MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 14, 1974
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, November 14, 1974 at 4:01 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
- Mrs. Kathryn O. Alexander, President
- Mrs. Ann Gutshall, Vice-President
- Dr. Joe W. Dobbs
- Mr. Sidney R. Frank
- Mr. James R. Garvin
- Mrs. Joyce H. Powell
- Mr. Benjamin P. J. Wells

Members absent:
- None

Others present for all or a portion of the meeting:
- Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
- Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
- Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
- Mr. M. L. Huglin, Administrative Dean, Instruction
- Dr. Alfred Silvera, Administrative Dean, Student Services & Activities
- Mr. John Dell, Reporter, Santa Barbara News Press
- Dr. John Forsyth, President, Academic Senate
- Miss Karen Petersen, Reporter, THE CHANNELS
- Mr. Abelino Segura, President, Associated Students
- Mr. James M. Williams, Director, College Information
- Mr. Dean H. Ankeny, Director, Purchasing
- Mrs. Betty Bartels, Senior Secretary, Facilities & Operations
- Mr. Dennis Benn, Vice-President, Associated Students
Minutes - Regular Meeting
Board of Trustees - SBCCD
November 14, 1974

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mrs. Sara Carpenter, Professor, Health Occupations
Miss Gloria Castleberg, Assistant Personnel Director, Classified Personnel
Miss Betty Dean, Assistant Director, Associate Degree Nursing Program
Ms. Katherine A. Dorfman, UCSB Graduate Student
Mr. Melvin J. Elkins, Assistant Dean, Vocational Technical
Mr. Dan Lishin, UCSB Graduate Student
Mr. Burton P. Miller, Assistant to the Superintendent-President
Mrs. Claudia Mitchell, Instructor, Health Occupations
Mr. Daniel Oroz, Affirmative Action Officer/Director, Personnel Services
Mrs. Dee K. Rose, Administrative Secretary, Business Services
Mr. Rich Satterlie, UCSB Graduate Student
Mr. Rolf Scekel, UCSB Graduate Student
Dr. Kermit A. Seefeld, UCSB Community College Professional Preparation Program
Mrs. Sydney Siemens, Associate Professor, Health Occupations
Mr. William Thibodeau, UCSB Graduate Student
Miss Magdalena Torres, newly-appointed Int. Typ. Clk., Veterans' Office
Mr. Donald L. Trent, Director, Facilities Development
Mr. Russell S. Wenzlau, Assistant Dean, Evening College
Miss Janice Whiting, Assistant Professor, Health Occupations
Mrs. Elsie M. Brandt, Secretary to the Superintendent-President
Mr. Jerry Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present and in particular to Dr. Kermit Seefeld and members of his Professional Preparation Program from UCSB.

1.4 EXECUTIVE SESSION

Mrs. Alexander stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 24, 1974

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the regular meeting of October 24, 1974 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT OF PROGRESS ON PLANS FOR OPEN HOUSE ON NOVEMBER 24, 1974

Dr. Gooder reported that plans are progressing for the public Open House, "The Look of Tomorrow", which will provide an opportunity for local citizens to review the District's Master Facility Plan.

continued on next page . . . . . . . . . .
Minutes - Regular Meeting
Board of Trustees - SBCCD
November 14, 1974

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

The Open House is scheduled from 2:00 to 5:00 p.m. in the Campus Center. There will be tape presentations in the anteroom; large areas of displays in the main room; staff and architectural representatives to respond to questions; and refreshments by Mr. John Dunn and music by Mr. Harold Dunn. Several hundred invitations have been mailed and it was hoped that a fair-sized portion of the community will be there. The staff would be pleased if Board members were able to attend and would welcome any suggestions regarding this event.

b. REFERENCE TO OCCUPATIONAL EDUCATION NEWSLETTER

Dr. Gooder stated that copies of a Newsletter on Occupational Education would be found in Board member folders. He stated that this Newsletter was worthy of note because of the significant information included and because of the effectiveness of the publication. It had been prepared by the Occupational Education office under the direction of Mr. Elkins.

c. REPORT BY DR. JOHN FORSYTH ON THE FALL STATEWIDE MEETING OF THE ACADEMIC SENATE - CALIFORNIA COMMUNITY COLLEGES

Dr. John Forsyth reported in detail on the Fall meeting he had attended for the Academic Senate/California Community Colleges. Main topics were: Television; Senate relationship with their Boards; and facilitation of communication between Associated Students and Academic Senates. Dr. Forsyth commented that the Santa Barbara Community College District was well-known to be in the forefront in all three areas.

