MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 12, 1974
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, September 12, 1974, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell

Members absent:
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred L. Silvera, Administrative Dean, Student Services
Dr. John Forsyth, President, Academic Senate
Mr. Abelino Segura, President, Associated Students
Mr. Jim M. Williams, Director, College Information
Mr. John Dell, SANTA BARBARA NEWS-PRESS
Mr. Andy Warfield, THE CHANNELS
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mr. Pablo Buckelew, Director, Learning Resources Center
Miss Gloria Castleberg, Assistant Personnel Director, Classified Personnel
Mr. Kevin R. Jeter, Human Relations Assistant
Miss Alicia L. Kurtz, Human Relations Assistant
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

- Mrs. Ardith Liercke, Placement Clerk, Placement Office
- Mr. Burton P. Miller, Assistant to the Superintendent-President
- Mr. John Mostachetti, Acting Vice-President, Associated Students
- Mr. Paul Mulholland, Affirmative Action Officer/Director, Personnel Services
- Mr. Gilbert Robledo, EOP Counselor
- Mrs. Dee Rose, Supervisor, Secretarial Support Services Center
- Mr. Don Trent, Director, Facilities Development
- Mr. Theron E. Barnes, Audio-Visual Assistant
- Mrs. Elsie M. Brandt, Secretary to the Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present and invited their participation.

1.4 EXECUTIVE SESSION

Mrs. Alexander stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF AUGUST 22, 1974

Upon motion of Mr. Garvin, seconded by Mr. Frank, the minutes of the regular meeting of August 22, 1974, were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. LETTER FROM CHANCELLOR BROSSMAN REGARDING ANNEXATION OF THE CHANNEL ISLANDS, Attachment 1.7-a

Dr. Gooder indicated that Attachment 1.7-a contained a letter from Chancellor Brossman regarding annexation of the Channel Islands acknowledging the Board's position. The Board's recommendation is on the October agenda. A trip to the islands is tentatively planned for the first week of October and is being arranged by Mr. Ramsey Parks.

b. REPORT ON ENROLLMENT FOR THE FALL SEMESTER, 1974

Mr. Lisle Bresslin, Assistant Dean of Admissions, reported that the total enrollment to date was 7,959 credit students—5,721 day and 2,238 evening. This results in a 4% increase in day students over last Fall and a 15% increase in evening students. Of the total enrollment, 59% are full-time students carrying 12 units or more, which is a decline of 12% over last Fall as a result of more students taking less classes.

continued . . .
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. (continued)

In response to Board members, Mr. Bresslin indicated that generally most students spent about one hour in the first-time mass registration procedures. Registration was channeled through Op-Scan, key punch, computer system this Fall. Hopefully, an on-line system will be available in the near future.

Mr. Huglin commented on the increase in enrollment of basic courses, decline in some language courses, a large demand for Spanish, and a resurgence in P.E. classes. A new trend is being established with classes starting at 5:00 p.m. This may be expanded further in the Spring as the full classes are completely closed out.

A tentative report was given on the TV courses: Child Growth and Development over 200 and Music Appreciation over 100 with two more weeks in which to register.

c. DECISION OF HEARING OFFICER IN PERSONNEL MATTER, Enclosure #1

Dr. Gooder stated that in the personnel matter of Mr. Edwin G. Fleming, the hearing officer had sustained the action of the Board of Trustees.

d. Dr. Gooder reported with deep regret the death this week of Mrs. Eve Moore's husband. Mrs. Moore had retired in May as a Certificated Personnel Clerk in the Instruction Office.

