M I N U T E S

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 28, 1974

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, March 28, 1974 at 4:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

No one

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. A. Silvera, Administrative Dean, Student Services and Activities
Mr. Jim M. Williams, Director, College Information

Mr. John Dell, reporter, Santa Barbara News Press
Dr. John Forsyth, President, Academic Senate
Miss Karen Petersen, Reporter, THE CHANNELS

Mr. Dean H. Ankeny, Director of Purchasing
Mrs. June Austin, Certificated Personnel Clerk, Certificated Personnel
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mr. Pablo G. Buckelew, Assistant Professor, Foreign Language & American Ethnic Studies
Mr. Robert A. Carman, Director, Learning Resource Center
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Miss Gloria Castleberg, Director, Classified Personnel
Mr. Michael E. Combs, Business Manager, Student Finance
Mr. John C. Egglie, Co-Chairman, American Ethnic Studies
Mr. Melvin J. Elkins, Assistant Dean, Vocational Education
Miss Susan Fishel, representative, William Blurock & Partners
Mr. Richard P. Franz, CSEA Vice-President
Mr. Isidoro Gonzalez, Lecturer, Foreign Language
Mr. Jesus J. Gonzales, Assistant Professor, English
Mr. John Robert Henderson, Master Plan Architect
Mr. Owen McCorkle, Master Plan Architect
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. James Myers, General Telephone Company
Mr. David L. Pickering, Controller, Accounting Services
Mr. L. E. Prater, General Telephone Company
Mr. Alex Pulido, Association of Mexican-American Educators
Mr. William B. Regis, Library Circulation Assistant
Mr. R. Dennis Ringer, Assistant Professor, Social Science
Mr. Robert E. Robledo, Instructor, Foreign Language
Mrs. Charlotte Spafford, Administrative Aide, Business Services
Miss Lynda Stevens, Assistant Dean, Student Activities
Mr. Donald L. Trent, Director, Facilities Development
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present and invited their participation in the meeting.

A special guest, Mr. Alex Pulido, principal of La Cuesta High School, was introduced by Mr. Abelino Bailon. Mrs. Alexander welcomed him and thanked him for attending the meeting.

1.4 EXECUTIVE SESSION

At the request of Dr. Gooder that an executive session be held in connection with Item 2.1-b(7), it was so moved by Mrs. Gutshall and seconded by Dr. Dobbs.

Mrs. Alexander stated that, due to the length of the agenda and the special presentation on the Master Plan, the executive session would be conducted at the end of the regular meeting.

1.5 MINUTES OF REGULAR MEETING OF MARCH 14, 1974

Upon motion of Mr. Carvin, seconded by Dr. Dobbs, the minutes of the regular meeting of March 14, 1974 were approved by the Board as delivered.
1. GENERAL FUNCTIONS - continued:
   
   1.6 HEARING OF CITIZENS
   
   None

   1.7 COMMUNICATIONS

   ADDED ITEM:
   a. Dr. Gooder introduced a new reporter for THE CHANNELS, Miss Karen Peterson.

   ADDED ITEM:
   b. Dr. Gooder announced that congratulations were in order for Dr. A. Silvera who had completed the requirements for the Ed.D. at the University of Southern California this past week.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

   (1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTOR, SPRING SEMESTER, 1974, Attachment 2.1-a(1)

   (2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, HOURLY SUBSTITUTES, AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

   (3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

   b. NON-Routine

   (1) APPROVAL OF INTERIM APPOINTMENTS, SANTA BARBARA CITY COLLEGE CHILDREN'S CENTER, Attachment 2.1-b(1)

   Dr. Gooder stated that due to the resignation of Mrs. Diana Ginsburg as Director of the Children's Center, two interim appointments were recommended for the remainder of the year.

