MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 25, 1974

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, July 25, 1974 at 4:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Mr. Sidney R. Frank (arrived at 4:04 p.m.)
Mr. James R. Carvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells (arrived at 4:09 p.m.)

Member absent:

Dr. Joe W. Dobbs

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees (arrived 4:40 pm)

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Dr. John Forsyth, President, Academic Senate
Mr. Jim M. Williams, Director, College Information

Mr. Dean H. Ankeny, Director, Purchasing
Dr. Joseph A. Bagnall, Assistant Dean, Continuing Education
Ms. Irene Butler, Secretary, Academic Senate/Marine Tech
Miss Gloria Castleberg, Assistant Personnel Director, Classified Personnel

Mr. William Cordero, Coordinator, Student Services
Mr. Vic Coudraye, IBM representative
Mr. Melvin J. Elkins, Assistant Dean, Vocational Education
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Michael T. Kelly, Representative, Daniel, Mann, Johnson & Mendenhall
Mr. Robert Mager, R. P. Richards, Inc.
Mrs. Rachel McKeone, Duplicating/Mail Clerk
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. Harold J. Miller, President, Tax Action
Mr. Desmond P. O'Neill
Mr. R. P. Richards, R. P. Richards, Inc., Plumbing Contractor
Ms. Dee Scheetz, IBM Representative
Mrs. Cecilia Tatsch, Typist Clerk, Business Services
Mr. Donald L. Trent, Director, Facilities Development
Mr. Thomas F. Barbere, Audio-Visual Technician
Mrs. Elsie Brandt, Secretary to the Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Alexander announced that there would be an executive session held but not until the end of the regular meeting for the convenience of all present.

Members of the Board adjourned their regular meeting at 6:12 p.m. and assembled in the Superintendent's office with Dr. Gooder relative to a personnel matter.

At 6:40 p.m. the members of the Board of Trustees reconvened in the Board Room of Santa Barbara City College.

1.5 MINUTES OF ANNUAL ORGANIZATIONAL MEETING AND REGULAR MEETING OF JULY 11, 1974

Upon motion of Mrs. Gutshall, seconded by Mrs. Powell, the minutes of the Annual Organizational meeting and Regular meeting of July 11, 1974 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. LETTER FROM ACCREDITING COMMISSION FOR JUNIOR COLLEGES REGARDING PARTICIPATION IN THE FRACTHE PROJECT, Attachment 1.7-a

Dr. Gooder indicated that Attachment 1.7-a was an official notification of the authorization for Santa Barbara City College to develop its own plan for self-study.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ITEM b. DISCUSSION OF PROPOSED ANNEXATION OF CHANNEL ISLANDS TO COMMUNITY COLLEGE DISTRICTS, Attachment 1.7-b

(This item was delayed pending the arrival of Mr. Weston Alt, and was taken up for discussion and action after Item 5.2-1.)

Dr. Gooder introduced Mr. Weston Alt, a specialist from the Chancellor's office on Fiscal Services and District Organization.

Mr. Alt stated that the law requires that all land be included in school districts. The Chancellor's office proposed to submit to the Board of Governors a tentative plan to annex the Santa Barbara and Santa Cruz islands to the Santa Barbara Community College District and the San Miguel and Santa Rosa islands to the Hancock Community College District.

Discussion was held by Mr. Alt and the Board members on the specific questions listed in Attachment 1.7-b. Also reviewed was the consideration given the same subject matter a few years ago. Dr. Gooder interjected that the proposed expansion would be of no advantage since S B 6 had set the amount that could be spent on each student.

A motion was made by Mr. Wells, seconded by Mr. Frank to recommend the annexation of two of the islands or all four of the islands to the Santa Barbara Community College District.

Discussion continued on the advantages and disadvantages of the annexation. Dr. Sorsabal commented that one advantage is that the College does not have compulsory education and would have little effect on District taxes. No vote was taken on this motion.

A new motion was made by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to recommend the annexation of the Santa Barbara and Santa Cruz Islands, or all four of the islands, to the Santa Barbara Community College District.

Mr. Alt stated that he would take this recommendation to a meeting of the County Committee on School District Organization this evening and then forward it to the Board of Governors.