Mrs. Alexander requested a letter be sent expressing the Board's sympathy.

e. Dr. Gooder indicated that a copy of a Comparative Tax Rate Report would be found in their folders. He noted that there was an overall 8¢ reduction in the tax rate this year. Sale of some bonds reduced the Bond Fund and other bonds have been wisely invested. Also, a funding bill has been passed in the legislature which may provide additional ada support.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the following Certificated Personnel action item as indicated in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, HOURLY SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION

Attachments 2.1-a (1)
2. PERSONNEL, 2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF HOURLY CERTIFICATED PERSONNEL FOR FALL, 1974
Attachment 2.1-b (1)

Upon recommendation of the Superintendent, it was moved by
Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to
approve of the Hourly Certificated personnel for Fall, 1974, as
listed in Attachment 2.1-b (1).

(2) APPROVAL OF EVENING COLLEGE HOURLY CERTIFICATED PERSONNEL FOR
FALL, 1974, Attachment 2.2-b (2)

Upon recommendation of the Superintendent, it was moved by
Mrs. Powell, seconded by Mr. Frank, and passed by the Board to
approve of the Evening College Hourly Certificated personnel
for Fall, 1974, as listed in Attachment 2.1-b (2).

(3) APPROVAL OF PROFESSIONAL VOLUNTEERS, KARATE PROGRAM, FALL
SEMESTER, 1974, Attachment 2.1-b (3)

Dr. Gooder indicated that six persons have volunteered their
services for the Karate program.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and
passed by the Board to approve of a professional volunteer
status for those persons listed in Attachment 2.1-b (3).

(4) CANCELLATION OF SABBATICAL LEAVE, WILLIAM L. McADAMS, THEATER
ARTS, SPRING SEMESTER, 1975, Attachment 2.1-b (4)

Dr. Gooder stated that Mr. William McAdams has requested a
postponement of his sabbatical leave which had been approved
for the Spring semester, 1975. If granted, Mr. McAdams will
have to apply again and be re-considered for another time.

It was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and
passed by the Board to approve of Mr. McAdams' request and
canceled his sabbatical leave for Spring, 1975.

(5) APPROVAL OF PERSONAL LEAVE OF ABSENCE: ELAINE HARKINS, ASSISTANT
PROFESSOR, ENGLISH, EFFECTIVE 1974-75 YEAR, Attachment 2.1-b (5)

Dr. Gooder stated that Mrs. Elaine Harkins has requested a
leave of absence for the 1974-75 college year for personal
reasons.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and
passed by the Board to approve of a personal leave of absence
without pay for Mrs. Elaine Harkins for the 1974-75 college year.

(6) APPROVAL OF APPOINTMENT: MARIlyn GROSBOLL, COLLEGE NURSE (NEW
POSITION), EFFECTIVE 1974-75 YEAR, Attachment 2.1-b (6)

Dr. Gooder recommended with pleasure the appointment of
Marilyn Grosboll as College Nurse.

continued . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) (continued)

Dr. Silvera commented that it was not possible for her to attend today's meeting, but she would start in this new position on Monday.

In response to Dr. Dobbs, Dr. Silvera stated that an extensive advertising campaign had been conducted for a month, but only five applications had been received due mainly to the shortness of time prior to the opening of school.

It was moved by Mrs. Cutshall, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Marilyn Grosboll as College Nurse (new position) for the 1974-75 college year.

(7) APPROVAL OF TEMPORARY SUBSTITUTE: MACE PERONA, INSTRUCTOR, ENGLISH DIVISION (REPLACING E. HARKINS), FALL SEMESTER, 1974, Attachment 2.1-b (7)

Dr. Gooder recommended the appointment of Mace Perona as a temporary substitute for the Fall semester replacing Elaine Harkins.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Mace Perona as a temporary substitute in the English Department (replacing Elaine Harkins) for the Fall semester, 1974.

(8) APPROVAL OF APPOINTMENT: DON E. SEAVER, INSTRUCTOR, ADMIN. OF JUSTICE/CORRECTIONAL SCIENCE DEPT. (NEW POSITION), EFFECTIVE 1974-75 COLLEGE YEAR, Attachment 2.1-b (8)

Dr. Gooder recommended with pleasure the appointment of Don Seaver to the new position as Instructor in Admin. of Justice/Correctional Science.