   A motion was made by Mr. Carvin, seconded by Mr. Wells, and passed by the Board to approve of the interim appointment of Marilyn J. Statucki as Acting Director, and Josephine G. Callahan, temporary teacher, for the Children's Center during the period of 4/15/74 to 6/21/74.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF PERSONAL LEAVE OF ABSENCE FOR PROFESSOR HENRY H. BAGISH, Attachment 2.1-b(2)

Dr. Gooder stated that Mr. Bagish requested a personal leave, without pay, for the Fall semester of the 1974-75 academic year. Satisfactory arrangements for teaching his classes can be made.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve a personal leave, without pay, for Professor Henry Bagish, as delineated in Attachment 2.1-b(2).

(3) APPROVAL OF A PERSONAL LEAVE OF ABSENCE WITHOUT PAY FOR MISS ROSEMARY HERNANDEZ FOR THE COLLEGE YEAR, 1974-75, Attachment 2.1-b(3)

Dr. Gooder stated that Miss Rosemary Hernandez has been accepted into medical school and has requested a personal leave for one year. The Life Sciences Division and the Dean of Instruction have approved the request and can make suitable arrangements for a substitute teacher. The official date upon which Miss Hernandez will notify the District of her plans for the following year is to be March 1, 1975.

A motion was made by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve of a personal leave, without pay, for Miss Rosemary Hernandez, Assistant Professor, Life Science, for the 1974-75 college year.

On behalf of the Board, Mrs. Alexander extended congratulations to Miss Hernandez on her acceptance into medical school.

(4) APPROVAL OF WORKING DAYS FOR CERTIFICATED PERSONNEL FOR THE 1974-75 COLLEGE YEAR, Attachment 2.1-b(4)

Dr. Gooder stated that this was a routine item as annually the Board establishes the number of working days for each category of certificated personnel. The schedule in Attachment 2.1-b(4) coincides with the school calendar.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to adopt the regular working schedule for certificated personnel as presented in Attachment 2.1-b(4).

(5) APPROVAL OF CONVERSION OF FOUR (4) HOURLY POSITIONS TO CONTRACT: 2, HEALTH OCCUPATIONS; 1, BUSINESS EDUCATION; AND 1, ART DEPARTMENT,

Mr. Huglin stated that this was a request to establish four regular positions in lieu of four hourly existing positions. Of the 17 requests from Division chairmen, these four positions are the top requests: 1, Radiologic Technology; 1, ADN; 1, Business

continued on next page.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

Education; and 1, Art Department. In response to questions from Board members, Mr. Huglin stated that the list of requests had been prioritized by the Division chairmen. Then these four positions were considered by RARB (Resource Allocation Review Board) and recommended by RARB to be brought to the Board for approval.

Dr. Sorsabal indicated that about $25,000 would be required from next year's budget to cover this conversion.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of the conversion of four hourly positions to regular contract status for the areas as follows: 1, Radiologic Technology; 1, ADN; 1, Business Education; and 1, Art Department.

(6) PRESENTATION OF CERTIFICATED SALARY PROPOSAL, 1974-75, INSTRUCTORS' ASSOCIATION

Mr. William Miller, representing the Instructors' Association, presented the Certificated Salary Proposal for 1974-75. Copies of the proposal were distributed to the Board members, Dr. Gooder, and Dr. Sorsabal.

Mrs. Alexander on behalf of the Board acknowledged receipt of the proposal.

ITEM TAKEN OUT OF ORDER:

(7) EXECUTIVE SESSION RELATIVE TO A PERSONNEL MATTER

This item was taken under consideration at the end of the regular meeting (see Item 1.4).

At 6:03 p.m. the Board adjourned to go into executive session with Dr. Gooder in the Superintendent's office relative to a personnel matter.

The Board of Trustees reconvened in the Board Room of Santa Barbara City College at 6:25 p.m.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution #23. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
     Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENT, CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY AND TUTORIAL, Attachment 2.2-a(2)

b. NON-ROUTINE

(1) APPROVAL OF SIX-MONTH AND YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the six-month and yearly salary increments as delineated in Attachment 2.2-b(1).

