, "It's a large order and broad concept....Gooder envisions a permanent and running dialog on the state of the community which could generate the new thinking and new dedication essential to creative problem-solving....(the) plan is innovative, to say the least, and we await the next and more definitive steps with interest".

A series of discussions among members of the College staff and community leaders ensued. These discussions defined several issues of immediate local concern and the procedures which could be followed to carry out the functions of the Institute. Among the concerns and issues which came out of these discussions were:

1) Housing, especially for low and moderate income families.
2) Crime, prevention and rehabilitation.
3) Land use planning, population growth, and resources.
4) Environmental protection and the local economy.
5) Annual report on the state of the community.
6) Education and follow-up on recommendations of county grand juries.
7) Relationship between profits and employment.
8) Tax reform.

It is clear that these issues and others that may be defined in the future, are inter-related and overlapping. Within the functions of the Institute should be the definition and clarification of these inter-relationships.
During the course of these discussions, the Santa Barbara Chamber of Commerce approached the College with the suggestion that the Institute be the vehicle for promoting discussion and analysis to determine whether the Santa Barbara City Charter should be amended to correct what some see as problems in conducting the business of the city. An ad hoc committee was formed to consider this suggestion. The committee consisted of:

Superintendent/President of Santa Barbara City College
Former (now retired) Dean of Continuing Education at Santa Barbara City College
Former (now retired) Director of Continuing Education and Vice-President, Center for the Study of Democratic Institutions
Present Dean, Continuing Education
Present Assistant Dean, Continuing Education
Two members of Social Sciences faculty at Santa Barbara City College

It was agreed by this committee that the issue of charter revision, while perhaps not the most critical local issue, was sufficiently limited, clearly defined, and fit within a time frame that make it suitable as an appropriate pilot project for the Institute For Community Affairs. It was proposed that the Institute be established on a six-month trial basis from December 15, 1975, to June 15, 1976, for the purpose of this and two other component elements: 1) A comprehensive report on the status of crime and corrections, including grand jury recommendations for reform, and 2) the preparation of a prototype annual report on the state of the community, to serve as a focal point for a series of town meetings. The main stipulation by the committee was that the Institute not be an advocate for any particular viewpoint but that it attempt to foster discussion and enlighten the public.

On December 4, 1975, the Community College District Board of Trustees was presented a proposal that they appropriate $15,000 from Community Services funds to finance this six-month pilot project. This proposal will be considered by the Board on December 18. Specific procedures to be followed will be unique to each element, but generally the projects will involve the formation of a task force or steering committee to oversee each project, use of media to present issues, public forums/discussions under Continuing Education, and written reports made available to the public.

Project funding is expected to be held to a minimum by using a small staff to direct the project and by conducting public forums, as part of the Continuing Education program. Media will be asked to donate time or space as a public service. Students will be involved in data collection and report preparation as part of their academic program.

OBJECTIVES OF THE PROPOSED PROJECT

The project proposed herein for Title I support is a continuation of the Institute to expand the Institute from a pilot status to a fully-operational level, and to promote public awareness and discussion in three new areas.

1) Low- and moderate-income housing.
2) Land use planning, population growth, and available resources and facilities.

3) Environmental protection and the local economy.

These topics will be the focus of the Institute's activity from approximately July 1, 1976 to June 30, 1977. Specific objectives during this period will be the following:

1) To promote open and free discussions among governmental officials and other leaders of the community in each of the three component areas.

2) To conduct public forums, panel discussions, and lectures on various aspects of the issues encompassed under the three component areas.

3) To develop a central data bank for use by discussants and the public that will provide accurate and up-to-date information on local needs, special studies, etc.

4) To publish a year-end report on the state of the community.

Through these means it is expected that rational viewpoints on all sides of these complex, and sometimes emotional, issues will be aired, that better understanding of assumptions and premises underlying opposing arguments will be achieved, and that solutions will be found which are in the interest of the entire community rather than narrow special interest groups. It is, also, expected that the public will be better able to sort out the maze of factual data, and the relative merits of various feasible solutions, and therefore better able and more inclined to take an active role in the decision process.

Of course, to reach community consensus on solutions, there must first be consensus on goals and objectives and on the nature of the problems obstructing progress toward them. The procedures used by the Institute will also work toward that consensus through the involvement of the public, both on the Advisory Council and in forums.

**COMPONENTS OF THE PROGRAM**

The Institute for Community Affairs will operate with a minimal staff consisting of a half-time Director, an Associate Director and a secretary. All activities of the Institute will be coordinated by this staff which will be augmented from time-to-time by Santa Barbara City College faculty and students, by local experts in the fields of interest, and by occasional use of outside consultants. The staff will be administratively within the Continuing Education Division of the College.

