MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 14, 1974
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn Alexander on Thursday, February 14, 1974 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (arrived at 4:16 p.m.)
Mr. James R. Garvin
Mrs. Joyce H. Powell (arrived at 4:02 p.m.)
Mr. Benjamin P. J. Wells

Members absent:

No one

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Mr. A. Silvera, Administrative Dean, Student Services and Activities
Mr. James M. Williams, Director, College Information

Dr. John Forsyth, President, Academic Senate
Mr. Dave Johnson, Reporter, THE CHANNELS

Mr. Dean H. Ankeny, Director of Purchasing
Dr. Henry H. Bagish, Professor, Social Science
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Miss Gloria A. Castleberg, Director, Classified Personnel
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Melvin J. Elkins, Assistant Dean, Vocational Education
Mrs. Sarah F. Foot, Director/Teacher, Parent Child Workshop
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mrs. Dee K. Rose, Administrative Secretary, Business Services
Dr. Elwood J. Schapansky, Chairman, Professional Standards and
Leave Committee/Associate Professor, Physical Science
Mrs. Lorraine C. Sharp, Secretary, Continuing Education Division
Mr. Donald L. Trent, Director, Facilities Development
Mr. Russell S. Wenzlau, Assistant Dean, Evening College & Summer
Session

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present and invited their
participation in the meeting.

1.4 EXECUTIVE SESSION

Mrs. Alexander announced that there would not be an executive
session.

1.5 MINUTES OF REGULAR MEETING OF JANUARY 24, 1974

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of
the regular meeting of January 24, 1974 were approved by the Board as
delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. LETTER FROM ASSEMBLYMAN BOB MORETTI, Attachment 1.7-a

Mrs. Alexander stated that this was an item of information
only.

b. REPORT ON ENROLLMENT FOR SPRING, 1974

Mr. Bresslin stated that enrollment is at an all-time high
for credit courses: 5,307 day students and 2,284 night students, a
total of 7,591 credit students. This is due in part to an upsurge
in enrollment in night credit courses.

In comparison with Fall, 1973 there was a 3.68% drop in day
students and a 17% increase in night students. Also, in comparison
with Spring, 1973 there was a 4% gain in day students and a 32%
gain in night students, or an overall increase of 11%.

continued on next page. . . . . .
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
February 14, 1974

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

b. continued:

Dr. Gooder added that the enrollment for the television classes show: 131 students in Physical Geography and 60 in Family Risk Management - a total of 191 new and continuing students.

In conclusion, Mr. Huglin stated that from the experience of El Camino College there is an untold large TV audience auditing TV courses on their own.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS AND SUBSTITUTES, SPRING SEMESTER, 1974, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT OF MR. JOHN E. O'DEA AS INTERIM CHAIRMAN OF THE BUSINESS EDUCATION DIVISION, Attachment 2.1-b(1)

Dr. Gooder stated that the chairman of the Business Education Division had resigned before completing a regular term, and since discussions are underway regarding the entire question of instructional division organization, it was believed that permanent arrangements for leadership of the Business Education Division should not be made until after those discussions are completed. Therefore, it was recommended that a temporary assignment be made and Mr. John E. O'Dea be appointed as an Interim Chairman.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve the appointment of Mr. John O'Dea as interim chairman of the Business Education Division for the balance of the Spring, 1974 semester.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(2) APPROVAL OF CHANGE OF ASSIGNMENT, HEALTH OCCUPATIONS DIVISION, SARA F. CARPENTER, PROFESSOR, REPLACING MAUREEN MCKENZIE, 1974-75 COLLEGE YEAR, Attachment 2.1-b(2)

Dr. Goober stated that since Miss Maureen McKenzie, who is on leave of absence, is now resigning as of 6/30/74 that Mrs. Sara Carpenter, who is currently a temporary substitute in the Health Occupations Department, be given a change of assignment to contract (probationary) as of the 1974-75 college year.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve the change of assignment for Mrs. Sara Carpenter from temporary substitute to contract (probationary) in the Health Occupations Department, effective 1974-75 college year.

