MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 9, 1974

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, May 9, 1974 at 5:27 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

A short recess was called by the President of the Board due to a lengthy Special Meeting just concluded prior to the regular meeting. The regular meeting was reconvened at 5:39 p.m.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell

Members absent:

Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn G. Goeder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Al Silvera, Administrative Dean, Student Services and Activities
Mr. Jim M. Williams, Director, College Information
Dr. John Forsyth, President, Academic Senate
Mr. Jeremy Kramer, Reporter, Santa Barbara News & Review
Mr. Andy Warfield, Reporter, THE CHANNELS
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Jack Brashears, Assistant Professor, Trade/Technical
Miss Shirley Conklin, Assistant Dean, Health Occupations
Miss Betty Dean, Assistant Director, ADN Program
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. David L. Pickering, Controller, Accounting Services
Mr. Mark Scott, SBCC student
Miss Henriella G. Stiles, Associate Professor, Health Occupations
Mr. Donald L. Trent, Director, Facilities Development
Mrs. Ruby Trent, visitor
Mr. Conrad P. Weiler, Chairman of Ad Hoc Committee for Innovative
Projects, Improvement of Instruction Committee

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all those still present.

1.4 EXECUTIVE SESSION

Mrs. Alexander stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF APRIL 25, 1974

Upon motion of Dr. Dobbs, seconded by Mr. Garvin, the minutes of
the regular meeting of April 25, 1974 were approved by the Board as
delivered.

1.6 HEARING OF CITIZENS

a. REQUEST BY MR. MARK SCOTT, SANTA BARBARA CITY COLLEGE STUDENT,
Attachment 1.6-a

Mr. Mark Scott, who has been a student at Santa Barbara City
College for five semesters, requested to speak relative to con-
struction on the newly-acquired property west of the campus and
the future of the community college. He expressed his earnest con-
cern for more communication between students and the administration,
and between students and the Board of Trustees.

Board members listened patiently to his reasonings, were deeply
interested in his concerns and advised him to explore all regular
and existing channels, particularly the Student Senate, and then
return with a proposal for their consideration.

Mrs. Alexander thanked him for coming to the meeting. Mr.
Garvin invited him to attend the next meetings of the subcommittees
on Facilities and Planning.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. REPORT BY DR. JOHN FORSYTH ON THE SPRING SESSION OF THE ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES HELD APRIL 25-27 IN SACRAMENTO

Due to the hour being very late, Dr. Forsyth stated he would hold his report until the next Board meeting.

2. PERSONNEL

2.1. CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(2)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: MRS. HANNE D. SONQUIST, AS DIRECTOR OF STARR KING PARENT-CHILD WORKSHOP (REPLACING MRS. SARAH FOOT WHO RETIRED), EFFECTIVE 1974-75 SCHOOL YEAR, Attachment 2.2-b(1)

Dr. Goeder recommended approval of the appointment of Mrs. Sonquist replacing Mrs. Sarah Foot, who is retiring June 30, 1974. Due to the late hour, Mrs. Sonquist was no longer present to be introduced to the Board members.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Mrs. Hanne D. Sonquist as director of Starr King Parent-Child Workshop, effective for the 1974-75 college year.

(2) APPROVAL OF AMENDMENT TO SABBATICAL LEAVE POLICY, Attachment 2.1-b(2)

Dr. Goeder stated that it seems appropriate to amend the sabbatical leave policy so that at least some service as an administrator might be counted toward eligibility for a faculty sabbatical leave. Some persons who have returned to teaching from administration have been at a disadvantage because of the present policy. The amendment has been approved by the Representative Council of the Academic Senate. The policy with the proposed addition would read as follows:
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2. PERSONNEL – continued:

2.1 CERTIFICATED PERSONNEL – continued:

b. NON-ROUTINE – continued:

(2) continued:

**Eligibility** Faculty members having six (6) full, consecutive years of contractual service at Santa Barbara City College, or fractions of years of continuous service which total six (6) full years, shall be eligible to apply for sabbatical leave. Faculty employment shall include that period when the College was part of Santa Barbara High School District as well as that under the current Santa Barbara Community College District. **Up to a maximum of two years of service in an administrative position may be counted toward the six years of contractual service required.** A leave of absence does not count as a break in service in calculating sabbatical leave time; nor does it accrue toward a sabbatical.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the amended Sabbatical Leave Policy as written above.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL AND COLLEGE WORK-STUDY, Attachment 2.2-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: LORRAINE C. SHARP, SECRETARY, CONTINUING EDUCATION DIVISION, EFFECTIVE 5/31/74, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to accept with regret the resignation of Lorraine Sharp, Secretary, Continuing Education Division, effective 5/31/74.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) ACCEPTANCE OF RESIGNATION: ETHEL C. JAKUS, SR. SECRETARY, HEALTH OCCUPATIONS, EFFECTIVE 4/30/74, Attachment 2.2-b(2)

Dr. Gooder indicated that Janice Steen will be returning from her leave of absence to resume the position of Sr. Secretary in the Health Occupations Department. Her substitute, Mrs. Ethel Jakus, wished to resign early to accept another position in the community.

