MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
May 23, 1974
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, May 23, 1974 at 4:01 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. James R. Garvin (left at 6:27 p.m.)
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Al Silvera, Administrative Dean, Student Services and Activities
Mr. Jim M. Williams, Director, College Information

Mr. Sultan Ahmad Aziz, President, Associated Students
Miss Helen Benson, Reporter, Santa Barbara News Press
Dr. John Forsyth, President, Academic Senate

Mr. W. Royce Adams, Associate Professor, English
Mr. Abelino Ballon, Assistant Dean, Continuing Education
Mr. Eugene Brady, Associate Professor, Mathematics
Mr. Jack Brashears, Assistant Professor, Trade/Technical
Mr. Pablo G. Buckelew, Director, Tutorial Center
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Ms. Irene Butler, Steno/Clerk, Marine Tech/Academic Senate
Mr. Robert A. Carman, Director, Learning Resource Center
Mr. John C. Eggler, Co-chairman, American Ethnic Studies
Miss Harriett Eisner, SBCC student
Mr. Melvin J. Elkins, Assistant Dean, Vocational Education
Mr. J. Timothy Gilles, guest
Ms. Diane J. Handloser, Assistant Professor, Fine Arts
Mr. John Hartman, SBCC student
Mr. Mervin L. Lane, Assistant Professor, English
Mr. Edward H. Leska, Programmer, Data Processing
Mr. Jim Marshall, SBCC student
Mr. Loring J. McAuliffe, Director, Data Processing
Mr. William E. Miller, Professor, Physical Science
Mr. James A. Norton, Assistant Professor, Trade/Technical
Mr. Ennis H. Rosamond, Data Processing
Mrs. Dee K. Rose, Administrative Secretary, Business Services
Mr. Donald L. Trent, Director, Facilities Development
Mr. Conrad F. Weiler, Associate Professor, Life Science
Mrs. Phyllis Wells, guest
Mr. Jerome S. Wiedman, Vice-President, Associated Students

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all those present and especially noted the attendance of Mrs. Phyllis Wells, wife of trustee member, Benjamin Wells.

1.4 EXECUTIVE SESSION

Mrs. Alexander stated that there would not be an executive session.

1.5 MINUTES OF SPECIAL MEETING OF APRIL 30, 1974; MINUTES OF SPECIAL MEETING OF MAY 9, 1974; AND MINUTES OF REGULAR MEETING OF MAY 9, 1974

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the Special Meeting of April 30, 1974, the Special Meeting of May 9, 1974, and the regular meeting of May 9, 1974 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS

   a. REPORT BY DR. JOHN FORSYTH ON THE SPRING SESSION OF THE ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES HELD APRIL 25-27 IN SACRAMENTO

   Dr. John Forsyth, President of the Academic Senate, reported on the Spring Session at which 100 people were present, including Senate Presidents and delegates. Some of the main points covered were:

   --Finances - representatives from the Dept. of Finance and a Director of the Education Division solicited feedback from the colleges as they were also concerned about money and wished to cooperate as much as possible. Amount of money the State supplies totalled 9.2 billion of which 307 million was allocated to community colleges for a.d.a. and construction.

   --Faculty governance in collective bargaining.

   --Calendar - more emphasis is being placed on ending the semester before the Christmas holidays. A resolution was passed to urge community colleges, universities, and lower schools to bring together some kind of conformity in all schools.

   --Part-time teachers and AB 2965.

   Dr. Forsyth stated that the conference was of great value as contact with community colleges brought out the fact that the faculty at SBCC have an excellent relationship with the Board of Trustees and also was considered to be in the more progressive group of academic senates.

   Mrs. Alexander thanked Dr. Forsyth for his report and stated that it was very rewarding to hear his closing comments.

   **ADDED ITEM:**

   Mrs. Alexander reported that she and three board members had attended the American Association of College Trustees Annual Conference at Monterey, May 24-26. She considered the conference very good and stated that trustees will soon be faced with the issue of collective bargaining, too, an area in which there were general concerns on how to keep control. Since S.B. 6 would not be adequate in the future, trustees were urged to get the reserve up unless there is a change in the law with regard to the defined adult.

