MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 13, 1973
4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Vice-President Mrs. Ann Gutshall on Thursday, September 13, 1973 at 4:01 p.m. in the Board room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mrs. Kathryn O. Alexander, President (arrived at 4:21 p.m.)
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:
Mr. James R. Garvin

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Mr. Alfred L. Silvera, Administrative Dean, Student Services and Activities
Mr. James M. Williams, Director, College Information
Mr. Sultan Aziz, President, Associated Student Body
Dr. John Forsyth, President, Academic Senate
Miss Judi Gunther, Staff member, THE CHANNELS
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1. GENERAL FUNCTIONS - continued:  

1.2 ROLL CALL - continued:  

Others present for all or a portion of the meeting - continued:  

Mr. Abelino M. Bailon, Assistant Dean, Continuing Education  
Mr. Lisle Bresslin, Assistant Dean, Admissions & Records  
Miss Gloria Castleberg, Director, Classified Personnel  
Miss Shirley Conklin, Assistant Dean, Health Occupations  
Mr. Douglas Corbin, Lab Tech, Chemistry Department  
Mr. Fred Cordero, Computer Operator, Data Processing  
Mr. John C. Eggler, Instructor, American Ethnic Studies  
Mr. Mel J. Elkins, Assistant Dean, Vocational Education  
Mr. Jesus J. Gonzales, Acting Assistant Dean, Student Activities  
Mr. James L. Halliburton, Halliburton & Company, appraiser  
Mr. John Robert Henderson, Master Plan architect  
Mr. Alfonso V. Hernandez, Assistant Professor, Foreign Language  
Mr. Edward H. Leska, Programmer, Data Processing  
Mrs. Ruth O. Little, College Librarian  
Mr. William L. McAdams, Assistant Professor, Fine Arts  
Mr. Loring J. McAluliffe, Director, Data Processing  
Mr. Owen C. McCorkle, Master Plan architect  
Mrs. Francesca Parker, Personnel Clerk, Classified Personnel  
Mr. M. E. Phinney, Halliburton & Company, appraiser  
Mrs. Georgette Reilly, Key Punch Operator, Data Processing  
Mr. Leonard M. Ramirez, Key Punch Operator, Data Processing  
Mr. Ennis H. Rosamond, Lecturer, Data Processing  
Mrs. Charlotte M. Spafford, Administrative Aide, Business Services 
and Facilities & Resource Development  
Mrs. Sylvia P. Sparks, Computer Operator, Data Processing  
Mr. Gary A. Speckhals, Programmer/Analyst, Data Processing and 
CSEA Vice-President  
Mr. Don Sweeney, Work Training Program, Inc.  
Mr. Daniel K. Szuwalski, SBCC student  
Mr. Donald L. Trent, Director, Facilities & Resource Development  
Mr. E. A. Watson, A.I.A., Architect  
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and 
Summer Session  

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor  
Mrs. Elsie M. Brandt, Secretary to Superintendent-President  

1.3 WELCOME TO GUESTS  

Mrs. Gutshall extended a welcome to all guests and staff members 
and invited their participation during the course of the meeting.  

1.4 EXECUTIVE SESSION  

Dr. Gooder stated that there would be a request for an executive 
session at the end of the meeting.
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1. GENERAL FUNCTIONS - continued:

1.5 MINUTES OF REGULAR MEETING OF AUGUST 30, 1973

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the regular meeting of August 30, 1973 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. PRESENTATION OF CSBA DELEGATE ASSEMBLY ELECTION MATERIALS - INSTRUCTIONS AND BIOGRAPHICAL SKETCHES FOR NOMINEES, Enclosure #1

Dr. Gooder stated that Enclosure #1 contained the ballot instructions and biographical sketches for nominees regarding the CSBA Delegate Assembly election.

