MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 30, 1973

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Vice-President Ann Gutshall, in the absence of the President of the Board, on Thursday, August 30, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

Mrs. Kathryn O. Alexander, President
Mr. James R. Garvin

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. Alfred L. Silvera, Administrative Dean, Student Services and Activities
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session
Mr. Jim M. Williams, Director, College Information
Mr. Sultan Aziz, President, Associated Student Body
Dr. John Forsyth, President, Academic Senate
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Marilyn M. Babcock, Account Clerk, Business Services
Mr. Abelino M. Balon, Assistant Dean, Continuing Education
Mrs. Irene Butler, Steno-Clerk, Marine Tech/Academic Senate
Miss Gloria Castleberg, Director, Classified Personnel
Dr. B. Pope Freeman, Director, Theater Arts, Continuing Education
Mrs. Barbara S. Jones, Account Clerk, Business Services
Mrs. Penelope Stewart, Secretary, Alheccama Players, Continuing Education
Mr. Donald L. Trent, Director, Facilities and Resource Development
Mr. Thomas F. Barbere, Audio-Visual Technician
Mrs. Elsie M. Brandt, Secretary to Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Gutshall welcomed all and invited their participation during the course of the meeting.

1.4 EXECUTIVE SESSION

Mrs. Gutshall announced that there would not be an executive session.

1.5 MINUTES OF THE REGULAR MEETING OF JULY 26, 1973 AND MINUTES OF THE REGULAR MEETING OF AUGUST 2, 1973

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the regular meeting of July 26, 1973 and the minutes of the regular meeting of August 2, 1973 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT ON STUDENT ENROLLMENT FOR FALL SEMESTER, 1973

Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records, reported that registration was running very smoothly, and that of this date 4,700 day students had enrolled for the Fall semester and evening student enrollment totaled 1,331. This reflects a 6% increase in day student registration over last year. Final figures for day students are expected to reach the anticipated 5,500 total. Records also indicate that, as of August 27, 71% of the day students registered for more than 12 units. Evening registration is about equal to last year.
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1. GENERAL FUNCTIONS - continued: 
   
   1.7 COMMUNICATIONS - continued: 

   ADDED ITEM:  b. Dr. Gooder acknowledged the receipt of a postcard from traveling Board member James Garvin. 

   ADDED ITEM:  c. Mrs. Powell stated that she had received a telephone call from retired Board member, Mrs. Meigs, expressing her deep appreciation to all. 

2. PERSONNEL  

2.1 CERTIFICATED PERSONNEL  

   a. ROUTINE  

   Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments: 

   (1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, HOURLY SUBSTITUTES, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, AND ADDITIONAL SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)  

   (2) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(2)  

   b. NON ROUTINE  

   (1) APPROVAL OF CANCELLATION OF SABBATICAL LEAVE FOR MR. MAHLON E. BALDERSTON, JR., Attachment 2.1-b(1)  

   Dr. Gooder reported that Mr. Balderston requested postponement of his sabbatical leave which had been approved for the Spring semester of 1974. It was understood that Mr. Balderston would have to re-apply and be re-considered at another time. 

   A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the cancellation of the sabbatical leave for Mr. Mahlon E. Balderston, Jr. for the Spring semester of 1974. 

2.2 CLASSIFIED PERSONNEL  

   a. ROUTINE  

   Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY, VEA AND GENERAL, Attachment 2.2-a(2)

b. NON-ROUTINE

(1) APPROVAL OF SIX-MONTH AND YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve the six-month and yearly salary increments as detailed in Attachment 2.2-b(1).

(2) APPROVAL OF LONGEVITY INCREMENT: BARBARA J. CELLS, DUP. EQUIP. TECH., 10 YEARS SERVICE, EFFECTIVE 9/1/73, Attachment 2.2-b(2)

Dr. Gooder recommended with pleasure the longevity increment for Barbara J. Cells who has served SBCC for 10 years. In her present position in the Duplicating Department, she has performed in a fantastic manner and all members of the staff and faculty appreciate her endeavors.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the longevity salary increment for Barbara J. Cells, as detailed in the attachment.