(2) APPROVAL OF TEMPORARY CHANGE IN ASSIGNMENT, MARILYN WEBER FROM CAMPUS CENTER HOSTESS TO PBX OPERATOR/RECEPTIONIST, EFFECTIVE 3/18/74, Attachment 2.2-b(2).

Dr. Sorsabal indicated that a critical situation has arisen in the mail room/switchboard area. Also, due to the heavy workload in the Duplicating Department, assistance from that area is no longer available. To temporarily overcome the problems of mail distribution and switchboard relief, it was considered necessary to reassign an existing employee.

A motion was made by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the temporary change in assignment for Marilyn Weber from Campus Center Hostess to PBX Operator/Receptionist, effective 3/18/74.

(3) APPROVAL OF A NEW POSITION OF INTERMEDIATE TYPIST CLERK (RANGE 20) FOR FINANCIAL AIDS OFFICE, Attachment 2.2-b(3)

Dr. Goode stated that during the Workshop presentation on Financial Aids at the February 28 Board meeting, Mr. William Cordero had explained an urgent need for additional clerical help. Mr. Cordero, also, made the same appeal to the Resources Allocation Review Board with the result that RARB recommended employment of an intermediate typist-clerk.

A motion was made by Mrs. Powell, seconded by Mr. Garvin, and passed by the Board to approve of a new position of Intermediate Typist-Clerk (Range 20) for the Financial Aids Office effective 3/28/74, as delineated in Attachment 2.2-b(3).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF APPOINTMENT, JUNE AUSTIN, CERTIFICATED PERSONNEL CLERK (TEMPORARY FULL-TIME POSITION), REPLACING EVE MOORE, EFFECTIVE 3/25/74, Attachment 2.2-b(4)

Dr. Gooder stated that even though Eve Moore's retirement is a loss to the District he was pleased to recommend Mrs. June Austin as a temporary replacement at full-time. Dr. Gooder stated that her experience background was outstanding and requested that she be rated in at Step C, not Step B as indicated in Attachment 2.2-b(4).

A motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Mrs. June Austin as Certificated Personnel Clerk, Step C, to a temporary full-time position replacing Eve Moore, effective 3/25/74.

Mrs. Austin was present and introduced to the Board members by Miss Castleberg.

Mrs. Alexander welcomed her to the District's staff and thanked her for attending the meeting.

(5) RE-ORGANIZATION OF PERSONNEL SERVICES AND APPROVAL OF A POSITION OF AFFIRMATIVE ACTION OFFICER/DIRECTOR OF PERSONNEL SERVICES, Attachment 2.2-b(5)

Dr. Gooder noted that this item should be identified as Item 2.2-b(5), npt 2.2-b(7), and identification on the attachment should be changed, too.

Dr. Gooder elaborated on several of the developments that have led to the conclusion that a comprehensive re-organization of the District's personnel services should be considered. (See memo to Members of the Board of Trustees dated March 22, 1974 in the attachment.) Recommendations from the study made by Griffenhagen-Kroeger, authorized by the Board on February 14, are listed in their letter of March 21, 1974 (page 3 - 8 of the attachment).

Dr. Gooder stated that he believed it would be in the best interests of the District to follow most of the recommendations but it did not appear to be appropriate to include the Continuing Education personnel functions without further study and discussion.

Therefore, Dr. Gooder recommended Board consideration of the following:

1. A full-time position of "Affirmative Action Officer/Director of Personnel Services" be established with job description as attached.

continued on next page...
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

2. A study be made of an appropriate salary level for this position and a salary recommendation be prepared for the next meeting.

3. The unfilled, half-time position of Affirmative Action Officer be eliminated.

4. The title of "Director, Classified Personnel" be changed to "Assistant Personnel Director - Classified Personnel" with a job description as attached.

5. Staff be directed to prepare recommendations for assignment of clerical duties within a single personnel services office.