(3) APPROVAL OF APPOINTMENT, KATHLEEN A. O'CONNOR, P. E. COACHING ASST., SPRING SEMESTER, 1974, Attachment 2.1-b(3)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Kathleen A. O'Connor as P. E. coaching assistant for the Spring semester, 1974 for women's volleyball.

(4) APPROVAL OF RETIREMENT OF MRS. SARAH F. FOOT, DIRECTOR, STARR KING PARENT CHILD WORKSHOP, EFFECTIVE 6/30/74, Attachment 2.1-b(4)

Dr. Goober stated that it will be a great loss to the program in announcing the retirement of Mrs. Sarah Foot who has been the Director of the Starr King Parent Child Workshop.

A brief resume of her impact on the District was contained in Attachment 2.1-b(4) which was read by Dr. Bobgan for all to hear. He added that other groups in the community have used Mrs. Foot's Parent/Child workshop as a model.

Mrs. Alexander stated that it was through Mrs. Foot that she herself became interested in the educational field as her own children attended the workshop. On behalf of the Board, Mrs. Alexander expressed gratitude to Mrs. Foot for her great contributions to the District and wished her every enjoyment in her retirement.

Mrs. Foot, present at the meeting, stated that it had been a real pleasure working in her field and wished many others could do likewise.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the retirement of Mrs. Sarah F. Foot, effective 6/30/74.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(Dr. Gooder stated that Mr. Frank had requested that Items 2.1-b(5) and (6) be held until he was present at the meeting.)

(5) APPROVAL OF SABBATICAL LEAVE PROPOSALS FOR 1974-75, Attachment 2.1-b(5)

Dr. Gooder stated that this item had been before the Board at a previous meeting and had since been referred to and considered by the Board Budget and Salary subcommittees.

According to Dr. Schapansky, the twelve sabbatical applications had been thoroughly screened and approved by the Professional Standards and Leave committee prior to recommendation to the Board of Trustees.

A lengthy discussion was held by the Trustees, Dr. Schapansky, and others.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the sabbatical leaves listed in Attachment 2.1-b(5) subject to adequate funding.

(6) APPROVAL OF CHANGE IN FACULTY SABBATICAL LEAVE POLICY, Attachment 2.1-b(6)

Dr. Gooder stated that the present level of District support for faculty sabbatical leaves was established by policy as that amount expended in 1969, the year a new policy was adopted. Since that time the number of faculty members has increased by forty percent and as a result of inflation and rising costs the District budget has increased even more. It was believed that the level of support for sabbatical leaves should be updated and should be related to current faculty numbers and economic trends.

The Representative Council of the Academic Senate had proposed a procedure which would relate sabbatical leave support to a percentage of the budget. This proposal had been reviewed by both the Budget and Salary subcommittees of the Board of Trustees. Agreement had been reached on the proposed change which recommended that "beginning with the 1974-75 college year up to 1/2 of 1 percent of the annual District budget for current expense of education for the previous year may be allocated for faculty sabbatical leaves".

More discussion by various members of the Board, Dr. Schapansky, Dr. Bagish and others followed on the amount of the percentage and the dollar amount for future sabbatical leave requests.

Subsequently, it was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board that funding be provided for the sabbatical leave requests which had been previously approved under Item 2.1-b(5).

continued on next page. . . . . .
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-Routine - continued:
         (6) continued:

         Also it was recommended, and so directed by Mrs. Alexander, President of the Board, that refinement of the wording of the policy on sabbatical leaves be referred to the Board Subcommittee on Educational Policies.

