MINUTES

ANNUAL ORGANIZATIONAL MEETING
AND
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 11, 1974

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The annual organizational meeting and regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, July 11, 1974 at 4:03 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (arrived at 4:22 p.m.)
Mrs. Joyce H. Powell (arrived at 4:08 p.m.)
Mr. Benjamin P. J. Wells

Member absent:

Mr. James R. Garvin

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Mr. John Dell, Reporter, Santa Barbara News Press
Dr. John Forsyth, President, Academic Senate
Mr. Jim M. Williams, Director, College Information
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting:

Dr. Joseph A. Bagnall, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Sr. Secretary, Facilities & Operations
Ms. Irene Butler, Secretary, Academic Senate/Marine Tech
Miss Gloria Castleberg, Asst. Personnel Director, Classified Personnel
Mr. Michael E. Combs, Business Manager, Student Finance
Mr. Chester Knutila, Santa Barbara Taxpayers' Association
Mrs. Judy Miller, Payroll Dept. (temporary substitute)
Mr. David L. Pickering, Controller, Accounting Services
Mrs. Dee K. Rose, Administrative Secretary, Business Services
Mrs. Evalyn Stafford, Program Planning Assistant, Continuing Education Division
Miss Lynda Stevens, Assistant Dean, Student Activities
Mr. Donald L. Trent, Director, Facilities Development
Mr. Thomas F. Barbere, Audio-Visual Technician
Mrs. Elsie Brandt, Secretary to the Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all those present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Mrs. Alexander announced that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF JUNE 27, 1974

Upon motion of Dr. Dobbs, seconded by Mrs. Gutshall, the minutes of the regular meeting of June 27, 1974 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

Dr. Gooder indicated that nominations for the CSBA Delegate Assembly should be mailed prior to July 15.

After a short discussion by Board members, it was agreed to take no action this year, and Mrs. Alexander stated that if any member of the Board was interested for the future to contact her.
1. GENERAL FUNCTIONS - continued:

1.8 BOARD ACTION REQUIRED IN CONNECTION WITH THE 1974-75 BOARD OF TRUSTEES ORGANIZATION MEETING

a. ELECTION OF PRESIDENT AND VICE-PRESIDENT

Dr. Gooder stated that at the first meeting in July each year the Board elects officers and re-organizes for the coming year. At this time nominations were opened for President of the Board for 1974-75.

Mr. Wells made a motion to nominate Mrs. Kathryn Alexander for a second term as President of the Board of Trustees for the 1974-75 year. Mrs. Gutshall seconded the motion and asked that nominations be closed. By unanimous vote Mrs. Alexander was re-elected to her second term as President of the Board of Trustees.

Mr. Wells made a motion to nominate Mrs. Gutshall for a second term as Vice-president. Dr. Dobbs seconded the motion and asked that nominations be closed. By unanimous vote Mrs. Gutshall was re-elected to her second term as Vice-president of the Board of Trustees for 1974-75.

b. ELECTION OF SECRETARY-CLERK AND ASSISTANT SECRETARY-CLERK

Upon nomination of Dr. Dobbs, seconded by Mrs. Gutshall, the Board voted unanimously to elect Dr. Glenn G. Gooder, Superintendent-President, as Secretary-clerk of the Board of Trustees for the period from July 1, 1974 through June 30, 1975.

Upon nomination of Dr. Dobbs, seconded by Mrs. Gutshall, the Board voted unanimously to elect Dr. Donald K. Sorsabal, Administrative Dean of Business Services, as Assistant Secretary-Clerk of the Board of Trustees for the period from July 1, 1974 through June 30, 1975.

c. ELECTION OF REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Dr. Gooder stated that it has been customary for the Board to elect one of its members to represent the District on the County Committee on School District Organization, and that for the past four years Mr. Garvin had served in that capacity.