1.8 ELECTION OF CCJCA REPRESENTATIVE, Attachment 1.8

Dr. Gooder stated that Mr. Wells has been the Trustee representative to the Regional Delegate Assembly of CCJCA and his term is expiring.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to re-elect Mr. Benjamin P. J. Wells as the Trustee representative to the Regional Delegate Assembly of the California Community and Junior College Association.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve of the following Certificated Personnel action items, as indicated in the attachment:

(1) APPROVAL OF HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(2)

b. NON-ROUTINE

(1) APPROVAL OF NEW POSITION OF COLLEGE NURSE AND APPROVAL OF JOB DESCRIPTION, Attachment 2.1-b(1)

Dr. Gooder stated that the District had contracted for limited health services with the Santa Barbara School Districts, but due to changes in their health office and the need for increased health services at the College it seemed appropriate to make a change at this time. He pointed out that the request for a full-time nurse had received high priority on the R.A.R.B. listing. Approval of the position at this time would be contingent on approval of funding in a later agenda item. Dr. Gooder added that some consulting time by a physician would also be provided.

Dr. Silvera added his support to the recommendation which would benefit a large part of the campus at no great cost.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve of a new position of College Nurse, subject to the inclusion of the budget item in the 1974-75 Publication Budget, and the job description contained in Attachment 2.1-b(1).

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve of the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(2) APPROVAL OF STUDENT APPOINTMENTS, GENERAL AND COLLEGE WORK/STUDY, Attachment 2.2-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: VIVIAN I. TYLER, ACCOUNTING TECHNICIAN, PAYROLL DEPT., EFFECTIVE 7/31/74, Attachment 2.2-b(1)

Dr. Goeder stated that after the letter of resignation (Attachment 2.2-b(1)) had been received from Mrs. Tyler, she had to have major emergency surgery. As of this date, she is again on the way to recovery. Dr. Goeder recommended acceptance of her resignation with deep regret.

A motion was made by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to accept the resignation of Mrs. Vivian Tyler, Accounting Technician in the Payroll Dept., effective 7/31/74.

Mrs. Alexander directed the Superintendent to send a letter on behalf of the Board members expressing best wishes for a full recovery.

(2) APPROVAL OF EXTENSION OF EMPLOYMENT OF TEMPORARY SUBSTITUTE EMPLOYEE: JUNE L. AUSTIN, CERT. PERSONNEL CLK., FOR THE PERIOD 8/1/74 THROUGH 9/27/74, Attachment 2.2-b(2)

Dr. Goeder stated that Mr. Thomas Mulholland, Director of Personnel Services, will report to the college on August 19 and he recommended that the current position of Certificated Personnel Clerk be extended under its present arrangements to allow sufficient time for the new staff member to formulate reorganization plans.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve of the extension of the employment of June L. Austin, Certificated Personnel Clerk (temporary substitute position) for the period 8/1/74 through 9/27/74.

(3) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.2-b(3)

Dr. Goeder indicated that two former employees have volunteered their services to help in the Classified Personnel office during the summer period. He recommended approval of professional volunteer status for Mrs. Lily Glockler and Miss Susan Leslie.

A motion was made by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the professional volunteer status of Mrs. Lily Glockler and Miss Susan Leslie.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF POSITION OF LABORATORY TEACHING ASSISTANT, H.R.M. DEPT., AND APPROVAL OF JOB DESCRIPTION, Attachment 2.2-b(4)

Dr. Gooder indicated that a correction should be made to the job description for this requested position. In the first and eighth lines of the second paragraph the words 'instruct' and 'lectures' should be changed to 'assists in instruction of'. The position had been approved by the R.A.R.B. and is provided for in the budget.

A motion was made by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of the establishment of the new position of Laboratory Teaching Assistant in the H.R.M. Dept., approve of the job description as amended above, and gave authorization for recruitment.

(5) APPROVAL OF POSITION OF AUDIO-VISUAL REPAIR TECHNICIAN, AND APPROVAL OF JOB DESCRIPTION, Attachment 2.2-b(5)

Dr. Gooder stated that this requested position had been approved by the R.A.R.B. and is included in the Tentative Budget. The request was based on staffing plans for the new Humanities Building, the need to cover evening college hours, and long range plans relating to reorganization of A-V personnel upon the retirement of Mr. Theron Barnes.

In response to concerns of Board members, Dr. Gooder recommended that this item be postponed until the next meeting on August 8 at which time similar substantiation that had been presented to the R.A.R.B. would be provided for Board consideration of this request.

At the direction of Mrs. Alexander, this item was postponed until the next meeting.

