AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 9, 1974

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME TO GUESTS

1.4 EXECUTIVE SESSION

1.5 MINUTES OF REGULAR MEETING OF APRIL 25, 1974

1.6 HEARING OF CITIZENS

   a. REQUEST BY MR. MARK SCOTT, SANTA BARBARA CITY COLLEGE STUDENT
      Attachment 1.6-a

1.7 COMMUNICATIONS

   a. REPORT BY DR. JOHN FORSYTH ON THE SPRING SESSION OF THE ACADEMIC
      SENATE FOR CALIFORNIA COMMUNITY COLLEGES HELD APRIL 25-27 IN
      SACRAMENTO

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

      (1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES,
          AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION
          DIVISION
          Attachment 2.1-a(1)

      (2) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
          Attachment 2.1-a(2)

   b. NON-ROUTINE

      (1) RECOMMENDED APPROVAL OF APPOINTMENT: MRS. HANNE D. SONQUIST,
          AS DIRECTOR OF STARR KING PARENT-CHILD WORKSHOP (REPLACING
          MRS. SARAH FOOT WHO RESIGNED), EFFECTIVE 1974-75 SCHOOL YEAR
          Attachment 2.1-b(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF AMENDMENT TO SABBATICAL LEAVE POLICY

Attachment 2.1-b(2)

It is appropriate to amend the sabbatical leave policy so that at least some service as an administrator might be counted toward eligibility for a faculty sabbatical leave. Some persons who have returned to teaching from administration have been at a disadvantage because of the present policy.

It is recommended that the proposed addition as indicated in Attachment 2.1-b(2) be approved as an amendment to the faculty sabbatical leave policy.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS
   Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL AND COLLEGE WORK-STUDY
   Attachment 2.2-a(2)

(3) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
   Attachment 2.2-a(3)

b. NON-ROUTINE

(1) RECOMMENDED ACCEPTANCE OF RESIGNATION: LORRAINE C. SHARP, SECRETARY, CONTINUING EDUCATION DIVISION, EFFECTIVE 5/31/74
   Attachment 2.2-b(1)

(2) RECOMMENDED ACCEPTANCE OF RESIGNATION: ETHEL C. JAKUS, SR. SECRETARY, HEALTH OCCUPATIONS, EFFECTIVE 4/30/74
   Attachment 2.2-b(2)

(3) RECOMMENDED ACCEPTANCE OF RESIGNATION: JOYCE C. BROWN, HUMAN RELATIONS ASST., STUDENT ACTIVITIES, EFFECTIVE 4/30/74
   Attachment 2.2-b(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) RECOMMENDED APPROVAL OF TEMPORARY SUBSTITUTE WORK -- WORKING OUT OF CLASSIFICATION: EVERARDO F. SILVA FOR THOMAS J. ONLEY, TRADE/TECHNICAL, APPROX. 7-8 WEEKS, EFFECTIVE 4/1/74

Attachment 2.2-b(4)

(5) RECOMMENDED APPROVAL OF MILITARY LEAVE OF ABSENCE: PHILLIP PIFER, ATH. TRAINER & COORD., PHYSICAL EDUCATION, EFFECTIVE 6/1/74 - 8/16/74

Attachment 2.2-b(5)

According to Classified Personnel Policy No. 1349.11 and Military and Veteran's Code Section 389 and 395 in the Education Code, an employee shall be granted military leave of absence. The first 30 calendar days would be with salary.

It is recommended that Mr. Phillip Pifer be granted a military leave of absence in accordance with District policy as delineated in Attachment 2.2-b(5).

(6) RECOMMENDED APPROVAL OF RECLASSIFICATION OF POSITION: FROM SECRETARY 20 TO INT.TYPIST-CLERK 20, CONTINUING EDUCATION DIVISION, EFFECTIVE 5/9/74

Attachment 2.2-b(6)

The position of Secretary 20 in the Continuing Education Division, presently held by Mrs. Lorraine Sharp, no longer requires secretarial duties.

It is recommended that this position be reclassified to that of Intermediate Typist Clerk 20.

(7) RECOMMENDED APPROVAL OF 15 YEAR LONGEVITY INCREMENT: MR. JOHN BELKOWSKI, CUSTODIAN, FACILITIES & OPERATIONS DEPT., EFFECTIVE 6/1/74

Attachment 2.2-b(7)

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF PROPOSED INNOVATIVE PROJECTS FOR 1974

Attachment 4.1

Mr. Conrad Weiler, chairman of the Ad Hoc Committee for Innovative Projects, Improvement of Instruction Committee, will present the proposed innovative projects for 1974.