   Also attending were Mr. Frank, Dr. Dobbs, and Mrs. Powell. Mr. Frank appreciated the concern of the Academic Senate about collective bargaining but noted that even if the total bill is passed, it was still up to the local groups to decide by vote if they wished to have an outsider or not.

   Dr. Dobbs added that Senator Cranston put in an unscheduled appearance and made himself available for questions on any issue. Mrs. Powell commented that it will be interesting to watch the role that the Postsecondary Commission will play with the legislature.
1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

ADDED ITEM: Mr. Wells announced that he had just been appointed to a Committee on the Values of Higher Education for a three-year term. He also was pleased with the good association that exists between the Board, Academic Senate, and the administration.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

   Dr. Gooder indicated that on Attachment 2.1-a(1), the first name should read Patricia Hartzell and the rate should be $9.85 (not $9.95), and that the last three names should be deleted from the list.

   It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the Certificated Personnel action items as indicated in the attachments with the above corrections and deletions:

   (1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.1-a(1)

   (2) APPROVAL OF HOURLY, HOURLY SUBSTITUTES, AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

   (3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

   Dr. Gooder also stated that inadvertently a routine item for April 25, 1974 had been overlooked and was included as an addendum for action at this time.

   It was moved by Mr. Carvin, seconded by Mr. Frank, and passed by the Board to approve of the following Certificated Personnel action item, as indicated in the attachment:

   (4) APPROVAL OF HOURLY INSTRUCTORS, HOURLY SUBSTITUTES, AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(4)

   b. NON-ROUTINE

   (1) APPROVAL OF EMPLOYMENT OF 1974 SUMMER SESSION FACULTY, Attachment 2.1-b(1)

   Dr. Gooder stated that Attachment 2.1-b(1) contained the list of faculty for the 1974 Summer Session and recommended approval.

   A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the 1974 Summer Session faculty as listed in Attachment 2.1-b(1).
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(2) AUTHORIZATION TO APPROVE ARBITRATOR FOR PERSONNEL HEARING

Dr. Gooder stated that an agreement had not yet been reached on an arbitrator for Mr. Edwin G. Fleming's hearing. Since no Board meeting is scheduled between now and the end of the 30-day period, he recommended that the Board authorize the Superintendent-President to approve an arbitrator, subject to ratification by the Board.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to authorize the Superintendent-President to approve a mutually acceptable arbitrator for the appeal hearing of Mr. Edwin G. Fleming, subject to ratification by the Board of Trustees.

(3) APPROVAL OF LEAVE OF ABSENCE: KATHLEEN WILSON L'AMOREAUX, CHILDREN CENTER'S TEACHER, EFFECTIVE 6/14/74-9/1/74, Attachment 2.1-b(3)

Dr. Gooder stated that Mrs. Kathleen L'Amoreaux requested a leave of absence without pay in which she will visit Children Centers during a trip back East.

A motion was made by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve a personal leave of absence for Mrs. Kathleen Wilson L'Amoreaux, Children Center teacher, for the period 6/14/74 - 9/1/74.

Mrs. Alexander indicated that at the conference in Monterey the need for Children Centers was a most important topic.

(4) APPROVAL OF Sabbatical LEAVE FOR DR. DONALD K. SORSABAL, Attachment 2.1-b(4)

Dr. Gooder stated, with mixed emotions, that Dr. D. K. Sorsabal, Administrative Dean of Business Services, had requested an administrative sabbatical leave. He indicated that Dr. Sorsabal planned to gain experience in the field of personnel benefits by working with an organization that offers annuities and other programs. Although his request is for two months of sabbatical and two months of vacation, he will be available for consultation when needed.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve an administrative leave for Dr. Donald K. Sorsabal, effective August 15, 1974 to December 15, 1974.
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2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-ROUTINE - continued:

ITEM WITHDRAWN:

   (5) RECOMMENDED APPROVAL OF APPOINTMENT: DONNA COFFMAN, DIRECTOR, CHILDREN'S CENTER (REPLACING DIANA GINSBERG), EFFECTIVE 6/24/74, Attachment 2.1-b(5)

At the request of Dr. Gooder, this item was withdrawn from the agenda.