It was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to accept with regret the resignation of Mrs. Ethel C. Jakus, temporary substitute in the Health Occupations Department, effective 4/30/74.

(3) ACCEPTANCE OF RESIGNATION: JOYCE C. BROWN, HUMAN RELATIONS ASST., STUDENT ACTIVITIES, EFFECTIVE 4/30/74, Attachment 2.2-b(3)

Dr. Gooder stated that Miss Joyce Brown, who very recently suffered a great personal loss, wished to resign her position as Human Relations Assistant.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to accept with great regret the resignation of Miss Joyce C. Brown as Human Relations Assistant in the Student Activities office, effective 4/30/74.

(4) APPROVAL OF TEMPORARY SUBSTITUTE WORK -- WORKING OUT OF CLASSIFICATION: EVERARDO F. SILVA FOR THOMAS J. ONLEY, TRADE/TECHNICAL, APPROX. 7-8 WEEKS, EFFECTIVE 4/1/74, Attachment 2.2-b(4)

Dr. Gooder stated that due to the illness of Tom Onley, who is on leave of absence, Mr. Everardo Silva was temporarily working out of classification.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of a working-out-of-classification status for Everardo F. Silva, Prop. Cust. Technician, Trade/Technical, effective 4/1/74.

(5) APPROVAL OF MILITARY LEAVE OF ABSENCE: PHILLIP PIFER, ATH. TRAINER & COORD., PHYSICAL EDUCATION, EFFECTIVE 6/1/74-8/16/74, Attachment 2.2-b(5)

At the request of Dr. Gooder, this item was withdrawn from the agenda.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(6) APPROVAL OF RECLASSIFICATION OF POSITION: FROM SECRETARY 20 TO INT.TYPIST-CLERK 20, CONTINUING EDUCATION DIVISION, EFFECTIVE 5/9/74, Attachment 2.2-b(6)

Dr. Gooder indicated that it is apparent that the position of Secretary 20 in the Continuing Education Division no longer requires secretarial duties and should be reclassified to that of Intermediate Typist Clerk 20 with no change in salary.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the reclassification of the position of Secretary 20 in the Continuing Education Division to Intermediate Typist Clerk 20 with no change in salary, effective 5/9/74.

(7) APPROVAL OF 15 YEAR LONGEVITY INCREMENT: MR. JOHN BELKOWSKI, CUSTODIAN, FACILITIES & OPERATIONS DEPT., EFFECTIVE 6/1/74, Attachment 2.2-b(7)

Dr. Gooder stated that Mr. John Belkowski, who had been present earlier, has completed 15 years of service to the District, and he recommended a longevity increment be approved.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the 15 year longevity increment for Mr. John Belkowski, Custodian, Facilities & Operations Department, effective 6/1/74.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

None given

4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF PROPOSED INNOVATIVE PROJECTS FOR 1974, Attachment 4.1

Mr. Conrad Weiler, Chairman of the Ad Hoc Committee for Innovative Projects, Improvement of Instruction Committee, stated that the Innovative Projects submitted this year were the greatest in number ever received. Attachment 4.1 contained summaries of the 21 proposals which have been thoroughly reviewed by the Committee and ranked according to a very definite criteria (see page 1 of the attachment).

Mr. Weiler emphasized that in the prioritization of the proposals costs were not a factor, and amounts of each proposal should not be taken into consideration as all were ranked on merit alone.

Dr. Gooder stated that the problem of funds will be resolved by the Resources Allocation Review Board (RARB). Approximately $17,000-$18,000 were expended last year.

continued on next page. ...
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

Board members expressed a wish to have more time to read the proposals and have the item again on the next agenda.

Mr. Weiler turned over a complete set of the full proposals for perusal of Board members at their convenience. (This complete set will be available in the President's office.)

4.2 APPROVAL OF A ONE-DAY WORKSHOP ON PLANNING FOR SANTA BARBARA'S FUTURE

This item had been discussed in detail by the Board members with Mr. William Ewald, principal investigator of the National Science Foundation grant for ACCESS.

Dr. Gooder indicated that there was additional information for the Board members in their folders containing: a copy of that portion of the minutes of the June 28, 1973 Board of Trustees meeting reporting the Board's action on Ewald's request for support; copy of a letter from Dr. Bobgan to NSF describing the kind of cooperation we extend to many other groups and would expect to extend to ACCESS; and a copy of a letter from Dr. Gooder to Ewald expressing interest in cooperating in a proposed project involving Cable TV. He pointed out that at the meeting of June 28, 1973 the Board, after considerable discussion, had taken no action on the item and it was tabled.

Dr. Bobgan stated that the proposed workshop on Planning for Santa Barbara's Future is an educational program and is supported by many local individuals who are very strong in planning, for example Miss Pearl Chase. He had, also, presented the subject to a Board Subcommittee and felt that the cost of the program would far exceed the income. Dr. Bobgan stated that according to his letter he had indicated that "we cannot invest money directly as was described to me by Mr. Ewald, but the educational presentations that would be made through our division would be a form of such an investment."

