MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
October 16, 1975
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Ann Gutshall on Thursday, October 16, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California. (This was designated a special meeting due to change in meeting dates per Board action taken on September 25, 1975.)

1.2 ROLL CALL

Members present:
Mrs. Ann Gutshall, President
Dr. Joe W. Dobbs, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell

Members absent:
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. David K. Shelver, Assistant Superintendent, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. Mark Heinz, President, Associated Student Body
Dr. Elwood Schapansky, President, Academic Senate
Miss Tina Wainshilbaum, Reporter, THE CHANNELS
Mr. Jim M. Williams, Director, College Information
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Robin Abbott, appointee, Int.Typ.Clk., Health Occupations
Mr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
Mr. Lisle Bresslin, Assistant Dean, Admissions & Records
Mr. Donald R. Canley, appointee, General Maintenance Worker, Facilities & Operations
Miss Gloria Castleberg, Asst.Personnel Director, Classified Personnel
Mr. John C. Cochrane, Fiesta, Inc.
Mr. Michael Combs, Business Manager, Student Finance
Mr. William J. Cordero, Coordinator, Student Services
Miss Catherine B. Dougher, appointee, Sr.Typ.Clk., Career Development Facility
Mr. Mel Elkins, Assistant Dean, Occupational and Career Education
Mrs. Harriet A. Leckie, Director, Cooperative Work Experience
Mrs. Ardith G. Liercke, Placement Clerk, Financial Aids & Placement
Miss Sarah J. Paquette, Financial Aids Clerk, Financial Aids
Mr. David Pickering, Controller, Accounting Services
Mr. Cal Reynolds, Associate Professor/Counselor
Mrs. Viola Robles, Int.Typ.Clk., Placement
Mrs. Lynda Rodrigues, Assistant Dean, Student Activities
Mrs. Charlotte Spafford, Administrative Assistant, Business Services
Ms. Dorothy K, Taylor, R.S.V.P. representative
Mr. Donald L. Trent, Director, Facilities Development
Ms. Elizabeth H. Webre, R.S.V.P. Director
Mr. Russell L. Wenzlau, Assistant Dean, Evening College
Mrs. Elsie M. Brandt, Secretary to the Superintendent
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Gutshall stated that there would not be an executive session.

1.5 No item

1.6 HEARING OF CITIZENS

None
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. REPORT OF ACTIONS AND DISCUSSIONS REGARDING THE APPORTIONMENT CAP, Attachment 1.7-a

Dr. Gooder stated that Attachment 1.7-a contained three items for information: a resolution adopted by the Board of Directors of the CCCCA regarding Adult and Continuing Education, and two statements made on this subject before the Select Committee on Implementation of Career Education by Dr. Gooder and Mr. Harold Thornton.

b. RESOLUTION ON THE APPORTIONMENT CAP FOR COMMUNITY COLLEGES, Attachment 1.7-b

Dr. Gooder stated that the proposed resolution contained in the attachment on the subject of the apportionment cap was presented for consideration at this time. He had been requested at the last Board meeting to prepare this resolution. It was his intention to send a copy, if approved, to each California legislator, each member of the Board of Governors, and the President of the Board of Trustees of each community college. (The mailing would include a cover letter.)

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 7 (1975-76) regarding the apportionment cap for community colleges. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mrs. Alexander
       Mr. Frank, Mr. Garvin, Mrs. Powell

Noes: None

Absent: Mr. Wells

ADDED ITEM:

Dr. Gooder announced that the planned events for the "Ten Years of Progress" celebration were progressing very well. It was hoped that Board members would participate in as many of the events as possible.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent-President, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, HOURLY SUBSTITUTEs, AND HOURLY LIBRARIAN, FALL, 1975, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, EVENING COLLEGE, FALL, 1975, Attachment 2.1-a(2)

(3) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SUBSTITUTES, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1a(4)

b. NON-ROUTINE

(1) APPROVAL OF CHANGE IN CONTRACT: EDWIN BOWMAN, ASST. PROFESSOR, MUSIC, SALARY CLASS TRANSFER, Attachment 2.1-b(1)

Dr. Gooder indicated that Mr. Edwin Bowman had completed the requirements for a master's degree and a change in salary was recommended.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of a change in contract for Edwin Bowman, Assistant Professor, Music, as delineated in Attachment 2.1-b(1) and effective September 3, 1975.