Mr. James Norton, Assistant Professor, Trade/Technical, expressed thanks to the Board and members of the RARB committee for their timely approval to this needed new position. He introduced Mr. Seaver to the Board members and commented that Mr. Seaver has almost completed all the requirements for his Master's degree.

It was moved by Dr. Dobbs, seconded by Mr. Carvin, and passed by the Board to approve of the appointment of Don E. Seaver as Instructor in Admin. of Justice/Correctional Science (new position) for the 1974-75 school year.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a (1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY AND GENERAL PROGRAMS, Attachment 2.2-a (2)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENT, Attachment 2.2-b (1)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the yearly salary increments as delineated in Attachment 2.2-b (1).

(2) APPROVAL OF EXTENSION OF TEMPORARY SUBSTITUTE WORK - WORKING OUT OF CLASSIFICATION: MAE L. BRACKENHAMER, PAYROLL DEPARTMENT, EFFECTIVE 8/1/74, Attachment 2.2-b (2)

Dr. Goober indicated that due to the illness and resignation of Vicki Tyler, Mae Brackenhamer has carried on the responsibilities in the Payroll Office. Pending further study and review of the personnel needs in the Payroll Department, Dr. Sorsabal and Mr. David Pickering recommended that Mae Brackenhamer continue working out of classification.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the extension of temporary substitute work (working out-of-classification) for Mae Brackenhamer.

(3) APPROVAL OF INCREASE IN TIME ASSIGNMENTS: V. IRENE BUTLER, SECRETARY, ACADEMIC SENATE AND MARINE TECH DEPARTMENT, EFFECTIVE 8/9/74, Attachment 2.2-b (3)

Dr. Goober stated that the adopted budget for 1974-75 had included an increase in hours for two part-time positions held by Irene Butler. He recommended the increase in her assignment.

It was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of the increase in time assignments for Irene Butler as delineated in Attachment 2.2-b (3).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF HEALTH LEAVE OF ABSENCE: JANICE N. STEEN, Sr. Secretary, Health Occupations Division, Effective 9/6/74, APPROX. 6-8 WEEKS, Attachment 2.2-b (4)

Dr. Gooder reported that Janice Steen, Health Occupations secretary, required surgery recently, and he recommended approval of a health leave of absence.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve of a health leave of absence for Janice Steen, effective 9/6/74, for approximately 6-8 weeks.

(5) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: PENELlope M. STEWART, SECRETARY, CONTINUING EDUCATION DIVISION, EFFECTIVE 10/1/74 - 10/31/74, Attachment 2.2-b (5)

Dr. Gooder indicated that additional time was needed by Penelope Stewart and he recommended an extension of her health leave of absence.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of an extension of health leave of absence for Penelope M. Stewart, secretary, Continuing Education, effective 10/1 - 10/31/74.

(6) APPROVAL OF SHIFT CHANGE: RUTH WARWICK, PABX OPERATOR-RECEPTIONIST, BUSINESS SERVICES, EFFECTIVE 9/16/74, Attachment 2.2-b (6)

Dr. Gooder recommended approval of a shift change for Ruth Warwick due to the new switchboard arrangements.

It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve of a shift change for Ruth Warwick, PABX Operator-Receptionist, effective 9/16/74.

(7) ACCEPTANCE OF RESIGNATION: WALTER RICHMOND, TRAFFIC CONTROL GUARD, EFFECTIVE 9/20/74, Attachment 2.2-b (7)

Dr. Gooder stated that Walter Richmond had submitted his resignation in order to accept another position. He recommended acceptance with regret and indicated that Mr. Richmond would stay on another two weeks.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to accept with regret the resignation of Walter Richmond, Traffic Control Guard, effective 9/20/74.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(8) APPROVAL OF APPOINTMENT: MARGARITA D.R. AVILES, DUPLICATING CLERK, DUPLICATING DEPT., EFFECTIVE 8/20/74, Attachment 2.2-b (8)

Dr. Gooder was pleased to recommend the appointment of Margarita Aviles as Duplicating Clerk.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Margarita d.R. Aviles as Duplicating Clerk, Duplicating Dept., effective 8/20/74.

