MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
January 23, 1975
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, January 23, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:
No one

Others present for all or a portion of the meeting:
Dr. Glenn C. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services & Activities

Mr. John Dell, Reporter, Santa Barbara News Press
Dr. John Forsyth, President, Academic Senate
Mr. K. Douglas Jost, Reporter, THE CHANNELS
Mr. Abelino Segura, President, Associated Students
Mr. Jim M. Williams, Director, College Information

Mr. Richard A. Armstrong, Instructor Appointee, Life Science
Mrs. Betty Bartels, Senior Secretary, Facilities & Operations
Mr. Lisle Bresslin, Assistant Dean, Admissions & Records
Miss Gloria Castleberg, Assistant Personnel Director, Classified Personnel
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. David Favor, Professional Volunteer appointee, Audio-Visual
Miss Marie L. Gressel, Professor, Business Education
Mrs. Myrna Harker, Assistant Professor, Business Education
Mr. Jeremy Kramer, La Casa de La Raza/News & Review
Mr. John E. O'Dea, Professor, Business Education
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel
    Services
Mr. Ralph J. Schiferl, Associate Professor, Business Education
Mr. Merle E. Taylor, Professor, Business Education
Mr. Donald L. Trent, Director, Facilities Development
Mrs. Ruby Trent, visitor
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present and invited their
participation in the meeting.

ITEM TAKEN OUT OF ORDER:

1.4 EXECUTIVE SESSION

Mrs. Alexander stated there would be an executive session held towards
the end of the regular meeting after the scheduled agenda had been taken
care of.

Upon motion of Dr. Dobbs, seconded by Mr. Wells, the members of the
Board of Trustees adjourned their regular meeting at 4:44 p.m. and con-
vened in the President's office with Dr. Glenn G. Gooder, Superintendent/
President, to conduct an executive session regarding personnel (Items
2.1-b(8) and 2.2-b(3) ).

At 5:24 p.m., Dr. Gooder returned to the Board Room and invited Mr.
M. L. Huglin, Administrative Dean of Instruction, to participate in the
executive session. Again, at 5:40 p.m., Dr. Gooder appeared to invite Mr.
Ralph Schiferl, a representative for the Business Education Division, to
join the executive session.

Mr. Schiferl returned to the Board Room at approximately 6:22 p.m.,
followed by Mr. Huglin at 6:23 p.m.

At 6:41 p.m., the members of the Board of Trustees and Dr. Gooder
returned to the Board Room and reconvened their regular meeting.

1.5 MINUTES OF REGULAR MEETING OF JANUARY 9, 1975

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the
regular meeting of January 9, 1975 were approved by the Board of Trustees
as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. REPORT ON ENROLLMENT FOR SPRING SEMESTER, 1975

Mr. Lisle Bresslin, Assistant Dean of Admissions, reported an enrollment for the Spring semester of 4,500 day credit students and 1,300 evening credit students. His projection indicated the day enrollment figures would approximate 5,800, which would be a slight 3-4% drop compared to the Fall, 1974 enrollment, and the evening enrollment figures would rise to 2,200-2,400 students. Total evening credit enrollment would show a 20% overall increase compared to Fall of 1974.

Based on initial registration figures, Mr. Bresslin predicted an overall enrollment of 8,000 - a 2% increase. Actual enrollment figures included those taking the TV credit courses. Board members indicated a desire to have separate enrollment figures for the TV credit courses in the future.

Mrs. Alexander thanked Mr. Bresslin for his report.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following Certificated Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY SUBSTITUTES, FALL, 1974, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CHANGE FOR A PREVIOUSLY APPROVED INSTRUCTOR, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF HOURLY INSTRUCTORS, SPRING SEMESTER, 1975, Attachment 2.1-b(1)

Dr. Gooder indicated that there was a correction and an addition to be made to Attachment 2.1-b(1), as follows:

Page 1:

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<thead>
<tr>
<th>Name</th>
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<tr>
<td>Jack Brashears</td>
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<td>II-4</td>
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<tr>
<td>Greg Cain</td>
<td>Change</td>
<td>from III-1 to II-1</td>
<td>from $11.46 to $10.38</td>
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve of the hourly instructors for the Spring, 1975, semester as listed in Attachment 2.1-b(1) with the above-noted correction and addition.

(2) APPROVAL OF EVENING COLLEGE HOURLY INSTRUCTORS, SPRING SEMESTER, 1975, Enclosure #1

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the Evening College hourly instructors for the Spring, 1975, semester as listed in Enclosure #1.