(2) APPROVAL OF RE-APPOINTMENT: VAUGHN W. WESTERMeyer, M. D., CONSULTANT, STUDENT HEALTH SERVICES

Dr. Gooder stated that the services of Dr. Vaughn Westermeyer had been secured last year as a consultant for Student Health Services. Dr. Westermeyer is able to provide these services for another year. Dr. Gooder recommended continuance of these arrangements.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Dr. Vaughn W. Westermeyer as consultant, Student Health Services, for the 1975-76 college year on an as-needed basis at a rate of $15.73 per consultation period.

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE FOR ELIZABETH A. JENNINGS, ASST. PROFESSOR, HEALTH OCCUPATIONS, Attachment 2.1-b(3)

Dr. Gooder regretfully announced that Elizabeth Jennings is very seriously ill. Miss Jennings is an Assistant Professor in the Health Occupations Department.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of a health leave of absence for Elizabeth A. Jennings beginning September 10, 1975.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), VEA, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: MORA T. DEWEY, TUTOR II, TUTORIAL CENTER, EFFECTIVE 9/9/75, Attachment 2.2-b(1)

Dr. Goeder stated that Mora Dewey wished to resign as a tutor to continue her education.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to accept with regret the resignation of Mora T. Dewey, Tutor II, effective 9/9/75.

(2) ACCEPTANCE OF RESIGNATION: BRUCE GLENN, TUTOR II, TUTORIAL CENTER, EFFECTIVE 7/30/75, Attachment 2.2-b(2)

Dr. Goeder indicated that a resignation had also been received from Bruce Glenn, a tutor in the Tutorial Center.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to accept with regret the resignation of Bruce Glenn, Tutor II, effective 7/30/75.

(3) APPROVAL OF LONGEVITY INCREMENT: ELENE P. CAMPBELL, SR. SECRETARY, PHYSICAL EDUCATION DEPARTMENT, 10 YEARS, EFFECTIVE 10/1/75, Attachment 2.2-b(3)

Dr. Goeder was pleased to give recognition to Elene (Helen) Campbell for her 10 years of service to the District.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of a longevity increment (10 years) for Elene Campbell, Sr. Secretary, Physical Education Department, effective 10/1/75.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF CHANGE OF SHIFT: JOSEPH J. LEON, CUSTODIAN, FACIL. & OPERATIONS DEPT., FROM DAY SHIFT TO GRAVEYARD SHIFT, EFFECTIVE 9/23/75, Attachment 2.2-b(4)

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of a change in shift (from day shift to graveyard shift) for Joseph J. Leon, Custodian, Facilities & Operations Department, effective 9/23/75.

(5) APPROVAL OF APPOINTMENT: ROBIN L. ABBOTT, INT.TYP.CLK., HEALTH OCCUPATIONS (NEW POSITION), EFFECTIVE 10/6/75, Attachment 2.2-b(5)

Dr. Gooder was pleased to recommend the appointment of Robin Abbott to the new Int. Typ. Clk. position in the Health Occupations Department.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Robin L. Abbott as Int. Typ. Clk. (new position) Health Occupations Department, effective 10/6/75.

Mrs. Abbott was present at the meeting and introduced to the Board members.

Mrs. Gutshall thanked her for attending and welcomed her to the staff.

(6) APPROVAL OF APPOINTMENT: E. CATHERINE CARBON, INT.TYP.CLK., LIBRARY (REPLACING: H. PRATINI), EFFECTIVE 10/20/75, Attachment 2.2-b(6)

Dr. Gooder was pleased to recommend the appointment of Catherine Carbon as a replacement for the position vacated by Harriet Pratini in the Library.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the appointment of Catherine Carbon as Int.Typ.Clk., Library (replacing H. Pratini), effective 10/20/75.

(7) APPROVAL OF APPOINTMENT: CATHERINE B. DOUCHER, SR.TYP.CLK., CAREER DEVELOPMENT FACILITY (NEW POSITION), EFFECTIVE 10/17/75, Attachment 2.2b(7)

Dr. Gooder was pleased to recommend the appointment of Catherine Dougher to the new position in the Career Development Facility.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(7) continued:

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Catherine B. Dougher as Sr.Typ.Clk., Career Development Facility (new position), effective 10/17/75.

Miss Dougher was introduced to the Board and Mrs. Gutshall welcomed her to the staff.

