MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 12, 1974

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, December 12, 1974 at 4:01 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (left at 6:37 p.m.)
Mr. James R. Garvin (left at 6:05 p.m.)
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Dr. Alfred Silvera, Administrative Dean, Student Services & Activities

Dr. John Forsyth, President, Academic Senate
Miss Karen Petersen, Reporter, THE CHANNELS
Mr. Abelino Segura, President, Associated Students
Mr. James M. Williams, Director, College Information

Mr. L. Dwight Anderson, Counselor
Mr. Dean Ankeny, Director, Purchasing
Dr. Joseph A. Bagnall, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Senior Secretary, Facilities & Operations
Mrs. Margaret R. Boesch, Senior Secretary, Facilities Development
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Minutes - Regular Meeting
Board of Trustees - SBCCD
December 12, 1974

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Miss Gloria Castleberg, Assistant Personnel Director, Classified Personnel
Mrs. Ellen Downing, Program Planning Assistant, Continuing Education
Mrs. Dorothy Eberle, Administrative Secretary, Continuing Education
Mr. Melvin J. Elkins, Assistant Dean, Vocational Technical
Mr. William Hall, Hall & Visioni, A.I.A.
Dr. Joanne Hendrick, Assistant Professor, Vocational-Technical
Mr. Steven P. Kraus, Dames & Moore Consultants
Mr. Eugene F. Kuehnle, citizen
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. Desmond P. O'Neill
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
Mr. David Ortega, Custodian appointee, Facilities & Operations
Mr. Jack Ostrander, representative, Don Greene Contractor, Inc.
Mr. Leonard M. Ramirez, Keypunch Operator, Data Processing
Mr. Raymond Rosales, Counselor
Mrs. Dee K. Rose, Administrative Secretary, Business Services
Mrs. Evalyn Stafford, Program Planning Assistant, Continuing Education
Mr. R. Keith Traphagen, Bookstore Supply Clerk
Mr. Donald L. Trent, Director, Facilities Development
Mr. Bruce A. Wales, Dames & Moore Consultants
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President
Mr. Jerry E. Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Mrs. Alexander stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 14, 1974 AND SPECIAL MEETING OF NOVEMBER 21, 1974

Upon motion of Mr. Garvin, seconded by Dr. Dohhs, the minutes of the regular meeting of November 14, 1974 and the special meeting of November 21, 1974 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

None
1. GENERAL FUNCTIONS - continued:

1.8 ADOPTION OF RESOLUTION No. 10 REGARDING SPECIFICATIONS OF ELECTION ORDER FOR GOVERNING BOARD MEMBER ELECTION, Attachment 1.8

Dr. Gooder indicated that Education Code Sections 1307 and 1323 specify the authority to call an election for members of the Governing Board. He recommended adoption of Resolution No. 10 contained in Attachment 1.8 calling for the date of election to be March 4, 1975 with three members to be elected.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to adopt Resolution No. 10 containing the specifications of the election order. Upon poll of the members, the vote was as follows:

Ayes Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
   Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes None

Absent No one

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the following Certificated Personnel action items as indicated in the attachments:

(1) APPROVAL OF ADDITIONAL SUBSTITUTE INSTRUCTORS FOR FALL SEMESTER, 1974, Attachment 2.1-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(2)

b. NON-ROUTINE

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, WINTER TERM, Attachment 2.1-b(1)

Dr. Gooder indicated that Attachment 2.1-b(1) contained the list of instructors and substitutes for the Winter term in the Continuing Education Division.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the hourly instructors, substitutes, and consultants for the Continuing Education Division as listed in Attachment 2.1-b(1).
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(2) APPROVAL OF PERSONAL LEAVE OF ABSENCE: EVANNE H. JARDINE, ASSOCIATE PROFESSOR, ENGLISH, SPRING SEMESTER, 1975, Attachment 2.1-b(2)

Dr. Gooder indicated that Attachment 2.1-b(2) contained a request from Evanne H. Jardine, Associate Professor of English, for a leave of absence in the Spring semester, 1975.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of a personal leave of absence for Evanne H. Jardine, Associate Professor of English, for the Spring semester, 1975.