It was agreed by the Board members to cast their votes at the next regular Board meeting to meet the deadline of mailing ballots on or by September 30, 1973.

b. REPORT ON STUDENT ENROLLMENT FOR FALL SEMESTER, 1973

Mr. Lisle Bresslin, Assistant Dean of Admissions and Records, reported that enrollment figures for Fall, 1973 now stood at 5,425 day students (a 4% increase) and 2,200 evening credit students (a 22% increase) making a total enrollment of 7,625 students (a 9% increase) -- largest enrollment in SBCC history.

It was felt that the large increase in evening credit enrollment was due to current interest in the availability of off-campus degrees and it was suggested by Mr. Frank that this new interest should be further expanded as it provided an excellent opportunity to serve the community.

c. LETTER FROM COUNTY SUPERINTENDENT OF SCHOOLS REGARDING ANNUAL ALISAL CONFERENCE, NOVEMBER 12-13, 1973, Attachment 1.7-c

Dr. Gooder stated that Attachment 1.7-c contained a notice of a conference at Alisal, November 12-13, 1973. Theme of the conference will be Educational Change: Challenges/Responses.

d. MEMO FROM CJCA REGARDING CONFERENCE WITH CALIFORNIA CONGRESSIONAL DELEGATION, Attachment 1.7-d

Dr. Gooder stated that Attachment 1.7-d contained a notice of a CJCA sponsored meeting in Washington, D.C. of California Community College representatives with California Congressmen on Tuesday, October 2, 1973.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED ITEM:

e. Dr. Gooder brought to the attention of all the College Convocation to be held on Friday, September 14 at 11:30 a.m. with Mrs. Alexander, President of the Board of Trustees, as featured speaker.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, FALL SEMESTER, 1973, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS, HOURLY SUBSTITUTES, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, AND SPECIAL LECTURER (CONSULTANT), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON ROUTINE

(1) APPROVAL OF P. E. COACHING ASSISTANTS: DAVID GRAY, COLLEGE YEAR, AND GORDON GEORGE, FALL SEMESTER, 1973, Attachment 2.1-b(1)

Mr. M. L. Huglin, Administrative Dean of Instruction, recommended the appointment of David Gray and Gordon George to the two budgeted and existing positions.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the appointment of the two P.E. coaching assistants, David Gray and Gordon George, as delineated in the attachment.

(2) EXTENSION OF APPOINTMENT OF MR. JESUS J. GONZALES AS ACTING ASSISTANT DEAN, STUDENT ACTIVITIES

Dr. Gooder stated that pending the report of the Goals, Objectives and Organization Study, it was recommended that Mr. Jesus J. Gonzales' appointment as acting Assistant Dean of Student Activities be extended from September 11, 1973 through February 3, 1974.

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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve the extension of the appointment of Mr. Jesus J. Gonzales as Acting Assistant Dean of Student Activities from September 11, 1973 through February 3, 1974.

(3) CHANGE IN SABBATICAL LEAVE OF MR. ALBERT H. REVIS, Attachment 2.1-b(3)

Mr. Huglin stated that Attachment 2.1-b(3) contained a request from Mr. Albert H. Revis for a reduction of his approved sabbatical leave from one year to one semester. Mr. Huglin recommended approval of this request and indicated it would create no difficulty in arranging Spring assignments.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve the change in sabbatical leave for Mr. Albert H. Revis from one year to one semester.

(4) APPROVAL OF APPOINTMENT - AMERICAN ETHNIC STUDIES DIVISION CO-CHAIRMAN: JOHN C. EGGLER, EFFECTIVE 1973-74 YEAR, 3-YEAR TERM REPLACING PABLO BUCKELEW, Attachment 2.1-b(4)

Mr. Huglin recommended the appointment of Mr. John C. Eggl er as co-chairman of the American Ethnic Studies Division, replacing Mr. Pablo Buckelew. Mr. Huglin introduced Mr. Eggl er to the Board members.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve the appointment of Mr. John C. Eggl er to a 3-year term as Co-chairman of the American Ethnic Studies Division, effective in the 1973-74 college year.