   (6) APPROVAL OF APPOINTMENT: J. TIMOTHY GILLES, ASST. PROF., AUTO SERVICES, TRADE/TECH DIV. (REPLACING R. TYSSELL), EFFECTIVE 1974-75 COLLEGE YEAR, Attachment 2.1-b(6)

Dr. Gooder was pleased to recommend Mr. J. Timothy Gilles, a graduate of SBCC, as a replacement for Mr. R. C. Tysell in the Auto Services program. A correction in the amount should show the rank as Instructor and the salary placement subject to verification of transcript.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the appointment of Mr. J. Timothy Gilles as Instructor to the Auto Services program, Trade/Tech Division, for the 1974-75 college year with the modifications as indicated above.

Mr. Elkins, Assistant Dean, Vocational Education, introduced Mr. Gilles to the Board. Mrs. Alexander thanked Mr. Gilles for attending the meeting and welcomed him to the staff.

   (7) APPROVAL OF APPOINTMENT: BARBARA LINDEMANN, INSTRUCTOR (3/5), HISTORY, SOCIAL SCIENCES DIVISION (REPLACING D. O'NEILL), EFFECTIVE 1974-75 COLLEGE YEAR, Attachment 2.1-b(7)

Dr. Gooder indicated that since Mr. Desmond O'Neill had resigned to practice law, Dr. Barbara Lindemann was recommended as a 3/5 replacement for the 1974-75 college year. A correction to the attachment should indicate that class and rate is Class V, Step 4, and the salary placement subject to verification of transcripts.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of Dr. Barbara Lindemann, History Instructor (3/5), Social Science Division, for the 1974-75 college year with modifications as indicated above.

Dr. Lindemann was introduced to Board members. Mrs. Alexander commented on a "Women In History" course in other community colleges and hoped that materials she had brought back from the Monterey conference would be forwarded to Dr. Lindemann.

Mrs. Powell complimented Dr. Lindemann on her classes at SBCC due to enthusiastic comments from one of the students, the Board member's daughter.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(8) APPROVAL OF APPOINTMENT: DAVID MORRIS, INSTRUCTOR (2/5), HISTORY, SOCIAL SCIENCES DIVISION (REPLACING D. O'NEILL), EFFECTIVE 1974-75 COLLEGE YEAR, Attachment 2.1-b(7)

Dr. Goode stated that to complete Mr. O'Neill's vacated position, he recommended the appointment of David Morris as History Instructor (2/5) for the 1974-75 college year. A correction in the attachment should indicate that the class and rate are Class III, Step 1, and salary placement is subject to verification of transcripts.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the appointment of Mr. David Morris as History Instructor (2/5), Social Science Division, for the 1974-75 college year with modifications as indicated above.

ITEM WITHDRAWN: (9) RECOMMENDED APPROVAL OF APPOINTMENT OF HALF-TIME TEACHING INTERNS, CHILDREN'S CENTER: JANET READ, EFFECTIVE 6/24/74 AND MARIA TRAVERA, EFFECTIVE 9/24/74, Attachment 2.1-b(9)

At the request of the Superintendent-President, this item was withdrawn from the agenda.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY, GENERAL AND TUTORIAL, Attachment 2.2-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) APPROVAL OF TEMPORARY WORKING OUT OF CLASSIFICATION: EILEEN J. SCHALLA, AS SR. SECRETARY, HEALTH OCCUPATIONS DIVISION, EFFECTIVE 5/1/74-5/20/74, Attachment 2.2-b(1)

Dr. Goode stated that pending the return of Janice Steen, Sr. Secretary, Health Occupations, Mrs. Eileen A. Schalla temporarily worked out of classification for a short period. He recommended approval of extra pay for that period.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

A motion was made by Mr. Gravin, seconded by Dr. Dobbs, and passed by the Board to approve of the temporary working out of classification for Mrs. Eileen J. Schalla as Sr. Secretary in the Health Occupations Division for the period 5/1/74 - 5/20/74.

