M I N U T E S

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 30, 1975

3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, October 30, 1975 at 3:05 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President (arrived at 3:16 pm)
Mrs. Kathryn O. Alexander (arrived at 3:49 pm)
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. David K. Shelver, Assistant Superintendent, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. John Dell, Reporter, Santa Barbara News Press
Mr. Mark Heinz, President, Associated Student Body
Miss Tina Wainshilbaum, Reporter, THE CHANNELS
Mr. Jim Williams, Director, College Information

Mr. Frank Adams, El Patio Motor Hotel
Mr. Dean H. Ankeny, Director, Purchasing
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Ms. Gloria Castleberg, Asst. Personnel Director, Classified Personnel
Mr. Charles Christian, Sr. Lab. Tech., Physical Science
Mr. Michael Combs, Business Manager, Student Finance
Mrs. Suzanne Culler, Associate Professor, Foreign Language
Miss Betty Dean, Teacher/Coordinator, Educational Planning and Curriculum
Mr. G. H. Gildea, West Beach Motor Lodge
Dr. Peter O. Haslum, Assistant Professor, Political Science
Mr. John Robert Henderson, Master Plan Architect
Mr. Kenneth C. Kruger, Kruger, Bensen, Ziemer, Architects
Mr. George S. Lewis, Instructor, Radiologic Technology
Mrs. Ardith Liercke, appointee, Women's Center Assistant
Mr. Tom Marsellos, Associated Student Senator-at-large
Ms. Leslie McBain, Tutor II appointee, Tutorial Center
Mr. Owen C. McCorkle, William Blurock & Partners, architects
Mr. John McMurray, William Blurock & Partners, architects
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. Ronald O. Nielsen, Santa Barbara City Fire Marshall
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
H. Eden Paul, RSVP
Mrs. Lynda Rodrigues, Assistant Dean, Student Activities
Mr. Donald R. Sathre, Santa Barbara City Harbormaster
Mrs. Dee Sorsabal, Administrative Secretary, Business Services
Mrs. Charlotte Spafford, Administrative Aide, Business Services
Mr. Mike Staley, Veterans’ representative
Mr. Donald L. Trent, Director, Facilities Development
Ms. Yvonne T. Wilson, RSVP
Ms. Ana Zaferris, Asssociated Student Senator-at-large
Mr. Donald Ziemer, Kruger Bensen Ziemer, Architects
Mrs. Elsie M. Brandt, Secretary to the Superintendent
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 25, 1975

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the regular meeting of September 25, 1975 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. LETTER FROM CITY OF SANTA BARBARA REQUESTING APPOINTMENT OF REPRESENTATIVE TO BEACH AREA TASK FORCE, Attachment 1.7-a

Dr. Gooder stated that the City of Santa Barbara had requested that the District appoint a representative to a Beach Area Task Force. It was recommended that a Board member be appointed.

A motion was made by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to appoint Mr. Benjamin P. J. Wells, Board member, as a representative to the City of Santa Barbara Beach Area Task Force. Mr. Wells accepted the appointment.

ADDED ITEM:

Dr. Silvera introduced Mike Staley, who has been the Federal representative for the veterans on campus for the past year, to the Board. Mr. Staley was promoted to a higher position under the Director of the program in the Los Angeles office. During his term on campus over 14,000 veterans had been interviewed with 1,500 approved for payments.

Mrs. Gutshall on behalf of the Board extended best wishes to Mr. Staley on his new position and thanked him for his efforts during his stay on campus.

ADDED ITEM:

Dr. Gooder indicated that the Classified employees' Salary and Classification Study was under progress and a meeting of the Subcommittee on Salaries should be scheduled for next week regarding the agencies to be used on a comparison basis.

ADDED ITEM:

Mrs. Gutshall asked the Board members their preference on retaining the membership of the subcommittees as is, or if they wished to change. It was agreed that the subcommittees would remain as is:

1975-76 Board Subcommittees

Salary:
J. Dobbs, Chairman
J. Powell
B. Wells

Budget:
J. Garvin, Chairman
A. Gutshall
K. Alexander

Educational Policies:
S. Frank, Chairman
A. Gutshall
J. Powell

Facilities & Planning:
To meet as Committee-of-the-Whole

Member, Affirmative Action Committee:
S. Frank
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED ITEM: Mrs. Gutshall expressed concern about the three appointments Governor Brown will make to the Educational Employment Review Board. She felt, as did all the other Board members, that one of the appointments should be a person from the community colleges.