Upon motion of Mr. Wells, seconded by Dr. Dobbs, Mr. James R. Garvin was unanimously re-elected to represent the District on the County Committee on School District Organization.

d. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

Upon motion of Dr. Dobbs, seconded by Mr. Wells, the Board voted unanimously to continue to hold the meetings of the Board of Trustees on the second and fourth Thursdays of each month at 4:00 p.m. in the Board Room at Santa Barbara City College.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the following Certificated Personnel action item, as indicated in the attachment:

(1) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(1)

b. NON-ROUTINE

(1) APPROVAL OF HOURLY INSTRUCTORS, HOURLY SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION FOR FALL, 1974, Enclosure #1

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the Continuing Education certificated personnel listed in Enclosure #1 for the Fall term, 1974.

(2) APPROVAL OF APPOINTMENT AS DIVISION CHAIRMAN: LEE COBURN, SPEECH/THEATRE ARTS, FOR FALL, 1974 (REPLACING MAX WHITAKER), Attachment 2.1-b(2)

Dr. Gooder stated that until the pending divisional re-organization is completed, it is appropriate to appoint a chairman for a section of the Fine Arts Division. He recommended the appointment of Mr. Lee Coburn for the Fall term.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of Mr. Lee Coburn as chairman of Speech/Theatre Arts for the Fall term, 1974.

(3) APPROVAL OF PERSONAL LEAVE WITHOUT PAY FOR DR. JESUS J. GONZALES, Attachment 2.1-b(3)

Dr. Gooder stated that Dr. Jesus Gonzales had been offered an opportunity to take a position as Assistant to the Chancellor of Johnston College. It is an exciting assignment at the private, 4-year experimental college affiliated with the University of Redlands. Dr. Gooder indicated that the request is for a personal leave of absence (without pay) and Dr. Gonzales will notify the District by March 1, 1975 whether or not he intends to return to the District for the 1975-76 college year.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of a personal leave of absence without pay for Dr. Jesus J. Gonzales for the 1974-75
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) continued:

college year with the understanding that he will notify the District on or before March 1, 1975 whether or not he intends to return to his position with the District for the 1975-76 college year.

Mrs. Alexander on behalf of the Board requested that the Board's congratulations be extended to Dr. Gonzales and commented that opportunities such as this are personally rewarding and benefit both the individual and the institutions.

(4) APPROVAL OF SUBSTITUTE INSTRUCTOR: ROBERT BROWN, ENGLISH (FOR DR. J. GONZALES), 1974-75 COLLEGE YEAR, Attachment 2.1-b(4)

Dr. Gooder recommended the appointment of Mr. Robert Brown as a substitute instructor in the English Department and indicated that the appointment should be recorded as a temporary status.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of Mr. Robert Brown as a temporary substitute instructor in the English Department as a replacement for Dr. Jesus J. Gonzales for the 1974-75 college year.

(5) APPROVAL OF TEMPORARY SUBSTITUTE: ALISON SANCHEZ, 2/5 SOCIAL SCIENCE (FOR MR. H. BAGISH ON LEAVE), FALL, 1974, Attachment 2.1-b(5)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Mrs. Alison Sanchez as a 2/5 temporary substitute instructor in the Social Science Division for the 1974-75 college year.

(6) APPROVAL OF TEMPORARY SUBSTITUTE: HOPE SWIFT, 3/5 SOCIAL SCIENCE (FOR MR. H. BAGISH ON LEAVE), FALL, 1974, Attachment 2.1-b(5)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of Mrs. Hope Swift as a 3/5 temporary substitute instructor in the Social Science Division for the 1974-75 college year.
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-ROUTINE - continued:

(7) APPROVAL OF APPOINTMENT: CLAUDIA MITCHELL, HEALTH OCCUPATIONS DIVISION (NEW POSITION), 1974-75 COLLEGE YEAR, Attachment 2.1-b(7)

Dr. Gooder recommended the appointment of Mrs. Claudia Mitchell as an instructor to a new position in the Health Occupations Division. He indicated that Mrs. Mitchell had been considered for an appointment several years ago but was not available at that time.

A motion was made by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Mrs. Claudia Mitchell as an instructor in the Health Occupations Division (new position) for the 1974-75 college year.

(8) APPROVAL OF APPOINTMENT: C. RICHARD WILLINGHAM, ASTRONOMY/GEOLGY (NEW POSITION), 1974-75 COLLEGE YEAR, Attachment 2.1-b(8)

Dr. Gooder stated that for the new position, Astronomy/Geology, he recommended the appointment of Mr. C. Richard Willingham as an instructor for the 1974-75 college year.