As noted above, in its first year of full-scale operation, three new major areas of concern will be taken up by the Institute. Although details of each of these components will have to be worked out during the execution phase, certain broad patterns of activity can be described for each at this time.
Low- and moderate-income housing:

A study of housing in the city of Santa Barbara nearly a decade ago showed a need for 2,500 units of low-income housing. That number is probably close to 4,000 now, for the city alone, and probably upward of 6,000 for the South Coast region. The Institute will attempt to determine the actual current need and will examine potential methods of meeting that need, and the implications of these various methods in terms of zoning, taxes, governmental structures, financing, operations, etc., with a view to assisting decision-makers to come to grips with the problem and to informing the public on this very critical and complex problem.

A project steering committee will be formed, consisting of the Institute Director, and representatives of various related segments of the community: Building contractors, realtors, apartment owners, improvement associations, building trades unions, financing institutions, City/County Housing Authority. Also included will be representation from the community at large.

The steering committee will be expected to advise the Director on effective approaches to pursue the Institute objectives and the resources available in the community for carrying out the plan. Probable elements of this component are:

1) Accumulation of documentation on approaches to the production of low- and moderate-income housing elsewhere and results achieved. Students will be used to assist in gathering and summarizing this material and that in the next item below.

2) Accumulation of documentation on current legislation and regulations governing federal aid programs.

3) Small workshops (10-15 people) to examine the feasibility of various approaches in the Santa Barbara area to include zoning, land acquisition, construction, financing, and operating. These workshops will include members of the Santa Barbara City College faculty. Faculty members of the University of California at Santa Barbara and Westmont College will also be invited to participate.

4) Public forums to educate the community on the need and possible approaches emerging from workshops along with their advantages and disadvantages.

5) Use of media (newspaper, cable TV) to disseminate information to the public.

6) Final year-end report to the community.

Land-use planning, population growth, and available resources and facilities:

The South Coast has, in recent years, been the stage for intensive controversy over the extent and nature of population growth that should be permitted and/or encouraged and the feasible methods for implementing public policy in this area. The city of Santa Barbara recently commissioned a study of the
Impacts of Growth and, as a result of the study, has undertaken a comprehensive re-appraisal of its general plan with a view to limiting future immigration. The study, and the resulting actions of City Council, have been continuing subjects of great controversy in the community. It is clear that the issue is not yet resolved. Unincorporated areas of the South Coast have been no less subject to controversy over growth. The entire region has tended to polarize between "no growth" and "uncontrolled growth" factions.

The Institute will attempt to foster discussion aimed at understanding of one another's values and premises as applied to this concern so that advocates of opposing positions can hopefully regain mutual respect, if not accord, and that the public debate can return to a reasoned examination of alternatives and their consequences.

A project steering committee will be formed consisting of the Institute Director and representatives of city and county planning commissions, land developers, college faculty members. The committee will advise the Director on effective courses of action to pursue Institute objectives and the resources available for carrying out these actions. Probable elements will be very much the same as those in the previous element.

Environmental protection and the local economy:

Very similar to, and closely related to, the controversy on land use planning described above, is the evident conflict between the environmental movement and the economy. Although this conflict is nationwide, it has been especially strong in the Santa Barbara South Coast region. In fact, Santa Barbara has, in some respects, become a national symbol of that concern, with the sustained battle over off-shore oil development.

The Institute will attempt to examine the extent to which protection of the South Coast's environmental attributes can be expected to be consistent with sustained economic vigor. The nature of the problem and the directions for the future that would insure acceptable levels of both environmental quality and economic health will be studied, and programs will be developed to improve public understanding of the subject.

A steering committee will be formed consisting of the Institute Director and representatives of business, industry, and environmental groups. This committee will advise the Director on ways to carry out the Institute's objectives and on local resources for doing so. The probable elements of this component are similar to those of the other components with perhaps more emphasis on public programs relative to small workshops.

In addition to the final reports on each of these components, the Director will provide quarterly progress reports to the California Postsecondary Education Commission and would welcome visits by the Commission staff to observe the operations of the Institute.

As a fourth component of the Institute, it is planned to continue the preparation of an annual report to the people on the state of the community. This report is conceived as being available in complete form at cost to any citizen and, in condensed form, as a supplement to the daily newspaper at no added cost.
PLANNING PROCESS

The planning of the Institute to date has been described under 'BACKGROUND' above. Future planning of the Institute will be done by an Advisory Committee of 15-20 selected from the members of the College's Citizens' Continuing Education Advisory Council. This committee will be augmented, if necessary, to assure a broad community base of representation, including low-income and ethnic minority groups, business, industry, and government.

The functions of the Advisory Committee will be as follows:

1) To screen candidates for the positions of Director and Associate Director.

2) To refine goals and objectives of the Institute and to set priorities.

3) To identify community concerns and issues suitable for future consideration by the Institute.

4) To assist and advise the Director in the selection of members of steering committees.