On behalf of the Board, Mrs. Gutshall extended a welcome to Mr. Eggl er in his new position.

(5) APPROVAL OF APPOINTMENT OF DR. ARTHUR A. MOREL AS A PROFESSIONAL VOLUNTEER AND CO-COORDINATOR OF RADIOLOGIC TECHNOLOGY PROGRAM, Attachment 2.1-b(5)

Miss Shirley Conklin, Assistant Dean of Health Occupations, stated that one of the regulations of the American Association of Radiologic Technology is that a radiologist be named as coordinator of any approved Radiologic Technology program. Dr. Robert Olson had served for several years but had had to resign because of added professional obligations.

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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

It was Miss Conklin's recommendation that Dr. Arthur A. Morel be approved as the co-coordinator of the Radiologic Technology program. Dr. Morel, radiologist at Santa Barbara Cottage Hospital, has served on the Health Occupations Advisory Committee and assisted in one of the teacher-evaluation teams.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve the appointment of Dr. Arthur A. Morel as a professional volunteer and the co-coordinator of the Radiologic Technology Program.

The staff was also requested to send a letter of appreciation to Dr. Robert Olson.

(6) APPROVAL OF APPOINTMENT OF SUSAN RAMSEY AS SUBSTITUTE COUNSELOR FOR THE 1973-74 COLLEGE YEAR, Attachment 2.1-b(6)

Mr. Alfred Silvera, Administrative Dean of Student Services and Activities, announced that out of some 75-80 well-qualified applicants for the vacancy created by Mr. Gordon Santee's sabbatical leave, Miss Susan E. Ramsey was the unanimous choice of the selection committee and the staff. Her last three years had been spent in the field of Career Planning and Placement and Career Exploration for Women. It was Mr. Silvera's recommendation that Miss Susan Ramsey be appointed as substitute counselor to replace Mr. Gordon Santee during the coming year.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the appointment of Miss Susan E. Ramsey as substitute counselor to replace Mr. Gordon Santee for the 1973-74 college year.

Miss Ramsey was not present, being in conference with a student, but was later introduced to the Board members and given a warm welcome by Mrs. Gutshall.

(7) APPROVAL OF APPOINTMENT: GILBERT ROBLEDO, E.O.P. COUNSELOR, STUDENT PERSONNEL, EFFECTIVE 9/1/73, Attachment 2.1-b(7)

Mr. Silvera announced that Mr. Gilbert Robledo was the unanimous choice from about 70 applicants for the position of E.O.P. counselor. Mr. Robledo, who was born and raised in Santa Barbara, graduated from S.B.H.S., S.B.U.C. and U.C.S.B.; worked for the Santa Barbara Probation Dept.; and in special

continued on next page...
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(7) continued:

programs for graduates and is considered to be a very fine addition to the SBCC staff. Mr. Robledo was unable to be present, but will be introduced at a future Board meeting.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve the appointment of Mr. Gilbert Robledo to the new position of E.O.P. counselor in Student Personnel, effective 9/1/73.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommended of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY AND GENERAL PROGRAMS, Attachment 2.2-a(2)

b. NON-ROUTINE

(1) APPROVAL OF RECLASSIFICATION, FRANCESCA M. PARKER, CLASSIFIED PERSONNEL, FROM STENO-CLERK 20 TO PERSONNEL CLERK 23, EFFECTIVE 9/1/73, Attachment 2.2-b(1)

Miss Gloria Castleberg, Director of Classified Personnel, stated that the Classification Study of the clerical position had been performed by Griffenhagen-Kroeger, Inc., public management consultants and she concurred with their recommendations.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve the reclassification of Mrs. Francesca M. Parker from Steno-Clerk 20 to Personnel Clerk 23, Classified Personnel, effective 9/1/73.