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Mr. C. Richard Willingham as instructor in a new position, Astronomy/Geology, for the 1974-75 college year.

(9) APPROVAL OF APPOINTMENT: MR. MANUEL RIVERA, CHICANO STUDIES/SPANISH (REPLACING PABLO BUCKELEW), Attachment 2.1-b(9)

Dr. Gooder stated that to replace Mr. Pablo Buckelew who is now in the Tutoring Program, he recommended the appointment of Mr. Manuel Rivera to the combined position in American Ethnic Studies/ Spanish. Mr. Rivera is completing his doctorate in Oregon this summer.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Mr. Manuel Rivera as instructor in American Ethnic Studies/ Spanish for the 1974-75 college year.

(10) DESIGNATION OF CERTIFICATED MANAGEMENT POSITIONS, Attachment 2.1-b(10)

Dr. Gooder stated that each year, according to the Education Code, each school district governing board at its first meeting of each fiscal year must identify certificated positions as management positions. Attachment 2.1-b(10) contained the list of positions that met the requirements.

continued on next page. . . . . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(10) continued:

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the designation of certificated management positions as indicated in the attachment.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF STUDENT APPOINTMENTS: GENERAL, TUTORIAL, AND COLLEGE WORK/STUDY, Attachment 2.2-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(2)

b. NON-ROUTINE

(1) APPROVAL OF EMPLOYMENT OF CLASSIFIED PERSONNEL FOR 1974-75 (EFFECTIVE JULY 1, 1974), Attachment 2.2-b(1)

Dr. Gooder indicated that Attachment 2.2-b(1) contained a list of classified employees and recommended approval of their employment for 1974-75.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the employment of the Classified Personnel listed in the attachment.

(2) APPROVAL OF HOURLY CLASSIFIED PERSONNEL, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, FOR 1974-75 (EFFECTIVE JULY 1, 1974), Attachment 2.2-b(2)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the hourly Classified Personnel and hourly appointments for the Continuing Education Division for 1974-75 as indicated in Attachment 2.2-b(2).

(3) APPROVAL OF EXTENSIONS OF HEALTH LEAVES OF ABSENCE: GEORGETTE G. REILLY, DATA PROCESSING DEPT., AND KEITH TRAPHAGEN, BOOKSTORE, Attachment 2.2-b(3)

Dr. Gooder stated that extensions of health leaves were necessary due to continued illness of two employees.

A motion was made by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of extension of health leaves for Georgette Reilly and Keith Traphagen as delineated in the attachment.
2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
   b. NON-ROUTINE - continued:

(4) APPROVAL OF RECLASSIFICATION OF POSITION FROM STENO/CLERK 20 TO INT. TYP. CLERK 20, CONTINUING EDUCATION DIVISION, EFFECTIVE 7/11/74, Attachment 2.2-b(4)

Dr. Gooder stated that since the Steno/Clerk position in the Apprenticeship Training Office of the Continuing Education Division no longer required secretarial duties, it was recommended that the position be reclassified as Int. Typ. Clerk 20. At present the position is vacant.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the reclassification of the position of Steno/Clerk 20 to Intermediate Typist Clerk 20 in the Apprenticeship Training Office of the Continuing Education Division, effective 7/11/74.

(5) CHANGE OF ONE FULL-TIME INT.TYP.CLK. POSITION TO TWO HALF-TIME POSITIONS, Attachment 2.2-b(5)

Dr. Gooder stated that Mrs. Tulli Stephenson had been granted half-time leave to continue her education and wished to continue in that capacity. It is appropriate for the District to assist employees in attending school for professional upgrading, but a personal leave beyond 195 days is not feasible. Also, Mrs. Nancy Baird has worked in the other half-time of the position but as a substitute can not work beyond 195 days.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the abolishment of the full-time position of Int.Typ.Clk and the establishment of two half-time Int.Typ. Clk. positions in the Veterans' office, and further to approve of the appointment of Mrs. Tulli Stephenson and Mrs. Nancy Baird to the half-time positions, effective 7/11/74.