As noted above, detailed planning and implementation of each project element will be done with the advice and assistance of a steering committee of local citizens who are knowledgeable in the field of concern, and each of whom, while probably having a position on the subject issue, is known to be open and receptive to rational discourse and honest exchange of views. The screening committees will advise the Director on approaches which promise to be effective and available resources in the community for carrying them out.

STAFF

The regular staff of the project will be minimal, consisting of a Director, an Associate Director, and a secretary. The Director will be directly responsible for overall administration of the Institute, responsible to the Administrative Dean of Continuing Education. The Director will serve on all steering committees and will convene meetings of the Advisory Committee. He or she will be responsible for managing the project budget, engaging outside temporary assistance such as faculty from Santa Barbara City College, or neighboring institutions of higher education or consultants, coordinating with the rest of Santa Barbara City College's Continuing Education Division, and, in general, the publicizing and promotion of Institute programs.

The Director will be assisted by an Associate Director who will be primarily responsible for developing the Institute data bank in areas of interest, coordinating with the College's TV studio in the development of video-tape programs, and making arrangements for workshops, public forums, etc.

In accordance with the College's Affirmative Action Plan, no selection of persons to fill these jobs has been made. However, a brief statement of typical qualifications follows:
Director: Minimum of Masters Degree in Public Administration, Planning, Management, Education, or Education Administration. At least five years' experience in adult education or community organization with at least two years' administrative experience.

Associate Director: Minimum of Masters Degree in Sociology, Planning, Public Administration, Education, or Education Administration. At least three years' experience in education or sociology with research emphasis.

EVALUATION

At the end of the one-year project described herein, the Institute will be evaluated at several levels. Participants in workshops will be asked to respond to an instrument to be developed by the College's Research Office and the Associate Director. The instrument will probe the degree to which the participants feel that the workshops succeeded in stimulating open discussion and enlightening them on the issues considered. The instrument will also include open-ended items to permit qualitative judgments to be offered as well as suggestions for change.

Comparable instruments will be used to evaluate the reaction of persons attending public forums and lectures. At the end of each such function, an evaluation questionnaire will be distributed to those attending.

The ultimate measure of success of the Institute during this year will be the extent to which it has impact on the awareness of citizens and community decision-makers on the issues of concern to the community. This will be evaluated by conducting interviews with selected leaders of the community in government, in community organizations, and in institutions such as education, business, and industry. A general community questionnaire will also be sent to a randomly selected sample of the district to determine community awareness generated by the Institute activities.

CONTINUATION OF THE PROJECT

The project which has been proposed herein will permit the Institute For Community Affairs to make a transition from a small pilot operation to a full-scale operation of the College. Matching funds for this transition period will come from two sources -- the regular budget of the Continuing Education Division will provide monies to conduct public forums as part of the Division's regular public affairs offerings. In addition, the Division will provide office floor space and furniture.

Salaries will be paid by grant funds and by monies from the College's Community Services budget. The costs of hiring faculty members or outside consultants will be borne by grant funds.

If the Institute is deemed to be a successful venture at the end of the year, it is planned to propose to the Governing Board of the College that
additional Community Services funds be channelled into the Institute and that efforts be made to secure private funds through subscription. Probabilities of Community Services funding are hard to evaluate; but the timing is opportune, since programs which in the recent past have been funded from this source will be terminating. Probabilities of funding by subscription, also, are difficult to evaluate. The College has established a non-profit foundation known as The Fund for Santa Barbara City College. It will serve as a vehicle for soliciting and receiving private funding.

The Institute for Community Affairs has been conceived to meet a present and pressing need in the Santa Barbara County South Coast region. While the issues perceived as appropriate in this community are perhaps not pertinent in others, the model of such an Institute is very applicable elsewhere. Since community colleges are by their nature responsive to the needs of their communities and tend to be highly community-centered, it would seem reasonable that the concept could be replicated in many other community colleges.
PART F: PROGRAM BUDGET AND FISCAL CONTROL

Item 1. The community service program budget will be in two parts:

**PART I - Estimated Program Expenditures**

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1. Personnel Services:

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<td>2) Assoc.Dir. (100% x 12mos. x $1,250/mo.)</td>
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<td>3) Sr.Secretary (100% x 12mos. x $725/mo.)</td>
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<th>B. Benefits:</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Base</td>
<td>2,500</td>
<td></td>
<td></td>
<td></td>
<td>2,500</td>
</tr>
<tr>
<td>Retirement</td>
<td>2,724</td>
<td>5,735</td>
<td>2,292</td>
<td></td>
<td>8,027</td>
</tr>
<tr>
<td>W.Comp.</td>
<td>314</td>
<td></td>
<td></td>
<td></td>
<td>314</td>
</tr>
<tr>
<td>Soc.Sec.</td>
<td>2,036</td>
<td></td>
<td></td>
<td></td>
<td>2,036</td>
</tr>
<tr>
<td>SUI</td>
<td>453</td>
<td></td>
<td></td>
<td></td>
<td>453</td>
</tr>
<tr>
<td><strong>College faculty consultants (100 hrs. @$10/hr.)</strong></td>
<td></td>
<td></td>
<td></td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>TOTAL PERSONNEL:</strong></td>
<td>28,000</td>
<td>14,435</td>
<td>2,292</td>
<td>-0-</td>
<td>44,727</td>
</tr>
</tbody>
</table>