(3) APPROVAL OF CANCELLATION OF PERSONAL LEAVE OF ABSENCE: ELAINE HARKINS, ASSISTANT PROFESSOR, ENGLISH, SPRING SEMESTER, 1975, Attachment 2.1-b(3)

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of the cancellation of leave of absence for Elaine Harkins, Assistant Professor of English, Spring semester, 1975.

(4) APPROVAL OF HALF-TIME COMMUNITY SERVICES ASSISTANT POSITION AND APPROVAL OF JOB DESCRIPTION FOR THE POSITION, Attachment 2.1-b(4)

Dr. Gooder indicated that for several years emphasis in the District's Community Services Program had been on development of adequate recreation facilities through improvements in Pershing Park. It was now possible and appropriate to begin to develop an emphasis on community services program, and he recommended the establishment of a half-time position of Community Services Assistant.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve of the establishment of a half-time Community Services Assistant position and of the job specifications contained in Attachment 2.1-b(4).

(5) ASSIGNMENT OF MR. ALBERT H. REVIS TO POSITION OF COMMUNITY SERVICES ASSISTANT, Attachment 2.1-b(5)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the assignment of Mr. Albert H. Revis to the position of Community Services Assistant, effective 2/3/75. Mr. Revis will continue to serve as Director of Men's and Women's Intercollegiate Activities as delineated in Attachment 2.1-b(5).
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
December 12, 1974

2. PERSONNEL - continued:  

2.1 CERTIFICATED PERSONNEL - continued:  

b. NON-ROUTINE - continued:

(6) APPROVAL OF EMPLOYMENT OF A FULL-TIME EMPLOYEE (CONTRACT INSTRUCTOR OR A TEACHING LABORATORY ASSISTANT) FOR THE MARINE TECHNOLOGY PROGRAM, Attachment 2.1-b(6)

Dr. Gooder indicated that it has not been possible to secure part-time hourly teachers for the Marine Technology Program. This unique situation had been reviewed by the Resources Allocation Review Board and it was their recommendation that either a Teaching Laboratory position or a Contract Teaching position be authorized.

Dr. Gooder recommended that both positions be authorized at this time with the understanding that only one will be filled depending upon the qualifications of applicants.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to authorize either a Teaching Laboratory position or a Contract Teaching position with the understanding that only one position will be filled for the Marine Technology Program.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the following Classified Personnel action items as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK/STUDY, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) APPROVAL OF YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of yearly salary increments as delineated in Attachment 2.2-b(1).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: KEITH TRAPHAGEN, BOOKSTORE CLERK, BOOKSTORE, EFFECTIVE 12/17/74, FOR APPROXIMATELY 3 MONTHS, Attachment 2.2-b(2)

Dr. Gooder stated that an extension of health leave of absence is requested by the physician for Keith Traphagen as indicated in Attachment 2.2-b(2).

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of an extension of a health leave of absence for Keith Traphagen, Bookstore Supply Clerk, as delineated in Attachment 2.2-b(2).

(3) APPROVAL OF PROMOTIONS: JOHN DIAZ, HOWARD FUJIMOTO, BRUCE GLENN, TIMOTHY HALL FROM TUTOR I TO TUTOR II, EFFECTIVE 12/1/74, Attachment 2.2-b(3)

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve of the promotions of John R. Diaz, Howard M. Fujimoto, Bruce M. Glenn and Timothy J. Hall from Tutor I to Tutor II as delineated in Attachment 2.2-b(3).

(4) APPROVAL OF APPOINTMENT: MARGARET R. BOESCHEN, SR. SECRETARY, FACILITIES DEVELOPMENT (REPLACING M. SCHAACK) EFFECTIVE 11/19/74, Attachment 2.2-b(4)

Dr. Gooder was pleased to recommend the appointment of Mrs. Margaret Boeschen as Senior Secretary in the Facilities Development Department.

It was moved by Mr. Carvin, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Margaret R. Boeschen as Senior Secretary, Facilities Development (replacing M. Schaack), effective 11/19/74.

Mrs. Boeschen was introduced to the Board and Mrs. Alexander welcomed her to the staff.

