MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 21, 1974

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

The Special Meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Vice-President Ann Gutshall, in the absence of the President, at 4:03 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Members present:
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells (left at 5:04 p.m.)

Member absent:
Mrs. Kathryn O. Alexander, President

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities

Dr. John Forsyth, President, Academic Senate
Miss Karen Petersen, Reporter, THE CHANNELS
Mr. Steve Sullivan, Reporter, Santa Barbara News Press
Mr. Jim M. Williams, Director, College Information

Dr. Joseph Bagnall, Assistant Dean, Continuing Education
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mr. Theron E. Barnes, CSEA President
Ms. Ellen Downing, Program Planning Assistant, Continuing Education
Mrs. Marian Johnson, Program Planning Assistant, Continuing Education
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
Mr. Donald L. Trent, Director, Facilities Development
Mr. Russell L. Wenzlau, Assistant Dean, Evening College
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Mrs. Gutshall announced that an executive session would be held in regard to a personnel matter (Item #1 on the agenda). At the invitation of Dr. Gooder, Mr. Daniel Oroz, Affirmative Action Officer/Director of Personnel Services, and Mr. Theron Barnes, CSEA president, also attended the executive session which commenced at 4:03 p.m. in the Superintendent/President's office.

Mr. Theron Barnes exited from the executive session at 4:20 p.m.

At 4:33 p.m., the Board members, the Superintendent/President, and Mr. Oroz returned to the Board Room, and the Special Meeting was reconvened. Mrs. Gutshall announced that the order of business in the executive session had covered the following items: 1) nursing instructor's illness; 2) Physical Education re-assignment; and 3) CSEA president.

Mrs. Gutshall then indicated that the meeting would proceed with the balance of the agenda items.

A motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to form as a 'Committee-of-the-whole' to discuss informally facilities items.

At the suggestion of Dr. Gooder, Item #3 was given first attention. Dr. Gooder stated that the District has a Ten-Year Facilities Plan and has for two years submitted a Five-Year Academic Plan to the State. The Continuing Education Division has now developed a Five-Year Academic Plan but there is no tie-in at this time with the Ten-Year Facilities Plan. It was his understanding that an addendum could be made to the Ten-Year Facilities Plan to include the Continuing Education Division.

Dr. Bobgan then presented what he called a 'collection of ideas' relating to the future of the Continuing Education Division that had been prepared as a follow-up to the District's Goals, Objectives and Organization Study. He anticipated that the proposed plan would be turned over to the District's Master Plan architects for their more specific suggestions and recommendations. He went over some of the statistics providing a background for the facilities themselves.

This proposed Academic Plan contained projected enrollments and anticipated curriculum changes and would be used for future budget planning for the division. Dr. Bobgan also gave details of the Division's background regarding attendance and enrollment and student characteristics of the total program, and information on attendance and enrollment and student characteristics in the Adult Center itself.

Dr. Bobgan outlined future plans with particular emphasis for the next 5 to 10 years. With the aid of slides, he showed the existing buildings at 814 and 914 Santa Barbara Street. The Crafts Center building is the only building in the complex that would meet the higher standards set for buildings on the college campus where credit classes are held. Most of the facilities in the
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Adult Education location would be condemned if the State applied the standards set by the Field Act. Over 60 locations in the community are also used for classes by the Continuing Education Division besides the Trade & Industrial Center at 312 Nopal Street, and the Apprenticeship Facility and Skills Center at 302 E. Montecito Street.

The major facility problem is really at the Adult Education Center itself. At a recent meeting of Continuing Education's Facilities Subcommittee, some guidelines were considered and adopted. Major items were sufficient parking space, location of the Adult Education Center in a transportation area, convenient time arrangement for adults, and possibility of being in competition with credit courses. All existing facilities are high-maintenance type buildings and will need replacement in the near future. Dr. Bobgan had contacted a local architect as to the cost of replacing the existing facilities and a possible selling price of the Center. At present-day building costs, it would take at least $1,500,000 to replace the facilities.

Dr. Bobgan stated that the two resolutions adopted by the Board members in February were pending action of the City Council relating to the Redevelopment Plans. There may be some possibility of land trading in those redevelopment plans.

In conclusion, Dr. Bobgan distributed copies of the Five-Year Academic Plan to Board members and others. A copy of the plan was also made available to the Master Plan architects and Mr. Trent for their perusal in working with the Continuing Education staff to bring recommendations to the Board.

Dr. Gooder indicated that the Master Plan architects were willing to study the document on an informal basis in order to prepare an addendum to the District's Ten-Year Facilities Plan. This matter would be brought to a future Board meeting for Board consideration.