The Superintendent was directed to write a letter for Mrs. Gutshall's signature urging the Governor to appoint one person from the community colleges to the EERB.

(At this time, it was agreed to adjourn as a Committee-of-the-Whole to discuss facilities and planning - see details under Item 6.1.)

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Dr. Gooder indicated that in reference to Item 2.1-a(3) two trips had been cancelled: Mrs. Alexander and Dr. Dobbs would not be going to the CCJCA Conference in San Diego, consequently those listings should be deleted from page 1 and page 2 of the attachment.

Therefore, upon recommendation of the Superintendent with the deletions as mentioned, it was moved by Mr. Carvin, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS (DAY AND EVENING), AND CHANGE FOR PREVIOUSLY-APPROVED HOURLY LIBRARIAN, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, FALL, 1975, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF HOURLY CERTIFICATED ASSIGNMENT: ROBERT LANTAFF (REPLACING LUIS VILLEGAS), FALL, 1975, Attachment 2.1-b(1)

Mr. Oroz, Director of Personnel Services, recommended the hourly certificated assignment for Robert Lantaff for the Fall semester as described in the attachment.

It was moved by Mr. Carvin, seconded by Dr. Dobbs, and passed by the Board to approve of the hourly Certificated assignment for Fall, 1975 for Robert Lantaff, as described in Attachment 2.1-b(1).
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2. PERSONNEL - continued:  

2.1 CERTIFIED PERSONNEL - continued:  

b. NON-ROUTINE - continued:  

(2) STATUS OF CERTIFIED COUNCIL FOR THE 1975-76 COLLEGE YEAR  

Mr. Oroz stated that no requests had been received on the part of certified employee organizations for representation on the Certified Council; therefore, no council will be established for the 1975-76 year. Each organization will negotiate individually as has been the case in past years.  

(3) CHANGE IN CERTIFIED EVALUATION POLICY  

Mr. Oroz stated that the current certified evaluation policy requests the evaluation of regular certified personnel every two years. The policy does not describe how this policy is to be interpreted in case of sabbatical leave.  

It was recommended that the policy be amended to clarify this point.  

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of an amendment to the Certified Evaluation Policy to read as follows:  

"3. At a minimum, annual evaluation shall be completed for contract personnel, and biennial evaluations for regular personnel. Annual evaluations shall be completed for all administrators. Time spent on sabbatical leave is excluded from computation of service in establishing biennial evaluations."

(4) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: ROBERT DEL SESTO AND CORY STANSBURY, FALL SEMESTER, 1975, Attachment 2.1-b(4)  

Mr. Oroz stated that Robert Del Sesto and Cory Stansbury have volunteered their services to the Athletic Program for the Fall semester.  

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the professional volunteer status for Robert Del Sesto and Cory Stansbury for the Fall semester as delineated in Attachment 2.1-b(4).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Classified Personnel items as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS, AND CHANGES FOR PREVIOUSLY-APPROVED HOURLY, CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), VEA, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(4)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Mr. Oroz was pleased to recommend yearly salary increments for nine employees -- six attaining permanent status.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of the yearly salary increments as delineated in Attachment 2.2-b(1).

(2) APPROVAL OF POSITION: SR. TYPIST CLERK, RANGE 23, HALF-TIME, 12 MONTHS, FINANCIAL AIDS OFFICE

Mr. Oroz indicated that with Board acceptance of additional College Work/Study funds of over $106,000, it would be necessary to have an additional half-time employee in the Financial Aids office. The allocation of funds would provide enough funds to support the position which has the approval of RARB.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of a half-time, 12 months, Senior Typist Clerk, Range 23, position for the Financial Aids office.

(3) APPROVAL OF APPOINTMENT: MYRTA L. BERRY, INT.TYP.CLK., (REPLACING: L. FREEMAN), CONTINUING EDUCATION DIVISION, EFFECTIVE 11/3/75, Attachment 2.2-b(3)

Mr. Oroz was pleased to recommend the appointment of Myrta Berry as an intermediate typist clerk in the Continuing Education Division.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) continued:

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Myrta L. Berry as Int. Typ. Clk. (replacing L. Freeman), Continuing Education Division, effective 11/3/75.