(5) APPROVAL OF APPOINTMENT: DAVID E. ORTEGA, CUSTODIAN, FACILITIES & OPERATIONS (REPLACE M. KERR), EFFECTIVE 12/2/74, Attachment 2.2-b(5)

Dr. Gooder was pleased to recommend the appointment of Mr. David Ortega as Custodian in the Facilities & Operations Department.

It was moved by Dr. Dobbs, seconded by Mr. Carvin, and passed by the Board to approve of the appointment of Mr. David E. Ortega, Custodian, Facilities & Operations, (replacing M. Kerr) effective 12/2/74.

Mr. Ortega was introduced to the Board and Mrs. Alexander thanked him for attending the meeting.
2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
   b. NON-ROUTINE - continued:

(6) APPROVAL OF RECLASSIFICATIONS, Attachment 2.2-b(6)

Dr. Gooder stated that Attachment 2.2-b(6) contained the recommendations from Griffenhagen-Kroeger, Inc., consultant, who had been approved by the Board to bring the District's requests for reclassifications up to date. Page 4 of the attachment contained a summary of the reclassifications and Dr. Gooder recommended acceptance of the consultant's reclassifications.

A motion was made by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the reclassification of positions as delineated in Attachment 2.2-b(6), effective January 1, 1975.

(7) APPROVAL OF POSITION OF CONTROL CLERK, DATA PROCESSING AND APPROVAL OF JOB DESCRIPTION, Attachment 2.2-b(7)

Dr. Gooder indicated that a new position of Control Clerk in the Data Processing Department had been approved by the Resources Allocation Review Board and was included among those items approved for funding by the Board of Trustees on October 24, 1974. This new position would provide assistance to the Department in communicating with the users of Data Processing, in monitoring jobs, and in logging input and output.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the position of Control Clerk, Data Processing Department, of the job specifications in Attachment 2.2-b(7), and authorized the staff to recruit for the position.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Abelino Segura, President, reported on the success of "Meet Your Community Day" at which Mayor Shiffman and four councilmen had appeared and were receptive to questions from the students.

Despite a change in location due to rain, student attendance was good and interchange was excellent, commented Dr. Gooder, who together with Dr. Forsyth, President of the Academic Senate, had also attended the luncheon hosted by the Student Senate for the City officials.

Another student-sponsored event, a jazz concert, resulted in a financial loss of $621, but a series of movies have showed a profit of $211.

Mr. Segura announced that this was the last Board meeting to be attended by the CHANNELS reporter, Miss Karen Petersen, as she is transferring to a four-year college.

Mrs. Alexander wished her well, and thanked Mr. Segura for his report.
3. STUDENT PERSONNEL - continued:

3.2 REPORT ON GUIDANCE SERVICES TO MID-YEAR HIGH SCHOOL GRADUATES, Enclosure #1

Dr. Goeder indicated that this was an informational item only and was a result of having visited local high schools in the District.

Dr. Silvera, Administrative Dean of Student Services and Activities, stated that the report in Enclosure #1 contained a survey of interests and needs of those students who plan to graduate from high school in January.

Mr. Ray Rosales of the Counseling staff spoke in detail on the report. Of 114 graduates, 62 plan to continue their education with 56 of those planning to come to Santa Barbara City College. The last page contained a copy of the questionnaire given to all students and approximately 70% were returned. It was estimated that the percentage of graduates coming to SBCC was higher than previous years.

Of particular note, Dr. Goeder pointed out that the last item on the questionnaire sheet offered guidance and assistance on any school, college or university the student would be interested in. As a consequence, about one-third of the returned forms contained names and addresses of students wishing appointments to obtain further information.

Dr. Silvera added that two successful SBCC Preview nights had been held recently for high school students and their parents, and also a College Career Day had provided students with about 50 officers or representatives from 4-year colleges. Dr. Silvera praised the Counseling Department, Financial Aids and EOPS offices for their extensive and effective aid to prospective SBCC students and currently-enrolled students.

Mr. Rosales expressed appreciation for assistance given by Mr. Cal Reynolds, Mr. Frank Esparza, and all others of the Counseling staff.