(8) APPROVAL OF APPOINTMENT (PROMOTION): RUTH W. WARWICK, INT.TYP.CLK., COLLEGE INFORMATION (NEW POSITION), EFFECTIVE 10/20/75, Attachment 2.2-b(8)

Dr. Gooder was pleased to recommend the promotion of Ruth Warwick from PABX operator to Int.Typ.Clk. in the College Information office serving a function for Community Services. This position had been approved to an ever-increasing work-load handling facilities requests.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the appointment (promotion) of Ruth W. Warwick as Int.Typ.Clk., College Information (new position), effective 10/20/75.

(9) APPROVAL OF POSITION OF GENERAL MAINTENANCE WORKERS AND APPOINTMENT OF DONALD CANLEY TO THE POSITION, Attachment 2.2-b(9)

Dr. Gooder noted for Board members that a job of Maintenance Trainee had been created a year ago and was filled by Donald Canley. The position had been established with the anticipation that the person would be eligible for promotion on a permanent basis. Mr. Canley has completed a year of work as Maintenance Trainee and it was recommended by Dr. Gooder and Mr. Eyre, Director of Facilities & Operations, that Mr. Canley be promoted as a General Maintenance Worker rather than advanced to Step B of Maintenance Trainee as approved by the Board on September 25, 1975.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the establishment of a position of General Maintenance Worker, Range 24, and of the appointment of Donald Canley as General Maintenance Worker, effective 10/1/75.

Mr. Canley was present at the meeting and Mrs. Gutshall on behalf of the Board offered congratulations.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTE N - continued:

(10) APPROVAL OF POSITION AND JOB DESCRIPTION OF THEATER STAGE-
CRAFTS TECHNICIAN, Attachment 2.2-b(10)

Dr. Gooder stated that with the development of the Drama/
Music Facilities and a comprehensive program in Theater Arts,
a new position was proposed to relieve Dr. Pope Freeman,
Director of Theater Management, of technical theater respon-
sibilities. This position would be funded through the Con-
tinuing Education Division and had been approved by RARB
on September 24, 1975.

It was moved by Mrs. Powell, seconded by Mr. Frank, and
passed by the Board to approve of the establishment of a new
position as Theater Stagecrafts Technician as described in
Attachment 2.2-b(10) and to authorize the staff to recruit
for the position.

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENT BODY, Attachment 3.1

Dr. Gooder stated that Mark Heinz, President of Associated Students,
was present to speak to this item and had expressed hopes that a decision
would be reached at this meeting as he needed to consider the weather as
a factor.

Mr. Heinz stated that the attachment contained a proposed major
rock concert in La Playa Stadium. The Associated Student Body and RSVP,
a local non-profit community organization for retired senior citizens,
would receive $2,000 each or divide as much as 10% of the gross accord-
ing to the proposal. The concert was being proposed for late November.

Mr. John Cochran of Fiesta, Inc., concert promoter, also spoke to
the proposal and responded to specific questions.

Ms. Elizabeth Webe, Director of RSVP, had also presented materials
for Board members for information on her group, and expressed her views
urging approval of the concert.

An hour-long discussion was held by Board members, staff members,
Mr. Heinz and Mr. Cochran on the many concerns expressed openly by Board
members, such as: use of La Playa Stadium for a rock concert, parking,
traffic and impact on the surrounding neighborhood, etc.

At one point in the discussion, Dr. Dobbs moved to approve the con-
cept of a Beach Boys concert with what was outlined in the proposal with
the final proposal to be considered upon presentation. This motion was
seconded by Mr. Garvin. No vote or action was taken on this motion.

Discussion of specific concerns continued. Mrs. Alexander was
particularly concerned with the percentage of benefits to the two organ-
izations and stated that she would vote against the motion as made and
concept as so far stated.

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3. STUDENT SERVICES - continued:

3.1 continued:

Other Board members felt that the motion should be re-worded to clarify that the Beach Boys are the group being considered and no other group would be accepted as a substitute. (Both Mr. Heinz and Mr. Cochran had mentioned another group could be available, if the Beach Boys could not be engaged.)

Dr. Dobbs re-stated his motion to approve rental of La Playa Stadium for a rock concert with the Beach Boys. Mr. Garvin seconded this motion.

Mrs. Alexander again emphatically stated that her vote would be 'no' if the surrounding neighbors were not to be contacted for their opinions.

No vote or action was taken on the second motion.