This is an information item at this time.
4. CURRICULUM AND INSTRUCTION - continued:

4.2 RECOMMENDED APPROVAL OF A ONE-DAY WORKSHOP ON PLANNING FOR SANTA BARBARA'S FUTURE

This item is continued from the last Board meeting of April 25, 1974. Dr. Martin M. Bobgan, Administrative Dean of Continuing Education Division will be present to discuss further details.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P34-2156 through and including P34-2305.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT #18, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR PERIOD ENDING MAY 1, 1974

Attachment 5.2-a

b. RECOMMENDED RATIFICATION OF FILING A NOTICE OF COMPLETION FOR PERSHING PARK PROJECT, PHASE II

Attachment 5.2-b

Architect Richard B. Taylor has certified that all work on the Pershing Park Project, Phase II, has been completed in accordance with plans and specifications as of April 26, 1974, and recommended filing the Notice of Completion.

The Board accepted the project as being substantially complete on April 11, 1974 and the District occupied the facility. All punch list items have been completed.

The Superintendent recommends ratification of the Notice Of Completion filed on May 2, 1974 for the Pershing Park Project, Phase II.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS

Attachment 5.2-c

#74-054 in the amount of $599: To transfer funds from Rental of Equipment to Audio-Visual Equipment account for Theatre Arts to cover balance of payment on Channel Mixer.

#74-055 in the amount of $250: To transfer funds from Audio-Visual Supply account to Audio-Visual Equipment account for Theatre Arts for purchase of cassette recorder approved by RARB.

#74-056 in the amount of $200: To transfer funds from Field Trip account to Consultant account to cover performance expenses of Cinco de Mayo activities by Chicano Studies.

#74-057 in the amount of $225: To transfer funds from Other Books account to Audio-Visual Supplies account to purchase tapes needed by Foreign Language Department for summer program.

#74-058 in the amount of $350: To transfer funds from Equipment account to General Supply account to cover additional costs for Art Department supplies.

#74-059 in the amount of $595: To transfer funds from Consultant account to Equipment account for purchase of a calculator for the Assistant to the Superintendent-President.

The Superintendent recommends approval of the above-listed appropriation transfers and as delineated in Attachment 5.2-c.

d. RECOMMENDED RATIFICATION OF RENEWAL APPLICATION FOR VETERANS' COST-OF-INSTRUCTION PROPOSAL

Attachment 5.2-d

The Veterans' Cost-Of-Instruction Program also known as the "Cranston Amendment" to the Higher Education Act, has been extended by congress for a second year. During the initial year Santa Barbara City College received nearly $67,000 of Veterans' Cost-Of-Instruction funds to provide expanded services to veterans and to supplement certain instructional programs. No matching funds are required of the District. The proposal has been mailed to meet the required postmark of May 6, 1974.

It is recommended that ratification be given to the renewal application to seek maximum funding from the Veterans' Cost-of-Instruction Program for 1974-75.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RECOMMENDED RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO THE COUNTY OF SANTA BARBARA FOR A COMMUNITY HEALTH TECHNICIAN TRAINING PROGRAM

Enclosure #1

The County of Santa Barbara has been designated as prime sponsor for projects in this area under the Comprehensive Employment and Training Act of 1973 (CETA). Proposals were requested by the Manpower Planning Council on April 16 for submission by May 3, 1974. A proposal was submitted on May 3 for $51,000 to cover the cost of the first year of operation of a training program for Community Health Technicians to be conducted by the Health Occupations Division.

The Superintendent recommends ratification of the submittal of a proposal to the County of Santa Barbara in the amount of $51,000 for a Community Health Technician Training Program.

f. RECOMMENDED ACCEPTANCE OF ADDITIONAL FUNDING OF $6,116 FOR THE NURSING STUDENT LOAN AND SCHOLARSHIP PROGRAMS

Attachment 5.2-f

Attachment 5.2-f indicates that an additional $6,116 has been allocated to the Santa Barbara Community College District for the Nursing Student Loan and Scholarship programs for the 1973-74 fiscal year. Matching District funds of $159.22 (1/9 of the Federal contribution for the loan portion) are required, and this amount has been budgeted.

The Superintendent recommends acceptance of the additional allocation of $6,116 for the Nursing Student Loan and Scholarship Programs for the fiscal year 1973-74.

g. RECOMMENDED ACCEPTANCE OF AN ADDITIONAL $5,000 ALLOCATION FOR 1972-73 NDEA TITLE III-A FUNDS

Attachment 5.2-g

On April 13, 1972, the Board approved submission of an application for NDEA funding in the amount of $14,146. The application consisted of two components: one for Humanities and one for Science. Although the projects were approved, the funds were impounded. On March 14, 1974, the Board accepted $7,400, which permitted the carrying out of the Humanities portion. We have now been allocated an additional $5,000 which will permit funding of most of the Science component.

The Superintendent recommends acceptance of the additional $5,000 allocation for 1972-73 NDEA Title III-A projects.
6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 23, 1974 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.