Other items discussed were State apportionment based on the defined 12-unit student; part-time teachers; collective bargaining; and the CCJCA as a useful vehicle for faculty voice.

Mrs. Alexander questioned if the staff was attending current public meetings on Cable TV. Dr. Gooder stated that Mr. Jim Williams had been asked to attend but it was deemed inappropriate without some established guidance.

Mrs. Alexander stated that there were a couple of very good articles to read about television in the materials that had been gathered by Mr. Burt Miller and were available in the President's office.

d. ADDED ITEM:

Dr. Gooder stated that in Board member folders was a brochure on SBCC Preview which had been prepared by Mr. Cal Reynolds of the Counseling staff and was handed out on November 12 and 13. Invitations had been extended to all high school graduates and parents and resulted in a good turnout for both nights.
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
November 14, 1974

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED ITEM:  
e. Dr. Gooder announced that Tuesday, November 19, would be University and College Day on campus from 9:30 am - 1:30 p.m.

ADDED ITEM:  
f. Dr. Gooder also announced that on November 25 there would be a special meeting with newly-elected State legislators at the County Schools office. Board members were welcome to attend.

ADDED ITEM:  
g. Dr. Gooder stated that a copy of a memo regarding the accreditation self-study was also in Board member folders. It describes the nine areas for the self-study committees which hopefully will include one Board member on each committee.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve of the following Certificated Personnel action items as indicated in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS FOR FALL SEMESTER, 1974, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS) FOR CONTINUING EDUCATION DIVISION, Attachment 2.1.a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT, P.E. ASSISTANT COACHES, BASKETBALL AND WATER POLO SEASONS, Attachment 2.1-b(1)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of P.E. assistant coaches as delineated in Attachment 2.1-b(1).

(2) APPROVAL OF ADJUSTED CERTIFICATED SALARY SCHEDULE FOR 1974-75, Attachment 2.1-b(2)

Dr. Gooder stated that Attachment 2.1-b(2) contained the adjusted Certificated Salary Schedule as computed in accordance with an agreement with certificated personnel.

Dr. Sorsabal stated that a comparative study of certificated salaries was now complete and indicated that the District's Salary Schedule was below the 67th percentile in the four parameter points by an average of 1.6%. The results had been given

continued on next page. . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

... to the Instructors' Association for their confirmation. Total cost to the District will be approximately $13,700 and will be taken from the Undistributed Reserve Fund.

After a short discussion on the inequities of the greater increase going to the people at the top of the scale and the smaller increase to the people at the bottom of the scale, which is a national problem, Dr. Sorsabal stated that a new method is being explored for computing with cost-of-living in a different technique.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the Adjusted Certificated Salary Schedule for 1974-75 in Attachment 2.1-b(2).

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the following Classified Personnel action items as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: GENERAL, TUTORIAL, AND COLLEGE WORK/STUDY PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-ROUTINE

(1) APPROVAL OF WORKING-OUT-OF-CLASSIFICATION: NAOMI AICHES, CERTIFICATED PERSONNEL CLERK, CERTIFICATED PERSONNEL DEPT., EFFECTIVE 10/14/74 - 10/25/74, 3/4 TIME, Attachment 2.2-b(1)

Dr. Gooder stated that the position of Classified Personnel Clerk was vacant for two weeks and the duties were performed by Mrs. Naomi Aiches. He recommended approval of a working-out-of-classification status for that period.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of a working-out-of classification for Mrs. Naomi Aiches as Certificated Personnel Clerk for the period 10/14/74 - 10/25/74 and as delineated in the attachment.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF APPOINTMENT, P.E. COACH, WRESTLING, EFFECTIVE 11/14/74 FOR THE SEASON, Attachment 2.2-b(2)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of Mr. George Gordon as an assistant coach in the P.E. Dept., as delineated in the attachment.

(3) APPROVAL OF PROMOTION: MERVIN L. KERR TO SENIOR CUSTODIAN, FACILITIES & OPERATIONS (REPLACING STAN BECKSTEAD, RETIREE), EFFECTIVE 10/28/74, Attachment 2.2-b(3)

Dr. Gooder was pleased to recommend the promotion of Mr. Mervin L. Kerr to Senior Custodian in the Continuing Education Division. Mr. Kerr replaces Mr. Stan Beckstead who recently retired.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the promotion of Mr. Mervin L. Kerr to Senior Custodian, Continuing Education Division, effective 10/28/74.