(6) APPROVAL OF APPOINTMENT (PROMOTION): CECILIA TATSC, SR. PURCHASING CLK., PURCHASING DEPT., EFFECTIVE 8/12/74, Attachment 2.2-b(6)

Dr. Gooder recommended approval of the appointment of Mrs. Cecilia Tatsch to the position of Senior Purchasing Clerk.

Miss Gloria Castleberg indicated that this position was the result of the reorganization of the Purchasing Department and the retirement of Miss Gertrude Colberg.

A motion was made by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the appointment (promotion) of Mrs. Cecilia Tatsch as Sr. Purchasing Clerk, Purchasing Dept., effective August 12, 1974.

Mrs. Tatsch was present and introduced to the Board by Miss Castleberg. Mrs. Alexander extended congratulations and thanked her for attending the meeting.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(7) APPROVAL OF APPOINTMENT (PROMOTION): RACHEL McKEONE, PURCHASING CLK., PURCHASING DEPT., EFFECTIVE 8/12/74, Attachment 2.2-b(7)

Dr. Gooder recommended approval of the appointment of Mrs. Rachel McKeone to the position of Purchasing Clerk.

Miss Castleberg added that this was also part of the Purchasing Department's reorganization and Mrs. McKeone is currently with the Duplicating Department.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the board to approve of the appointment (promotion) of Mrs. Rachel McKeone as Purchasing Clerk, Purchasing Department, effective August 12, 1974.

Mrs. McKeone was present and introduced to the Board by Miss Castleberg. Mrs. Alexander extended congratulations and thanked her, also, for attending the meeting.

(8) APPROVAL OF POSITION OF DUPLICATING CLERK, Attachment 2.2-b(8)

Dr. Gooder indicated that with the vacancy now existing in the Duplicating Department and the installation of the new PABX telephone system, together with changes in the operator's position, some changes are necessary in the job description of Duplicating Clerk. Attachment 2.2-b(8) contained the new job description.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the revised job description for Duplicating Clerk as delineated in the attachment and authorized the staff to recruit for the position.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

None given

3.2 APPROVAL OF THE CARRIER OF THE STUDENT ACCIDENT INSURANCE (MANDATORY) POLICY AND ADDITIONAL VOLUNTARY STUDENT HEALTH AND ACCIDENT INSURANCE POLICY

Dr. Gooder stated that the Student Insurance Company of Los Angeles had been approved by the board last year as the insurance carrier for the mandatory accident policy and they offered the same coverage for the same fee again this year. Their offer also contained a voluntary 24-hour accident and sickness plan.

A motion was made by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the Student Insurance Company of Los Angeles as the carrier for the student accident and sickness policies for the period August 25, 1974 through August 24, 1975.
3. STUDENT PERSONNEL - continued:

3.3 REPORT ON THE BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM, Enclosure #1

Dr. Gooder indicated that Enclosure #1 had been prepared in response to a request from the Board for additional information.

Mr. William Cordero, Coordinator of Student Services, explained that the first two pages described the program and the third page listed answers to questions that had been raised at the last Board meeting. Attached to the enclosure was an actual application which is filled out and mailed by the student at no cost for the processing period. Payments are based on a cost of attendance of $1,504 per year. A new policy stipulates that all students applying for any financial aid must also apply for BEOG.

According to Mr. Cordero, applications have been mailed to 1,500 eligible students and they are also available at all local high schools. Many other specific questions were answered by Mr. Cordero to the satisfaction of Board members.

Mrs. Alexander thanked Mr. Cordero for his presentation of this additional information on this program.

3.4 PRESENTATION OF RESEARCH REPORT #1-74, "A SURVEY OF THE NEEDS OF THE MATURE WOMAN STUDENT", Enclosure #2

Dr. Gooder stated that Enclosure #2 contained a research report prepared by Mr. Burt Miller on the needs of mature women students.

Mr. Miller reported that last Spring semester 1100 women over 25 years of age were enrolled at SBCC. The counselling staff felt their needs were different and requested a survey be taken to determine those needs. Enclosure #2 is the result of that survey based on a 45 percent return and no follow-up study. Some main concerns expressed were that the college may be able to help more, a need for child care, a willingness to be helped by peer counselors, and difficulties and frustration of the registration system.