(2) APPROVAL OF RECLASSIFICATIONS: THELMA E. ELIZONDO, FROM TYP. CLK. 17 TO INT.TYP.CLK. 20, TUTORIAL CENTER, AND EDWARD LESKA, FROM PROGRAMMER 41 TO PROGRAMMER ANALYST 46, DATA PROCESSING, BOTH EFFECTIVE 6/1/74, Attachment 2.2-b(2)

Dr. Gooder stated that a study had been made of the position in the Tutorial Center held by Thelma Elizondo. As a result, it was recommended that the position be reclassified from Typ.Clk. 17 to Int.Typ.Clk. 20. Also, a study had been made of the position held by Edward Leska in Data Processing and it was recommended that his position be reclassified from Programmer 41 to Programmer Analyst 46.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the reclassifications of the position in the Tutorial Center held by Thelma Elizondo and the position in Data Processing held by Edward Leska as delineated in Attachment 2.2-b(2), effective 6/1/74.

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE: GEORGETTE G. REILLY, KEYPUNCH OPERATOR, DATA PROCESSING, EFFECTIVE 5/13/74 THROUGH 6/13/74, Attachment 2.2-b(3)

Dr. Gooder stated that Mrs. Georgette Reilly, who has been on an approved 30-day leave, requires additional time and requested another month of leave.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve of a health leave of absence for Mrs. Georgette G. Reilly, Keypunch operator, Data Processing, effective 5/13/74 through 6/13/74.

(4) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE, GERTRUDE COBERG, PURCHASING ASSISTANT, THROUGH JUNE 30, 1974, Attachment 2.2-b(4)

Dr. Gooder indicated that an extension of a health leave of absence was advised for Miss Colberg by her doctor. Approval was recommended for an extension through June 30, the end of the fiscal year.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of an extension of health leave of absence for Miss Gertrude Colberg, Purchasing Assistant, effective 6/1/74 through 6/30/74.
3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Sultan Aziz, President of Associated Student Body, reported that the Student Senate had been contacted by the two students, Mark Scott and Jim Marshall, who had appeared before the Board at the last meeting. In view of their interest in the Master Plan, an on-going committee has been formed and will report to the Board in the future. One of the students, Jim Marshall, was present and Mrs. Alexander expressed hope that his contact with the Student Senate was satisfying his need and that there would be student input into the Master Plan for development of the West campus.

Mr. Jerome Wiedmann, Vice-President, presented a new idea of the students for Board information. He read a resolution passed by the Student Senate to pursue the creation of a Food Co-op. After further investigation of the possibilities for this kind of a project, the students will again come to the Board for their consideration and approval.

Mr. Aziz, in closing, stated that this was the last meeting for him as he was going on to a 4-year college, and wished the Board a good year ahead with the new ASB President, Mr. Abelino Segura.

Mrs. Alexander thanked Mr. Aziz for the time spent at SBCC with the Board and, on behalf of the Board members, wished him success in the future.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Enclosure #1

Dr. Gooder stated that Enclosure #1 contained the list of candidates for the Associate in Arts degree. It was recommended that the degree be conferred subject to completion of requirements.

Dr. Silvera, Administrative Dean of Student Services and Activities, commented that the list contained 451 names as compared to 441 last year with more applications still being received each day.

A motion was made by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of conferring the Associate in Arts degree upon each of the candidates listed in Enclosure #1 (and additional ones being received), subject to the completion of the State and local requirements.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained the list of candidates for the Associate in Science degree. It was recommended that the degree be conferred subject to completion of the requirements.

Dr. Silvera stated that additional applications were being received to add to the 99 on the list, and that last year the total had been 129.

A motion was made by Mr. Carvin, seconded by Dr. Dobbs, and passed by the Board to approve of conferring the Associate in Science degree upon each of the candidates listed in Enclosure #2 (and additional ones being received), subject to completion of the State and local requirements.
4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF 1974 SUMMER COURSES, CONTINUING EDUCATION DIVISION, Attachment 4.1

Dr. Gooder indicated that Attachment 4.1 contained the list of courses to be offered in the summer of 1974 by the Continuing Education Division and were recommended for approval by the Board.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the 1974 Summer Courses for the Continuing Education Division as delineated in the attachment.

Dr. Gooder added that a few additional courses may be presented for approval in the near future.