(4) APPROVAL OF APPOINTMENT: LESLIE E. McBAIN, TUTOR II, TUTORIAL CENTER, EFFECTIVE 10/31/75, Attachment 2.2-b(4)

Mr. Oroz was pleased to recommend the appointment of Leslie McBain as a tutor in the English Department.

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Leslie E. McBain as a Tutor II, Tutorial Center (English), effective 10/31/75.

(5) APPROVAL OF APPOINTMENT (PROMOTION): ARDITH G. LIERCKE, WOMEN'S CENTER ASST. (NEW POSITION), EFFECTIVE 11/10/75, Attachment 2.2-b(5)

Mr. Oroz stated that this was a new position included in the original RARB list approved by the Board. He was pleased to recommend the promotion of Ardith Liercke from Placement Clerk, Financial Aids office, to this new position.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of the appointment (promotion) of Ardith Liercke as Women's Center Assistant (new position), Student Services, effective 11/10/75.

3. STUDENT SERVICES

3.1 CONSIDERATION OF PROPOSED "BEACH BOYS" CONCERT

At the October 16 Board meeting, Associated Student President Mark Heinz had presented a proposal for a concert by the Beach Boys in La Playa Stadium. The Board had agreed to consider the proposal further and requested more specific details at this meeting.

Mr. Heinz stated that a contract had been prepared with the assistance of the Business Services office, and the original percentage of income for the Associated Students had been raised to 12%.

Dr. Shelver interjected that the contract is a standard form; had just been completed that morning; consisted of 18 pages; and had the approval of County Counsel as to form.

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3. STUDENT SERVICES - continued:

3.1 continued:

Dr. Gooder stated that Board members would find a memo dated October 30, 1975 in their folders in which information was provided in response to questions raised at the last meeting. He read the memo for the benefit of the Board and audience. It was his recommendation, however, that the event not be approved for the following reasons: 1) difficulty of guaranteeing no damage to District facilities; 2) extreme doubt of such an extensive crowd to control and inconvenience to immediate neighbors; and 3) possible other ways for the Associated Students and RSVP to raise funds.

Mr. Ronald Nielsen, Santa Barbara City Fire Marshall, raised concerns regarding traffic congestion. Emergency vehicles now use Castillo Street as a major thoroughfare for all calls this side of the freeway.

Mr. Donald Sathre, City Harbormaster, expressed concern for the heavy impact on parking within the harbor area.

Mr. Frank Adams, President of the West Beach Motel Association, spoke of the good relationship existing with the college campus. He doubted if the motel owners would benefit from the proposed event and feared it would only add to the present traffic congestion on Sundays.

Ms. Yvonne Wilson, Director of RSVP, presented her views on the benefits of the events feeling it would help to shorten the generation gap. The RSVP, a local non-profit community organization for the retired, would receive half of the anticipated 12% profit.

Mr. Tom Marsellos, ASB senator-at-large, also spoke in favor of the concert, but as an individual. He added that the college's HRM Department had agreed to handle the food concession gaining a percentage of the returns.

Mr. Heinz stated that the Student Senate, at a meeting this morning, had approved the standard contract and decided on December 14, 1975 as the date for the proposed concert.

Mrs. Gutshall, Board president, declared that sufficient time and discussion had been given to the proposed concert and asked the Board for direction.

Dr. Dobbs made a motion to enter into a contract with the Associated Students for a Beach Boys concert on December 14, 1975. No second was made to the motion, as some Board members felt it needed to be reworded. In agreement with Dr. Dobbs, the motion was changed to read, as follows:

"To enter into a contract with the Associated Students for a performance by the Beach Boys on December 14, 1975, if available, in La Playa Stadium; contract to be approved by Dr. David Shelver and ratified by the Board at the next meeting; all subject to the approval of the Fire and Police Departments of Santa Barbara."

The above motion was so moved by Dr. Dobbs, seconded by Mr. Garvin. A vote was taken by show of hands: Mrs. Powell, Mr. Frank, Mr. Garvin, and Dr. Dobbs voted 'yes'; Mrs. Alexander, Mr. Wells, and Mrs. Gutshall voted 'no'.

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3. STUDENT SERVICES - continued:

3.1 continued:

Mrs. Powell questioned if the option existed to deny the concert if not approved by the Police and Fire Departments. Dr. Gooder agreed to contact both agencies and request a written opinion in this matter.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF UPDATED EDUCATIONAL PLANNING DOCUMENT, Enclosure #1

Dr. Gooder indicated that Enclosure #1 contained an updated educational planning document for the District. This will be included as a basic element in the District's Facility Master Plan.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the Educational Planning document contained in Enclosure #1 as the District's Educational Plan.