(3) ACCEPTANCE OF RESIGNATION: MRS. ELSIE ANDERSON, ASST.PROF., VOCATIONAL NURSING, HEALTH OCCUPATIONS DEPT., EFFECTIVE JUNE 30, 1975, Attachment 2.1-b(3)

Dr. Gooder stated that a resignation had been submitted by Mrs. Elsie Anderson, Assistant Professor in Vocational Nursing, as she and her husband planned to move to Texas. Dr. Gooder recommended acceptance of her resignation with regret.

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to accept with regret the resignation of Mrs. Elsie Anderson, Assistant Professor, Vocational Nursing, effective June 30, 1975.

(4) APPROVAL OF CORRECTION TO CONTRACT: MR. GIL ROBLEDO, EOP COUNSELOR, Attachment 2.1-b(4)

Dr. Gooder stated that, inadvertently, the contract for Mr. Gil Robledo had been computed at 10½ months. The contract should have been established at 11 months in accordance with his assignment.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the correction to the contract for Mr. Gil Robledo from 10½ months to 11 months as indicated in Attachment 2.1-b(4).

(5) APPROVAL OF COACHING ASSIGNMENTS, SPRING SEMESTER, 1975, Attachment 2.1-b(5)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve of the part-time coaching assignments for Fred Dowhower, Robert Moore, Kathy O'Connor, and Jack Simon as delineated in Attachment 2.1-b(5), effective Spring semester, 1975.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) APPROVAL OF APPOINTMENT: MR. RICHARD ARMSTRONG, INSTRUCTOR, HUMAN ANATOMY/PHYSIOLOGY (NEW POSITION) EFFECTIVE FEBRUARY 3, 1975, Attachment 2.1-b(6)

Dr. Gooder was pleased to recommend the appointment of Mr. Richard Armstrong to the new teaching position in Human Anatomy/Physiology.

A motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Mr. Richard Armstrong as instructor, Human Anatomy/Physiology (new position), effective February 3, 1975.

Mr. Armstrong was introduced to the Board and Mrs. Alexander welcomed him to the staff.

(7) APPROVAL OF APPOINTMENT: MR. GARRY COLBURN, INSTRUCTOR, THEATER ARTS (NEW TEMPORARY POSITION), EFFECTIVE FEBRUARY 3, 1975, Attachment 2.1-b(7)

Dr. Gooder was pleased to recommend the appointment of Mr. Garry Colburn to a new temporary position in teaching Theater Arts. He stated that it had been determined to re-open this position and fill it permanently next year.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of the appointment of Mr. Garry Colburn as temporary instructor, Theater Arts, effective February 3, 1975.

ITEM TAKEN OUT OF ORDER:

(8) APPROVAL OF APPOINTMENT: MRS. HARRIET LECKIE, COOPERATIVE WORK EXPERIENCE DIRECTOR (NEW POSITION), EFFECTIVE FEBRUARY 3, 1975, Attachment 2.1-b(8)

Mrs. Alexander stated that this item would be considered later in the executive session.

As a result of the executive session, Dr. Gooder stated that there had been some concern and some misunderstanding about the specifications of the job for the Director, Cooperative Work Experience. He recommended the appointment of Mrs. Harriet Leckie, currently a Senior Secretary in the Vocational/Technical Division and an hourly instructor of Interior Design for the Continuing Education Division, to the new position.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Mrs. Harriet Leckie as Director, Cooperative Work Experience (new position), effective February 3, 1975.

Dr. Gooder stated that Mrs. Leckie was not present due to serious illness in her family.
2. PERSONNEL - continued;

2.1 CERTIFICATED PERSONNEL - continued:

b. NON ROUTINE - continued:

(9) APPROVAL OF PERSONAL LEAVE, WITH PAY, FOR MRS. MARGARET P. McGILLIN, COUNSELOR, EFFECTIVE 2/3/75 - 3/30/75, Attachment 2.1-b(9)

Dr. Gooder stated that Mrs. Margaret McGillin had been employed by the District since 1966. Her initial assignment had been as an administrator but since 1970, Mrs. McGillin has served as a counselor. Because of this shift in assignments and the difference in sabbatical leave policies for teachers and administrators, Mrs. McGillin has not qualified, technically, for a sabbatical leave.

Dr. Gooder recommended approval of a two-month personal leave with pay for Mrs. McGillin due to the extenuating circumstances in her case. No substitute will be required.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of a two-month personal leave with pay for Mrs. Margaret McGillin, Counselor, effective February 3 through March 30, 1975.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following Classified Personnel action items as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(2)

b. NON ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, EFFECTIVE FEBRUARY 1, 1975, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve of the yearly salary increments as delineated in Attachment 2.2-b(1).