4.2 APPROVAL OF PROPOSED INNOVATIVE PROJECTS IN PRIORITY ORDER WITHOUT FUNDING PENDING RECOMMENDATIONS FROM THE RESOURCES ALLOCATION REVIEW BOARD

Dr. Gooder indicated that at the last meeting Mr. Conrad Weiler had presented 21 Innovative Project Proposals. At that time, it was recommended that the proposals be approved in priority order but without funding pending clarification of the budget status.

Dr. Sorsabal stated that the proposals had been discussed at the Resources Allocation Review Board (RARB) and action was delayed on funding with a possible decision to be made on June 15.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the Innovative Project Proposals, as presented in priority order, but withhold funding pending clarification of the status of the budget.

4.3 REPORT OF INSTRUCTIONAL USES OF THE COMPUTER, Attachment 4.3

Dr. Gooder stated that, in response to a request from Board members, a report had been compiled on the instructional uses of the computer.

Attachment 4.3 contained reports by Ennis Rosamond (Computer Science), Eugene Brady (Math), Loring McAuliffe (Data Processing), and Robert Carman (Physical Science and Instructional Development). On page 2 of the attachment was a summary of the reports as prepared by Mr. Carman. All were present and introduced by Mr. Huglin, and answered in detail many questions posed by Board members.

Board members were particularly interested in numbers of students who complete programs, such as computer, and the values derived from programs and related work experience. Answers to these questions may be forthcoming in the future after consultation with the Assistant to the Superintendent-President.

Mr. Huglin stated that facts, also, would be produced along these lines when the accreditation process is initiated next year.

Mrs. Alexander thanked all who had contributed to this report.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following routine Business Services action items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS Nos. P34-2306 THROUGH AND INCLUDING P34-2444 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. ACCEPTANCE OF THE GIFT OF FURNITURE AND ELECTRONIC EQUIPMENT FROM ERWAY BROADCASTING CORP., Attachment 5.2-a

Dr. Gooder stated that Mr. Guy Erway of Radio Station KKIO had offered to the Theater Arts Dept. furniture and equipment estimated at a value of $3,000.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to accept the items detailed in Attachment 5.2-a and directed the Superintendent to send a letter of appreciation to Mr. Guy Erway and to Mr. Jim Williams.

b. APPROVAL OF APPROPRIATION TRANSFERS, Attachment 5.2-b

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the following year-end appropriation transfers (and as delineated in the attachment):

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c. APPROVAL OF APPROPRIATION TRANSFER #74-067 AND ADOPTION OF RESOLUTION #24 FOR DISTRICT MATCHING FUNDS FOR 1972-73 NDEA TITLE III-A PROJECT, Attachment 5.2-c

Dr. Gooder stated that at the May 9 Board meeting approval had been given to accept a NDEA equipment grant. Recommendation was now made to adopt Resolution #24 approving transfer of funds for the required matching funds.

A motion was made by Mr. Wells, seconded by Mr. Frank, and passed by the Board to adopt Resolution #24 approving Appropriation Transfer #74-067 for the provision of the required matching funds for the 1972-73 NDEA Title III-A project.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

Upon poll of the members, the vote was as follows:

Ayes:  Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs, Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes:  None

Absent: No one

d. AUTHORIZATION FOR COUNTY SUPERINTENDENT TO MAKE TRANSFERS IN DISTRICT FUNDS

Dr. Gooder indicated that in accordance with Education Code Section 20952, the Board of Trustees is asked annually to authorize the County Superintendent to make transfers between the Undistributed Reserve Account and any Expenditure classifications to balance the budget.

A motion was made by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to authorize the County Superintendent to make the necessary year-end budgetary transfers in the Santa Barbara Community College District funds.

e. APPROVAL OF GRANT REQUEST FOR FUNDING AN ETHNIC MATERIALS RESOURCE CENTER, Attachment 5.2-e

Dr. Gooder stated that Attachment 5.2-e contained an application for a grant to fund an Ethnic Materials Resource Center.