Mrs. Alexander thanked Mr. Rosales for the report and the very positive efforts being made.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW COURSES FOR THE WINTER TERM, CONTINUING EDUCATION DIVISION, Attachment 4.1

Dr. Goeder indicated that Attachment 4.1 contained a list of proposed Continuing Education classes for the Winter term.

Dr. Bobgan, Administrative Dean of Continuing Education Division, stated that the largest attendance in the Fall term had occurred in the classes on Inflation, Old Problems-New Answers, and Who's Afraid of Opera. As a result of a survey, it was found that in daytime classes the ratio of women to men is 4 to 1, and on an overall basis the ratio is 2 to 1. Efforts are being made to encourage more attendance by men.

Dr. Bobgan stated that a profile story on Trustee Dr. Dobbs would be featured in the Winter News Edition.

Attachment 4.1 contained 91 new classes bringing the total Winter classes to 472. There will be 54 new teachers.

continued on next page. . . . . . . .
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the new classes for the Winter Term, Continuing Education Division, as described in Attachment 4.1.

Mrs. Alexander thanked Dr. Bobgan for his presentation of another fascinating Continuing Education term.

4.2 APPROVAL OF ADVISORY COMMITTEE MEMBERS FOR OCCUPATIONAL EDUCATION, 1974-75, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained an updated publication of the Advisory Committees for Occupational Education for 1974-75.

Mr. Frank praised the 'foreword' in the Enclosure in which the generous assistance of citizens was so aptly cited.

Dr. Gooder indicated that a letter of appreciation will be sent to each member on the committees.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the Advisory Committee members for Occupational Education as listed in Enclosure #2.

4.3 FOLLOW-UP REPORT OF STUDENTS COMPLETING VOCATIONAL EDUCATION PROGRAMS, Attachment 4.3

Dr. Gooder indicated that this was an informational item and Attachment 4.3 contained a report of students completing Vocational Education programs for the 1973-74 college year. This report had been compiled as a result of a recent article in the Times newspaper which has brought inquiries as to the accuracy of the article. (A copy of the complete report mentioned in the article has been requested.)

The article was considered to be inaccurate as it did not reflect the total kinds of programs offered in community colleges such as the 1,608 students in the apprenticeship non-credit and night classes, according to Mr. Elkins, Assistant Dean of Vocational-Technical. This information has been included in a report to the Chancellor's office together with updated figures of enrollees in the Community Health Technician course taught in Spanish and providing employment for approximately 93% of the class. Mr. Elkins also stated that the report shows that 73% have been placed in the employment fields for which they were trained.

Some means of publicizing accurate and meaningful figures will be devised by Dr. Gooder and Mr. Williams of the College Information office.

Mrs. Alexander thanked Mr. Elkins for his report and expressed interest in obtaining the assistance of the local newspaper in reporting accurate and current facts on this subject.
Minutes - Regular Meeting
Board of Trustees - SBCCD
December 12, 1974

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT No. 32, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR THE PERIOD ENDING DECEMBER 1, 1974, Attachment 5.2-a

Dr. Gooder stated that this was an informational item and showed that the Humanities construction project is approximately on target.

b. ACCEPTANCE OF $1,000 GIFT FOR THE CHILDREN'S CENTER FROM MR. JAMES H. SMITH

Dr. Gooder stated that a $1,000 cash gift had been donated to the Children's Center by Mr. James H. Smith, a grateful father of one of SBCC's Nursery School graduates, for the purpose of purchasing supplies to benefit both the students and children. Dr. Gooder recommended acceptance of the gift.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to accept the $1,000 cash gift for the Children's Center and directed the Superintendent to send a letter of appreciation to Mr. James H. Smith.

c. APPROVAL OF APPROPRIATION TRANSFERS, Attachment 5.2-c

Dr. Gooder indicated that Appropriation Transfer #75-016 should be corrected to read 'to pay for hourly teachers' instead of 'to pay for contract teachers'. The transfers are technical items with no budget implications and he recommended approval.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of the Appropriation Transfers contained and delineated in Attachment 5.2-c.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. ADOPTION OF RESOLUTION No. 11, ESTABLISHING A 1975-76 FISCAL YEAR NON-RESIDENT TUITION FEE PURSUANT TO EDUCATION CODE SECTION 25505.8, Attachment 5.2-d

