APPLICATION FOR GRANT UNDER TITLE I, HIGHER EDUCATION ACT OF 1965

A. PROGRAM IDENTIFICATION

1. Name and address of Institution or Branch campus which will direct or conduct the proposed Community Service Program:
   Santa Barbara City College
   721 Cliff Drive
   Santa Barbara, CA 93109

2. Title of the Proposed Program:
   REACH (Realizing Educational Advancement in the Community and the Home)

3. Institutional Budget for Extension and Continuing Education
   a. Expended in 1964-65 Fiscal Year from non-Federal Sources $________
   b. Budgeted for 1974-1975 Fiscal Year from non-Federal Sources $________

4. Program Budget and Grant Request
   a. Total Program Budget 1974-75 fiscal year $77,320
   b. Grant Request (66-2/3% maximum) $50,887
   c. Applicant's Matching Funds (33-1/3% minimum) $26,433

B. INSTITUTIONAL ELIGIBILITY REQUIREMENTS

1. Accredited by: Western Association of Schools and Colleges

2. The institution meets all of the following requirements of eligibility:
   (a) It is a non-profit public or private educational institution.
   (b) It is legally authorized to provide a program of education beyond high school in California.
   (c) It admits as regular students only individuals having a certificate of graduation from a school offering secondary education or the recognized equivalent of such a certificate.
   (d) It has complied with the Civil Rights Act of 1964.

Enc. 2
5.2-c
10/10/74
C. PROGRAM ELIGIBILITY REQUIREMENTS AND ASSURANCES

1. The institution offering the community service program described in this application will certify that:

(a) The program is not otherwise available;

(b) The activities contained in this program are consistent with the institution's overall educational program and of such a nature as is appropriate to the effective utilization of the institution's special resources and the competencies of its faculty; and

(c) If courses are involved, they will be extension or continuing education courses only, and (i) that they are fully acceptable toward an academic degree, or (ii) that they are of college level as determined by the institution offering the courses.

2. The institution will further certify that the program is not related to sectarian instruction or religious worship, nor provided by a school or department of divinity.

D. THE COMMUNITY SERVICE PROGRAM PROPOSAL

Attach as Exhibit D a full and complete narrative description of the program, containing the information specified in the instructions for this Part.

E. PROPOSAL SUMMARY

1. Title of the Program

REACH (Realizing Educational Advancement in the Community and the Home)

2. Name and address of applicant institution

Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109

Names of cooperating institutions (if applicable)

<table>
<thead>
<tr>
<th>Federal Funds</th>
<th>Matching Funds</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$50,887</td>
<td>$26,433</td>
<td>$77,320</td>
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</tbody>
</table>

Total: $50,887 $26,433 $77,320

Cost per participant: $773 (first year)
3. Source of Matching Funds

Fees: %
Institutional Funds: 87 %

Appropriations: %
Other (specify): 13 %
11% Donated floor space
2% In-kind, equipment and services

4. Name, Title, Address, and Telephone Number of Project Director
Pablo G. Bucklew
Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109
Telephone: (805) 965-0581 (Ext. 298)

5. Identify the community problem. The description need not be lengthy, but it should be clearly stated and show the relationship of the program to the problems identified.
A significant number of adults have less than eight years' education and are unable to continue because of real and imagined barriers. This project attacks those barriers and helps to counsel and prepare these adults to re-enter formal education.

6. State specific objective(s) of this program.
   a. To recruit and train a staff of one professional and ten paraprofessionals.
   b. To recruit 120 adult participants having reading abilities equivalent to seventh grade or less.
   c. To improve reading and computational scores by 15 percentile points or more.
   d. To assist at least 60 percent of the participants to enter an appropriate level of formal education in pursuit of personal long-range objectives.

7. Present a brief description of the program, activity, or service to be provided. Where applicable, include program content, methods and materials to be employed, faculty resources to be involved, and frequency and duration of sessions or classes.
REACH will provide basic development of reading and mathematical skills for adults who have serious educational handicaps, to enable them to re-enter formal educational institutions in pursuit of objectives. It will do this using self-paced techniques proven in the campus Tutorial Center, but will take the classroom to the communities of the participants. Participants will be involved in weekly formal sessions with paraprofessional instructors but will be free to drop in to community centers at any time for self-improvement and practice.

8. Date program will commence: January 1, 1975
Estimated completion date: December 31, 1975
9. List governmental units, private organizations, and community agencies that have assisted in the development of this program. Please indicate those that will be cooperating in the implementation of the program.

Have Participated
La Casa de la Raza
El Concilio de la Raza
Assn of Mexican American Educators
Alianza Cultural Mexicana
Catholic Social Services

Others Invited to Participate
NAACP
Quabaji Chumash Assn
Native American Awareness
Community Relations Department
Community Action Commission
Santa Barbara Urban Tribal Program

10. Describe the population to be served (identifiable group classifications): Educationally

Estimate the number of participants: 120 (first year)

11. Describe geographic location encompassed by the program.
Santa Barbara Community College District which includes the communities of Goleta, Santa Barbara, Summerland, and Carpinteria. Emphasis will be on census tracts 8, 9, 10 in S. E. portion of Santa Barbara.

12. Indicate whether the program is new or an expansion or improvement of an existing program. Include any unique or innovative features.

A new program, this project will take the techniques and materials successfully used in the College environment to the communities and homes of the participants and will overcome the principal barriers to the resumption of formal education by the participants.

13. Describe evaluation procedures to be used.
1. Pre- and post-testing of participants
2. Instructor and participant questionnaires and interviews
3. Records of participant attendance and use of materials

F. PROGRAM BUDGET AND FISCAL CONTROL

1. The total cost of the proposed program including a breakdown of costs, and the program financing plan, indicating the sources of matching funds, as specified in the instructions for this Part, are shown in Exhibit P.1.