Dr. Gooder noted for Board members that a memo was in their folders stating his concerns about the proposed concert. He suggested that, if the Board decided to support the idea in the proposed form or in some amended form, the staff be directed to prepare a proposed contract and plan to protect the interests of the District. The proposed contract and plan could be presented at the next Board meeting.

Mrs. Powell, with the added agreement of Mr. Frank, asked that Dr. Dobbs re-word his motion as actually only more information is being requested by the Board. Other Board members also agreed that to approve of the concept was irresponsible at this time, a definite contract should be presented for consideration, surrounding neighbors should be given a voice in the matter, and additional information was necessary for further consideration of this proposal.

Dr. Dobbs withdrew his second motion (the first motion having been superseded by the second motion). Mr. Garvin also withdrew his second to the motion.

A motion was then made by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to consider the possibility of renting La Playa Stadium for a Beach Boys concert at the next Board meeting.

Dr. Gooder stated again that every effort would be made by the staff to present a contract at the next meeting with the understanding that the Board would like to rent the stadium provided the District is protected.

This concluded the discussion of this agenda item.

3.2 ADOPTION OF POLICY ON WITHHOLDING DOCUMENTS AND REGISTRATION PRIVILEGES FROM STUDENTS FOR UNPAID LIBRARY CHARGES, Attachment 3.2

Dr. Gooder stated that Education Code Section 7153.5 authorizes community college districts to withhold grades, transcripts, diplomas and registration privileges from any student properly charged with possession of library books or materials when such books or materials are not returned when due. This proposed policy had been considered and was recommended by the Board Subcommittee on Educational Policies.

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3. STUDENT SERVICES - continued:

3.2 continued:

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to adopt the policy on Withholding Grades, Transcripts, etc. for Library Charges as described in Attachment 3.2.

3.3 REPORT ON THE COLLEGE'S FINANCIAL AID PROGRAM FOR 1974-75, Enclosure #1

Dr. Gooder stated that Enclosure #1 contained a documented report on the college's Financial Aid Program for 1974-75. He extended compliments to the staff of the Financial Aids office for compilation of the document and emphasized the importance of such a document for informational use by the Board members.

Mr. William Cordero announced that the staff was present and introduced to the Board: Sarah Paquette, Vi Robles, Ardhith Liercke, and Francie Monk. Mr. Cordero stated that the document would be of great assistance in his office in serving students' needs.

A short discussion followed with Mr. Cordero answering specific questions from Board members.

Mrs. Gutchall on behalf of the Board thanked Mr. Cordero and his office staff for the fine report.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW CONTINUING EDUCATION COURSE, ADVANCED POLICE OFFICERS TRAINING

Upon recommendation of the Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Frank and passed by the Board to approve of a new Continuing Education course, Advanced Policy Officers Training, for the weeks of November 17-21, December 8-12, and January 12-16, 10 hrs. per week, to be held at the Police Academy.

4.2 APPROVAL OF WOMEN'S WEEK PROGRAMS UNDER THE AUSPICIES OF THE CONTINUING EDUCATION DIVISION, Attachment 4.2

Upon recommendation of the Superintendent-President, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of a Women's Week Series to be held on the campus on October 22, 23 and 24 under the auspices of the Continuing Education Division.

4.3 REPORT OF SCORES OF HEALTH OCCUPATION STUDENTS ON STATE EXAMINATIONS, Attachment 4.3

Dr. Gooder stated that this was an informational item and the attachment contained a summary report of scores of A.D.N., L.V.N., Radiologic Technology, and Dental Assisting students on State examinations.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT No. 18, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, FOR THE PERIOD ENDING SEPTEMBER 30, 1975, Attachment 5.2-a

   Dr. Gooder stated that this was an informational item and the report indicates that the project is on schedule.

b. INSPECTOR'S REPORT No. 6, DRAMA/MUSIC BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR THE PERIOD ENDING SEPTEMBER 30, 1975, Attachment 5.2-b

   Dr. Gooder indicated that this was an informational item and the project is ahead of schedule.

c. ACCEPTANCE OF A SABLE I SELF-CONTAINED 35mm PRINT ENLARGER, Attachment 5.2-c

   Dr. Gooder stated that Mr. Louis W. Gagg donated a print enlarger for use in the college's photo laboratory. The equipment has never been used and had an estimated value of $700.