In response to Mr. Frank's concern, Dr. Gooder agreed to change paragraph #3 on page 9 (job description of the Affirmative Action Officer) and present the revised description for consideration at the next Board meeting. For the benefit of immediate action on this item, Mrs. Alexander suggested that the paragraph in question be approved in concept at this time.

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve re-organization of the District's personnel services, as stipulated in the five points above, with the job description for the Affirmative Action Officer/Director of Personnel Services approved in concept only at this time.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Miss Lynda Stevens, Assistant Dean of Student Activities, reported that the recent 'Energy & Environment Week' had been very successful with overflow attendance at some of the panel sessions. The well-qualified panelists were very interesting and well received by enthusiastic audiences. On Friday night the movie "Survival of Space Ship Earth" drew a crowd of over 400 people.

Mrs. Alexander thanked Miss Stevens for her report and agreed that this was another fine example of what the college can provide for community participation.
3. STUDENT PERSONNEL — continued:

3.2 ACCEPTANCE OF MURAL "A CHICANO DREAM" BY ARTIST MANUEL UNZUETA,
Attachment 3.2

Dr. Gooder stated that Mr. Manuel Unzueta offered to give the
College his mural "A Chicano Dream". A recent issue of THE CHANNELS
carried a picture of the mural.

Mr. Abelino Segura, student Senator-at-large, had made arrange-
ments for locating the mural adjacent to the Student Services building.
Consideration will be given to the problem of preservation.

The Campus Art Committee reviewed the art work and unanimously
recommended acceptance.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and
unanimously passed by the Board to accept the mural, "A Chicano Dream",
and directed the staff to express appreciation to Mr. Unzueta and Mr.
Segura.

Mrs. Alexander expressed pleasure in having some authentic Mexican
art work on the campus.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW COURSE, ENERGY EXPO — A COMMUNITY CONFERENCE

Dr. Bobgan stated that plans have been made for a new course, a
Continuing Education Workshop, "Energy Expo — A Community Conference",
to be held on April 20 from 9:00 a.m. to 5:00 p.m. on the campus. Mr.
Jesus J. Gonzales is coordinator for the workshop which is being spon-
sored by the City of Santa Barbara. According to Dr. Bobgan, attendance
will be taken thereby obtaining reimbursement for any District expendi-
ture. The workshop will feature Mr. Ralph Nader as a speaker from
12:30 — 2:00 p.m.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and
passed by the Board to approve of the new Continuing Education course,
Energy Expo—A Community Conference, to be held April 20, 1974.

4.2 REPORT ON SATELLITE MATH 1 LAB, FAIRVIEW ELEMENTARY SCHOOL, Attachment 4.2

Mr. Robert Carman, Director of the Learning Resources Center, indi-
cated that Attachment 4.1 contained a brief report of the success of the
Math 1 Lab which is operating with self-instructional materials and tutors.
On campus there are approximately 600 students enrolled in the program
which is offered in its usual format. Off campus there are 46 students
enrolled in the program and progressing much faster than the average
student in the on-campus program. Facilities have been provided at the
Fairview Elementary School by the Goleta Union School District at no cost
to the Santa Barbara Community College District. As an added benefit,
some of the off-campus students are getting help from the tutors in other
subjects.

Mr. Carman stated that it is anticipated that the program will be
offered off-campus again in the Fall semester with a possibility of addi-
tional satellite sites in the Eastside and Carpenteria.

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4. CURRICULUM AND INSTRUCTION - continued:

4.2 continued:

Mr. Wells and Mr. Frank both expressed great satisfaction with such an excellent program and thanked Mr. Carman for the services provided students in this satellite operation.

4.3 APPROVAL OF GRADUATION REQUIREMENTS FOR 1974-75

Dr. Gooder noted that on March 22, 1973, the Board of Trustees had adopted graduation requirements for the 1973-74 college year. It was understood at that time that efforts would be made to develop a multidisciplinary course. A concept has been developed for such a course and some members of the faculty have expressed an interest in teaching the course but it will not be possible to offer the course this coming September.