Mrs. Parker was introduced to the Board members by Miss Castleberg, and congratulated on her new position.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(2) APPROVAL OF APPOINTMENT, GRACE E. BOWMAN, ACCOUNT CLERK, PAYROLL DEPT., EFFECTIVE 9/24/73 (NEW POSITION), Attachment 2.2-b(2)

Miss Castleberg recommended the appointment of Grace E. Bowman to the new budgeted position as Account Clerk in the Payroll Department, effective 9/24/73.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the appointment of Grace E. Bowman as Account Clerk to the Payroll Dept., effective 9/24/73.

(3) APPROVAL OF APPOINTMENT, DOUGLAS E. CORBIN, LAB. TECH., CHEMISTRY, EFFECTIVE 9/3/73, REPLACING M. SILVESTRI, Attachment 2.2-b(3)

Miss Castleberg in recommending the appointment of Douglas E. Corbin replacing M. Silvestri in the Chemistry Dept. indicated that he had previously worked on an hourly basis as a Chemistry lab assistant at SBCC.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve the appointment of Douglas E. Corbin as Lab Tech in the Chemistry Department effective 9/3/73.

Mr. Corbin was introduced to the Board members, and Mrs. Gutshall welcomed him on behalf of the Board.

(At this point (4:21 p.m.) Mrs. Alexander, President of the Board of Trustees, arrived and presided over the balance of the meeting.)

3. STUDENT PERSONNEL

3.1 REPORT OF 1972-73 EOPS PROGRAM, Attachment 3.1

Mr. Silvera stated that the Chancellor's office requires a brief year-end report of the EOPS Program in narrative form and this report is contained in Attachment 3.1.

Expansion of services to EOP students was high-lighted with emphasis placed on the continued need for this type of funding to assist students (see page 3 of the report). SBCC will receive sufficient funding to accomplish most of the goals set forth in the Grant Application, including the employment of a full-time EOPS counselor.

Mrs. Alexander acknowledged the Board's appreciation of the efforts of the EOPS Advisory Committee, and thanked Mr. Silvera for the fine report.
4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the following routine Business Services action items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER Nos. P34-0540 THROUGH AND INCLUDING P34-0630 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS, Attachment 5.1-b, AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING

c. INSPECTOR'S REPORT No. 6, HUMANITIES BUILDING, DON GREENE CONTRACTOR, FOR PERIOD ENDING 9/7/73, Attachment 5.1-c

5.2 NON-Routine

a. REPORT OF DATA PROCESSING SERVICES-COMPUTER PROGRAMS CURRENTLY IN USE, Enclosure #2

Dr. Gooder stated that Enclosure #2 contained a list of computer programs currently in use and that the work of the Data Processing Dept. was a very significant contribution to the college.

Mr. Loring McAuliffe, Director, introduced the members of the Data Processing staff: Mr. Ennis Rosamond, Mr. Fred Cordero, Mr. Gary Speckhals, Mr. Edward Leska, Mrs. Georgette Reilly, Mrs. Sylvia P. Sparks, and Mr. Leonard Ramirez.

Mr. McAuliffe commented briefly on the list of programs and their 'non-technical' program descriptions. In response to questions from the Board, he reported that 60% use of the machine on campus is consumed by instructional programs and 40% is consumed by administrative programs. All the large programs are processed in town in accordance with agreement with City Schools. Provision is made for 'drop-in time' for students. There are three classes of approximately 100 students (mostly evening) who avail themselves of this opportunity. Most used programs are updating student files, scoring tests, including essay exams, etc. Also, the Burroughs Company has provided a new operating system that will eliminate trips to town as now the information can be put directly into a terminal.