Miss Aviles was not able to be present due to rush work in the Duplicating Dept., according to Miss Castleberg.

(9) APPROVAL OF APPOINTMENT: JEROME E. MORIN, AUDIO-VISUAL REPAIR TECHNICIAN, AUDIO-VISUAL DEPT. (NEW POSITION), EFFECTIVE 9/3/74, Attachment 2.2-b (9)

Dr. Gooder recommended the appointment of Jerome Morin, a former student-worker and SBCC graduate, to fill the new position of Audio-Visual Repair Technician.

It was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Jerome E. Morin as Audio-Visual Repair Technician for the Audio-Visual Dept. (new position), effective 9/3/74.

Mr. Morin was not present due to his work schedule, but Mr. Barnes announced that Mr. Morin would soon be in charge of taping the Board meetings.

(10) APPROVAL OF APPOINTMENT: MARGARET M. O'BRIEN, PABX OPERATOR-RECEPTIONIST, EFFECTIVE 8/23/74, Attachment 2.2-b (10)

Dr. Gooder recommended the appointment of Margaret O'Brien as switchboard operator. She will also perform mailroom duties which was made possible with the split shift hours worked by Ruth Warwick.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Margaret M. O'Brien as PABX Operator-Receptionist, Business Services Dept., effective 8/23/74.

(11) APPROVAL OF APPOINTMENT: ARDITH G. LIERCKE, PLACEMENT CLERK, PLACEMENT OFFICE, EFFECTIVE 9/13/74, Attachment 2.2-b (11)

Dr. Gooder recommended the appointment of Ardith Liercke as Placement Clerk replacing Judith Miller.

It was moved by Dr. Dobbs, seconded by Mrs. Cutshall, and passed by the Board to approve of the appointment of

continued . . .
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(11) (continued)
Ardith G. Liercke as Placement Clerk, Placement Office, effective 9/13/74.

Mrs. Liercke was introduced to the Board members by Miss Castleberg.

(12) APPROVAL OF JOB DESCRIPTION FOR SECURITY PATROL OFFICER AND AUTHORIZATION TO RECRUIT, Attachment 2.2-b (12)

Dr. Gooder stated that in order to maintain the District's current level of security, an additional position of Security Patrol Officer was created by Board approval on 8/22/74. Attachment 2.2-b (12) contained the new job description which will also apply to present Traffic Control Guards.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the job description for Security Patrol Officer as stated in Attachment 2.2-b (12) and authorize recruitment for the position.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Abelino Segura, President of the Associated Student Body, introduced John Mostachetti who has been appointed acting Vice-President replacing the elected Vice-President who was accepted into a four-year state college. There would be an election soon for a permanent replacement.

Mr. Segura said he planned to bring one Student Senate member to a Board meeting during the school term.

Mrs. Alexander expressed pleasure at this idea and his presence at the meeting.

3.2 REPORT ON THE COMMUNITY COLLEGE CAREER DEVELOPMENT ACTIVITIES FOR 1973-74, Attachment 3.2

Dr. Gooder stated that Attachment 3.2 contained the Career Development Report for 1973-74. An additional report was distributed at the meeting covering the Career Education project conducted with City Schools and received partial funding from this Consortium (Santa Barbara School District, Santa Barbara High School District, and Santa Barbara Community College District).

At Dr. Silvera's invitation, Mr. Gordon Santee and Ms. Susan Ramsey spoke in detail on career development activities and responded to questions of Board members. (Ms. Ramsey had been the replacement for Mr. Santee while he was on sabbatical last year.) Both emphasized

continued . . .
3. STUDENT PERSONNEL - continued:

3.2 (continued)

the need for clerical help and/or student help to keep the voluminous pieces of mail sorted and filed to do the most good for students using the Center.