Dr. Gooder indicated that the Board of each community college district is required by Education Code Section 25505.8 to set a non-resident tuition fee not later than January 1 of each year. He pointed out that due to a directive received since printing of the agenda the amounts have had to be rounded out to the nearest dollar resulting in the set tuition fee being $1,080 per year or $36.00 per unit. He recommended adoption of the resolution.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to adopt Resolution No. 11 establishing a non-resident tuition fee for the 1975-76 fiscal year at $1,080 per year or $36.00 per unit. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

e. APPROVAL OF RESOLUTION No. 9, AUTHORIZING THE SALE OF $1,447,000 OF 1969 BONDS, SERIES F, Attachment 5.2-e

Dr. Gooder indicated that Attachment 5.2-e contained a resolution requesting the County Board of Supervisors to advertise the sales of bonds in the amount of $1,447,000.

According to Dr. Sorsabal, a favorable market is expected the first part of January, 1975, and short-term rates are still on the downward trend.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to adopt Resolution No. 9 authorizing the sale of Series F bonds in the amount of $1,447,000. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs,
Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

f. FUNDING OF INNOVATIVE PROJECTS

Dr. Gooder stated that during the deliberations on the 1974-75 budget, the request for innovative projects of $17,500 was funded only at the level of $5,000. As a result of increased income from additional ada, the Resources Allocation Review Board has recommended restoration of the full request for innovative projects.

continued on next page...
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
December 12, 1974

5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

f. continued:

Dr. Gooder recommended approval and indicated that a policy will be drafted similar to the carry over of funds for sabbaticals and will be presented for Board consideration at a future date.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the increase in allocation to $17,500 for Innovative Projects for 1974-75.

g. APPROVAL OF SUPPLEMENTARY PAY FOR TEACHER/COORDINATORS

Dr. Gooder stated that on November 25, 1974 the Representative Council of the Academic Senate passed a motion to recommend supplementary pay for the three new Teacher/Coordinator positions. An annual stipend equal to one month's salary for the average certified instructor, an amount of $1,400, is recommended for the first year of the experimental re-organization.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of supplementary pay of $1,400 annually for the Teacher/Coordinator positions for the first year of the experimental re-organization.

h. RATIFICATION OF THE SUBMISSION OF FOUR PROPOSALS TO THE NATIONAL SCIENCE FOUNDATION FOR FUNDING UNDER THE INSTRUCTIONAL SCIENTIFIC EQUIPMENT PROGRAM, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained four proposals for National Science Foundation grants.

Mr. Burton Miller, Assistant to the Superintendent-President, stated that the four proposals had been submitted by faculty members for the purchase of scientific equipment to be used in improving science instruction in existing programs or for the introduction of new programs. Total grant funding will be $40,400, if all four are awarded, with an equal amount to be matched by the District. Approval of these projects was recommended by the Resources Allocation Review Board on December 5 with the understanding that the programs involved were reflected in departmental goals and objectives, and, if funded, would be reflected in departmental equipment budget requests.

In response to questions from the Board, Mr. Miller explained that one of the proposals is for a completely new program and the others are for on-going programs. All of the proposals are requesting equipment. One proposal will involve joint use with the Museum of Natural History and County Counsel has been consulted for a possible contractual agreement to be drawn up between the two parties.

Dr. Gooder added that the four proposals had been submitted to meet a December 13 deadline and he recommended ratification of the submittal of these proposals.

continued on next page. . . . . .
Minutes - Regular Meeting
Board of Trustees - SBCCD
December 12, 1974

5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:

   h. continued:

      A motion was made by Mr. Garvin, seconded by Mr. Wells, and
      passed by the Board to ratify the submission of the four proposals
      contained in Enclosure #3 to the National Science Foundation.

   i. APPROVAL OF EXTRA SERVICES TO THE ARCHITECTURAL CONTRACT WITH HALL
      & VISIONI, ARCHITECTS FOR THE CHILDREN'S CENTER, Attachment 5.2-1

      Dr. Gooder stated that this item had been discussed at the
      Special Workshop on November 21 and it was discovered that an alter-
      nate site is available for the Children's Center. He recommended
      approval of extra services in the amount of $500 to the architec-
      tural contract with the firm of Hall & Visioni to do a limited
      but adequate study of the new site as a site for the Children's
      Center.