Mrs. Alexander on behalf of the Board thanked Mr. McAuliffe for his report, and thanked the members of department for attending the meeting.
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

b. APPROVAL OF AMENDMENT TO TRAVEL ALLOWANCE LIST FOR 1973-74,
Attachment 5.2-b

Upon recommendation of the Superintendent that the travel
allowance for Mr. Gonzales be extended to match his extended
assignment, it was moved by Dr. Dobbs, seconded by Mrs. Powell,
and passed by the Board to approve the amendment to the Travel
Allowance List for 1973-74 of an extension of the travel allow-
ance for Mr. Jesus J. Gonzales from September 11, 1973 through

c. APPOINTMENT OF SAFETY OFFICER, ROBERT EYRE, DIRECTOR, FACILITIES
& OPERATIONS

Dr. Sorsabal stated that this item was due partly from the
boiler problem last year and also that recent enactments of
Health & Safety Rules & Regulations required the designation of
a staff person as the responsible authority for identification
and correction of unsafe working conditions. Mr. Robert Eyre,
Director of Facilities & Operations, is probably in the most
strategic position for this purpose.

Also, Dr. Sorsabal recommended that a safety committee be
appointed who would be alert to all conditions on campus and
actively pursue corrections of same. The committee would not
be held responsible for highly technical problems and major
changes would be brought to Board meetings for consideration
and action.

In response to Board questions, Dr. Sorsabal stated that
the State agencies can not come to visit the campus without being
called by the College or having received a complaint from an em-
ployee and the right of an employee to complain to an outside
agency can not be denied. In conclusion, it was noted that this
is an additional assignment for Mr. Eyre and it was hoped that
there would be a committee of six to report to Mr. Eyre.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall,
and passed by the Board to appoint Mr. Robert Eyre, Director of
Facilities & Operations, as the District's Safety Officer and
that a Safety Committee be appointed to assist in the maintenance
of safe working conditions.

d. APPROVAL OF TEMPORARY USE OF FACILITIES - WORK TRAINING PROGRAM

Dr. Martin Bobgan, Administrative Dean of Continuing Educa-
tion Division, stated that a request had been received for use
of two classrooms by the Work Training Program, Inc., for a new
program to assist mentally retarded adults. According to Dr.
Bobgan, space is available at the Apprenticeship Training Center
and the requested use would not conflict with the Division's
educational program.

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5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

d. continued:

Dr. Bobgan introduced Mr. Don Sweeney, Director of Work Training, Inc., who informed the Board members that this program was privately sponsored and their insurance would cover the facilities to be used. At present there are about 40 persons who will be trained in simple electronic assembly work, food handling, etc.

A motion was made by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve the temporary use of two classrooms at the Apprenticeship Training Center, Continuing Education Division, by the Work Training Program, Inc., without charge for the 1973-74 college year.

e. ACCEPTANCE OF $12,236 IN FUNDING OF A WIN CONTRACT (74000793), Attachment 5.2-e

Dr. Gooder stated that Attachment 5.2-e was a contract for funding in the amount of $12,236 for training 15 Automobile Service Mechanics. This program will start October 15, 1973 for a 26-week period.

Mr. Abelino Bailon, Assistant Dean of Continuing Education, informed the Board members that notice had just been received today that a resolution is now required to accompany a Win contract when received in Sacramento. Mr. Bailon respectfully requested approval of Win contract #74000793 and adoption of Resolution #5, and also requested adoption of Resolution #4 to accompany Win contract #74000363 for $850 approved by the Board at the last Board meeting.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to accept the $12,236 in funding of the WIN contract #74000363 for training of 15 Automobile Service Mechanics.

A second motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution #5 authorizing the execution of Contract #74000793 between the Department of HRD and the Santa Barbara Community College District. Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall
Dr. Dobbs, Mr. Frank
Mrs. Powell, Mr. Wells

Noes: none

Absent: Mr. Garvin

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. continued:

The second motion also covered the adoption of Resolution #4
authorizing the execution of Contract #74000363 between the De-
partment of HRD and the Santa Barbara Community College District.
Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall
Dr. Dobbs, Mr. Frank
Mrs. Powell, Mr. Wells

Noes: none

Absent: Mr. Garvin

Mr. Bailon expressed appreciation for Board action on the two
resolutions.

f. AUTHORIZATION TO PARTICIPATE IN COOPERATIVE PLAN OF AIR TRAVEL
INSURANCE, Attachment 5.2-f

Dr. Sorsabal stated that the District had participated last
year with Board approval in the air travel insurance made avail-
able by the County Superintendent of Schools. A nominal rate of
$1.50 per $100 of flight fare is paid on the basis of actual
costs paid by the District for reservations made by the Business
Services office. Employees who purchase their own tickets are
not covered and the District will not pay any premium for them.