(3) APPROVAL OF EMPLOYMENT OF PENOLEP MIRRIS STEWART AS HALF-TIME SECRETARY TO THE ALHECAMA PLAYERS, Attachment 2.2-b(3)

Dr. Gooder reported that the half-time secretary position for the Alhecama Players has been paid from student body income and it was recommended that the position be transferred to the District to ease the financial strain of operating productions.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve the appointment of Penelope M. Stewart as half-time secretary to the Alhecama Players, Continuing Education Division, effective 9/1/73.

Mrs. Stewart was introduced to the Board members by Dr. Pope Freeman, Director of Theatre Arts, Continuing Education Division.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(4) APPROVAL OF TEMPORARY SUBSTITUTE WORK -- WORKING OUT OF CLASSIFICATION, CHARLOTTE LEY, BOOKSTORE, Attachment 2.2-b(4)

Dr. Goeder reported that while the selection process for a new bookstore manager was being conducted, Mrs. Charlotte Ley, who also was a candidate for the position, had been assigned the responsibility of the operation of the bookstore. It was the recommendation of the Superintendent that Mrs. Ley be recognized for this responsibility as delineated in the attachment.

A motion was made by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve the working-out-of-classification assignment for Mrs. Charlotte Ley as Bookstore Manager from August 13 to August 28, 1973.

(5) APPROVAL OF APPOINTMENT: MARILYN M. BABCOCK, ACCOUNT CLERK, ACCOUNTING (REPLACING BONNIE HOLMES), EFFECTIVE 8/20/73, Attachment 2.2-b(5)

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve the appointment of Marilyn M. Babcock as Account Clerk, Accounting Dept., replacing Bonnie Holmes, as of 8/30/73.

Dr. Goeder introduced Mrs. Babcock to the Board members, and Mrs. Gutshall extended a welcome on behalf of the Board.

(6) APPROVAL OF APPOINTMENT: BARBARA S. JONES, ACCOUNT CLERK, ACCOUNTING (NEW POSITION), EFFECTIVE 8/20/73, Attachment 2.2-b(6)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve the appointment of Barbara S. Jones as Account Clerk, new budgeted position in the Accounting Dept., effective 8/20/73.

Dr. Goeder introduced Mrs. Jones to the Board members, and Mrs. Gutshall extended a welcome on behalf of the Board.

(7) APPROVAL OF APPOINTMENT: V. IRENE BUTLER, STENO-CLERK, ACADEMIC SENATE, 15 HRS. (REPLACING: F. McGAN), EFFECTIVE 9/1/73, Attachment 2.2-b(7)

Dr. Goeder reported that Mrs. Irene Butler, who is currently employed by the Marine Tech Dept., is recommended to fill the vacancy of 15 hrs. of secretarial work for the Academic Senate.

It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to approve the appointment of Irene Butler as steno-clerk for the Academic Senate, 15 hours per week, effective 9/1/73, replacing Fredrica McGann.

continued on next page. . . . . . .
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON ROUTINE - continued:

(7) continued:

Dr. Gooder introduced Mrs. Butler to the Board members. Dr. Sorsabal added that Mrs. Butler has been working very efficiently in the Payroll Department all summer.

(8) APPROVAL OF APPOINTMENT: CLAYTON A. SHUPE, BOOKSTORE MANAGER (REPLACING: D. ROBERTS), EFFECTIVE 8/29/73, Attachment 2.2-b(8)

Dr. Gooder stated that Mr. Clayton Shupe had been an employee of the District and was returning within the 39-month period thereby qualifying to return as a permanent employee per policy.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve the appointment of Mr. Clayton Shupe as Bookstore Manager, Step E, effective August 29, 1973.