      A motion was made by Mr. Garvin, seconded by Mrs. Powell,
      and passed by the Board to approve of extra services to the archi-
      tectural firm of Hall & Visioni to provide a feasibility study on
      the 1-acre site at the southwest corner of Loma Alta and Weldon
      Road as a site for the Children's Center at a cost not to exceed
      $500.

   j. CONSIDERATION OF AN ALTERNATE SITE FOR THE CHILDREN'S CENTER

      Mr. Trent presented Mr. Hall of the firm of Hall & Visioni who
      gave his report of the feasibility of using the site at the south-
      west corner of Loma Alta and Weldon Road as a site for the new
      Children's Center.

      Mr. Hall stated that the report had been already completed in
      the interest of saving time and he was pleased to be able to pre-
      sent his findings on such short notice. Copies of his report were
      distributed to Board members. Mr. Hall elaborated on many of the
      details in the study which included estimated cost of construction
      figures on the last page. These figures did not include any funds
      towards purchase of the site which is an unknown factor.

      Dr. Sorsabal reported briefly on a meeting he and Mr. Trent had
      had with the new owner of the site explaining the pros and cons of
      purchasing the new site with a possibility of trading other District-
      owned property as part of a purchase agreement. He stated that he
      was not in favor of the purchase of this property as it would reduce
      some of the bond funds which were earmarked for other projects. Also,
      County Counsel had been consulted for another possibility of leasing
      the property with an option to buy at a later date. Roughly speak-
      ing, it would cost about $30,000 more to develop the new site as
      compared to building on existing District-owned property (the first
      site considered).

      Dr. Joanne Hendrick stated that she had personally inspected
      the new site and discovered that the area in which the playground

      continued on next page. . . . . .
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:

j. continued:

would be located was in shade and showed evidence of a wet condi-
tion. She maintained that the staff of the Children's Center will
be pleased with any site for a new Center, but the staff would feel
more confident if it could be proved that the shade and wetness was
not a result of the permanent shade of the adjoining apartment build-
ing. She responded to a question about the first site that it is a
clear site and the sun provides a warm and dry atmosphere.

Mr. Hall felt the apartment building was not responsible for a
permanent shade situation but the site would require a goodly amount
of tree cutting (about 6-7 seedling avocados in the playground area
and 2-3 other major trees) and a thorough program of tree-trimming
of the remaining trees.

Mr. Trent stated that the owner of the property was present in
the audience and had a letter with him from the City stipulating
which trees were already tagged to remain in anticipation of a tree-
trimming plan. Mr. Trent indicated on a plot plan on the wall the
specific locations of trees in question.

At this point upon recommendation of the Superintendent, it was
moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board
that authorization be given for the staff to proceed with the negoti-
tations and to analyze the question of the sun and light on the
playground area.

Dr. Gooder added that because of pressure of time-line schedu-
ling action was necessary at this time, but he assured the Board mem-
ers that a report will be brought to them in January as to whether
or not this new site is a better site for the new Children's Center.

k. APPROVAL OF CONSULTING SERVICES FOR PREPARATION OF AN ENVIRONMENTAL
IMPACT REPORT FOR THE SANTA BARBARA CITY COLLEGE MASTER PLAN,
Enclosure #4

Dr. Gooder indicated that Enclosure #4 contained two proposals
for an Environmental Impact Report (EIR) for the District's Master
Plan. At the workshop on November 21 the question arose as to whether
it would be better to have one EIR for the complete Master Plan or to
have many smaller reports. The recommendation at this time is to have
one EIR.

Mr. Trent spoke at length on his contacts with City officials
and the guidelines of the Environmental Quality Control Act. He
stated that both firms submitting the proposals contained in the
enclosure verified that both proposals included the same specifica-
tions as both had received copies of the Master Plan, the Ten-Year
Construction Plan and a list of proposed projects. In general, Mr.
Trent felt it would be less expensive in the long run to do one EIR.