(2) APPROVAL OF LONGEVITY INCREMENTS: JOSEPH PONZINE, CUSTODIAN (10 YEARS), AND JOHN SCARVER, GROUNDSMAN-GARDENER (10 YEARS), FACILITIES & OPERATIONS DEPT., EFFECTIVE 2/1/75, Attachment 2.2-b(2)

Dr. Gooder recommended with pleasure longevity increments for Mr. Joseph Ponzine and Mr. John Scarver in the Facilities and Operations Department.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

A motion was made by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of 10-year longevity increments for Mr. Joseph Ponzine, Custodian (Graveyard shift), and Mr. John Scarver, Groundsman-Gardener, both of the Facilities and Operations Department, effective February 1, 1975.

ITEM TAKEN OUT OF ORDER: (3) ACCEPTANCE OF RESIGNATION: MRS. HARRIET A. LECKIE, SR. SECRETARY, VOCATIONAL-TECHNICAL, EFFECTIVE JANUARY 31, 1975, Attachment 2.2-b(3)

Mrs. Alexander indicated that this item would be postponed until after the executive session.

As a result of the executive session and the action taken on Item 2.1-b(8), Dr. Gooder recommended acceptance of the resignation submitted by Mrs. Harriet Leckie as Senior Secretary in the Vocational/Technical Division.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to accept the resignation of Mrs. Harriet Leckie as Senior Secretary in the Vocational/Technical Division, effective January 31, 1975.

(4) TERMINATION OF PROBATIONARY EMPLOYEE: LLOYD ED. PEARSON, LAB. TEACHING ASST., HRM, EFFECTIVE 1/31/75, Attachment 2.2-b(4)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the termination of a probationary employee, Mr. Lloyd Ed. Pearson, Lab Teaching Assistant in the Hotel, Restaurant Management Department, effective January 31, 1975.

(5) APPROVAL OF HEALTH LEAVE OF ABSENCE: EDWARD DOMINGUEZ, CUSTODIAN (GRAVEYARD SHIFT), FACILITIES & OPERATIONS DEPT., EFFECTIVE 12/18/74 TO 4/1/75, Attachment 2.2-b(5)

Dr. Gooder stated that due to an accident, unrelated to college employment, he had approved a health leave for Mr. Edward Dominguez from December 18, 1974 through January 23, 1975, in accordance with District policy. Dr. Gooder recommended approval of an additional required leave to April 1, 1975.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of a health leave of absence for Mr. Edward Dominguez, Custodian (Graveyard shift), Facilities & Operations Department, effective January 24 to April 1, 1975.
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2. PERSONNEL - continued:  

2.2 CLASSIFIED PERSONNEL - continued:  

b. NON-ROUTINE - continued:  

(6) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS FOR MR. DAVID FAVOR, AUDIO-VISUAL DEPT., EFFECTIVE 1/20/75, Attachment 2.2-b(6)  

Dr. Gooder was pleased to recommend the status of professional volunteer for Mr. David Favor, a student in the Fall semester, who offered his assistance in the television production area of the Audio-Visual Department. Mr. Favor will be working approximately 10 hours per week during the Spring semester.  

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the professional volunteer status for Mr. David Favor as an Audio-Visual Technician, effective January 20, 1975.  

Mr. Favor was introduced to the Board. Mrs. Alexander on behalf of the Board members thanked Mr. Favor for his generous assistance.  

3. STUDENT PERSONNEL  

3.1 REPORT BY ASSOCIATED STUDENTS  

Mr. Abelino Segura, Associated Student Body President, displayed for Board members the 'tote bag' containing informative materials that had been passed out to students during registration. Also, the survey questionnaire had been distributed and a larger response than the Fall returns was anticipated.  

Mr. Segura reported that a 'local talent' show was scheduled for February 21. More details would be forthcoming.  

Mrs. Alexander thanked him for his report.  

4. CURRICULUM AND INSTRUCTION  

4.1 APPROVAL OF NEW CONTINUING EDUCATION COURSE  

Dr. Gooder recommended approval of a Continuing Education course entitled Project Re-entry.  

Dr. Bobgan commented that this course had also been held last Fall and is conducted by a professional volunteer in the medical field.  