(7) APPROVAL OF CHANGE IN SABBATICAL LEAVE POLICY FOR ADMINISTRATORS

Dr. Gooder stated that currently administrators must serve 7 consecutive years to be eligible for sabbatical leave and members of the faculty are eligible after 6 full consecutive years of contractual services to the District. It was believed that, in this regard, policies should be consistent and a recommendation was made to reduce the number of years from 7 to 6 for administrators.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve the change from 7 years to 6 consecutive years as the requirement for sabbatical leave for administrators.

(At this point, the time being 4:16 p.m., Mr. Frank arrived and Mrs. Alexander directed the Board's attention back to Items 2.1-b(5) and (6) for consideration and action.)

2.2 CLASSIFIED PERSONNEL

   a. Routine

   Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

   (1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

   (2) APPROVAL OF HOURLY APPOINTMENT, CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)

   (3) APPROVAL OF STUDENT APPOINTMENTS: GENERAL, TUTORIAL, AND COLLEGE WORK STUDY, Attachment 2.2-a(3)

   (4) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(4)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF TRANSFER: WALTER RICHMOND, FROM CUSTODIAN 21 TO TRAFFIC CONTROL GUARD 21, (REPLACING GEORGE JORDAN), EFFECTIVE 2/4/74, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the transfer of Walter Richmond from Custodian 21 to Traffic Control Guard 21, effective 2/4/74. This is a replacement for George Jordan who had resigned.

(2) APPROVAL OF SHIFT DIFFERENTIAL: RICHARD P. FRANZ, SR. RECORDS CLERK, ADMISSIONS & RECORDS, EFFECTIVE 2/1/74, Attachment 2.2-b(2)

Dr. Gooder stated that this item was a technical change to cover swing shift differential pay required during registration periods.

It was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve shift differential pay for Richard P. Franz, Sr. Records Clerk, Admissions & Records, effective 2/1/74.

(3) APPROVAL OF APPOINTMENT: FRED E. DOWHOWER, P. E. ASST., 1974 BASEBALL SEASON, Attachment 2.2-b(3)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the appointment of Fred E. Dowhower as P. E. coaching assistant for the 1974 baseball season.

(4) APPROVAL OF APPOINTMENT: LORRAINE C. SHARP, SEC., CONTINUING EDUCATION DIVISION (REPLACING M. MAHNEKE), EFFECTIVE 1/28/74, Attachment 2.2-b(4)

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the appointment of Mrs. Lorraine C. Sharp as secretary in the Continuing Education Division, effective 1/28/74, replacing M. Mahneke.

Mrs. Sharp was present at the meeting and was introduced to the Board by Miss Castleberg, Director of Classified Personnel.

Mrs. Alexander welcomed her to the staff and thanked her for attending the meeting.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) APPROVAL OF TEMPORARY POSITION OF FOOD SERVICES SUPERVISOR TRAINEE, Attachment 2.2-b(5)

Dr. Gooder stated that this item was presented with additional information per Board request.

Dr. Sorsabal explained that there is a logistics problem in that one person is performing two functions in two different locations. The position requested would provide a learning situation, a definite trainee position, but would require someone with some experience in food services and some knowledge of supervision. The recommended position would provide a means of determining whether there is a need for additional supervision of food services.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the establishment of a temporary position of Food Services Supervisor Trainee as per the job specifications contained in Attachment 2.2-b(5) and authorized the staff to recruit for the position.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

No report

3.2 APPROVAL OF GUIDELINES FOR ENROLLMENT OF HIGH SCHOOL STUDENTS, Attachment 3.2

Dr. Gooder stated that for several years high school students have been permitted to enroll in courses at Santa Barbara City College in accordance with special provisions of the Education Code.

Mr. Raymond Rosales, counselor in Student Personnel, stated that guidelines, including qualifications of high school students for enrollment, had been updated as indicated in Attachment 3.2. Local high schools have approached the College for specific criteria under which a student can enroll at SBCC, according to Mr. Rosales, but it is not the intent of the College to impose restrictions.