Mr. Pablo Buckelew, Director of Tutorial Services, generally described the scope of the project which would serve as a resource center also for City Schools and the community. There is great interest among many groups for this kind of a center which may be the first of its kind in a community college.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the submittal of the grant request to the U.S. Office of Education in the amount of $93,523 to establish an Ethnic Materials Resource Center.

f. APPROVAL OF SUBMISSION OF AN APPLICATION FOR FUNDING OF COMPREHENSIVE EMPLOYMENT AND TRAINING ACT (CETA) PROJECT FOR MACHINE METALS IN THE AMOUNT OF $32,000, Attachment 5.2-f

Dr. Gooder indicated that Attachment 5.2-f contained a portion of the application for a request for funding for a Comprehensive Employment and Training Act (CETA) Machine Metals Project. The request in the amount of $32,000, with no matching funds required, was initiated by the Continuing Education Division.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the submittal of the application for funding of a CETA Machine Metals Project in the amount of $32,000 with no required matching funds.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. APPROVAL OF SUBMISSION OF AN APPLICATION FOR FUNDING OF COMPREHENSIVE EMPLOYMENT AND TRAINING ACT (CETA) PROJECT FOR ELECTRONIC OCCUPATIONS IN THE AMOUNT OF $28,000, Attachment 5.2-g

Dr. Gooder indicated that Attachment 5.2-f contained a portion of the application for a request for funding for a Comprehensive Employment and Training Act (CETA) Electronic Occupations Project. The request in the amount of $28,000, with no matching funds required, was initiated by the Continuing Education Division.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the submittal of the application for funding of a CETA Electronics Occupations Project in the amount of $28,000 with no required matching funds.

h. EXTENSION OF LEASE AGREEMENT FOR CHILD CARE CENTER

Dr. Gooder stated that agreement had been reached between the owners of the Child Care Center facility and the District to extend the current lease for another year at no additional cost in the rental fee.

Mrs. Alexander commented that at the Monterey conference many college representatives felt there was a great need for Children Centers -- not only as an educational laboratory for the training of Nursery Program students but also as a custodial center for the children of women desiring to return to college. Dr. Gooder added that this has been a concern of many students and staff members and consideration is being given to that need.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the extension of the lease agreement with Coronel Properties, Ltd., for the use of the Child Care Center facility for another year at $650 per month.

i. APPROVAL OF AMENDMENT OF LEASE OF FACILITIES, JACKSON SQUARE GARAGE, Attachment 5.2-i

Dr. Gooder stated that additional space is needed because of increases in the new MDTA Auto Services and Mechanics Class beginning June 3. Arrangements have been made with Mr. Edgar Russell for additional space in the Jackson Garage at an additional cost of $25 per month.

A motion was made by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve of the lease agreement between the District and Mr. Edgar Russell for the use of the Jackson Square Garage, Inc., at 236 State Street, as delineated in Attachment 5.2-i.

j. APPROVAL OF APPOINTMENT OF CONSULTING ARCHITECT FOR CHILD CARE SITE STUDY, Attachment 5.2-j

Dr. Gooder stated that the Board Subcommittee on Facilities had met on May 22 and discussed this item and there was support for continuation of the Child Care Program. However, the existing facility does not meet Field Act requirements.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. continued:

Mr. Garvin reported that the Subcommittee recommended the appointment of Hall and Visioni as consulting architects to do a feasibility study of a new site for the Child Care facility.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to appoint Hall and Visioni as consulting architects to perform a feasibility study on a new site for the Child Care Program at a cost of $2,500.

k. AUTHORIZATION TO DEVELOP PLANS FOR THE ADMINISTRATION BUILDING RENOVATIONS, Attachment 5.2-k

Dr. Gooder indicated that Mr. John Robert Henderson had been approved by the Board on November 30, 1972 for architectural services to develop plans for the renovation of the Administration Building. It was recommended that the staff be authorized to develop such plans in order to meet a submittal date of October 1, 1974.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to authorize the staff to develop plans for the Administration Building Renovation Project.

l. AUTHORIZATION TO DEVELOP PRELIMINARY PLANS FOR THE MARINE TECHNOLOGY BUILDING AND TO CONSIDER APPLICATIONS FOR ARCHITECTURAL SERVICES, Attachment 5.2-l

Dr. Gooder indicated that it is time to develop preliminary plans for the Marine Technology Building as submittal of plans are due prior to October 1, 1974.