It was recommended, therefore, that the present graduation requirements be approved for 1974-75 with continued efforts to be made on the implementation of the multidisciplinary course.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the present graduation requirements for the 1974-75 college year.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following routine Business Services action items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. MEMBERSHIP IN ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

Dr. Gooder stated that the Association of Community College Trustees (ACCT) is the most active and effective national organization for community college trustees. It was believed that membership would be of considerable value to the District. Annual dues would be approximately $500.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of membership in the Association of Community College Trustees.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. APPROVAL OF APPROPRIATION TRANSFER #74-033 AND ADOPTION OF RESOLUTION #22, Attachment 5.2-b

Dr. Sorsabal stated that the postage machine is completely inoperable. It is far less expensive to buy a new machine than to lease it. The new piece of equipment has a life-time of 10 years and will cost $1,275.

A motion was made by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to approve of Appropriation Transfer #74-033 by adoption of Resolution #22. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs, Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

c. APPROVAL OF APPROPRIATION TRANSFERS, Attachment 5.2-c

Dr. Gooder indicated that the appropriation transfers in Attachment 5.2-c were for small amounts between internal accounts. In particular, #74-039 was a correction of budget appropriations for the Continuing Education Division.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve the following appropriation transfers (detailed in Attachment 5.2-c):

#74-032 in the amount of $ 230
#74-039 in the amount of $13,064
#74-041 in the amount of $ 60
#74-043 in the amount of $ 520
#74-044 in the amount of $ 728
#74-045 in the amount of $ 50
#74-046 in the amount of $ 400
#74-047 in the amount of $ 816

d. REPORT OF PERSONNEL BENEFITS SURVEY, Attachment 5.2-d

Dr. Gooder stated that Attachment 5.2-d contained a summary of the results of a survey of both Certificated and Classified staff regarding the current Personnel Benefits Program for the District.

This was an informational item at this time.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. APPROVAL OF INCREASE IN AMOUNT OF TRAVEL EXPENDITURES SUBJECT TO BOARD RATIFICATION

Dr. Gooder stated that it had been the established policy of the Board to authorize the administration to proceed with approval of travel expenditures of $50, or less, subject to ratification by the Board of Trustees. Since mileage allowance had been increased from 10¢ to 15¢ per mile, most of the authorized travel exceeds $50. It was requested that the amount subject to ratification be changed from $50 to $100.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and approved by the Board to authorize the administration to approve of travel expenditures in the amount of $100, or less, subject to ratification by the Board of Trustees.

f. APPROVAL OF PROPOSAL FOR UPGRADING TELEPHONE SYSTEM, GENERAL TELEPHONE COMPANY, Attachment 5.2-f

Dr. Sorsabal indicated that with the addition of the new Humanities Building in 1975, it will be necessary to enlarge the capacity of our present telephone system. Additionally, we are limited currently in the amount and efficiency of the system in that we only have 16 trunk lines, 11 of which are available for incoming and outgoing calls. The volume of calls has created a problem and many technical changes have occurred over the past few years.

Dr. Sorsabal stated that the existing switchboard was monitored by General Telephone Company this past week and the results leave two alternatives: 1) upgrade the present system, or 2) go out to bid and buy a new system. After many discussions and much study of the problem, Dr. Sorsabal recommended upgrading the existing system.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the proposal for upgrading the existing system and authorized the administration to proceed with all necessary requirements to secure installation as delineated in Attachment 5.2-f.

g. ADOPTION OF RESOLUTIONS #18 AND #19 TO INCLUDE SANTA BARBARA COMMUNITY COLLEGE DISTRICT CONTINUING EDUCATION IN THE CITY OF SANTA BARBARA'S REDEVELOPMENT STUDY, Attachment 5.2-g

Dr. Gooder stated that at the February 28 meeting, when the Redevelopment Study and its implications for the Continuing Education program were described, two resolutions were presented for consideration by the Board of Trustees. The resolutions have since been considered by the Board Facilities and Planning sub-committees and received their endorsement.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to adopt Resolutions #18 and #19 requesting inclusion of the District's Continuing Education Center in the City of Santa Barbara's Redevelopment Study.