(4) APPROVAL OF APPOINTMENT: RALPH S. COOKSON, SECURITY PATROL OFFICER, FACILITIES & OPERATIONS DEPT., FULL-TIME 12 MO., GRAVEYARD SHIFT (NEW POSITION), EFFECTIVE 10/28/74, Attachment 2.2-b(4)

Dr. Gooder recommended approval of the appointment of Mr. Ralph S. Cookson as Security Patrol Officer to the new position on the graveyard shift.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Mr. Ralph S. Cookson as Security Patrol Officer, Facilities & Operations Dept., full-time, 12 mo., graveyard shift (new position), effective 10/28/74.

(5) APPROVAL OF APPOINTMENT: JOANNE L. GONG, LAB.TECH., LIFE SCIENCE DEPT., HALF-TIME 10 MO. (NEW POSITION), EFFECTIVE 11/4/74, Attachment 2.2-b(5)

Dr. Gooder recommended approval of the appointment of Joanne Gong to the new position of Laboratory Technician in the Life Science Department.

A motion was made by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve of the appointment of Joanne L. Gong as Lab. Tech., Life Science Dept., half-time 10 mo. (new position), effective 11/4/74.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) APPROVAL OF APPOINTMENT: MAGDALENA TORRES, INT.TYP.CLK., VETERANS' OFFICE, FULL-TIME 12 Mo. (REPLACING MRS. TULLI STEPHENSON-1/2 TIME and MRS. NANCY BAIRD-1/2 TIME), EFFECTIVE 11/1/74, Attachment 2.2-b(6)

Dr. Gooder stated that the two half-time positions in the Veterans' office had been consolidated into one full-time position with Board approval. He recommended approval of the appointment of Magdalena Torres as Intermediate Typist Clerk to that full-time position.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Magdalena Torres as Int.Typ.Clk. in the Veterans' office, full-time, 12 mo., effective 11/1/74.

Miss Torres was introduced to the Board members. Mrs. Alexander welcomed her to the staff and thanked her for coming to the meeting.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Abelino Segura, President, acknowledged the good publicity work of Mr. Jim Williams' office, but wished to highlight a few events planned by the Student Senate. Thereupon, Mr. Dennis Benn, Vice-President, announced the coming student-sponsored film, "Reefer Madness", Thursday, November 21 in PS #101 (3 showings) and the November 26th Jazz Concert with Red Callender and his Sextet in the Sports Pavilion.

Mr. Segura also announced that the Mayor and City Councilmen of Santa Barbara will be attending a luncheon on December 4 in the Campus Center as guests of the Student Senate.

Mr. Segura reported on some of the feedback from the questionnaire given to students during the Fall registration period. (Attachment 3.1 contained the questionnaire form and the results obtained from the 573 questionnaires that had been filled out and turned in.) A greater distribution is planned for the Spring registration period and results will be available quicker with assistance from Data Processing Department.

Mrs. Alexander and Mr. Frank complimented Mr. Segura on his excellent leadership of the Student Senate.

3.2 APPROVAL OF ADN SELECTION PROCEDURES, Enclosure #1

Dr. Gooder stated that three meetings of the Board Subcommittee on Educational Policies had been held and the results of those meetings were contained in Enclosure #1 (copies were in Board members' folders).

Mr. Frank, chairman of the subcommittee, thanked members of the staff for their intensive work on this new procedure. He requested Miss Betty

continued on next page...
3. STUDENT PERSONNEL - continued:

3.2 continued:

Dean, Assistant Director of the ADN Program, to speak to details in the enclosure.

Miss Dean expressed appreciation to Board members on the subcommittee for their time and effort in the development of the procedures.

Since Enclosure #1 had just been distributed in the Board meeting, Miss Dean went through the entire enclosure which listed points for Academic Performance and Self Development with a rationale for all items. Many specific questions were also answered during the extensive discussion. Sixteen points were listed under Academic Performance. A main item of concern was whether there was a mutual understanding of the 2 points listed for bicultural evaluation in conjunction with the Ethnic Studies Division under the Self Development item on page 3. A set of questions would be compiled by the Ethnic Studies Division to certify the bicultural requirement. Miss Dean and others agreed that it was very important to have the criteria on this point clearly defined but an imminent deadline preempted the time required to accomplish this specific clarification. According to Miss Dean, actual selection of students will not take place until early in the Spring semester.