Believing that the guidelines should be very clear, Mrs. Alexander suggested that the matter should be reviewed by the Board Subcommittee on Educational Policies.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board that the Guidelines For Enrollment of High School Students be approved subject to review by the Board Subcommittee on Educational Policies.
4. CURRICULUM AND INSTRUCTION

4.1 REPORT OF JOINT COMMITTEE ON EDUCATION IN RADIOLOGIC TECHNOLOGY,
Enclosure #1

Dr. Gooder stated that Enclosure #1 contained an evaluation report
of a visiting team representing the Joint Review Committee on Education
in Radiologic Technology of the Radiologic Technology Program on SBCC
campus. The Committee awarded the program "approval with qualifications".
Extensive efforts are underway currently to deal with the conditions
reported in the findings of the Committee.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr.
Garvin, seconded by Mr. Wells, and passed by the Board to approve the
following routine Business Services action items, as described in the
attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NOS. P34-1542
THROUGH AND INCLUDING P34-1674 FOR SUPPLIES, EQUIPMENT AND SER-
VICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON
ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED
PRIOR TO THE MEETING.

5.2 NON- ROUTINE

a. INSPECTOR'S REPORT #13, HUMANITIES BUILDING PROJECT, DON GREENE
CONTRACTOR, INC., CONTRACTOR, FOR PERIOD ENDING 2/3/74, Attach-
ment 5.2-a

Dr. Gooder stated that work is progressing as indicated in
the attachment.

b. INSPECTOR'S REPORT #3, PERSHING PARK, PHASE II, O K CONSTRUCTION
COMPANY, CONTRACTOR, FOR PERIOD ENDING 2/3/74, Attachment 5.2-b

Mr. Trent stated that work is progressing with an anticipated
date of March 1, 1974 for availability of the courts.

c. APPROVAL OF USE OF COLLEGE FACILITIES FOR EASTERN SUNRISE SERVICES

Dr. Gooder stated that a request had been received for the use
of La Playa Stadium on April 14, 1974 for Easter Sunrise Services
(nondenominational). Such use is allowed under the statutes govern-
ing use of educational facilities.

It was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed
by the Board to approve of the use of La Playa Stadium for Easter
Sunrise Services on April 14, 1974, by the United Churches of the
Santa Barbara area.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. ACCEPTANCE OF THE GIFT OF A DEVELOPING TANK AND ACCESSORIES FOR THE USE OF THE RADIOLGY CLASS (HEALTH OCCUPATIONS), Attachment 5.2-d

Dr. Gooder stated that Dr. Joseph Brisbane of Thousand Oaks offered a developing tank and accessories for the use of the Radiology Class as a donation. The equipment has an estimated value of $500.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to accept the gift of a developing tank and accessories for the Radiology Class in the Health Occupations Dept., and authorized the staff to send a letter of appreciation.

e. ACCEPTANCE OF GIFT OF $1,000 FROM EXXON COMPANY FOR THE MARINE TECH PROGRAM

Dr. Sorsabal stated that the Exxon Company, U.S.A., offered a $1,000 check to the District for the purpose of purchasing equipment for the Marine Tech program. According to Dr. Sorsabal, the check has been deposited awaiting acceptance by the Board.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to accept the gift of a $1,000 check from the Exxon Company, U.S.A., for the purpose of purchasing equipment for the Marine Tech program and authorized the staff to send a letter of appreciation.

f. ACCEPTANCE OF $700 AWARD FROM THE STATE DEPARTMENT OF REAL ESTATE FOR 1973-74, Attachment 5.2-f

Dr. Gooder stated that notice had been received from the State Department of Real Estate indicating the availability of $700 to partially support the Real Estate Education Program at Santa Barbara City College.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the Standard Agreement with the State Department of Real Estate for $700 in partial financial support of the Real Estate program at Santa Barbara City College.

g. APPROVAL OF AMENDMENT TO INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1973-74, Attachment 5.2-g