4.2 APPROVAL OF NEW CONTINUING EDUCATION COURSE, SECURITY OFFICERS ORIENTATION

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of a new Continuing Education course entitled Security Officers Orientation — 4 8-hr. sessions beginning the weeks of 11/10, 11/19, 12/1 and 12/10/75.

4.3 REVIEW OF A.D.N. SELECTION PROCEDURES, Attachment 4.3

Dr. Gooder stated that this was an informational item. It was recommended that the present procedures for selection of A.D.N. students be continued for one more year and that the items listed in the attachment be considered in further evaluation of the procedures. He also, indicated that there was an additional memo of information on this subject in Board members' folders.

In response to questions, Miss Betty Dean stated that the new procedures proved to be of benefit this year with very little dissatisfaction expressed by students.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of the continuance of the Selection Procedures For A.D.N. students for one more year with the consideration of further evaluation of the procedures.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. APPROVAL OF DESTRUCTION OF RECORDS, Attachment 5.2-a

Dr. Gooder requested that permission be granted the staff to submit a letter to the Historian, State Archives, regarding destruction of certain records which have been retained for the legal period of time according to the Administrative Code.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the submission of a letter to the Historian, State Archives, for destruction of Class 3 Documents (1974 Certificated Employment Forms) in accordance with Article 2, Sections 3015 through 3019 of Title V, Administrative Code.

b. APPROVAL OF MEMBERSHIP IN "CENTRAL COAST PERSONNEL COUNCIL" AND APPROVAL OF AGREEMENT FOR SPECIAL SERVICES, Enclosure #2

Dr. Gooder indicated that the County Schools office had arranged for formation of a consortium for school districts which may contract for services related to employee/employer relations. Enclosure #2 contained the proposed agreement forms. Dr. Gooder stated that with the passage of S.B. 160, and a new law governing employee/employer relationships, the services provided by the consortium would be vital for the District. Cost to the District would be approximately $800.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of membership in the Central Coast Personnel Council and to authorize the staff to sign the Agreement For Special Services contained in Enclosure #2.

c. APPROVAL OF 3-YEAR LEASE WITH SANTA BARBARA COASTAL LEMON COMPANY FOR FACILITIES FOR APPRENTICESHIP PROGRAM

Dr. Gooder indicated that negotiations had been completed with the Santa Barbara Coastal Lemon Company to renew the lease of facilities for the apprenticeship program at 302 E. Montecito Street.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of a 3-year lease with the Santa Barbara Coastal Lemon Company at $1,700 per month for the period of November 1, 1975 to October 31, 1978.

Dr. Shelver commented that a meeting is scheduled to begin discussions on moving the program at the Nopal Street facility up to the campus.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. **APPROVAL OF AMENDMENT TO INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1975-76, Attachment 5.2-d**

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to amend the 1975-76 Intra-District Travel Allowance List to include the Work Experience activities for the Fall semester, September 8, 1975 through January 27, 1976.

e. **APPROVAL OF AMENDMENT TO INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1975-76, Attachment 5.2-e**

   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Powell and passed by the Board to amend the 1975-76 Intra-District Travel Allowance List to include Dr. Pope Freeman, as indicated in Attachment 5.2-e.

f. **APPROVAL OF ALLOCATIONS FOR LEARNING CENTER AND TELEVISION EQUIPMENT**

   Dr. Gooder stated that during budget discussions for the current year, the new Learning Center had been overlooked because of changes in organization in preparation for the new building. The Resources Allocation Review Board had reviewed requests and recommended an allocation of $5,700 for the Learning Center. In addition, also after review by RARB, an allocation of $7,500 from the Continuing Education Reserve funds was recommended for purchase of an additional camera and video unit. Dr. Gooder concurred with both of these recommendations.