Mr. Frank interjected that at this time the proposed selection procedures represented a fair statement even though all the criteria has not been established. With the help of the Ethnic Studies Division, a more firm set of criteria can be developed since this is the beginning of a continuing process with the hope of ultimate success for the students.

Mr. Garvin called for the question stating that considerable time had been devoted to this agenda item besides the three meetings of the subcommittee. Call for the question was defeated by a vote of the Board members and Mrs. Alexander, President of the Board, declared the discussion was still open and requested Miss Dean to continue with the balance of the enclosure dealing with Self Development for which 18 points were listed. The remaining 16 points of the total 50 possible points were allotted to: 10 points to the interview; 5 points to reactions to predetermined situations; and 1 point for residents of the District one year prior to date of application. The last page provided additional recommendations with no points.

In response to Dr. Dobbs, Miss Dean and Miss Janice Whiting, Assistant Professor, stated that there were about 4-5 male students currently enrolled.

Mrs. Alexander thanked Miss Dean for her work on this selection process and for the presentation. Mrs. Alexander also indicated that further information would be expected on more defined criteria. Mrs. Alexander also expressed appreciation to the chairman and members of the Board Subcommittee for their participation.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve of the Selection Procedures for the ADN Program as described in Enclosure #1.
3. STUDENT PERSONNEL - continued:

3.3 APPROVAL OF PROPOSED PARTICIPATION BY SANTA BARBARA CITY COLLEGE IN A TECHNICAL ASSISTANCE CONSORTIUM SPONSORED BY ACCT

Dr. Gooder stated that the Association of Community College Trustees had applied for funding under Title III of the Higher Education Act to form several consortia to provide technical assistance in the form of training and consultation to community colleges across the country. Santa Barbara City College has been invited to participate, if the project is funded, and has been tentatively assigned to a consortium on Student Personnel Services. Dr. Gooder recommended approval of participation in this project.

It was moved by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve of participation by Santa Barbara City College in a technical assistance consortium sponsored by the Association of Community College Trustees.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF INSTRUCTIONAL RE-ORGANIZATION, Enclosure #2

Dr. Gooder stated that on October 7, 1974 the proposed re-organization of instructional services had been presented for information. Further discussion was held regarding job descriptions for teachers and Teacher/Coordinators and the final plan was contained in Enclosure #2. He indicated that Dr. Forsyth may wish to speak to two items on which there may not be total agreement, namely: 1) format in which the Teacher/Coordinator is described, and 2) length of term to be served by the Teacher/Coordinators. Dr. Gooder recommended that the Teacher/Coordinators be appointed for one-year terms with renewal option and the Academic Senate was in favor of a two-year term with a break of two years.

The complete plan is proposed for a two-year period on an experimental basis. Dr. Gooder recommended approval of the proposed plan for instructional re-organization as delineated in the enclosure.

Dr. Forsyth stated that the Academic Senate felt in regard to the format of the job description that the teaching function should be listed first and with regard to the term of office the Senate felt that if a teacher functions as a Teacher/Coordinator for an indefinite period, he/she may develop an "administrative mentality" and a two-year break in service was preferred. He indicated that Representative Council had voted in favor of the Superintendent's recommendation, but the Academic Senate was not in favor of it.

A short discussion was conducted by Board members on the two points in question. There was general understanding that this would be on an experimental basis for two years with the possibility of some modifications.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve of the plan for instructional re-organization on a two-year experimental basis, approve of the duty statements, establish the Teacher/Coordinator positions, and approve of the compensation plan for instructional department leadership -- as delineated in Enclosure #2.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT No. 30, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR THE PERIOD ENDING OCTOBER 30, 1974, Attachment 5.2-a

Dr. Gooder indicated that Attachment 5.2-a was an informational item only.

b. ACCEPTANCE OF A $350 GIFT FROM MRS. LEE IGLEHEART

Dr. Gooder stated that a student enrolled in the Continuing Education Division's Jewelry Class, Mrs. Lee Igleheart, had donated $350 for the purpose of purchasing equipment for use in the Jewelry Class.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to accept with thanks the gift from Mrs. Lee Igleheart and directed the Superintendent to send a letter of appreciation.

c. ACCEPTANCE OF GIFT OF $4,580 FROM THE SANTA BARBARA COMMUNITY HEALTH TASK FORCE FOR CURRENT STUDENTS IN THE COMMUNITY HEALTH TECHNICIAN PROGRAM, Attachment 5.2-c