Board members were very concerned about the basis on which they were being used as an endorsement. The name of the District had been included in the ACCESS brochure, without written permission, and it was felt by the Board members that this had been used as a means of obtaining funding from NSF and would infer the District was giving in-kind services.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board that the item be tabled.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following routine Business Services action items, as described in the attachments:

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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT #18, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR PERIOD ENDING MAY 1, 1974, Attachment 5.2-a

Dr. Goeder indicated that this was an information item only.

b. RATIFICATION OF FILING A NOTICE OF COMPLETION FOR PERSHING PARK PROJECT, PHASE II, Attachment 5.2-b

Dr. Goeder stated that the architect, Richard B. Taylor, had certified that all work on the Pershing Park Project, Phase II, had been completed in accordance with plans and specifications as of April 26, 1974. Mr. Taylor recommended filing of the Notice of Completion as all punch list items were complete.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to ratify the Notice of Completion filed on May 2, 1974, for the Pershing Park Project, Phase II.

c. APPROVAL OF APPROPRIATION TRANSFERS, Attachment 5.2-c

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following appropriation transfers (and as delineated in the attachment):

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d. RATIFICATION OF RENEWAL APPLICATION FOR VETERANS' COST-OF-INSTRUCTION PROPOSAL, Attachment 5.2-d

Dr. Goeder stated that the Veterans' Cost-Of-Instruction program had been extended for a second year. A proposal, similar to last year's, had been mailed to meet the required postmark of May 6, 1974. No matching funds are required from the District.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to ratify the submission of the renewal application for the Veterans' Cost-Of-Instruction Program for 1974-75.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO THE COUNTY OF SANTA BARBARA FOR A COMMUNITY HEALTH TECHNICIAN TRAINING PROGRAM, Enclosure #1

Dr. Gooder stated that the County of Santa Barbara had been designated as prime sponsor for projects in this area under the Comprehensive Employment and Training Act of 1973 (CETA). Proposals were requested by the Manpower Planning Council on April 16 for submission by May 3, 1974.

Miss Shirley Conklin, Assistant Dean of Health Occupations, stated that the program is needed and efforts had been made through the Chancellor's office for funding and is still a possibility. In the meantime a proposal was submitted May 3rd for $51,000 to cover the cost of the first year of operation of a training program for Community Health Technicians to be conducted by the Health Occupations Department of Santa Barbara City College.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to ratify the submission of a proposal to the County of Santa Barbara in the amount of $51,000 for a Community Health Technician Program.

f. ACCEPTANCE OF ADDITIONAL FUNDING OF $6,116 FOR THE NURSING STUDENT LOAN AND SCHOLARSHIP PROGRAMS, Attachment 5.2-f

Dr. Gooder stated that Attachment 5.2-f contained allocation of an additional $6,116 to the Santa Barbara Community College District for the Nursing Student Loan and Scholarship Programs for the 1973-74 fiscal year. Matching District funds of $159.22 (1/9 of the Federal contribution for the loan portion) are required and have been budgeted.

A motion was made by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to accept the additional allocation of $6,116 for the Nursing Student Loan and Scholarship Programs for the fiscal year of 1973-74.

g. ACCEPTANCE OF AN ADDITIONAL $5,000 ALLOCATION FOR 1972-73 NDEA TITLE III-A FUNDS, Attachment 5.2-g

Dr. Gooder stated that on April 13, 1972, the Board approved submission of an application for NDEA funding in the amount of $14,146. The application consisted of two components: one for Humanities and one for Science. Although the projects were approved, the funds were impounded. On March 14, 1974, the Board accepted $7,400 which permitted the carrying out of the Humanities portion. Now notification has been received of an additional allocation of $5,000 which will permit funding of most of the Science component. In process is a plan for providing matching funds and the plan will be presented to the Board for consideration at a future Board meeting.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

  g. continued:

    A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and
    passed by the Board to accept the additional allocation of $5,000
    for 1972-73 NDEA Title III-A projects.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

    Mr. Jim Williams, Director of College Information, presented items
    of interest which had been scheduled by Santa Barbara City College and
    its Continuing Education Division, and community on-campus activities
    for the period of May 10, 1974 to May 23, 1974.

7. ADJOURNMENT

    Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees
    of the Santa Barbara Community College District adjourned their regular meet-
    ing at 7:03 p.m.

    The next regular meeting of the Board of Trustees will be held on Thurs-
    day, May 23, 1974 at 4:00 p.m. in the Board Room of Santa Barbara City College,
    Santa Barbara, California.

ATTEST:

MRS. KATHRYN O. ALEXANDER  
President, Board of Trustees  
Santa Barbara Community College District

DR. GLENN G. GOODER  
Superintendent-President and Secretary  
Clerk to the Board of Trustees

Approved by the Board of Trustees

on May 23, 1974.