Mr. Frank stated that should there be any action considered on
this item at this meeting, he wished to abstain from voting as the
subject matter was very closely related to his own profession.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

A long discussion was held on the participation of District staff in preparing portions, if not a large part, of an EIR. Mr. Frank emphasized "significant effects" by reading from certain sections of the State guidelines. If an initial study showed that there would be significant environmental effects then a total EIR would be required. He suggested an approach should be first to see to what extent the District staff could generate an initial study as the land use as mandated by the people in the bond election is entirely different from land use of a commercial project or any other land use. Mr. Frank's recommendation was that the matter should be examined from the point of view of what can be done by District on-board expertise and upon receipt of that information, the Board would be better able to make a valued judgment.

As yet the staff had not discussed or considered an initial study to be done by District personnel, according to Dr. Gooder, but, as he understood the situation, the staff could possibly prepare such a statement covering most areas except for air pollution, water pollution, noise and traffic. To clarify the present discussion, Dr. Gooder said there were two issues on hand: 1) whether to do one full EIR or many of them (one on each project), and 2) if one full EIR is done, whether a good portion of an initial study, on a lower level of involvement, can be prepared by District staff.

Mr. Steven Kraus of Dames & Moore consultants also responded to some specific questions. He suggested a possible workshop-type encounter at which he could give more insight on the qualifications of his firm to do the EIR.

Dr. Gooder interjected that later in the agenda he would recommend cancellation of the scheduled December 26 Board meeting, since it falls at a time when the college will be closed, and a workshop could be scheduled if the Board so desired perhaps during the first week of January.

Mrs. Alexander agreed with Mr. Frank that a possibility exists of District staff producing some of the study but that an additional meeting was not necessary.

After much more discussion, Dr. Gooder pointed out that the City seemed very sensitive about the college being here and that the District should deny vehemently an ingress of people into this community. Ninety-seven percent of people enrolled in the college are residents of the District and the District is a service agency to the people.

Finally, Dr. Gooder recommended that the Board postpone consideration until the next regular meeting in January and direct the staff to study and report on the feasibility of the preparation of an initial report by District staff or by District staff with a minimum of professional consultation.

continued on next page. . . . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to accept the recommendation of the Superintendent as stated above.

Dr. Gooder assured the Board members that, if after study by staff, it was found that this would not be feasible, the recommendation contained in today's agenda would be brought back for Board consideration at the January meeting.

1. REQUESTED AMENDMENT TO THE CONSTRUCTION CONTRACT WITH DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR THE HUMANITIES BUILDING, Attachment 5.2-1

Dr. Gooder stated that Attachment 5.2-1 contained a letter from Don Greene, contractor, requesting approval of reduction of the 10% retention called for in the Humanities Building contract. The attachment also included a letter from Daniel, Mann, Johnson and Mendenhall recommending approval of the contractor's request.

Dr. Gooder stated that the staff was recommending against this request as technically it is a change in contract and is not of benefit to the District. Actually such a reduction is common and has been granted before in the District.

Mr. Jack Ostrander, General Manager of Don Greene Contractor, Inc., presented his justifications for the request of a reduction in the retention amount.

Dr. Sorsabal requested time to obtain a volume of the Education Code from his office to check a certain point on the bid bond portion of the contract. It was moved by Mr. Wells and seconded by Mr. Frank to table this item until his return to the Board meeting. At this point, the Board moved on to Item 5.2-m. After completion of 5.2-m, it was moved by Dr. Dobbs, seconded by Mrs. Powell to take Item 5.2-1 off the table as Dr. Sorsabal had returned to the Board meeting.

Dr. Sorsabal stated that he would have to go to County Counsel for further guidance. Mrs. Alexander inquired if a motion could be made pending advice of County Counsel to which Dr. Gooder stated that this kind of request from a contractor had been granted in the past and could be considered by the Board members.