Dr. Gooder stated that a gift in the amount of $4,580 had been received from the Santa Barbara Community Health Task Force to pay for school items for the 22 students in the Community Health Technician Program.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to accept the student support funds in the amount of $4,580 and approve the agreement for the disbursement of funds contained in Attachment 5.2-c.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

d. ACCEPTANCE OF GIFT TO THE CHEMISTRY DEPARTMENT FROM FLUOROGRAPHIC SERVICES, INC., SANTA BARBARA, Enclosure #3

Dr. Gooder stated that a large donation of chemicals, chemistry journals and assorted laboratory glassware in the amount of $21,103.61 had been received from Mr. Charles Collier of Fluorographic Services, Inc., for use in the College's Chemistry Department.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to accept with thanks this gift from the Fluorographic Services, Inc., and directed the Superintendent to send a letter of appreciation to Mr. Charles P. Collier.

e. APPROVAL OF EQUIPMENT RENTAL AGREEMENT, TAR KETTLE, NOBILITY ROOFING COMPANY, Attachment 5.2-e

Dr. Gooder stated that annually the District has rented a tar kettle for use in the apprenticeship classes.

A motion was made by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the rental agreement (Attachment 5.2-e) with Nobility Roofing Company at a cost of $20 per month for the period October 1, 1974 to May 30, 1975.

f. APPROVAL OF APPROPRIATION TRANSFER #75-003, Attachment 5.2-f

Dr. Gooder indicated that Appropriation Transfer #75-003 was a request to transfer $1,248 from 'Other Contract' Account to 'Hourly Teacher' Account to correct the account number covering the salary cost of the teacher of record for the Cosmetology Program.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of Appropriation Transfer #75-003 in the amount of $1,248.

g. APPROVAL OF APPROPRIATION TRANSFERS #75-004 and #75-005 AND ADOPTION OF RESOLUTION No. 8, Attachment 5.2-g

Dr. Gooder stated that Appropriation Transfers #75-004 and #75-005 contained a series of transfers from the Undistributed Reserve, namely, 1) $114,216 to cover the priority items approved at the last Board meeting; 2) $6,125 to cover expenses of the TV Consortium overlooked in the budget planning; 3) $1,800 to cover three additional part-time coaching assignments approved earlier in the meeting; and 4) $45,010 additional costs in the formula for the #4000 & #5000 categories due to increased enrollment.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve of Appropriation Transfers #75-004 and #75-005, as delineated in Attachment 5.2-g, and adopted Resolution No. 8.

continued on next page. . . . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. continued:

Upon poll of the Board members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs

Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

h. AUTHORIZATION TO ACCEPT LOW BID FOR THE VOCATIONAL TECHNOLOGY BUILDING, Attachment 5.2-h

Dr. Gooder stated that bids for the Vocational Technology Building project had been received and opened on October 29, 1974, and he recommended acceptance of the low bid. (Bids received were listed on page 3 of Attachment 5.2-h.) The total project budget had been re-calculated to reflect the low base bid of $1,169,500, which is $223,895 over the last State-approved budget. The staff will continue to seek augmented State support to compensate for inflation. The District has been informed by the Chancellor's office that a contract may be signed prior to Public Works Board action on augmentation.

It was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to accept the low bid of $1,169,500 for construction of the Vocational Technology Building and gave authorization to the staff to enter into a contractual agreement with the J. W. Bailey Construction Company.

i. APPROVAL OF CHANGE ORDER #15, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, Attachment 5.2-i

Dr. Gooder indicated that Change Order #15 was a request for an extension of contract time for the Humanities Building project of an additional 40 days due to various labor strikes in the months of July, August and September. It involves no cost for the District, and the new completion date will be March 27, 1975.