Board members agreed that their need should be fulfilled, and Dr. Gooder stated that an agenda item at the next Board meeting would apply to this area.

Mrs. Alexander thanked Ms. Ramsey and Mr. Santee for their fine presentation and dedication to a most important service to students.

3.3 REPORT ON THE 1973-74 ACTIVITIES OF SANTA BARBARA CITY COLLEGE'S EXTENDED OPPORTUNITY PROGRAMS AND SERVICES, Attachment 3.3

Dr. Gooder stated that Attachment 3.3 contained the year-end report required by the Chancellor's Office and covered the 1973-74 activities of the Extended Opportunity Programs and Services.

Mr. Gil Robledo also distributed copies of a report on EOPS Student Progress for 1973-74. He responded to Board questions on this report, and Dr. Silvera added that as a result of a check this summer on a statewide study of grade point evaluation and cost effectiveness of the program, the grade point average for SBCC EOPS students was considerably above 2.4, and the cost effectiveness was significantly more effective.

Mr. Kevin Jeter and Miss Alicia Kurtz, introduced by Mr. Robledo, spoke to the peer counseling phase of the program.

Mrs. Alexander complimented them on the striking pictorial report presented for perusal by Board members.

Dr. Gooder and Dr. Silvera both commented on the unusually mature staff members working together in these programs on behalf of students.

Mrs. Alexander thanked all for their reports and detailed responses to questions.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW CONTINUING EDUCATION COURSE, VOCATIONAL TRAINING FOR THE WORK TRAINING PROGRAM

Dr. Gooder recommended approval of a new Continuing Education course for the handicapped. Dr. Bobgan added that the beginning date would be September 30.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the new course in Continuing Education Division, Vocational Training for the Work Training Program, 18 hours per week for 30 enrollees, beginning September 30, 1974.
4. CURRICULUM AND INSTRUCTION - continued:

4.2 REPORT OF STATE BOARD LICENSING EXAMINATIONS, VOCATIONAL NURSING STUDENTS, Attachment 4.2

Dr. Goeder stated that Attachment 4.2 was an informational item showing the results of vocational nursing licensing examinations for 1974.

4.3 YEAR-END REPORT ON TUTORIAL CENTER, Attachment 4.3

Dr. Goeder stated that Attachment 4.3 contained the 1973-74 year-end report on Tutorial Services. He introduced Mr. Pablo Buckelwe under whose direction the program is mushrooming.

Mr. Buckelwe spoke in detail on the progress made on objectives set forth the previous year when he had been appointed acting Director.

All Board members were enthusiastic about the impact of this program, and hoped that in conjunction with peer counseling, career education and other student services, these programs could filter down even into the elementary grades.

Mrs. Alexander expressed appreciation on behalf of the Board for a most interesting report.

ADDED ITEM:

Dr. Goeder reported that Mr. Sam Gadol of the Counseling staff had arranged a "Welcome Week" for the first week of school. Several information areas were staffed by Counseling Department members.

Mr. Abelino Segura stated it turned out to be a big helping hand to students, and next Spring he will offer additional assistance.

Mrs. Gutshall added that she had already received good comments on this welcomed service.

4.4 REPORT ON 1973-74 MARINE TECHNOLOGY - USN TESTING PROGRAM, Enclosure #2

Dr. Goeder indicated that this was an informational item and Enclosure #2 contained a report on the 1973-74 Marine Technology/USN Testing Program.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P34-2787 THROUGH AND INCLUDING P34-2794 (PRIOR YEAR), AND PURCHASE ORDERS NO. P45-0343 THROUGH AND INCLUDING P45-0576 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-Routine

a. INSPECTOR'S REPORT NO. 26, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR THE PERIOD ENDING SEPTEMBER 1, 1974, Attachment 5.2-a