Mr. Garvin stated that the Facilities Subcommittee recommended going ahead with preliminary plans and a proposal appointing an architect would be presented at the next Board meeting.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to authorize the staff to proceed with developing preliminary plans for the Marine Technology Building upon the appointment of an architect to be approved at the next Board meeting.

m. AUTHORIZATION TO DEVELOP PLANS FOR SITE DEVELOPMENT, PHASE I, AND TO CONSIDER APPLICATIONS FOR ARCHITECTURAL SERVICES, Attachment 5.2-m

Dr. Gooder stated that the District Ten-Year Construction Plan calls for submittal of preliminary plans for Site Development, Phase I, prior to October 1, 1974.

Mr. Garvin stated that architects' applications on file would be considered by the Subcommittee and further recommendations would be presented at the next Board meeting.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to authorize the staff to develop preliminary

continued on next page...
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. continued:

plans for Site Development, Phase I, subject to Board approval of
the Master Plan, and upon the appointment of an architect to be
proposed at the next Board meeting.

n. ADOPTION OF PROCEDURES FOR IMPLEMENTING THE CALIFORNIA ENVIRON-
MENTAL QUALITY ACT OF 1970, Enclosure #3

Dr. Gooder indicated that Enclosure #3 contained the recom-
mended guidelines for implementing the California Environmental
Quality Act of 1970 (CEQA) and the State regulations adopted by the
California Resources Agency.

Mr. Donald Trent furnished copies of a flow chart showing a
condensed version of the CEQA and explained it in detail.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and
passed by the Board to accept the procedures in Enclosure #3 for
the environmental evaluation of projects the District may under-
take in the future.

o. APPROVAL OF GRANT REQUEST FOR FUNDING AN EDUCATIONAL OPPORTUNITY
CENTER

Dr. Gooder stated that recently the Board had authorized the
submittal of a project called REACH to the Fund For The Improve-
ment of Postsecondary Education. The Educational Opportunity
Center Program is essentially the same project and approval was
recommended for the submittal of the proposal to another funding
agency.

Mr. Pablo Buckelew summarized the proposed project in that it is
planned to provide opportunity of motivation for adult members of the
minority and economically-disadvantaged communities of Santa Barbara.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and
passed by the Board to approve of the submittal of the grant request
to the U. S. Office of Education in the amount of $64,921 to estab-
lish an Educational Opportunity Center.

p. APPROVAL OF SALARY AND PERSONNEL BENEFITS ADJUSTMENTS FOR 1974-75,
Enclosure #4

Dr. Gooder stated that Enclosure #4 contained the proposed
Salary and Personnel Benefits adjustments for Certificated and
Classified personnel for the 1974-75 year. The total cost of the
proposed package was $458,212.

The proposal had been discussed with the Board Subcommittee on
Budget. Dr. Gooder informed Board members that excellent rapport
existed this year with all salary committees and the Superintendent-
President.

continued on next page. . . . . .
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:

   continued:

   An 8.2% increase was recommended for the Certificated staff, including the Children's Center staff, to maintain the 67th percentile and the right to have a mid-year adjustment was requested in order to keep current with the 67th percentile. The mid-year adjustment to be reflected with December earnings.

   The Administrative Salary recommendation was for a 8.5% increase and the addition of a 5th step. Also recommended was a request for the Board to adopt a statement of intention "to maintain administrative salaries at the median of salaries in districts of a comparable size" (page 6 of the proposal).

   With regard to hourly salaries, a new method of computation was presented with an 8.2% increase in all steps.

   There was no change recommended in the Summer Session Schedule. Dr. Gooder called attention to page 10 where a correction should be made in the recommendation to read: "that the 1974 Summer Session Salary be based upon 10% of Class II, Step 1, of the Certificated Salary Schedule for 3 TLU's .......".

   The Classified Salary Schedule recommended a 8.8% increase across the board and the option retained for future consideration of mid-year salary adjustments. The staff and representatives of Classified Personnel will continue to cooperate in considering possible procedures for such an adjustment. It was, also, recommended that part b. of Section 1361.10 of the Classified Rules and Regulations be amended to read as follows:

   "1361.10 b. Holidays specified by the Board of Trustees for Classified Personnel.