Original Contract Price $ 1,875,000
Change Orders #1 thru #14 Plus 57,139

$ 1,932,139

Change Order #15 -0-

New Contract Price: $ 1,932,139

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve of Change Order #15 to the contract with Don Greene Contractor, Inc., contractor, for the Humanities Building project for a time extension of 40 days at no cost to the District.
Minutes - Regular Meeting
Board of Trustees - SBCCCD
November 14, 1974

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

ITEM POSTPONED:

j. REPORT OF PRIORITY LIST AND SCHEDULE FOR PROJECTS LISTED IN THE DISTRICT'S 10-YEAR CONSTRUCTION PLAN, Enclosure #4

At the suggestion of the Superintendent, this item will be postponed until the next meeting to be considered under Item 5.2.

k. APPROVAL OF REDUCED PROJECT BUDGET FOR DRAMA/MUSIC FACILITIES, Attachment 5.2-k

Dr. Gooder indicated that Attachment 5.2-k contained the revised project budget for the Drama/Music facilities. The design alterations and cost reductions approved by the Board on October 10 have now been incorporated by the architects, Daniel, Mann, Johnson and Mendenhall, into the revised budget. This budget includes $14,500 for treatment of concrete in the paved court areas and $7,000 for plaster over concrete block. The proposed budget is $684,258 over the State-approved budget.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the revised budget of $3,676,310 at ENR 2080 for the Drama/Music Facilities project.

l. APPROVAL OF PROPOSED 1975-76 BUDGET CALENDAR, Attachment 5.2-1

Dr. Gooder stated that Attachment 5.2-1 contained a proposed calendar for 1975-76 which has been reviewed and approved by the Resources Allocation Review Board. (The Budget Calendar is now known as the Resources Allocation Plan Calendar.)

A motion was made by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of the 1975-76 Resources Allocation Plan Calendar as described in Attachment 5.2-1.

m. APPROVAL OF TRANSFER OF FUNDS FROM THE SANTA BARBARA COMMUNITY COLLEGE BUILDING FUND TO THE GENERAL FUND

Dr. Gooder had been informed by Mr. David Pickering, Controller, that in order to meet General Fund cash needs, a temporary transfer of funds, in accordance with Education Code Section 20954, was requested to be made from the Building Fund in the amount of $300,000. The amount transferred will be repaid no later than March 10, 1975.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of a temporary transfer of funds in the amount of $300,000 from the Building Fund to the General Fund with repayment to be made no later than March 10, 1975.

n. REPORT OF THE 1974-75 QUARTERLY FINANCIAL CONDITION, Enclosure #5

Dr. Sorsabal stated that Enclosure #5 contained the 1974-75 1st quarter financial status report for: General Fund, Community Services Override Fund, Lease Cost Override Fund, Bond Building Fund, Cafeteria

continued on next page. . . . . . .
Minutes - Regular Meeting
Board of Trustees - SBCCD
November 14, 1974

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. continued:

Account Fund, Children's Center Fund, Special Reserve Fund, Associated Student Trust Account Fund, and Harold R. Frank Trust Account Fund. He pointed out a few minor corrections on page 3.

This was an informational item and Dr. Sorsabal advised that permission would be requested at the December Board meeting for sale of bonds.

6. GENERAL INFORMATION

6.1 CANCELLATION OF REGULAR BOARD MEETING, NOVEMBER 28, 1974

Dr. Gooder indicated that the next regularly-scheduled meeting of the Board of Trustees would fall on Thanksgiving Day.

A motion was made by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to cancel the regular meeting of the Board of Trustees scheduled on November 28, 1974.

6.2 SPECIAL MEETING, NOVEMBER 21, 1974

Dr. Gooder recommended that a Special Meeting of the Board of Trustees be called to form as a 'Committee-of-the-Whole' to discuss: 1) The Master Plan (Item 5.2-j of today's meeting); 2) Continuing Education Division's 5-year Plan; and 3) Library consultant.

A motion was made by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to call a Special Meeting on Thursday, November 21, 1974 at 4:00 p.m. to discuss Facilities Planning and Development as a 'Committee-of-the-Whole'.

6.3 MEETING OF BOARD BUDGET SUBCOMMITTEE

Dr. Gooder recommended that a meeting of the Budget Subcommittee be held at 3:00 p.m. on Thursday, November 21, 1974 in the Board Room.

At the request of Mrs. Alexander, President of the Board, this meeting will be postponed until she is able to attend.

6.4 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim M. Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period November 15, 1974 through December 12, 1974.
7. ADJOURNMENT

Upon motion of Mr. Frank, seconded by Dr. Dobbs, the Board of Trustees of the Santa Barbara Community College District adjourned their regular meeting at 6:11 p.m.

The next meeting of the Board of Trustees will be a Special Meeting on Thursday, November 21, 1974 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. KATHRYN O. ALEXANDER  DR. GLENN G. GOODER
President, Board of Trustees  Superintendent-President and Secretary-
Santa Barbara Community College District  Clerk to the Board of Trustees

Approved by the Board of Trustees

on December 12, 1974.