Dr. Gooder indicated that this was an informational item. The construction project is about on schedule, but recent labor stoppages may result in a request for time extension.

b. APPROVAL OF INTRA-DISTRICT TRAVEL ALLOWANCE FOR MR. THOMAS P. MULHOLLAND, Attachment 5.2-b

Dr. Gooder recommended travel allowance for Mr. Thomas P. Mulholland who assumed his duties on August 16.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of an amendment to the Intra-District Travel List for 1974-75 to allow $20 per month for Mr. Thomas P. Mulholland, Affirmative Action Officer/Director, Personnel Services, effective 9/1/74 - 6/30/75.

c. RATIFICATION OF THE SUBMISSION OF A LETTER OF INTENT TO PROPOSE AN ADULT OUTREACH PROGRAM UNDER THE HIGHER EDUCATION ACT OF 1965, TITLE I.

Dr. Gooder stated that a Letter of Intent, a vehicle for opening discussions with Title I administrators, had been mailed to facilitate discussions on September 11 in Sacramento. The proposal, due in October, is being prepared by Mr. Burt Miller for a program similar to the REACH proposal of last Spring.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to ratify the submission of the Letter of Intent described above.

d. ACCEPTANCE OF NATIONAL SEA GRANT PROGRAM AWARD IN THE AMOUNT OF $10,600, Attachment 5.2-d

Dr. Gooder stated that notification had been received of a $10,600 grant in support of the Marine Technology Training Program for 1974-75. He recommended acceptance of the grant.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to accept the $10,600 from the National Sea Grant Program in support of the Marine Technology Training Program for the period 7/1/74 through 6/30/75.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. ACCEPTANCE OF STATE AND FEDERAL SUPPORT FOR THE CAMPUS CHILDREN'S CENTER PROJECT IN THE AMOUNT OF $59,503, Attachment 5.2-e

Dr. Gooder stated that notification had been received of approval of the District's 1974-75 Child Care Center application.

The maximum reimbursable amount is $79,338: $59,503 in State and Federal funds, and $19,835 in matching funds. It was reported by Mr. Dave Pickering that this constituted a 3.3% increase to the amounts that appeared in the preliminary approval letter presented to the Board at their July 11th meeting.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to accept the $59,503 support from State and Federal sources for the Child Care Center at SBCC during fiscal year 1974-75.

f. ACCEPTANCE OF $21,670 IN FUNDING OF A CETA MACHINE METALS PROJECT, Attachment 5.2-f

Dr. Gooder stated that $21,614 had been awarded the District to train a minimum of fifteen disadvantaged persons in the machine metals trades. This is an experimental program in the Continuing Education Division and will be conducted for a 26-week period under the Comprehensive Employment Training Act (CETA).

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the $21,614 contract funding a CETA Machine Metals Project in the Continuing Education Division.

g. RATIFICATION OF REQUEST FOR AUGMENTATION OF FUNDS FOR THE 1974-75 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES, Attachment 5.2-g

Dr. Gooder stated that according to Dr. Silvera a possibility had arisen of qualifying for an augmentation of funds for the 1974-75 Extended Opportunity Programs and Services. Attachment 5.2-g contained a copy of the request submitted to the Chancellor's Office.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to ratify the submittal of the request for additional funding for the EOPS program for 1974-75.

h. APPROVAL OF AGREEMENT BETWEEN SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR STUDENT TEACHERS FOR 1974-75 YEAR, Attachment 5.2-h

Dr. Gooder stated that annually the District enters into an agreement with UCSB for supervised students. Under terms of this agreement, the Board authorizes students to complete the supervised teaching requirements under the direction of selected faculty members. He recommended approval of the agreement.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. (continued)

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the agreement between SBCCD and the Regents of the University of California for student teachers, as delineated in Attachment 5.2-h.

i. APPROVAL OF AMENDMENT TO ARCHITECTURAL CONTRACT WITH RICHARD B. TAYLOR, AIA, ASIA, AND ASSOCIATE, FOR PERSHING PARK, PHASE III, Attachment 5.2-i

Dr. Gooder indicated that arrangements had been made by Mr. Trent with Mr. Richard B. Taylor to include the architectural services required for the restroom facility in his existing contract for Pershing Park, Phase III. The proposed cost of extra services to coordinate bid documents will be $1,600.