(6) APPROVAL OF APPOINTMENT: JUDITH E. MILLER, PLACEMENT CLERK, PLACEMENT & FINANCIAL AIDS (REPLACING LANI FREDERICKS) EFFECTIVE 8/1/74, Attachment 2.2-b(6)

Dr. Gooder recommended the appointment of Mrs. Judith E. Miller, who has been substituting in the Payroll Dept., as Placement Clerk in the Financial Aids office as a replacement for Mrs. Lani Fredericks.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Mrs. Judith E. Miller as Placement Clerk, Financial Aids Office, effective 8/1/74.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

**ADDENDA ITEM: (7)** APPROVAL OF APPOINTMENT OF THOMAS P. MULHOLLAND TO THE POSITION OF AFFIRMATIVE ACTION OFFICER/DIRECTOR OF PERSONNEL SERVICES, Attachment 2.2-b(7)

Dr. Gooder stated that an extensive search had been conducted by two 8-member committees screening 263 applications and interviewing 15 persons. As a result, Dr. Gooder recommended the appointment of Mr. Thomas P. Mulholland who has 25 years of experience covering public personnel administration and as an Equal Employment Opportunity Compliance officer. He has also conducted equal employment operation reviews on numerous universities, and it is believed that he will bring a firm understanding of both affirmative action and personnel administration to this new position.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Mr. Thomas P. Mulholland to the position of Affirmative Action Officer/Director of Personnel Services, effective August 19, 1974.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

No report given.

3.2 APPROVAL OF THE 1974-75 CO-CURRICULAR BUDGET, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained a summary of comparative budgets for co-curricular activities beginning with the 1970-71 year.

Miss Lynda Stevens, Assistant Dean of Student Activities, pointed out that all requested women activities, such as tennis, volleyball and basketball, were included under the category 'athletics', and equipment was also included in the proposed budget. Miss Stevens also responded to questions from Board members regarding income from the Concept magazine and issuance of Senior Citizen's passes.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the 1974-75 Co-curricular budget as delineated in Enclosure #2.

3.3 APPROVAL OF FINANCIAL AIDS POLICIES, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained the Financial Aids policies presented at the last meeting for a first reading. No changes had been made and he recommended approval of the policies.

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the Financial Aids policies contained in Enclosure #3.
4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF FALL 1974 COURSES FOR THE CONTINUING EDUCATION DIVISION, Enclosure #4

Dr. Bobgan stated that Enclosure #4 contained a list of courses for the 1974 Fall term to which one more course should be added: "Emergency Care" to be taught by Miss Henriella Stiles.

There are 466 courses scheduled making a 30% increase over last year for non-credit courses. The program is growing rapidly and classes are held in over sixty different locations in the community. A portion of the budget is reserved to add new short-term courses when the need arises.

A motion was made by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the 1974 Fall courses for the Continuing Education Division, as delineated in Enclosure #4.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the following routine Business Services action items, as described in the attachments:

(1) AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS, NUMBERS P34-2652 THROUGH AND INCLUDING P34-2764 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

(2) AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING

5.2 NON-Routine

a. INSPECTOR'S REPORT No. 21, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR PERIOD ENDING JULY 1, 1974, Attachment 5.2-a

Dr. Gooder stated that this was an informational item. The project is not moving fast at this time due to state-wide strikes by several of the building trades.

b. APPROVAL OF INTRA-DISTRICT TRAVEL ALLOWANCES FOR 1974-75, Attachment 5.2-b

Dr. Gooder stated that Attachment 5.2-b contained recommended allowances for intra-district travel for certain administrative, certificated and classified personnel. One correction should be recorded to show 10 monthly payments (not 8) of $30 each for Dr. Sorsabal.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the monthly intra-district travel allowances for 1974-75 for personnel listed in the attachment with the correction mentioned above.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. NOTIFICATION OF ENTITLEMENT FOR FUNDING UNDER PART F, VOCATIONAL EDUCATION, Attachment 5.2-c

   Dr. Gooder indicated that this was an informational item in that notification had been received of a $6,084 allocation under the Vocational Education Amendments of 1968, Part F, Consumer and Homemaking Education for the 1974-75 fiscal year. Receipt of funds is contingent upon submittal of an application which is being prepared.

d. PRELIMINARY APPROVAL OF THE CHILD CARE CENTER APPLICATION, Attachment 5.2-d

   Dr. Gooder stated that this was an information item at this time. The District had received preliminary approval of the Child Care Center application for the 1974-75 fiscal year.