Last year actual flight fare costs to the District totalled
$4,053.16 resulting in a premium billing of $60.80.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and
passed by the Board to authorize participation in the cooperative
plan of air travel insurance as proposed by the County Superin-
tendent of Schools.

g. PROGRESS REPORT ON MASTER PLAN STUDY

Mr. Trent, Director of Facilities & Resource Development,
stated that a progress report had been presented to the Facilities
Committee prior to the Board meeting and that Mr. John Robert
Henderson and Mr. Owen McCorkle would make the same presentation
to the Board members at this time. The progress report related
to the status of the Master Plan Study and would serve as back-
ground information for other agenda items to follow this item.

Mr. Henderson stated that the concept now is in keeping a
balance between both sites with a connecting pedestrian bridge.
The enlarged campus will accommodate expected student growth.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. continued:

A previously-approved Drama/Music Building is now proposed for location on the land west of the campus. The design will be 'flopped' over for site accommodation and fitted into existing terrain. The present main entrance at Cliff Drive would be changed to Loma Alta Drive with a second entrance handling student and community parking.

Also proposed for the second site were a Performing Arts Center with adjacent student-public parking, separate college and community libraries, a mall, extensive landscaping, and walkways to beach parking. The new buildings can be related to the whole campus and will fit into the Santa Barbara tradition. Design of the buildings goes along with environmental ideas and it is understood that modifications can be made as long as the District adheres to State requirements. The total campus would remain a pedestrian campus.

Dr. Gooder commented that the work on the Master Plan Study would continue until the 1st of January and that in order to meet the October 1st deadline for submittal of Preliminary Plan Packages, the Master Plan architects desired to know if they were going in the right direction. The PPP's must be submitted by October 1 to become eligible for related 1974-75 funding.

Mrs. Ruth Little, SBCC Librarian, expressed great enthusiasm for the prospect of having a new library. Remodeling of the existing library would have created a severe hardship and a new building could be both beautiful and very functional.

A short discussion followed on the feasibility of a public library on campus. Many issues need to be talked over and worked out on this subject.

In response to concerns of Board members, Dr. Sorsabal stated that it is the intent of the administration to keep the campus a 'pedestrian/walking' campus. There would also be an emergency road but would not be used for normal traffic. In answer to concern over additional land grading and additional costs, Mr. Henderson stated that the existing conditions of the land will be given serious thought because of erosion control. Existing land terracing would be utilized as much as possible.

Dr. Forsyth mentioned that the faculty had been concerned about the library not being in the center of the campus, but with the two sites being connected with the bridge that would be the situation.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. continued:

Mrs. Alexander, in agreement with all Board members, thanked the architects for their presentation.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to accept the concept of the Master Plan Study as presented by the associated Master Plan architects, John Robert Henderson/William Blurock & Partners.

h. ABANDONMENT OF THE LIBRARY REMODEL PROJECT AND TERMINATION OF ARCHITECTURAL SERVICES, Attachment 5.2-h

Dr. Gooder stated that the remodeling of the existing library was discussed in conjunction with the previous agenda item and it is now deemed inadvisable to continue with this project.