Upon poll of the members, the vote for Resolution #18 was as follows:

**Ayes:** Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
Mr. Frank, Mr. Garvin, Mrs. Powell
Mr. Wells

**Noes:** None

**Absent:** No one

Upon poll of the members, the vote for Resolution #19 was as follows:

**Ayes:** Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
Mr. Frank, Mr. Garvin, Mrs. Powell
Mr. Wells

**Noes:** None

**Absent:** No one

h. AUTHORIZATION TO ENTER INTO AGREEMENT WITH THE COMMUNITY ACTION COMMISSION OF SANTA BARBARA COUNTY TO PROVIDE WORK EXPERIENCE OPPORTUNITIES, Attachment 5.2-h

Dr. Goober indicated that Attachment 5.2-h contained an agreement between the Community Action Commission of Santa Barbara County and the Santa Barbara Community College District to provide work experience opportunity on an interim basis. The District is not assuming any obligation in this agreement, as it is a temporary arrangement to relieve a help problem of Mr. Gilbert Robledo's, EOP Counselor.

A motion was made by Mr. Garvin, seconded by Mrs. Powell, and passed by the Board to authorize the administration to enter into an agreement with the Community Action Commission of Santa Barbara County to provide work experience opportunities, as delineated in Attachment 5.2-h.

i. AUTHORIZATION FOR PREPARATION OF WORKING DRAWINGS AND SPECIFICATIONS FOR THE DRAMA AND MUSIC FACILITIES BY DANIEL, MANN, JOHNSON & MENDENHALL, ARCHITECTS, Attachment 5.2-i

Mr. Donald Trent indicated that the Preliminary Plan Package for this project was approved by the Board on September 27, 1973.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

i. continued:

The State Public Works Board on February 27, 1974, allocated State appropriated funds to the California Community Colleges for working drawings on this project. The anticipated time schedule is detailed in Attachment 5.2-1 and at this time authorization was requested for the architects to proceed with working drawings.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of authorization for DMJM to prepare working drawings and specifications for the Drama and Music Facilities in conformance with the approved Preliminary Plan Package.

j. APPROVAL OF CHANGE ORDER #12, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-j

Dr. Gooder stated that Change Order #12 for the Humanities Building Project covered an erosion control measure on the East campus. This matter had been discussed in detail at the last Board meeting and will add $12,540 to the contract but will not require an extension of time.

| Original Contract Price          | $1,875,000 |
| Change Orders #1 - #11 Plus     | 45,063     |
| Change Order #12 Plus           | 12,540     |
| New Contract Price...           | $1,932,603 |

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of Change Order #12 to the contract with Don Greene Contractor, Inc., contractor, for the Humanities Building Project at an additional cost of $12,540, but with no time extension.

k. APPROVAL OF CHANGE ORDER #5, PERSHING PARK, PHASE II, O K CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-k

Dr. Sorsabal stated that Change Order #5 for the Pershing Park Project, Phase II, requested a time extension of 3½ days to the contract due to rain and muddy site conditions. Dr. Sorsabal, also, indicated that a recommendation for acceptance of the project would be presented at the next Board meeting.

| Original Contract Price          | $243,000   |
| Change Orders #1 - #4            | - 400      |
| Change Order #5 -0-             |            |
| New Contract Price...           | $242,600   |

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

k. continued:

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of Change Order #5 to the contract with OK Construction Company, contractor, for the Pershing Park Project, Phase II, for a time extension of 3½ days.

ADDED ITEM:

Official opening ceremonies for the tennis courts will be held at 3:00 p.m. on April 4, 1974 with Board member Ann Cottshall participating in a tennis match with a representative from the City Recreation Department.