   Dr. Sorsabal reported that there has been a change in the method of funding by the State from contract hours to contact hours which may have an effect on the tax rate.

   The matter will be taken under consideration by Dr. Gooder.

e. REPORT OF NOTIFICATION OF APPROVED AUTHORIZATION CEILING FOR THE BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM FOR 1974-75, Attachment 5.2-e

   Dr. Gooder stated that notification had been received from the Department of Health, Education and Welfare of an authorization of $212,990 of an Basic Educational Opportunity Grant Program for Santa Barbara City College for 1974-75. The authorization acts as a line of credit in the disbursement of funds through the College's Office of Financial Aids.

   In response to questions of Board members, more data will be prepared and presented at the next meeting on the details of this program.

   A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to accept the authorized ceiling of $212,990 of a Basic Educational Opportunity Grant Program for 1974-75.

f. APPROVAL OF FACILITY USE FEE SCHEDULE, Attachment 5.2-f

   Dr. Sorsabal stated that an analysis of requested usage of school facilities indicated it was necessary to restructure the fee schedule for commercial use. Dr. Sorsabal described in detail the proposed fee schedule contained in Attachment 5.2-f.

   A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve the Schedule Of Fees For Use Of School Property as delineated in the attachment.
5. BUSINESS SERVICES -continued:

5.2 NON-ROUTINE - continued:

   g. ACCEPTANCE OF A $4,235 GRANT FOR LIBRARY RESOURCES, Attachment 5.2-g

      Dr. Gooder stated that the District had been notified of a grant award of $4,235 under the Higher Education Act of 1965, Title II-A, for College Library Resources. He recommended acceptance of the award.

      A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to accept a $4,235 grant for Library Resources under the Higher Education Act of 1965, Title II-A.

   h. ACCEPTANCE OF BID FROM GOLETA VALLEY VENDING FOR VENDING MACHINE SERVICE, Attachment 5.2-h

      Dr. Sorsabal reported that pursuant to Board approval, bids were solicited for vending services. After analysis of the total bid (Attachment 5.2-h), the Goleta Valley Company appeared to offer the District the best commission structure. Dr. Sorsabal recommended acceptance of the services of the Goleta Valley Vending Company who will be given a 1-year contract renewable the second year. All new machines will be installed including two coin changers.

      A motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to accept the bid of Goleta Valley Vending Company and authorized the District to sign a contract in conformance with the bid conditions.

   i. APPROVAL OF CONTRACT WITH SETSER-GOATLEY BEAUTY COLLEGE FOR COSMETOLOGY TRAINING, Enclosure #5

      Dr. Gooder stated that Enclosure #5 contained the agreement between the Santa Barbara Community College District and the Setser-Goatley Beauty College which will provide for cosmetology training for 23 students. This item had been on the agenda at the last meeting and the agreement has since been reviewed and approved by County Counsel. The enclosure delineates the specific terms and conditions under which the program will operate.

      According to Mr. Huglin and Dr. Bobgan, the first-time program will be administered both on a credit and non-credit basis using the facilities of the beauty college and all students completing the course will be eligible to take the State examinations for a State Certificate.

      A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the Cosmetology Training Agreement between the Santa Barbara Community College District and Setser-Goatley Beauty Colleges as delineated in Enclosure #5.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. APPROVAL OF ARCHITECTURAL SERVICES FOR PERSHING PARK LANDSCAPING, PHASE III

Dr. Gooder indicated that the next phase in the development of Pershing Park will include tennis court lighting and additional landscaping. Mr. Richard Taylor, who had participated in the basic plans developed in 1971, was recommended as the consulting architect for this project, Phase III.