   It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of an allocation of $5,700 for the Learning Center and $7,500 for a camera and video unit.

g. **APPROVAL OF APPROPRIATION TRANSFERS #76-001 & 005, Attachment 5.2-g**

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of Appropriation Transfers #76-001 and #76-005 as described in Attachment 5.2-g.

h. **APPROVAL OF APPROPRIATION TRANSFERS #76-006, 007, and 008 AND ADOPTION OF RESOLUTION No. 8 (1975-76), Attachment 5.2-h**

   Dr. Gooder indicated that the appropriation transfers contained in Attachment 5.2-h covered expenditures previously approved both by RARB and the Board. He recommended approval of the transfer of funds and adoption of the resolution.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of Appropriation Transfers #76-006, #76-007 and #76-008 and adoption of Resolution No. 8 (1975-76). Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander Mr. Frank, Mr. Garvin, Mrs. Powell Mr. Wells

Noes: None

Absent: No one

i. PRESENTATION OF BUDGET DOCUMENT EXPLANATION

Dr. Gooder stated that some explanatory material related to the budget had been prepared by Dr. Shelver and copies were in their folders.

Dr. Shelver commented briefly that the material was selected from the State Accounting Manual and provided basic information on budget control procedures and format.

On behalf of the Board, Mrs. Gutshall thanked Dr. Shelver for the informational packet.

j. APPROVAL OF ASSOCIATED STUDENT BODY TRUST ACCOUNTS, Attachment 5.2-j

Dr. Gooder stated that certain trust funds had been established over a period of time. These accounts require approval each year according to the Education Code.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the Associated Student Body Trust accounts listed in Attachment 5.2-j.

k. REPORT SUMMARIES OF BOOKSTORE AND STUDENT FINANCE OPERATIONS FOR THE PERIOD JULY 1, 1975 THROUGH SEPTEMBER 30, 1975, Enclosure #3

Dr. Gooder stated that this was an informational item and Enclosure #3 contained summaries of Bookstore and Student Finance operations for the first quarter of the fiscal year, July 1 through September 30, 1975.

l. FINANCIAL DATA REPORT FROM COUNTY SUPERINTENDENT OF SCHOOLS, Enclosure #4

Dr. Gooder indicated that Enclosure #4 contained the annual informational report of financial data from the County Superintendent of Schools.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

m. APPROVAL OF UPDATED CIVIL DEFENSE, DISASTER AND DISTURBANCE PLAN, Enclosure #5

Dr. Gooder stated that annually the Civil Defense, Disaster and Disturbance Plan is updated. Enclosure #5 contained the updated plan with the most recent information pertaining to emergency personnel.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the updated Civil Defense, Disaster and Disturbance Plan contained in Enclosure #5.

n. APPROVAL OF CONSULTING SERVICES FOR LA PLAYA STADIUM RE-LIGHTING, Attachment 5.2-n

Dr. Gooder stated that the re-lighting of La Playa Stadium was included in the 1975-76 Budget. The project will require consulting services for plans and specifications.

Mr. Trent stated that proposals had been received from three engineering firms and he recommended the firm of Winstrom and Associates. Dr. Gooder concurred in the recommendation.

It was moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of the firm of Winstrom and Associates for engineering services for the La Playa Stadium Re-Lighting Project as described in Attachment 5.2-n.

o. APPROVAL OF THE DISTRICT'S 1977-78 FIVE-YEAR CONSTRUCTION PLAN

Dr. Gooder indicated that all required information had not been received from the Chancellor's office, consequently there was no document to present for Board review.

Mr. Trent stated that the data needed had to do with inventory and assignment of space, particularly space for several new categories. There will be an extension of the November 1 filing date. He spoke briefly of the projected facilities for the next five-year period.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the submittal of the District's 1977-78 Five-Year Construction Plan.

p. CONSIDERATION OF LOW BID AND AUTHORIZATION TO AWARD CONTRACT FOR CONSTRUCTION OF SITE DEVELOPMENT, PHASE I-A, Attachment 5.2-p

Dr. Gooder indicated that the bids received on October 21 for the construction of Site Development, Phase I-A, were listed in the attachment.

Mr. Trent commented that all bids were below the architects' estimate and the low bidder was a local firm. One correction was noted on page 6 of the attachment -- the completion date of Phase I-A should read November 7, 1976.

continued on next page. . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

p. continued:

It was moved by Mr. Wells, seconded by Mr. Carvin, and passed by the Board to accept the bid from Clarence and Jack Lambert, Inc., for construction of Site Development, Phase I-A and to authorize the staff to award a contract in the amount of $518,224, contingent on approval of O.A.C. and release of construction funds by Public Works Board.

q. APPROVAL OF CHANGE ORDER No. 2, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-q

Dr. Gooder indicated that Change Order No. 2 for the Drama/Music Facilities project covered clarification of structural details and involved no cost for the District.