2. Operating Expense:

<table>
<thead>
<tr>
<th>A. General Expense (Supplies, etc.)</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>B. Space rental (Theater for public programs)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td>C. Communications:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) Telephone</td>
<td></td>
<td></td>
<td>300</td>
<td></td>
<td>300</td>
</tr>
<tr>
<td>2) Postage</td>
<td></td>
<td></td>
<td>350</td>
<td></td>
<td>350</td>
</tr>
<tr>
<td>3) Radio/TV spot announcements</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>D. Travel (local, $15/mo. for Director and Assoc. Director)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>360</td>
</tr>
<tr>
<td>E. Printing costs</td>
<td>650</td>
<td></td>
<td></td>
<td></td>
<td>650</td>
</tr>
<tr>
<td>F. Consultant/contract</td>
<td>1,000</td>
<td></td>
<td></td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>G. Equipment:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Typewriter</td>
<td>500</td>
<td></td>
<td></td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Tape recorder</td>
<td>65</td>
<td></td>
<td></td>
<td></td>
<td>65</td>
</tr>
<tr>
<td><strong>TOTAL OPERATING:</strong></td>
<td>1,650</td>
<td>565</td>
<td>2,610</td>
<td>650</td>
<td>1,500</td>
</tr>
</tbody>
</table>

**TOTAL DIRECT:** | 29,650 | 15,000 | 4,902 | 650 | 51,702 |

**Indirect at 8%:** | 4,136 |   |   |   | 4,136 |

**TOTAL PROJECT:** | $29,650 | $15,000 | $4,902 | $4,786 | $1,500 | $55,838 |
### PART II - Program Financing

1. Institutional Funds (matching Funds).

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Community Service &amp; Continuing Education</td>
<td>$19,902</td>
</tr>
<tr>
<td>B. Fees from participants</td>
<td>$0</td>
</tr>
<tr>
<td>C. Funds from institution's operating budget (indicated as percent of total)</td>
<td>$4,786 (8.6%)</td>
</tr>
<tr>
<td>D. Other sources</td>
<td>$1,500</td>
</tr>
</tbody>
</table>

Subtotal: $26,188

2. Title I Grant Request: $29,650

TOTAL PROGRAM BUDGET: $55,838

Santa Barbara Community College District is audited annually by the accounting firm of William D. Kendall, C.P.A. The district uses California Community College accounting procedures. For this project, separate account numbers will be assigned for each category of expenditure on the project and all expenses will be charged against those account numbers.
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RESOLUTION AUTHORIZING THE EXECUTION
OF AN EASEMENT AND AGREEMENT AND THE
ACCEPTANCE OF A QUITCLAIM DEED

WHEREAS, in accordance with Sections 16201 et seq. of the Education Code this Board on the 13th day of November, 1975, adopted Resolution No. 11(1975-76) by the unanimous vote of all the members elected to or appointed the Board declares its intention to convey certain property to the Regents of the University of California; and

WHEREAS, in accordance with Section 16203 of the Education Code this Board caused Resolution No. 11(1975-76) to be published in the Santa Barbara News Press; and

WHEREAS, the Board has concluded a public hearing in the matter;

NOW, THEREFORE, be it resolved by the Board of Trustees of the SANTA BARBARA COMMUNITY COLLEGE DISTRICT that the President and Clerk of this Board be authorized and directed to execute the proposed Grant of Easement and Agreement with the Regents of the University of California; and

BE IT FURTHER RESOLVED that the Board of Trustees of the SANTA BARBARA COMMUNITY COLLEGE DISTRICT hereby accepts the quitclaim deed from the Regents of the University of California and authorizes the Assistant Secretary-Clerk of this Board to execute a certificate of acceptance and consent to recordation thereof.

PASSED AND ADOPTED this 18th day of December, 1975, by the following vote:
Ayes: 7

Nees: 0

Absent: No one

Members of the Board of Trustees of the
SANTA BARBARA COMMUNITY COLLEGE DISTRICT:

ANN GUTSHALL
President

JOE W. DOBBS
Vice-President

KATHRYN C. ALEXANDER
Member

SIDNEY R. FRANK
Member

JAMES R. GARVIN
Member

JOYCE H. POWELL
Member

BENJAMIN P. J. WELLS
Member