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the new Continuing Education course listed as follows:  

Project Re-Entry: Stroke Rehabilitation and Resocialization  
February 19 - April 9, 1975  
Mondays and Wednesdays, 9:30 - 11:00 am
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-Routine

a. ACCEPTANCE OF THE GIFT OF 16 PIECES OF TELEVISION ELECTRONIC GEAR FROM MR. JOHN G. WILSON OF TELEVISION STATION KEYT, Attachment 5.2-a

Dr. Gooder indicated that, due to the intercession of Mr. Jim Williams, a gift of equipment valued at $500 has been offered by Mr. Wilson of television station KEYT. These items can be used by the Audio-Visual Department, and eventually in the television studio in the new Humanities Building. Dr. Gooder recommended acceptance of the gift.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to accept the gift of equipment from television station KEYT and to authorize the Superintendent to send a letter of appreciation to Mr. John C. Wilson.

b. ACCEPTANCE OF THE GIFT OF 7 PIECES OF ELECTRONIC TEST EQUIPMENT AND ASSORTED PROBES FROM MR. BENJAMIN P. J. WELLS, Attachment 5.2-b

Dr. Gooder indicated that Mr. Wells, a Board member, has offered electronic test equipment which can also be used by the Audio-Visual Department. The items listed on Attachment 5.2-b have an estimated value of $535.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to accept the gift of electronic test equipment, as listed in Attachment 5.2-b. (Mr. Wells abstained from voting.)

Dr. Gooder expressed appreciation and thanks to Mr. Wells on behalf of the College.

Mr. Jerry Morin, Audio-Visual Technician, thanked Mr. Wells on behalf of the Audio-Visual Department.

c. ACCEPTANCE OF THE GIFT OF 19 ASSORTED MEDICAL BOOKS FROM VIRGINIA F. BASS, Attachment 5.2-c

Dr. Gooder indicated that Virginia Bass, a former student, has offered medical books as a gift to the Health Occupations Division. The books have an estimated value of $100.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to accept the gift of medical books from Virginia F. Bass and to authorize the Superintendent to send her a letter of appreciation.

d. APPROVAL OF APPROPRIATION TRANSFERS #75-025 THROUGH #75-028 AND ADOPTION OF RESOLUTION No. 13, Attachment 5.2-d

Dr. Gooder indicated that action to fund the appropriation transfers contained in Attachment 5.2-d had been approved by the Board at their January 9, 1975 meeting. Dr. Gooder recommended approval of the appropriation transfers and adoption of Resolution No. 13.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to adopt Resolution No. 13 approving of Appropriation Transfers #75-025 through #75-028 as delineated in Attachment 5.2-d. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
      Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

e. APPROVAL OF BUDGET ALLOCATIONS, Attachment 5.2-e

Dr. Gooder indicated that Attachment 5.2-e contained additional recommendations from the Resources Allocation Review Board. He recommended approval of these budget allocations and stated that the appropriation transfers would be presented at the next Board meeting.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the budget allocations as recommended by Resources Allocation Review Board and as delineated in Attachment 5.2-e.

f. APPROVAL OF FOOD PRICES FOR SPRING, 1975, Attachment 5.2-f

Dr. Gooder noted that inflationary costs have made it impossible to operate the cafeteria without development of a financial deficit. He read from a memo prepared by Mr. John Dunn, Director of Food Services, which outlined the specific items proposed to be increased. (Copies of the memo were distributed prior to the meeting and were in Board folders.) These price increases would help to alleviate the present situation of little or no profit and restore partially the emergency fund.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the Cafeteria Food Price List for Spring, 1975, contained in Attachment 5.2-f.

continued on next page
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. continued:

Mr. Wells added that Mr. Dunn was to be complimented for holding off price increases as long as he had. (Dr. Gooder had mentioned that there had been no increases for over 1 1/2 years.)

g. APPROVAL OF ROBERT SIGRIST AS A CONSULTANT FOR TELEVISION EQUIPMENT AND SPECIFICATIONS

Dr. Gooder stated that in connection with the development of the television studio in the new Humanities Building, special professional assistance would be required in developing specifications for TV equipment. The assistance is needed also, at this time, in the preparation of a request for grant funds to obtain the equipment.

Dr. Gooder recommended approval of Mr. Robert Sigrist as a consultant for these services.

Mr. Jim Williams gave details on the extensive professional background and experience of Mr. Sigrist, and added that the College's TV Committee had selected Mr. Sigrist.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve of Mr. Robert Sigrist as a consultant for television equipment and specifications for a total of 5 days and at a cost not to exceed $500.

h. FINANCIAL REPORTS FOR CAMPUS BOOKSTORE AND STUDENT FINANCE FOR THE PERIOD JULY 1, 1974 THROUGH DECEMBER 31, 1974, Enclosure #2

Dr. Gooder indicated that this was an informational item and that Enclosure #2 contained the financial reports for the Campus Bookstore and the Student Finance Statement of Operations covering the first 6 months of the 1974-75 fiscal year.

i. EXTRA SERVICES TO THE ARCHITECTURAL CONTRACT FOR THE DRAMA AND MUSIC FACILITIES

Dr. Gooder stated that additional information was provided for this item in a copy of a letter which had been distributed prior to this meeting and was to be found in Board folders. This letter from Daniel, Mann, Johnson & Mendenhall indicated that it will be less expensive to have a separate contract for the theater equipment apart from the general construction contract.