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the amending of the Intra-District Travel Allowance List for 1973-74 to include Mr. Burt P. Miller, Assistant to the Superintendent-President, and Miss Lynda F. Stevens, Assistant Dean, Student Activities, as delineated in Attachment 5.2-g.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

h. APPROVAL OF EQUIPMENT RENTAL AGREEMENT, TAR KETTLE, NOBILITY ROOFING COMPANY, Attachment 5.2-h

Dr. Sorsabal stated that a tar kettle is needed in the apprenticeship classes and annually the District approves a rental agreement with a local company. This can no longer be provided through an existing agreement, according to Mr. Abelino Bailon, and it was recommended that a rental agreement be approved with a new company.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve of a rental agreement with Nobility Roofing Company for a tar kettle at a cost of $20 per month for the period from February 20, 1974 to May 31, 1974.

i. RECOMMENDED AUTHORIZATION TO ENTER INTO LEASE-PURCHASE FOR AN OFFSET PRESS, A. B. DICK CORPORATION

At the request of Dr. Gooder, this item was withdrawn from the agenda.

j. APPROVAL OF INSTALLATION OF CABLE TV SERVICES

Dr. Sorsabal stated that in order to fully participate with the T.V. Consortium, it is necessary that the District have the capability of taping programs off the air. Contact had been made with Cable TV Services to hook the college up on a temporary basis to the current AV Department. Cost of the installation will be $428.16. Upon completion of the Humanities Building, it will be necessary to route Cable TV into the Humanities Building.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of a contract with Santa Barbara Cable TV for installation of cable TV services in the amount of $428.16.

k. ACCEPTANCE OF THE BID FROM WEST COAST KILN COMPANY FOR THE REPLACEMENT KILN FOR CONTINUING EDUCATION DIVISION

Dr. Sorsabal stated that the three bids received were as follows:

1. West Coast Kiln Co. $4,127 Delivery 7 days
2. A. D. - Alpine 4,070 Delivery 120 days
3. Westwood Ceramic Supply 3,550 Delivery 50 days

Dr. Sorsabal pointed out that Items 2 and 3 were not of equal interior size or quality and, also, the delivery time was excessive. The present kiln is in such a condition that it should be replaced immediately. Therefore, it was recommended that the bid from West Coast Kiln Co. be accepted.

A motion was made by Mr. Wells, seconded by Mr. Frank, and passed by the Board to accept the bid from West Coast Kiln Company and authorized the Director of Purchasing to place the purchase order in the amount of $4,127, plus tax.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. RATIFICATION OF CHANGE ORDER #1, PERSHING PARK, PHASE II, O K
CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-1

Mr. Trent, Director of Facilities Development, reported that
Change Order #1 for the Pershing Park Project, Phase II, modified
the concrete slab for the tennis courts as authorized by the State
agencies having jurisdiction. This change was neither an addition
to nor a deduction from the contract price.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$243,000</td>
</tr>
<tr>
<td>Change Order #1</td>
<td>0</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$243,000</td>
</tr>
</tbody>
</table>

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed
by the Board to ratify Change Order #1 to the contract with O K
Construction Company for the Pershing Park Project, Phase II, at
no cost to the District.

m. RATIFICATION OF CHANGE ORDER #2, PERSHING PARK, PHASE II, O K
CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-m

Mr. Trent reported that Change Order #2 for the Pershing Park
Project, Phase II, substituted approximately 800 ft. of 3/4" schedule 80 PVC supply line and fittings for 3/4" type "k" copper
tubing with asphalt coating as authorized by the State agencies
having jurisdiction. This change resulted in a deduction to the
contract.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$243,000</td>
</tr>
<tr>
<td>Change Order #1</td>
<td>0</td>
</tr>
<tr>
<td>Change Order #2 Deduct 400</td>
<td></td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$242,600</td>
</tr>
</tbody>
</table>