Dr. Gooder interjected that the report had been discussed at a College Council meeting and a summary of the report would be sent to all members of the faculty for their information and suggestions. Also, Mr. Sam Gadol of the counselling staff is currently planning a "Welcome Back Week" for the beginning of the school term and this research report with its concerns will be referred to Mr. Gadol to incorporate portions of it into the new plan.

A lengthy discussion was carried on relative to eligibility of part-time students, amount of units required, defining heads of household, etc. Mrs. Alexander suggested a follow-up study be conducted on the study and the questions of a Child Care Center and 'cooperative child care' should be explored further.

Dr. Gooder indicated he would ask Dr. Joanne Hendrick to prepare a report for the next meeting.

Mrs. Alexander thanked Mr. Miller for his very interesting research report on a subject with a great potential.
4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the following routine Business Services action items, as described in the attachments:

(1) AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS, NUMBERS P34-2765 THROUGH AND INCLUDING P34-2783 (PRIOR YEAR) AND NUMBERS P45-0083 THROUGH AND INCLUDING P45-0118 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.

(2) AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING

5.2 NON-ROUTINE

a. APPROVAL OF AGREEMENT TO PARTICIPATE IN AIR TRAVEL INSURANCE FOR 1974-75

Dr. Gooder indicated that the District had participated with the County Superintendent of Schools to provide air travel insurance at the rate of $1.50 per $100 of flight fare. He recommended continued participation.

A motion was made by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the agreement to participate in air travel insurance for 1974-75 with the County Superintendent of Schools.

b. APPROVAL OF INSTITUTIONAL MEMBERSHIP LIST FOR 1974-75, Attachment 5.2-b

Dr. Gooder stated that Attachment 5.2-b contained a list of each organization in which the District held a membership for the year 1973-74. He recommended approval of the list for the coming school year.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve institutional memberships for 1974-75 in the organizations listed in Attachment 5.2-b.

c. ACCEPTANCE OF A SET OF "DEERINGS CALIFORNIA CODES", 136 VOLUMES, Attachment 5.2-c

Dr. Gooder stated that Mr. Daniel Henderson offered a set of California Codes to be used in the Police Science courses. He recommended acceptance of the gift which has an estimated value of $350.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

A motion was made by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to accept the set of Deerings California Codes and directed the Superintendent to send a letter of appreciation to Mr. Daniel Henderson for his gift.

d. APPROVAL OF DESTRUCTION OF RECORDS, Attachment 5.2-d

Mr. Dean Ankeny, District Records Officer, indicated that the following records had been retained for the legal period of time as per Article 2, Sections 3015 through 3019 of Title V of the Administrative Code:

1. Classified applications for employment - Class 3, Fiscal years 1970 through 1972
2. Certificated applications for employment - Class 3, Calendar year 1973
3. Purchase Orders - Class 2, Fiscal years 1965 through 1968

Upon the Superintendent's request for permission to submit a letter to the Historian, State Archives, requesting authorization to destroy these records, it was so moved by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board.

e. REPORT OF FEASIBILITY STUDY FOR WORD PROCESSING

Dr. Gooder stated that on March 14 the Board authorized the staff to proceed with a study by the IBM Corporation of a Word Processing System for the District meeting a definite set of objectives.

Mr. Vic Coudayre and Mrs. Dee Scheetz, IBM representatives, presented the results of the feasibility study. (Copies of the report were distributed to Board members, Dr. Gooder and Dr. Sorsabal after the presentation.) The study covered 72 positions on campus involving typing functions. Their proposed pilot project includes 8 of the 72 positions. The District will maintain the authority to evaluate the results of the pilot project. It is anticipated that the system will eliminate the need of additional personnel in the future by reassignment of existing personnel. The lease cost of the equipment required is estimated at $500 per month and has been provided for in the Tentative Budget. This system will tie in with the new telephone system being installed and ready for use by late August.

After considerable discussion and expressions of concern, the Board members generally agreed that the pilot program should be given a trial run. Mrs. Powell and Mrs. Alexander both expressed a desire to receive an in-depth evaluation of the pilot project.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. continued:

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to extend the study to the six-month trial period.