A motion was made by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve the request for reduction of the retention amount as delineated in the attachment. Mr. Wells and Mrs. Powell voted 'no' on this motion.

m. AUTHORIZATION FOR DANIEL, MANN, JOHNSON & MENDENHALL, ARCHITECTS, TO PROVIDE ARCHITECTURAL SERVICES FOR ADDITIONAL PARKING FOR THE HUMANITIES BUILDING PROJECT, Attachment 5.2-m

Dr. Gooder indicated that this item is a recommendation to authorize Daniel, Mann, Johnson and Mendenhall to provide architectural

continued on next page....
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:
      m. continued:

services related to the Humanities Building project. The additional parking is needed due to immediate loss of 30 spaces from the Vocational Technology construction project now under way and potential loss of 60 more spaces in June when the Marine Technology construction project will begin.

Mr. Trent pointed out the areas affected on plans on the wall. Dr. Dobbs spoke to concerns of Board members and the community about additional parking, cost of parking space per unit, and the aesthetic disadvantages.

A lengthy discussion was held and opposition was voiced, in particular, to the location of the proposed spaces. Also discussed were pros and cons of alternate areas, the rainy season, green areas, fire access road, moving of the temporary buildings, and time-lines of variable portions of other projects.

In summary, Dr. Gooder indicated that the Board could deny the recommendation before it and the staff would attempt to find an alternative solution.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, to deny the recommendation presented in Item 5.2-m of the agenda.

(At this point, the Board returned to Item 5.2-1.)

n. APPROVAL OF BOND FUNDS FOR VOCATIONAL TECHNOLOGY BUILDING CONSTRUCTION SECONDARY EFFECTS, Attachment 5.2-n

Dr. Gooder stated that as the Vocational Technology construction project gets underway, the entire Maintenance Department is being moved down to the area of the Field House. It is proposed to pave and fence an area to house District vehicles and to purchase portable metal sheds for the Mesa area to house gardening equipment and combustible liquids.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the use of bond funds for paving, fencing, and portable metal storage units in connection with the move of the Maintenance Department to the field house area at a cost not to exceed $10,000.

o. REPORT OF THE ANNUAL FINANCIAL DATA FOR ALL SANTA BARBARA COUNTY SCHOOL DISTRICTS, 1973-74 and 1974-75, Enclosure #5

Dr. Gooder indicated that Enclosure #5 contained the Financial Data Report for Santa Barbara County School Districts for 1973-74 and 1974-75, and was presented as an informational item.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

p. ACCEPTANCE OF AUDIT REPORT FOR THE 1973-74 FISCAL YEAR, Enclosure #6

Dr. Gooder indicated that Enclosure #6 contained the audit report of the financial records of the Santa Barbara Community College District for last year as prepared and submitted by Mr. William D. Kendall, District-contracted auditor.

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to accept the 1973-74 audit report contained in Enclosure #6 and to authorize the staff to make the final payment to Mr. Kendall for his fee in accordance with the contract on file.

q. APPROVAL OF PURCHASE OF 12-PASSENGER VAN

Dr. Gooder indicated that he had received word that one of the passenger vans originally donated by the Associated Students is of an age and condition that it is not adequate to carry passengers any longer for long distances. A proposal had been made and approved by the Resources Allocation Review Board to purchase a new vehicle by a combination of funds as follows:

Total cost: $5,373.09

--In lieu of trade-in, the 1969 van will be utilized by the Facilities & Operations Department and $950 will be taken from their existing budgeted Safety funds.

--The balance of $4,423.09 will be covered by $2,900 from the Associated Student Senate Transportation Fund, and the remaining amount of $1,523.09 from the Undistributed Reserve.

An Appropriation Transfer with resolution will be presented at the next meeting authorizing the use of Undistributed Reserve funds.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the purchase of a new 12-passenger van using funds as indicated above.
6. GENERAL INFORMATION

6.1 CANCELLATION OF REGULAR BOARD MEETING OF DECEMBER 26, 1974

Dr. Gooder indicated that the next regularly-scheduled Board meeting will occur during the week when the College will be closed. He recommended cancellation of that meeting.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to cancel the next regular Board meeting scheduled for December 26, 1974.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim M. Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period December 13, 1974 through January 9, 1975.

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mrs. Powell, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:59 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, January 9, 1975 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. KATHRYN O. ALEXANDER  
President, Board of Trustees  
Santa Barbara Community College District

DR. GLENN G. GOODER  
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees

on January 9, 1975.