A motion was made by Mr. Wells, seconded by Mr. Frank, and passed by the Board to abandon the Library Remodel Project as listed in the 1974-75 capital outlay program and to terminate the contract with Daniel, Mann, Johnson and Mendenhall for architectural services for this project.

i. APPROVAL OF ADDITIONAL ARCHITECTURAL SERVICES FOR THE DRAMA/MUSIC FACILITY, Enclosure #3

Dr. Gooder stated that this relocation of the Drama/Music Building on the proposed new site has been coordinated with the Master Plan architects and the integration of this facility into the new Master Plan was discussed with the Board Planning Subcommittee. On September 18 Dr. Gooder polled the available Board members by telephone on the matter of the cost for extra services to revise and update the Preliminary Plan Package for relocation of this building.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve the ratification of extra services in the amount of $10,998 for Daniel, Mann, Johnson and Mendenhall to revise and update the Preliminary Plan Package to reflect the relocation of the Drama/Music Building.

j. APPROVAL OF SCOPE OF ENGINEERING SERVICES AND EMPLOYMENT OF CONSULTING ENGINEERS FOR SPECIFIC SPECIALIZED ACTIVITIES PERTAINING TO THE MASTER PLAN STUDY, Enclosure #4

Dr. Gooder stated that the recommendations made by the Master Plan architects regarding scope of work and compensation for consulting services for traffic, civil and landscape engineering had been discussed at the Planning Subcommittee meeting. The Master Plan architects have given their assurance that the scope of work and services can be completed for the amount stipulated in Enclosure #4.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. continued:

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve the scope of services and the employment of consulting engineers recommended by the Master Plan architects as follows:

Archer-Spencer Engineering Associates, Inc.,
Total sum not to exceed: . . . . . . . $ 2,000

Robert Crommelin and Associates, Inc.
Total sum not to exceed: . . . . . . . $ 3,400

Richard B. Taylor and Associate
Total sum not to exceed: . . . . . . . $ 3,600

k. APPROVAL OF EMPLOYMENT OF CONSULTING ARCHITECT FOR SERVICES REQUIRED TO ASSIST DISTRICT STAFF IN PREPARATION OF PRELIMINARY PLAN PACKAGES FOR SITE ACQUISITION AND SITE DEVELOPMENT, Enclosure #5

Dr. Gooder stated that this item had also been discussed at the Planning Subcommittee meeting. Preliminary Plan Packages for building, utility, landscape, or site acquisition projects require more detailed information than is required in the Master Plan Study and the District staff will require some assistance with the detailed drawings, cost estimating and outline specifications. The due date for submittal of the PPP's is October 1. The additional work was not part of the Master Plan Study.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the employment of John Robert Henderson as consulting architect to provide architectural services required to assist District staff in the preparation of Preliminary Plan Packages for site acquisition and site development for the 1974-75 Capital Outlay Program in an amount not to exceed $600 (see Enclosure #5).

ITEM 2. RECOMMENDED INCREASE IN SCOPE OF APPRAISAL OF ADJACENT PROPERTY

WITHDRAWN:

Dr. Gooder announced that Mr. James Halliburton, appraiser, and his staff were present with information for the Board requiring discussion of legal matters and recommended that an executive session be held for that purpose.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, to hold an executive session.

At 5:40 p.m. the Board members adjourned to go into executive session with Dr. Gooder, Dr. Sorsabal, Mr. James L. Halliburton, Mr. M. E. Phinney and Mr. E. A. Watson in the Superintendent's office.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

2. continued:

The regular meeting of the Board of Trustees was reconvened at 6:28 p.m. in the Board Room of Santa Barbara City College. Dr. Dobbs left the executive session at 5:55 p.m.

A motion was made by Mr. Frank, seconded by Mr. Wells, and passed by the Board that this item be withdrawn from the agenda.

6. GENERAL INFORMATION

6.1 AMENDMENTS TO ASSEMBLY BILL 770, Enclosure #6

Dr. Gooder indicated that several amendments had been made to AB 770 and Enclosure #6 was a matter of information only.

6.2 REPORT OF COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim M. Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period of September 14, 1973 to September 27, 1973, inclusive.

7. ADJOURNMENT

Upon motion of Mr. Frank, seconded by Mr. Wells, the Board of Trustees adjourned their regular meeting at 6:32 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, September 27, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees:

on September 27, 1973.