Dr. Gooder announced that Mr. Burt Miller would be making a visit on August 7 to another campus to observe a Word Processing Center in operation. Also, the same college has an excellent Educational TV program and grants program. Board members were invited to accompany Mr. Miller, if they so desired.

f. APPROVAL OF MEDICAL CARRIERS FOR 1974-75

Dr. Gooder stated that the Personnel Benefits Committee had studied the problems involved in providing medical coverage for employees and conducted two elections of the employees to determine their preference of carriers. After a review of the election results, the Personnel Benefits Committee, chaired ably by Dr. J. Bagnall, recommended the Blue Cross Foundation Plan and the Mission Medical Prepaid Plan without swing plan benefits.

Dr. Bagnall spoke to details of premium costs and benefits of both carriers. The major change is that the Blue Cross Plan is now the Blue Cross Foundation Plan and claims will be processed directly in Santa Barbara. About 93% of local medical doctors belong to the Foundation which operates under a fixed fee schedule.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to authorize the staff to enter into a contractual agreement with Blue Cross Foundation and Mission Medical Prepaid Plan (without swing plan benefits) to provide medical coverage for the employees of the Santa Barbara Community College District for the period October 1, 1974 to September 30, 1975.

Dr. Gooder paid tribute to Dr. Bagnall for his concerted efforts as chairman of this committee. Mr. Garvin thanked Dr. Bagnall for his report.

g. EMPLOYMENT OF CONSULTING ENGINEERS FOR FOUNDATION INVESTIGATION AND GEOLOGIC-SEISMIC STUDY FOR THE DRAMA/MUSIC FACILITY ON THE WEST CAMPUS, Attachment 5.2-g

Dr. Gooder stated that Attachment 5.2-g contained a proposed agreement with the firm of LeRoy Crandall and Associates to conduct required foundation, geologic, and seismic studies of the Drama/Music facility site at a cost not to exceed $3,900.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve of the employment of the firm of LeRoy Crandall and Associates, Consulting Foundation Engineers, to conduct foundation, geologic and seismic studies of the Drama/Music facility site on the West campus at a cost not to exceed $3,900.
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

h. ADJUSTMENTS FOR 1974-75 PUBLICATION BUDGET, Attachment 5.2-h

Dr. Goeder indicated that Attachment 5.2-h contained recommended adjustments to the 1974-75 budget. He spoke in detail to those recommendations that differed from the recommendations of the R.A.R.B. (pages 2 and 3 of the attachment). His major recommendation was for the inclusion of Items 1 through 18, plus Item 26 at half-time ($4,200) of the final R.A.R.B. Priority List (page 4 of the attachment) in the 1974-75 Publication Budget.

A motion was made by Mr. Wells, seconded by Mr. Frank, and passed by the Board of the addition of the items as described in Attachment 5.2-h to the 1974-75 Publication Budget together with the related recommendations.

ADDENDA

1. APPROVAL OF CHANGE ORDER #14, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Enclosure #3

Dr. Goeder stated that Attachment 5.2-1 (Addenda Item) contained the second portion of the change order relating to plastic pipe. This portion has to do with the difference in costs. It was pointed out that pages 5 & 6 were re-done in typed form due to the illegibility of the written sheets. Also, there were a few incorrect extensions of some items resulting in a discrepancy of some $45 in the net credit amount.

Acceptance of this change order would approve the substitution of blue steel pipe making installation consistent with the drain, waste and vent systems previously authorized under Change Order #13, and credit the District with an amount of $464 to the contract as follows:

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>Original Contract Price</td>
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<td>Change Orders #1 - #12</td>
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<td></td>
<td>$1,932,603</td>
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<td>Change Order #14</td>
<td>CREDIT</td>
</tr>
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<td></td>
<td>New Contract Price</td>
</tr>
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</table>

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of Change Order #14 to the contract with Don Greene Contractor, Inc., contractor, for the Humanities Building project for a credit to the District in the amount of $464 per documents submitted by DMJM, dated July 2, 1974.

(Executive session was held at this time - from 6:12 p.m. until 6:40 p.m.)

6. GENERAL INFORMATION

6.1 CONSIDERATION OF BOARD SUBCOMMITTEE FOR 1974-75

Mrs. Alexander announced that due to the late hour all subcommittees would remain as is until further notice.

A meeting of the Facilities Subcommittee was set for Thursday, August 1, at 4:00 p.m. in the Board Room. An agenda would be mailed to the members.
6. GENERAL INFORMATION - continued:

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled for the period of July 25, 1974 to August 8, 1974, inclusive.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Mr. Wells, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:42 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, August 8, 1974 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

MRS. KATHY W. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees

on August 8, 1974.