(9) APPROVAL OF JOB SPECIFICATIONS FOR TUTOR AND APPROVAL OF TEN PART-TIME HOURLY TUTOR POSITIONS, Attachment 2.2-b(9)

Dr. Gooder reported that the tutoring program is well established and is serving a vital need for students. A certain portion of the student tutors have been upper division or graduate students attending four-year colleges. It is very important to the program to have some tutors of this type, but it is not appropriate to employ them as student tutors. District funds have been allocated for these positions and it was recommended that ten tutoring positions be established, hourly as needed up to half-time. The remainder of the budgeted funds will be used to hire only SBCC student tutors.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the job specifications in Attachment 2.2-b(9), and to approve the establishment of ten tutoring positions, hourly as needed up to half-time.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

None
3. STUDENT PERSONNEL - continued:

3.2 APPROVAL OF STUDENTS WHO COMPLETED REQUIREMENTS FOR ASSOCIATE IN ARTS DEGREE, SUMMER SESSION, 1973, Attachment 3.2

Dr. Gooder reported that Attachment 3.2 contained the names of 40 students who completed the requirements for the Associate in Arts degree during the Summer Session, 1973.

Upon recommendation of the Superintendent, a motion was made by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve the 40 candidates listed in the attachment and to confer upon each of them the Associate in Arts degree.

3.3 APPROVAL OF STUDENTS WHO COMPLETED REQUIREMENTS FOR ASSOCIATE IN SCIENCE DEGREE, SUMMER SESSION, 1973, Attachment 3.3

Dr. Gooder reported that Attachment 3.3 contained the names of 6 students who completed the requirements for the Associate in Science degree during the Summer Session, 1973.

Upon recommendation of the Superintendent, a motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve the 6 candidates listed in the attachment and to confer upon each of them the Associate in Science degree.

4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve the following routine Business Services action items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER No. P23-2220 (PRIOR YEAR) AND PURCHASE ORDER Nos. P34-0205 THROUGH AND INCLUDING P34-0539 FOR SUPPLIES, EQUIPMENT, AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS, ATTACHMENT 5.1-b, AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR'S REPORT No. 5, HUMANITIES BUILDING, DON GREENE, INC., CONTRACTOR, FOR PERIOD ENDING 8/24/73, Attachment 5.1-c

Dr. Gooder reported that progress is being made and assurance had been given that the open trench would be closed in before the school term begins.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. REPORT OF BOOKSTORE QUARTERLY FINANCIAL CONDITION, Enclosure #1

Dr. Gooder stated that Enclosure #1 was an informational item showing the financial condition of the bookstore operation for the period ending June 30, 1973. A short discussion followed on the policy followed in clearing up bad checks. According to Dean Bresslin, an effort is made to advise students to keep the College informed on their latest address, so concentrated follow-up can be made.

b. ACCEPTANCE OF GRANT AWARD OF $7,200 FOR THE LAW ENFORCEMENT EDUCATION PROGRAM FOR 1973-74, Attachment 5.2-b

Dr. Gooder reported that notice had been received from the U. S. Department of Justice of an allocation of $7,200 for fiscal year 1974 for the Law Enforcement Education Program of which $3,240 is the Fall-term advance. These funds will provide for continued participation in this financial aid program for law enforcement majors at SBCC. No matching funds are required.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the acceptance of the $7,200 allocation from the U. S. Department of Justice for the LEEP project.

c. ACCEPTANCE OF $850 IN FUNDING OF A WIN CONTRACT, Attachment 5.2-c

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve the Line-Of-Credit Contract for funding not to exceed $850 for ten students to enroll in on-going classes in the Work Incentive Program (WIN).

d. ACCEPTANCE OF AUGMENTATION FUNDS FOR THE EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROJECT, Attachment 5.2-d

Dr. Gooder reported that notice had been received from the Chancellor's office that SBCC has been approved for additional funding of its EOPS Project in the amount of $9,851 for a new total of $51,086 for the 1973-74 year. Dr. Gooder commented that it is the intention of the staff that these funds will be used strictly for the purpose as stated in Chancellor Grossman's letter of July 23, namely, "augmented funds to be used solely for grants to students".