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed
by the Board to ratify Change Order #2 to the contract with O K
Construction Company for the Pershing Park Project, Phase II, at
a reduction in cost of $400.

n. APPROVAL OF EMPLOYMENT OF CONSULTING ENGINEERS FOR A TOPOGRAPHIC
SURVEY OF THE VOCATIONAL TECHNOLOGY BUILDING SITE ON THE SANTA
BARBARA CITY COLLEGE CAMPUS, Attachment 5.2-n

o. APPROVAL OF EMPLOYMENT OF CONSULTING FOUNDATION ENGINEERS FOR
FOUNDATION INVESTIGATION OF THE VOCATIONAL TECHNOLOGY SITE ON
THE SANTA BARBARA CITY COLLEGE CAMPUS, Attachment 5.2-o

Mr. Trent stated that both of these surveys had been requested
by the architects, Daniel, Mann, Johnson & Mendenhall. An up-to-
date survey for the area in and around the proposed building site
of the Vocational Technology Building is required in order for the
architects to complete the working drawings on this project.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. and o. - continued:

The second request for foundation studies in the same area is require by the architect to complete the engineering of the building foundations.

According to Mr. Trent, Attachment 5.2-n contained a proposal from U. S. Grant & Son for a topographic survey and Attachment 5.2-o contained a proposal from LeRoy Crandall and Associates, consulting foundation engineers from Los Angeles.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve the employment of U. S. Grant & Son to provide a topographic survey at a cost not to exceed $3,354, and the employment of LeRoy Crandall and Associates to conduct a foundation investigation at a cost not to exceed $2,250, both services to be rendered in connection with the proposed Vocational Technology Building site on the Santa Barbara City College campus.

p. REPORT OF DISTRICT QUARTERLY FINANCIAL CONDITION, Attachment 5.2-p

Dr. Sorsabal stated that Attachment 5.2-p contained the 1973-74 second quarter financial status report for the General Fund, Bond Fund, Cafeteria Account, Children's Center Fund, and Special Reserve Fund.

Dr. Sorsabal indicated that the District was in one of the best cash positions for this time of the year and, even though the District had to borrow from itself, a large saving on interest alone had been achieved. Many changes in the law had contributed to this situation. In conclusion, he noted that there will be not be a Notice of Deficit Financing from the County Superintendent of Schools this year.

q. AUTHORIZATION TO EMPLOY GRIFFINHAGEN-KROEGER, INC., AS A CONSULTANT REGARDING PERSONNEL SERVICES STAFFING

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to employ Griffinhagen-Kroeger, Inc., as a consultant to study the feasibility of combining District personnel services, except those of Continuing Education Division, into one administrative office and to recommend an organizational structure to accomplish such a change, if desirable, at an estimated cost of $250.

6. GENERAL INFORMATION

6.1 ACCEPTANCE OF INVITATION TO PARTICIPATE IN A PROJECT TO DEVELOP A NEW APPROACH TO ACCREDITATION, Attachment 6.1

Dr. Gooder stated that Santa Barbara City College had been invited to participate in a project to develop a new approach to institutional evaluation which will emphasize outcomes. Mr. Harry Wiser of the Western Association of Schools and Colleges will conduct a seminar on the Santa Barbara campus March 12, 1974.

continued on next page.
6. GENERAL INFORMATION

6.1 continued:

Dr. Gooder noted that the matter had been discussed by the Board Subcommittee on Educational Policies. Participation in this project may be accepted in lieu of the next regularly-scheduled accreditation visit.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to accept the invitation and authorized the staff to participate in the project.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period of February 15, 1974 to February 28, 1974, inclusive.

In addition, he announced that SBCC's Vocational Education program would be featured with pictures in next Sunday's Santa Barbara News Press.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 5:47 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, February 28, 1974 at 3:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California. It was agreed to start the next meeting at 3:00 p.m. in order to conduct the balance of the workshop on Student Services.

ATTEST:

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees

on February 28, 1974.