Mrs. Gutshall thanked Dr. Bobgan for his very informative presentation.

Dr. Gooder indicated that in regard to Item #2 on the agenda, the Ten-Year Facilities Plan had been approved by the Board at the October 24 meeting in order to meet a deadline for submittal to the Chancellor's office. At this time, Mr. Trent would explain the Ten-Year Construction Plan, show some graphics and point out latest changes made due to recent requirements of the State.

Mr. Trent referred Board members to Enclosure #4 from the November 14 Board meeting (extra copies were distributed at the meeting). This document gave a priority list of projects to be completed during the years 1974-1983. Other information covered anticipated costs at ENR 2250, sources of funds, and year of funding and construction. The last page was a chart showing the 31 contemplated projects on a time basis - month and year of start and completion of each project including the period in which working drawings would be prepared.
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Specific projects pointed out were: the imminent Vocational Technology construction project which will eliminate some 20 parking spaces and the Marine Technology construction project in the Spring which would eliminate an additional amount of parking spaces - none of these lost spaces would be replaced for some time; the library renovation; the Art Department in the Campus Center would be renovated for the Tutorial Center; the area presently housing the Learning Resources Center and Tutorial would be renovated for the Hotel, Restaurant/Management Program; the temporary buildings for which many requests have been made but those requests depend on eligibility for apportionment; West campus Site Development, Phase I; West campus parking lot of 360 stalls; Pershing Park, Phase IV; Children's Center; and a series of moves in the Administration Building during its remodeling.

Dr. Sorsabal, in response to a specific question, stated bond funds could possibly cover the projects listed on the chart down through Item #18. The existing bond funds could cover more of the projects provided other funds could be obtained for some of the projects.

Mr. Trent stated that the projects had been listed in the order of need based on available funds and to conform to the Master Plan. He then went on with the balance of the projects listed.

Additionally, Mr. Trent indicated that he had had discussions with the City officials as to the feasibility of having one environmental impact study made for the total Master Plan instead of individual studies on each project which would amount to about 32 reports. A single report was considered a good idea and, although, it would involve a large initial cost, it would prove more economical on a long-term basis. Two local agencies, who do such studies, had been contacted as to whether they would be interested in submitting a proposal for an environmental impact study on the entire Master Plan and Ten-Year Facilities Plan. It seemed essential for the District to know if the 6,000 capacity plan was actually a viable plan and if the District is going in the right direction. This study would also give a basis for technical review with the City and Water Resources Board. Mr. Trent expected receipt of these proposals within a week or two and estimated the cost for the study to be approximately $10,000 to $15,000. One of the agencies indicated willingness to do a study with portions of the work done by District staff, and City or County aid, if such assistance were possible.

Dr. Gooder interjected that Mr. Trent plans to bring a proposal and alternate proposal for Board consideration relatively soon. At this time, it is an informational item.

Mr. Trent stated that in regard to the Children's Center site, Board members had expressed an interest as to the availability of other sites as opposed to the site suggested by the staff at the September 26 meeting. The project has been held up due to the lateness of the topographical report. Another site is now available for purchase (Dr. Miller residence close to the campus) and preliminary research shows the site is adaptable for a Children's Center location. Mr. William Hall, who had prepared a feasibility study on the first site, had been approached on giving a feasibility study on this new site. His estimated cost for a complete study would be $1,200 and an 'information only' study would cost about $500. The new owner of the property is open for negotiation.
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Mr. Trent will prepare an agenda item for Board consideration at a future meeting containing a proposal from Mr. Hall, Hall and Visioni, to prepare a comparison study of the two sites for the Children's Center.

Mrs. Gutshall, on behalf of the Board, thanked Mr. Trent for his visual presentation and the prepared documents on the Ten-Year Facilities Plan.

Before reconvening, Dr. Gooder requested consideration of establishing meeting dates for the Board Budget and Salary Subcommittees. After discussion by committee members, the following was set:

Budget Subcommittee Wednesday, December 4, 2:00 pm
Salary Subcommittee Thursday, December 12, 3:00 pm

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to reconvene as a Special Meeting of the Board of Trustees.

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their Special Meeting at 6:12 p.m.

ATTEST:

[Signatures]

MRS. KATHRYN O. ALEXANDER  DR. GLENN G. GOODER
President, Board of Trustees  Superintendent-President and Secretary-
Santa Barbara Community College District  Clerk to the Board of Trustees

Approved by the Board of Trustees on December 12, 1974.