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to accept the augmented funds of $9,851 for the EOPS project for the 1973-74 year.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RATIFICATION OF THE PURCHASE OF MICROSCOPES FOR THE LIFE SCIENCE DIVISION, P. O. #P34-0329

Dr. Goober stated that normally this item would be covered under routine Purchase Orders, but is presented as a separate item because of unusual circumstances. All bid procedures were followed, but it was obvious that the microscopes would not be here for the Fall semester unless a Purchase Order was issued. This is a budgeted item and will provide a microscope for each class enrollee whereas last year there was one instrument for every four students. P. O. #P34-0329 in the amount of $9,936.85 was issued to the Los Angeles Scientific Company for 18 Olympus microscopes.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve ratification of P. O. #P34-0329 for the purchase of 18 Olympus microscopes from the Los Angeles Scientific Company.

f. RATIFICATION OF EXTENSION OF TRAILER LEASE - MODULAIRE LEASING COMPANY, Attachment 5.2-f

Dr. Goober stated that a need still exists for continuation of the rental of the trailer housing the Classified Personnel office. The lease has been negotiated at a reduction of $15 per month for a monthly rental of $130.

A motion was made by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve ratification of the lease agreement with Modulaire Leasing Company for $130 per month for the trailer housing the Classified Personnel office from July 1, 1973 through June 30, 1974.

g. APPROVAL OF RENTAL AGREEMENT WITH FAITH LUTHERAN CHURCH FOR PARENT-CHILD WORKSHOP, CONTINUING EDUCATION DIVISION

Dr. Goober stated that the Continuing Education Division had need for facilities in the Carpinteria area to conduct a Parent-Child Workshop for which the Board approved the employment of personnel at the August 2nd meeting. The Faith Lutheran Church in Carpinteria has agreed to make a portion of their facilities available to the District for this purpose.

According to Dr. Bobgan, this is a first-year experimental project and will be given assistance also by the Carpinteria Unified School District and the Head-Start Program.

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve the month-to-month rental agreement with the Faith Lutheran Church for use of a portion of their facilities at a fee of $200 per month, including utilities and custodial services.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. APPROVAL OF CHANGE ORDER No. 1, HUMANITIES BUILDING, DON GREENE CONTRACTOR, INC., Attachment 5.2-h

Dr. Sorsabal reported that as work has progressed on the Humanities Building project, it has become necessary to trim and remove deadwood from the eucalyptus trees adjacent to the building site. These conditions had not been specified by the architect, Dr. Sorsabal replied in answer to questions from the Board members. Also, it was necessary to remove one dead tree on Loma Alta Drive that posed a potential dangerous situation.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve Change Order No. 1 to the contract with Don Greene Contractor, Inc., for the Humanities Building project, as follows:

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>Original contract price</td>
<td>$ 1,875,000.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$ 5,736.00</td>
</tr>
<tr>
<td>New Contract Price:</td>
<td>$ 1,880,736.00</td>
</tr>
</tbody>
</table>

i. AUTHORIZATION FOR PREPARATION OF WORKING DRAWINGS AND SPECIFICATIONS FOR THE VOCATIONAL TECHNOLOGY BUILDING BY DANIEL, MANN, JOHNSON & MENDENHALL, ARCHITECTS, Attachment 5.2-i

Dr. Gooder stated that it was now possible to go ahead with the working drawing phase of the Vocational Technology project as State funds had been released on June 30, 1973.

According to Mr. Trent, the request being made is for working drawings but the staff will not instruct the architects, DMJM, to proceed at present pending outcome of the Master Plan Study. Basic recommendations on the Master Plan are expected about October 1. It was noted that there was ample time to review the situation before final decision-making would be necessary.