It was moved by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve of the amendment to the contract with Richard B. Taylor in the amount of $1,600 regarding Pershing Park Project, Phase III, as delineated in Attachment 5.2-i.

j. EMPLOYMENT OF PENFIELD AND SMITH ENGINEERS, INC., FOR TOPOGRAPHIC SURVEY AT A COST NOT TO EXCEED $1,500, Attachment 5.2-j

Dr. Gooder indicated that a second access to the campus is required by the Fire Department, and it had been requested that this road be developed at the time of construction of the Humanities Building. This item had been considered by the Board Subcommittee on Facilities in August. It was recommended that a topographic survey be authorized at this time to cover Area 4 shown on the plot plan in Attachment 5.2-j.

It was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the employment of Penfield and Smith to provide a topographic survey of the fire access road site at a cost not to exceed $1,500.

k. APPROVAL OF AMENDMENT TO ARCHITECTURAL CONTRACT FOR SITE DEVELOPMENT PHASE I, Attachment 5.2-k

Dr. Gooder stated that a recent contract with John Robert Henderson and William Blurock for the Site Development Project, Phase I, contained a Hold Harmless Agreement in Article XXI (see Attachment 5.2-k). A question had been raised regarding paragraph A-3 of this article which requires that all consultants engaged by the architect execute similar Hold Harmless Agreements. This clause creates double coverage, and the District was advised by County Counsel that Section A-3 of Article XXI could be deleted from the contract without jeopardizing the purpose of the Hold Harmless Agreement.

continued ...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. (continued)

It was moved by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve of Amendment II (page 3 of Attachment 5.2-k) to the contract with John Robert Henderson and William Blurock for the Site Development, Phase I, project.

1. APPROVAL OF AMENDMENTS TO ARCHITECTURAL CONTRACTS, Attachment 5.2-1

Dr. Gooder stated that other contracts approved by the Board on building projects contain the same Hold Harmless Agreement clause as described in Item 5.2-k. He recommended approval of amendments to those contracts also.

It was moved by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve of amendments to the following existing contracts:

a. Amendment I to the contract with Arendt, Mosher and Grant for the Marine Technology Building.

b. Amendment I to the contract with Hall and Visioni, AIA, for the Children's Center Building.

c. Amendment I to the contract with Richard B. Taylor, AIA, ASIA, and Associate for Pershing Park, Phase L-III, project.

d. Amendment I to the contract with John Robert Henderson, architect, for the Administration Building Renovations.

6. GENERAL INFORMATION

6.1 CALLING OF SPECIAL MEETING TO FORM A COMMITTEE-OF-THE-WHOLE TO DISCUSS FACILITIES DEVELOPMENT AND PLANNING, THURSDAY, SEPTEMBER 19, 1974, AT 4:00 P.M.

Dr. Gooder stated that a special meeting would be in order to meet as a committee-of-the-whole to discuss facilities development and planning.

It was moved by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to call a special meeting on Thursday, September 19, 1974, at 4:00 p.m. in the Board Room to meet as a committee-of-the-whole to discuss facilities development and planning.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by SBCC and its Continuing Education Division, and community on-campus activities for the period September 13, 1974, through September 26, 1974.
7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:00 p.m.

The next meeting will be the special meeting called on Thursday, September 19, 1974, at 4:00 p.m. in the Board Room.

The next regular meeting of the Board of Trustees will be held on Thursday, September 26, 1974, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees:

on September 26, 1974.