   It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to accept the gift of a Sable I Print Enlarger and to authorize the staff to send a letter of appreciation to Mr. Louis W. Gagg.

d. AUTHORIZATION TO ENTER INTO AGREEMENTS WITH THE DEPT. OF H.E.W. COVERING PARTICIPATION IN PROGRAMS OF STUDENT FINANCIAL AID FOR 1976-77, Enclosure #2

   Dr. Gooder indicated that Enclosure #2 contained a request and proposed agreement with the Dept. of Health, Education and Welfare for Student Financial Aid for 1976-77. He recommended ratification of the submission of the application.

   In response to Board questions on the increase in the requested amount, Mr. Cordero stated that half-time students are also eligible for financial aid and this service is just now being implemented on this campus.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

A motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to ratify the submission of the application to participate in Federal Student Financial Aid Programs for 1976-77.

e. RATIFICATION OF THE SUBMISSION OF A PROPOSAL FOR A COOPERATIVE EDUCATION PROGRAM UNDER HEA, TITLE IV-D, Enclosure #3

Dr. Goolder indicated that the proposal contained in Enclosure #3 had been submitted to the Office of Education to meet an October 10 mailing deadline. The proposal was an application for a Cooperative Education Program to provide for planning, job recruitment, student recruitment, and implementation of an alternate semester cooperative program in Administration of Justice. Total proposed funding in the first year would be $36,476 with no matching funds required of the District, but, it was pointed out by Dr. Goolder, that, if the award is granted, additional classified help would be required for the program.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to ratify the submission of the application for a Cooperative Education Program as described in Enclosure #3.

f. APPROVAL OF THE SUBMISSION OF AN APPLICATION FOR GRANT FUNDS FOR LIBRARY RESOURCES UNDER HEA, TITLE II-A, Enclosure #4

Dr. Goolder stated that funds are provided under Title II-A of the Higher Education Act for the purchase of library materials. Enclosure #4 contained an application in the amount of $5,000 for 1975-76.

A motion was made by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the submission of the application for Grants Under College Library Resources Program for 1975-76.

g. ACCEPTANCE OF SUPPLEMENTAL AWARD FOR THE COLLEGE WORK STUDY PROGRAM FOR 1975-76, Attachment 5.2-g

Dr. Goolder stated that notification had been received from the Dept. of Health, Education and Welfare that supplemental funds in the amount of $106,433 had been awarded for the college's Work Study Program for 1975-76. These funds were planned to be used for off-campus contracts and in on-campus work stations in such a manner as to require no additional matching funds on the part of the District.

Dr. Goolder noted for Board members that these additional funds will significantly increase the workload in the Financial Aids office. The allocation will provide enough funds to support a half-time clerical position. It was anticipated that acceptance of these funds would require that a half-time position be created.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. continued:

The opinion of the Resources Allocation Review Board will be sought on this new position, but since the College Work Study Program is a significant service to students and to off-campus programs -- one of the most productive types --, it would be appropriate to present a request for a half-time classified position for the Financial Aids Office at the next Board meeting.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to accept the supplemental funds in the amount of $106,433 for the College Work-Study Program for 1975-76.

h. ACCEPTANCE OF $29,920 IN CETA FUNDS FOR AN OFFICE SKILLS PROJECT, Attachment 5.2-h

Dr. Gooder stated that as a result of an application submitted April 10, 1975, funds in the amount of $29,920 had been awarded for an Office Skills Project (Bilingual Clerical Cluster) for the Continuing Education Division.

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to accept CETA funds in the amount of $29,920 for an Office Skills Project.

i. ACCEPTANCE OF $37,178 IN CETA FUNDS FOR THE COMMUNITY HEALTH TECHNICIAN PROGRAM, Attachment 5.2-1

Dr. Gooder stated that as a result of an application submitted August 28, 1975, funds in the amount of $37,178 had been awarded for the Community Health Technician Program.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to accept CETA funds in the amount of $37,178 for the Community Health Technician Program.

j. ACCEPTANCE OF FUNDS FOR THE LAW ENFORCEMENT EDUCATION PROGRAM FOR 1975-76, Attachment 5.2-j

Dr. Gooder indicated that the attachment contained a notice of a supplemental award of $742 for the Law Enforcement Education Program for 1975-76. This supplemental award would make a total award of $3,348 for the 1975-76 year. No matching funds of the District are required.