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to give authorization to the Superintendent to authorize the appropriate time when working drawings for the Vocational Technology project should be developed by DMJM.

j. RATIFICATION OF AGREEMENT BETWEEN JOHN ROBERT HENDERSON AND WILLIAM BLUROCK & PARTNERS, ARCHITECTS, AND SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR A MASTER PLAN STUDY AND DESIGNATION OF DISTRICT REPRESENTATIVE, Enclosure 22

Dr. Gooder stated that Enclosure #2 contained the agreement between the Santa Barbara Community College District and John Robert Henderson and William Blurock & Partners, Master Plan architects.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. continued:

Changes requested by Board members at their August 2nd meeting have been incorporated into the agreement and the complete agreement has been reviewed by County Counsel. An additional modification was recommended in the first paragraph relative to the two architects' relationships to each other which changes a "joint venture" to "associated architects". This modification also was reviewed by County Counsel and upon his recommendation a paragraph was added to Section XIX for clarification. (All modifications are underlined in the Enclosure.)

Dr. Goeder recommended ratification of the agreement and also recommended that Mr. Donald L. Trent be designated as the District's representative as called for in Article XV of the agreement.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve ratification of the agreement between the Santa Barbara Community College District and John Robert Henderson and William Blurock & Partners, Master Plan architects, for a Master Plan Study, and to designate Mr. Donald L. Trent, Director of Facilities and Resource Development, as District representative per Article XV.

k. ACCEPTANCE OF CRAFTS LABORATORY AS SUBSTANTIALLY COMPLETE AND AUTHORIZATION TO OCCUPY THE FACILITY, Attachment 5.2-k

Dr. Goeder stated that the architects, Arendt, Mosher and Grant, have certified that the construction of the Crafts Laboratory is substantially complete, in accordance with the contract, to allow the District to occupy the facility for the use intended. Final payment and a Notice of Completion will not be processed until the requirements of the Certificate of Substantial Completion and the items on the punch list have been completed.

According to Dr. Bobgan, equipment is being moved in and installed at this time but no classes will be held until the punch list items have been completed and this is anticipated within the next week or ten days.

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to accept the Crafts Laboratory facility as substantially complete, Fred H. Clyde, Inc., contractor, by Certificate of Substantial Completion issued by the architects, Arendt, Mosher and Grant, on August 21, 1973, and to authorize the staff to file a Notice of Completion and make final payment upon completion of all items on the punch list.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

2. AUTHORIZATION TO REJECT ALL BIDS RECEIVED ON AUGUST 16, 1973 FOR PERSHING PARK, PHASE #2, AND TO REVISE THE PROJECT FOR RE-BIDDING, Attachment 5.2-2

Dr. Gooder stated that the Board had authorized the staff to accept the low bid for Pershing Park, Phase #2, if within budget limitations.

Bids had been received on August 16, 1973, at 2:00 p.m. from two of the six contractors who had checked out plans, and the bids are listed in Attachment 5.2-2. The low base bid of $243,000 was $47,781 (24.5%) over the architect’s estimate. The base bid included 8 tennis courts, fencing, concrete drainage channel, sidewalks, drinking fountains, and litter receptacle bases. Recent price increases of 70% for steel was a bid factor and construction costs for tennis courts have gone from $14,000 to an estimated $21,500 per court since Phase #2 working drawings had been developed, according to Mr. Richard Taylor.

Consideration was given to rejecting all bids and having the plans revised for re-bidding, at no cost to the District, but with steel shortages, spiraling inflation and labor negotiations scheduled for October, costs would be greatly increased.

Mr. Larry Kreutzkampf of O K Construction, the low bidder, stated that he had the steel on hand and his bid included the price of steel when he had bought it, making his bid $16,000 low, and his bid included only 12% for overhead and profit. He added that he understood through his legal counsel that the Board could delete items by change order with no specific limit on dollar amount, and could only increase by 10% of the total.

Mr. Trent informed the Board that County Counsel has advised that the District can not negotiate with the low bidder changing the scope of the project.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to accept the low base bid of $243,000 with O.K Construction Company for Pershing Park, Phase #2.

m. REPORT ON EROSION CONTROL PROJECT, RICHARD B. TAYLOR & ASSOCIATE, ARCHITECT

Mr. Trent stated that this was an informational item and that Mr. Taylor had been in consultation with a soils engineer regarding the Erosion Control project.