Mr. Trent reported that a meeting had been held on January 21 by District staff and the architects and consultant for the Drama/Music facilities project. A consensus of opinion resulted in that it would be more feasible to have a separate contract for Sound and Communications, Stage Lighting and Stage Rigging.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

A great deal of expertise is necessary in these areas giving more attention in terms of better control of installation, direct supervision of the special systems contractors, and testing of highly sophisticated equipment. A breakdown of cost savings, estimated at $22,210, was listed on page 2 of the handout.

Landry, Hunt and Bogan, Theater Consultants for DMJM, have been working on this project from the beginning and are well-qualified for the specialized systems, according to Mr. Trent.

Dr. Gooder interjected that the next agenda item could be considered at the same time with this subject. There was, also, additional information in Board folders on this item.

ITEM j. EMPLOYMENT OF THEATER CONSULTANT FOR PREPARATION OF CONTRACT DOCUMENTS FOR DRAMA AND MUSIC FACILITIES MOVEABLE EQUIPMENT

Mr. Trent explained that there, also, is a large amount of specialized moveable equipment, and it is not part of the DMJM contract. This equipment will be purchased by District staff and requires a certain expertise in preparing specifications. Mr. Trent felt that since Landry, Hunt & Bogan had worked on the project to date with DMJM, it seemed appropriate that their services would be valuable for the finalization of the equipment program and the preparation of bidding documents for moveable equipment.

Mr. Trent, in summary, stated that these two agenda items (Item 5.2-i and 5.2-j) cover the following: 1) fixed specialized equipment requiring extra services to be approved for the contract with DMJM, and 2) moveable specialized equipment for an additional fee of 6% of the equipment cost. Landry, Hunt and Bogan were recommended to be approved as consultants for both phases.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve an adjustment for additional services to the contract with Daniel, Mann, Johnson and Mendenhall for the Drama/Music Facilities project as described in their letter dated January 17, 1975.

A second motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of Landry, Hunt and Bogan, Theater consultants, as consultants for moveable theater equipment at a fee of 6% of the equipment cost.

(At this point, the Board moved ahead to Item 6.1 before adjourning to their executive session. After returning from their executive session, they reconvened their regular meeting and Items 2.1-b(8) and 2.2-b(3) were considered and acted upon. Then the regular meeting continued with the next scheduled item on the agenda.)
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. APPROVAL OF RESOLUTION OF INTENTION TO SELL REAL PROPERTY AND CALLING FOR SEALED BIDS, Enclosure #3

Dr. Gooder indicated that Enclosure #3 contained a resolution regarding sale of District-owned property. He stated that it appeared preferable to purchase a new site for the location of the new Children's Center. In order to accomplish the transaction without additional cost over that anticipated, it is essential that the District's existing property at Cliff Drive and Weldon Road be sold. Dr. Gooder recommended adoption of Resolution No. 14 as a first step in obtaining bids.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to adopt Resolution No. 14 authorizing the sale of real property, known as the Cliff Drive and Weldon Road site. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period January 24 to February 13, 1975.

6.2 MEETING SCHEDULED

Board members agreed to schedule a Facilities and Planning meeting to be held at 3:00 p.m. on Thursday, February 13. This will be a Special Meeting held prior to the regularly-scheduled Board meeting.

6.3 MEETING SCHEDULED

The members of the Board Subcommittee on Educational Policies, Mr. Frank, Mrs. Gutshall and Mrs. Powell, scheduled a meeting for 4:00 p.m. on Monday, January 27, 1975.
7. Adjournment

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:44 p.m.

The next meeting of the Board of Trustees will be a Special Meeting (Committee-of-the-Whole meeting for the Facilities and Planning Subcommittee) to be held at 3:00 p.m. on Thursday, February 13, 1975.

The next regular meeting of the Board of Trustees will be held on Thursday, February 13, 1975 at 4:00 p.m.

Both meetings will be held in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. KATHRYN O. ALEXANDER  
President, Board of Trustees  
Santa Barbara Community College District

DR. GLENN G. GOODER  
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees

on February 13, 1975.