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the appointment of the architectural firm of Richard B. Taylor and Associate as consulting architect for the Pershing Park Landscaping Project, Phase III.

k. APPROVAL OF AMENDMENT TO ARCHITECTURAL CONTRACT WITH DANIEL, MANN, JOHNSON & MENDENHALL (DMJM) ON VOCATIONAL TECHNOLOGY BUILDING, Attachment 5.2-k

Dr. Gooder indicated that Attachment 5.2-k contained an amendment to the contract with DMJM for the Vocational Technology Building project. The amendment was an alternate to fence and pave an area adjacent to the Field House and provide an access route to the Mesa.

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the amendment to the contract with Daniel, Mann, Johnson & Mendenhall for the Vocational Technology Building.

l. REPORT OF GRANT REQUESTS AND FEDERAL AND STATE ALLOCATIONS TO THE DISTRICT, Enclosure #6

Dr. Gooder stated that Enclosure #6 contained a listing of grant proposals that have been submitted since December 1, 1973, and a listing of various sources of State and Federal funds supporting projects of the District during the 1973-74 academic year. This item was presented as information only.

Mrs. Alexander expressed appreciation stating that it is very helpful to have such reports.

m. APPROVAL OF 1974-75 PUBLICATION BUDGET, Enclosure #7

Dr. Gooder stated that Enclosure #7 contained the 1974-75 Publication Budget and that additional materials, 1974-75 Equipment Requests List, #4000 & #5000 Comparison List, and a Summary Of Unfunded Requests List had been distributed and would be found in Board members' folders.

Dr. Sorsabal indicated that at the last meeting the Board had adopted the Tentative Budget and that pages 18 & 19 of the enclosure detailed the adjustments to the Tentative Budget for the Publication Budget. With the changes incorporated, the total Publication Budget income would be $8,111,344. Total additions of $198,168

continued on next page. . . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

m. continued:

and total deletions of $18,150 were listed on pages 18 & 19 bringing the total Publication Budget expenditures to $8,134,778. As the budget in regard to revenue limit is governed by Senate Bill 6, Dr. Sorsabal indicated that corrections should be made to page 3 in Column 4, Taxes Required: change the figure of $2,830,635 to $3,093,367 and change the figure of $2,385,222 to $2,647,954. The tax rate is estimated at 53.26c compared to 49.61c of last year. ADA funding will be increased by $60 making a total of $980.62 per student. On page 17 is also shown a total reserve account of $556,881 which is in excess of the 5% requirement stipulated by Board members. A portion of this excess amount by policy will cover the carry-over balances in the Cost Centers.

Dr. Gooder interjected that he will review the 'unfunded requests' and RARB prioritized listing and recommendations would be presented for consideration of the Board at the next meeting.

Dr. Gooder also stated that the Resources Allocation Review Board had rendered a great service to the District and the resultant development was very gratifying. One item placed high in priority by both the Superintendent and RARB was the instructor position for the Correctional Science Program. In order to be able to recruit on a wide basis, additional time was needed and Dr. Gooder recommended that this item be included in the Publication Budget at this time.

Mrs. Alexander commented that after attending the RARB hearings and realizing the importance of reviewing the prioritized listing, the Correctional Science instructor position appeared to be cogent in that it is the type of program that will generate additional ADA. Dr. Forsyth, President of the Academic Senate, also concurred in this recommendation.

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the 1974-75 Publication Budget as presented by Dr. Donald K. Sorsabal, Administrative Dean of Business Services, and as delineated in Enclosure #7, with the inclusion of the Correctional Science instructor position.

6. GENERAL INFORMATION

ADDED ITEM: Mrs. Alexander opened the meeting for a short discussion by Board members on Board subcommittees for next year. Advantages and disadvantages of the scheduled meetings of the past year were discussed, including the idea of perhaps combining a couple of the subcommittees into one committee. At the suggestion of Mrs. Alexander, this item will be placed on the agenda for the next Board meeting.
6. GENERAL INFORMATION - continued:

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled for the period of July 12, 1974 to July 25, 1974.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:12 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, July 25, 1974 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

MRS. KATHRYN O. ALEXANDER  DR. GLENN G. GOODER
President, Board of Trustees  Superintendent-President and Secretary-
Santa Barbara Community College District  Clerk to the Board of Trustees

Approved by the Board of Trustees on July 25, 1974