2. A description of the fiscal control and fund accounting procedures to be used by the institution to assure proper accounting of Federal funds and to assure accurate, expeditious, and independent audit of the program is attached as Exhibit P.2.
F. BUDGET

Part I - Estimated Program Expenditures
(Explanatory comments attached)

<table>
<thead>
<tr>
<th>Personnel Services</th>
<th>Federal Funds</th>
<th>Institutional Funds</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Salaries and Wages</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) Project Director (20%)</td>
<td>$527</td>
<td>$2,500</td>
<td></td>
</tr>
<tr>
<td>2) Project Coordinator</td>
<td>6,566</td>
<td>5,434</td>
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<tr>
<td>3) Typist-Clerk</td>
<td>6,400</td>
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<td></td>
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<tr>
<td>4) Community Instructors</td>
<td>30,000</td>
<td>--</td>
<td></td>
</tr>
<tr>
<td>5) College Administration</td>
<td>--</td>
<td>1,375</td>
<td></td>
</tr>
<tr>
<td>Sub-total</td>
<td>$43,493</td>
<td>$9,309</td>
<td></td>
</tr>
<tr>
<td>B. Staff Benefits</td>
<td>6,764</td>
<td>1,717</td>
<td></td>
</tr>
<tr>
<td>Percentage of salaries and wages 16%</td>
<td></td>
<td></td>
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<tr>
<td>Total Personnel Services</td>
<td>$50,257</td>
<td>$11,026</td>
<td>$61,283</td>
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2. Operating Expenses

<table>
<thead>
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<th>Operating Expenses</th>
<th>Federal Funds</th>
<th>Institutional Funds</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. General Expenses (supplies, etc.)</td>
<td>$</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>B. Space Rental</td>
<td>630</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>C. Communications</td>
<td></td>
<td>620</td>
<td></td>
</tr>
<tr>
<td>1) Telephone ($120)</td>
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<tr>
<td>2) Postage ($500)</td>
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<td></td>
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</tr>
<tr>
<td>D. Travel</td>
<td></td>
<td>1,380</td>
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</tr>
<tr>
<td>E. Printing Costs</td>
<td></td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>F. Consultant Services</td>
<td></td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>G. Equipment</td>
<td></td>
<td>2,180</td>
<td></td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>$630</td>
<td>$9,680</td>
<td>$10,310</td>
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3. Indirect Costs (8%)

<table>
<thead>
<tr>
<th>Federal/Institutional Funds</th>
<th>Federal Funds</th>
<th>Institutional Funds</th>
<th>Totals</th>
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<tbody>
<tr>
<td>$50,887</td>
<td>$5,727</td>
<td>$5,727</td>
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TOTAL PROGRAM BUDGET

$77,320

33 1/3% = 25,773.33
66 2/3% = 51,546.67
Explaination and Justification of Items for Part I

1. Personnel Services
   A. 1) **Project Director** is 20% for full year.
       (This person is an Assistant Professor of Spanish and
       Ethnic Studies and Director of the Tutorial Center)
       Estimated full salary for 1975 is $15,135.
   2) **Project Coordinator**, full time for full year at $12,000 per
       year.
   3) **Typist-Clerk**, full time for full year at entry level, $6,400.
   4) **Community Instructors**, ten at 1,000 hours per year at $3.00
       per hour.
   5) **College Administration**, estimated at 2% of Dean of Continuing
       Education and 3% of Assistant Dean, Continuing Education.

   B. Staff benefits are determined at actual rates used by the College.
      Net percentage quoted is not the basis of determination of benefits.

2. Operating Expenses
   A. **General Expenses** includes only expendable office supplies and materials.
   B. **Space Rental**
      1) $630 is for stipends to participants for use of their homes as
         meeting places for testing, counseling, and tutoring at the
         beginning of the project. This is a key element in overcoming
         the natural reluctance of participants to become involved in an
         educational program. Amount is based on $1.00 per participant
         per meeting.
      2) $3,000 is the estimated rental value of floor space donated by
         community organizations for community learning centers after the
         program gets started. Three such centers are estimated with a
         rental value of $100 per month over a ten-month period.
   D. **Travel.** This is figured as a flat $10 per month intra-district
      travel allowance for Community Instructors and $15 per month for
      the Project Coordinator.
   E. **Consultant.** This is an amount estimated on the basis of one-half
      month of consultation from the campus Office of Institutional
      Research in conducting the evaluation component.
   G. **Equipment**
      1) **Office Equipment**
         
         2 desks    @ $120 = $240
         4 chairs   @  50 =  200
         4-drawer file @  60 =  60
         1 table    @  80 =  80
         1 electric typewriter  500

         Total Office Equipment    $1,080
Explanation and Justification of Items for Part I (continued)

G. Equipment (continued)

2) New purchased A/V equipment
   10 Cassette portable tape recorders @ $60 = $  600

3) Additional A/V equipment on loan
   from College A/V Department
   (movie projectors, TV monitors and
   video tapes, tape record/playback
   units)  Total rental value = $  500

Total Equipment $2,180

Part II - Program Financing

1. Institutional Funds (Matching Funds) $26,433
   A. Extension budgets -0-
   B. Fees from participants -0-
   C. Funds from the Institution's operating
      budget (30% of total program expenditures) 22,933
   D. Other sources (donated floor space,
      equivalent value of equipment loaned) 3,500

   Sub-total $26,433

2. Title I Grant Request (Federal Funds) 50,887

TOTAL PROGRAM BUDGET $77,320

Santa Barbara Community College District is audited annually by the
accounting firm of William D. Kendall, C. P. A.