   Friday following Thanksgiving, four working days during the Christmas holidays as agreed upon and approved by the Superintendent-President, and every other day which the Board specifies as a holiday for classified employees."

   Another request was for a modest change in procedures for accumulating annual vacation which would have the effect of moving up by two years the length of time it takes to reach maximum vacation allowance.

   A proposed policy had been discussed which would provide for Professional Growth Leaves, somewhat similar to the Certificated Sabbatical Leave. No recommendation was made for the coming year.

   With regard to Personnel Benefits, the issue had not been completely finalized on insurance carriers, but, since it was known that rates at least for Blue Cross would go up by 23%, it was recommended that the Personnel Benefits be increased from $845.18 to $920 for full-time employees for 1974-75.

   continued on next page. . . .
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:

   p. continued:

   Discussion was held by Board members on Recommendation #4 (page 19) and it was felt that with the appointment of a new Director of Personnel Services in the very near future, it would be inappropriate to consider this recommendation.

   It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to eliminate Recommendation #4 on page 19 regarding a possible policy for Professional Growth Leaves for Classified Personnel.

   A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and unanimously passed by the Board to adopt the Salary and Personnel Benefits Adjustments proposal for Certificated and Classified staffs for the 1974-75 year with the amendment of the elimination of Recommendation #4 on page 19 of the proposal.

   Mrs. Alexander expressed thanks and appreciation to Dr. Dobbs, Chairman of the Board Subcommittee on Salaries, and Dr. Gooder for a very professional service rendered to the District. On behalf of the Board, Mrs. Alexander stated that the most important single element is the very fine staff and the increases were well-deserved.

6. GENERAL INFORMATION

6.1 TENTATIVE SCHEDULE OF BOARD SUBCOMMITTEE MEETINGS FOR JUNE, 1974, Attachment 6.1

   Dr. Gooder indicated that Attachment 6.1 contained a tentative schedule of Board Subcommittee meetings for June, 1974. Mrs. Alexander offered to fill in for Mrs. Gutshall on May 30, 1974, at an Educational Policies meeting. Any other desired changes should be directed to Dr. Gooder.

6.2 REVIEW OF MASTER FACILITIES PLAN

   Dr. Gooder stated that on March 28, 1974, the Master Plan architects had presented a draft in book form to all Board members. Reactions and suggestions regarding the proposed plan had been received and are being reviewed. Copies of a 2-page summary of the history of the Board were distributed to Board members for their information and verification. It was anticipated that all recommendations can be considered by the architects in time for a final draft to be presented for Board action at one of the Board meetings in June.

6.3 SCHEDULING OF WORKSHOP ON INSTRUCTIONAL USE OF TELEVISION

   Dr. Gooder stated that the possible uses of television were of great interest to the District and it seemed appropriate for the Board to set guidelines. The staff would prepare background materials as information for Board members.

   A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to hold a Special Meeting on June 6 from 4:00 - 6:00 p.m. in the Board Room for a Workshop On The Instructional Use Of TV with equal time to be devoted to presentation and discussion.
6. GENERAL INFORMATION - continued:

(At this point, 6:27 p.m., Mr. Garvin left the Board meeting.)

6.4 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period of May 24, 1974 to June 13, 1974.

7. ADJOURNMENT

7.1 APPROVAL OF RESOLUTION #25 SETTING A 3:00 p.m. CONVENING TIME FOR THE REGULAR MEETING OF JUNE 13, 1974, Attachment 7.1

Dr. Gooder stated that since the next Board meeting falls on the same day as Commencement, June 13, it seemed advisable to begin the regular meeting at 3:00 p.m. rather than 4:00 p.m.

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to adopt Resolution #25 setting a 3:00 p.m. convening time for the regular June 13 Board meeting. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Wells

Noes: None

Absent: Mr. Garvin

Upon motion of Dr. Dobbs, seconded by Mrs. Powell, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:30 p.m.

The next meeting of the Board of Trustees will be a Special Meeting on June 6, 1974, at 4:00 p.m. in the Board Room of Santa Barbara City College.

The next regular meeting of the Board of Trustees will be held on Thursday, June 13, 1974 at 3:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary
Clerk to the Board of Trustees

Approved by the Board of Trustees on June 13, 1974.