It was moved by Mr. Carvin, seconded by Mr. Wells, and passed by the Board to approve of Change Order No. 2 to the contract with Don Greene, Contractor, Inc., for the Drama/Music Facilities project at no cost to the District, as follows:

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<th>Description</th>
<th>Amount</th>
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<td>Original contract price</td>
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<tr>
<td>New Contract Price</td>
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</tr>
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</table>

r. APPROVAL OF CHANGE ORDER No. 3, DRAMA/MUSIC FACILITIES PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-r

Dr. Gooder indicated that Change Order No. 3 for the Drama/Music Facilities project was a request for a time extension due to a soil situation beyond contract requirements. There is no cost to the District but the completion date will be extended to September 8, 1976.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of Change Order No. 3 to the contract with Don Greene Contractor, Inc., for the Drama/Music Facilities project for a time extension of seven (7) days (completion date to be September 8, 1976) and at no cost to the District, as follows:

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<td>Original contract price</td>
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<td>Change Orders No. 1 - 2</td>
<td>-0-</td>
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<tr>
<td>Change Order No. 3</td>
<td>-0-</td>
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<tr>
<td>New Contract Price</td>
<td>$3,087,000</td>
</tr>
</tbody>
</table>
6. GENERAL INFORMATION

6.1 COMMITTEE MEETING ON FACILITIES AND PLANNING

Upon motion of Mrs. Powell, seconded by Mr. Frank, the Board of Trustees adjourned their special meeting to a status of a Committee-of-the-Whole to discuss informally facilities and planning.

Dr. Gooder stated that the first item to be discussed related to a review of the plans for the Physical Science Building addition.

Mr. Trent introduced those present who are involved in this project: Mr. Ken Kruger, Mr. Donald Ziemer, Mr. John Robert Henderson, Mr. Owen McCorkle, and Mr. John McMurray.

The firm of Kruger Bensen Ziemer, architects, had constructed and now presented a model for visual aid in understanding the proposed addition to the Physical Science Building.

Board members and the staff examined the model thoroughly. Discussions were held among many persons and specific questions were asked of the architects. (Mr. Charles Christian, Sr. Laboratory Technician, was present to convey the opinion of the faculty of the Physical Science Department who were in class at this time.) Some dissatisfaction was voiced on one phase of the model and the architects were requested, and agreed, to re-work the model and present their changes at a future meeting.

Mrs. Gutshall thanked them for their sincere efforts and the elaborate model.

Dr. Gooder stated that the second item to be discussed by the Committee-of-the-Whole was consideration of a possible agreement with the City of Santa Barbara regarding improvements on Loma Alta Drive.

Mr. Trent stated that he had been in contact with the city officials. Possibility of an air easement from the City may be required by the City of Santa Barbara in regard to the proposed pedestrian/utility bridge. Also, a construction maintenance agreement on piers with the City was suggested. Approval by the Architectural Board of Review had been received recently on the plans. An encroachment agreement was in process of preparation.

Some points proposed were: City pay for improvement of two 6 ft. bike lanes; two 11 ft. travel lanes, birm and retaining wall along the road; and the District pay for a 10 ft. left-turn lane, curb, gutter and sidewalks (estimated at $70,500).

Mr. Trent indicated that the improvements could be done in sections. As the District develops facilities, the improvements in those specific areas could be done then. Mr. Trent emphasized that only improvements in conjunction with District projects would be considered in the future.

Dr. Gooder interjected that this was presented for the Board to be aware that the staff is discussing these items with the officials of the City of Santa Barbara. No recommendation was being made, or will be made, until it is clear what the intentions of the City are.

continued on next page. . . . .
6. GENERAL INFORMATION - continued:

6.1 continued:

Upon motion of Mr. Frank, seconded by Dr. Dobbs, the Board of Trustees concluded their meeting as a committee-of-the-whole and reconvened their special meeting.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period of October 31 through November 13, 1975.

7. ADJOURNMENT

Dr. Gooder noted for Board members that the next regular meeting is scheduled on Thanksgiving Day (November 27). He recommended cancellation of that date and rearranging the meeting dates for the month of December.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to cancel the regular meetings scheduled for November 27, December 11, and December 25, 1975, and to hold special meetings on December 4 and December 18, 1975.

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their special meeting at 6:09 p.m.

The next meeting of the Board of Trustees will be a regular meeting scheduled for Thursday, November 13, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOORDER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees
on December 4, 1975.