Mr. Taylor reported that he wished to modify the project by substituting additional sandbags for the dam and settlement basin as the original concept of a settlement basin presented problems both from a cost and liability standpoint. This modification would also entail less grading and less disturbance of the site.

continued on next page. . . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

m. continued:

Mr. Taylor further recommended that the agreement with the property owners contain a hold harmless clause protecting the District against liability prior to transfer of ownership of the property.

Dr. Sorsabal informed the Board that it would be beneficial to call a meeting of the Planning Subcommittee to be briefed on the latest developments regarding appraisal of the property. A tentative date was set for September 6.

A motion was made by Dr. Dobbs, seconded by Mr. Frank, to approve the modified project as recommended by Mr. Richard Taylor, architect, and as detailed in Mr. Taylor's letter of August 29, 1973. (Copies of the letter had been distributed at the meeting.)

6. GENERAL INFORMATION

6.1 CORRESPONDENCE REGARDING THE STATUS OF ASSEMBLY BILL 770, Attachment 6.1

Dr. Gooder stated that this was an informational item and that Attachment 6.1 contained letters from Chancellor Brossman and Assemblyman Frank Lanterman regarding the status of AB 770 in response to the Board's resolution on this legislation.

6.2 MEMORANDUM FROM CHANCELLOR SIDNEY W. BROSSMAN REGARDING FEDERAL REPRESENTATION IN WASHINGTON FOR THE CALIFORNIA COMMUNITY COLLEGES, Attachment 6.2

Dr. Gooder stated that the memo from Chancellor Brossman in Attachment 6.2 contained information regarding the efforts being made to obtain community college representation in Washington. Funding of the operation in Washington through a fee assessment received very little support from the Superintendents and Presidents of California Community Colleges.

In addition, a letter had been received from Mr. James M. Crumpacker, a member of the Board of Governors, opposing the idea.

6.3 REPORT OF STATUS OF APPLIED MAGNETIC SCHOLARSHIP FUND, Attachment 6.3

Dr. Gooder informed the Board that Attachment 6.3 contained a brief summary of the status of the Applied Magnetic Scholarship Fund. Also, a copy of a letter indicating the terms of the gift was to be found in their folders. These two items would bring the Board members up to date on this scholarship fund.
6. GENERAL INFORMATION - continued:

6.4 APPROVAL AND ADOPTION OF RESOLUTION #3 REGARDING ADULT EDUCATION SUPPORT, Attachment 6.4

Dr. Gooder informed the Board that Attachment 6.4 contained a proposed policy statement on funding for the non-credit program. In the next to the last paragraph on page 1, 2nd line, the word "community" would be changed to "non-credit".

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and unanimously passed by the Board to approve the proposed policy and adopt Resolution #3 regarding Adult Education support. Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank Mrs. Powell, Mr. Wells

Noes: none

Absent: Mrs. Alexander, Mr. Garvin

Dr. Bobgan, on behalf of the Continuing Education Division, expressed appreciation to the Superintendent/President for this resolution and thanked the Board members for adoption of it.

6.5 REPORT OF COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim M. Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period of August 31, 1973 to September 13, 1973, inclusive.

In particular, he announced that SBCC Fall semester classes would begin on September 11, and that College Convocation was scheduled for September 14 at 11:30 a.m. with Mrs. Alexander, President of the Board of Trustees, as principal speaker.

ADDED ITEM: 6.6

Mr. Frank, as chairman of the Ad Hoc Committee on Affirmative Action, expressed a request that Mr. Silvera proceed with drafting an outline of concepts on affirmative action for consideration by the committee.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board of Trustees adjourned their regular meeting at 5:45 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, September 13, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.
Minutes - Regular Meeting
Board of Trustees - SBCCD
August 30, 1973

ATTEST:

Mrs. Kathryn O. Alexander  
President, Board of Trustees  
Santa Barbara Community College District

Dr. Glenn G. Gooder  
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees:

on September 13, 1973.