1. ACCEPTANCE OF AUGMENTED PART F FUNDS OF $4,641 FOR 1973-74, VOCATIONAL EDUCATION AMENDMENTS OF 1968 (P.L. 90-56), Enclosure #1

Dr. Gooder stated that the District was eligible for augmented funds in the amount of $4,641 under Part F of the Vocational Education Amendments of 1968 (P.L. 90-56) for 1973-74. As described in the 'Letter of Intent' in Enclosure #1, these additional funds will be used in the Clothing and Textile and Consumer Education activities of the Continuing Education Division. It was recommended that approval be given of the "Letter of Intent".

A motion was made by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the 'Letter of Intent' for the use of $4,641 of augmented funds, Part F, Vocational Education, as described in Enclosure #1.

m. PRESENTATION OF THE MASTER PLAN STUDY

Mr. Donald Trent, Director of Facilities Development, stated that last September the basic concept of the Master Plan had been approved by the Board. Since that time the Master Plan architects have continued to develop the plan with faculty and staff, Santa Barbara City staff, the Redevelopment Agency, and the Board Facilities subcommittee. Now in its final stages, the plan was ready for detailed presentation.

Mr. John Robert Henderson and Mr. Owen McCorkle, Master Plan architects, distributed books containing a working draft of the Master Plan to all Board members, Dr. Gooder and Dr. Sorsabal.

With their assistant, Miss Susan Fischel, at the projector, Mr. Henderson and Mr. McCorkle explained slides as they were shown on the two newly-installed screens in the Board room. Many slides were shown of projected construction on the recently-acquired 31 acres known as the West campus site.

General appearance would show a basic arrangement of small clusters of buildings. The 'pedestrian style' would be retained for the campus with the addition of a footbridge between the East and West sites over Loma Alta. Also, proposed for the West site

continued on next page. . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

m. continued:

were patios, courtyards, a library, and a Drama and Music building. Natural land contours would be utilized and construction would remain back from the cliffs to preserve the existing beautiful ocean view. Architecture and landscaping would be in the Santa Barbara tradition.

The main entrance to the campus would be moved from Cliff Drive to Loma Alta and the main portion of parking would be moved to the Cliff Drive entrance of the west property.

The present library would become a student services center and a future administration building and parking area would be constructed nearby. Plans include an ultimate enrollment of 6,000 full-time day students. The 1980 plan also calls for extending the existing main campus emergency fire-access roads.

Mrs. Alexander, on behalf of the Board members, thanked Mr. Henderson and Mr. McCorkle for a really interesting presentation and expressed pleasure of the details in the many slides.

In conclusion, Mr. Trent suggested that the Board members and all faculty and staff should feel free to add their input -- ideas and notations may be made in the books -- and the plan would be constantly monitored by his department and the master plan architects.

6. GENERAL INFORMATION

6.1 REPORT OF MINUTES OF WORKSHOP ON STUDENT SERVICES, PART I, SECOND SECTION, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained a summary of the Workshop held on Financial Aids and Placement. It was an information item only.

Mrs. Alexander commented on the excellence of the notes and felt it would be worthwhile to circulate them.

6.2 TENTATIVE SCHEDULE OF BOARD SUBCOMMITTEE MEETINGS FOR APRIL, 1974, Attachment 6.2

Dr. Gooder indicated that Attachment 6.2 contained a tentative schedule for Board subcommittee meetings for the month of April.

6.3 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period of March 29, 1974 through April 11, 1974.
6. GENERAL INFORMATION - continued:

6.3 continued:

Mr. Williams called attention to the next SBCC theater offering, "Snow Job", directed by Max Whittaker, which will open on March 29 and is scheduled to run for two weekends.

Also, the week of April 1 - 5 will be SBCC Christian Emphasis Week with several lectures and musical performances each day.

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mr. Garvin, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:26 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, April 11, 1974 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary- Clerk to the Board of Trustees

Approved by the Board of Trustees

on April 11, 1974.