A motion was made by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to accept the supplemental funds of $742 for the 1975-76 Law Enforcement Education Program.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. APPROVAL OF JOINT POWERS AGREEMENT CONCERNING COMMUNITY COLLEGE TV CONSORTIUM, Enclosure #5

Dr. Gooder indicated that the joint-powers agreement with the Community College TV Consortium is considered periodically and Enclosure #5 contained the agreement for the 1975-76 year. The membership fee will remain at $5,000 but is expected to increase next year because of increased enrollment.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the Joint Powers Agreement Concerning Community College TV Consortium for the 1975-76 year.

1. REPORT ON THE RESULTS OF THE SANTA BARBARA COUNTY AUCTION, Attachment 5.2-1

Dr. Gooder indicated that this was an informational item. The funds received, $687.08, would be deposited to the General Fund Account.

m. APPROVAL OF COMPANIES FOR SELLING TAX SHELTERED ANNUITIES, Attachment 5.2-m

Dr. Gooder stated that Attachment 5.2-m contained an updated list of companies who have met all of the terms and conditions set forth by the District for representation in the selling of tax sheltered annuities.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of companies for selling tax sheltered annuities as listed in Attachment 5.2-m.

n. APPROVAL OF CHANGE ORDER No. 6, VOCATIONAL TECHNOLOGY BUILDING PROJECT, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR, Attachment 5.2-n

Dr. Gooder stated that Change Order No. 6 is a revision to the pedestrian walk/fire access located within the work area of the Vocational Technology Building project.

Mr. Trent explained that the plans as drawn and bid do not meet handicapped access requirements. This had been inadvertently missed during plan checking by O.A.C. The additional cost for this work will be $2,024 with no extension of contract time.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of Change Order No. 6 to the contract with J. W. Bailey Construction Co., contractor, Vocational Technology Building project at an additional cost of $2,024, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Original Contract Price</td>
<td>$1,169,500</td>
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<tr>
<td>Change Orders #1 thru #5</td>
<td>+35,827</td>
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<tr>
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<td>$1,205,327</td>
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<tr>
<td>Change Order #6</td>
<td>+2,024</td>
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<tr>
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<td>$1,207,351</td>
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New Contract Price......$1,207,351
Minutes - Special Meeting
Board of Trustees - SBCCD
October 16, 1975

5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

o. APPROVAL OF SPECIAL ALLOCATION OF $3,000 FOR ART LIBRARY BOOKS, Enclosure #6

Dr. Goeder stated that an unusual opportunity had arisen to acquire a valuable art library from the Santa Barbara Art Institute. The acquisition would require $3,000 more than would be expected to be allocated from library funds for the Art Department during the year.

Enclosure #6 contained a letter from the Art Department in which they expressed a desire to acquire the books as a memorial to Mr. Charles F. Atkinson, founding faculty member of the Art Department.

Dr. Goeder recommended that the library budget for 1975-76 be increased by $3,000 under the stipulations set forth in his memo dated October 13, 1975, also contained in the enclosure.

A motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of an increase of $3,000 in the 1975-76 Library Budget for acquisition of art library books from the Santa Barbara Art Institute according to the stipulations contained in Enclosure #6.

p. REVIEW OF 1975-76 BUDGET DOCUMENT

Dr. Goeder indicated that the 1975-76 Budget document had been distributed at a previous Board meeting.

The staff was prepared to describe highlights in the document or to respond to questions. Dr. Shelver offered to present a brief explanation of Cost Centers, pseudo numbers, etc. in writing at the next Board meeting.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period October 10 through 31, 1975. (Copies for Board members had been mailed to them due to the change in Board meeting dates.)
7. ADJOURNMENT

7.1 CHANGE IN MEETING DATE

Dr. Gooder noted for the Board members that the regular meeting of October 9 had been cancelled and a specially-scheduled meeting had been called for today (October 16). The next regular meeting is scheduled for October 23. Since that is only one week away and since there are five Thursdays in October, it would be more appropriate to meet on October 30, if that was convenient for members of the Board. Also, it has been some time since the Committee-of-the-Whole has met as a Facilities and Planning Committee.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to cancel the regular meeting scheduled for October 23, 1975 and hold a special meeting on October 30, 1975 beginning at 3:00 p.m. to meet as a committee-of-the-whole to consider Facilities and Planning Committee items.

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:00 p.m.

The next meeting of the Board of Trustees will be a specially-scheduled meeting on Thursday, October 30, 1975 at 3:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. ANN GUTSHALL
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-
Clerk to the Board of Trustees

Approved by the Board of Trustees
on November 13, 1975.