MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 2, 1973
4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Kathryn O. Alexander on Thursday, August 2, 1973 at 4:04 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California

1.2 ROLL CALL

Members present:
Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. James R. Garvin

Members absent:
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. Alfred L. Silvera, Administrative Dean, Student Services and Activities
Mr. Jim M. Williams, Director, College Information
Mr. Sultan Aziz, President, Associated Student Body
Dr. John Forsyth, President, Academic Senate
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Miss Gloria Castleberg, Director, Classified Personnel
Mr. Jesus J. Gonzales, Acting Assistant Dean, Student Activities
Mr. Chester Knutila, Santa Barbara County Taxpayers Association
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Dee K. Rose, Secretary, Business Services
Mr. Donald L. Trent, Director, Facilities & Resource Development
Mr. Jerome S. Wiedmann, Vice-President, Associated Student Body

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie Brandt, Secretary to the Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander welcomed all and invited their participation during the course of the meeting.

1.4 EXECUTIVE SESSION

Mrs. Alexander announced that there would not be an executive session.

1.5 MINUTES

Dr. Goeder stated that due to lack of time between Board meetings minutes of the regular meeting of July 26, 1973 will be presented for approval at the August 30th meeting.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED ITEM:

Dr. Goeder announced that there was one item of information for the Board members in their folders -- a Narrative Evaluation Report for the first year of operation of the Children's Center. It was believed that the Children's Center turned out to be a very positive activity for the community and gratitude was expressed for students' help by Mrs. Alexander on behalf of the Board.

ADDED ITEM:

Mrs. Alexander announced that all Board Subcommittees would remain as is until the Fall, when members would be contacted and new appointments would be assigned.

It was recommended by Mrs. Alexander that Item 5.2-a be taken out of order at this time and the Public Hearing on the 1973-74 Budget was declared open. This item is detailed under Business Services.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, HOURLY SUBSTITUTEs, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION, Attachment 2.1-a(1)

(2) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(2)

b. NON-ROUute

(1) APPROVAL OF APPOINTMENT: EROLINE GOODELL, DIRECTOR, PARENT-CHILD WORKSHOP, CONTINUING EDUCATION DIVISION, 1973-74 COLLEGE YEAR, Attachment 2.1-b(1)

Dr. Gooder stated that a new Carpinteria Headstart Parent-Child Workshop is being developed with the cooperation of the Carpinteria Unified Schools and Headstart.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve the employment of Mrs. Erline Goodell at a 3/5 contract rate to fill the position of Director.

(2) APPROVAL OF CONTRACTUAL INCREASE OF PARENT-CHILD WORKSHOP DIRECTORS, CONTINUING EDUCATION DIVISION

Dr. Gooder stated that this item referred to the present four Parent-Child Workshop directors.

According to Dr. Martin Bobgan, Administrative Dean of the Continuing Education Division, the program had been on an experimental basis for one year, and now a re-evaluation of workload had been made and the position compared with other similar positions in the State. This item is not reflected in the budget.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve an increase of contractual rate from 2/3 to 4/5 for the four present directors of the Parent-Child Workshops.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve the following Classified Personnel action items, including the Addendum item 2.2-a(2), and as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a(1)

(2) AUTHORIZATION OF TRAVEL AND CONFERENCE, ADVANCEMENT OF FUNDS, Attachment 2.2-a(2)

b. NON-ROUTINE

ITEM WITHDRAWN:

(1) RECOMMENDED ACCEPTANCE OF RESIGNATION: LANI A. FREDERICKS, PLACEMENT CLERK, PLACEMENT OFFICE, EFFECTIVE 7/27/73, Attachment 2.2-b(1)

Upon the recommendation of the Superintendent, this item was withdrawn from the agenda.

(2) APPROVAL OF HEALTH LEAVE OF ABSENCE: LARSHA K. ROSE, ADMIN. SEC., BUSINESS SERVICES, EFFECTIVE 8/6/73, Attachment 2.2-b(2)

Dr. Gooder stated that Mrs. Rose was required to undergo surgery, and it was recommended that her requested health leave of absence be approved.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve a health leave of absence for Mrs. Rose, Administrative Secretary, Business Services, effective 8/6/73 and as delineated in the attachment.

(3) APPROVAL OF POSITION FOR PROGRAM PLANNING ASSISTANT, CONTINUING EDUCATION DIVISION, Attachment 2.2-b(3)

Dr. Gooder stated that after the retirement of Mr. Wake, the Board had approved a reorganization plan for the Continuing Education Division. One position of Program Planning Assistant was approved at that time, and, after further evaluation of Division work and thorough consideration of appropriate job specifications, it was recommended that a second Program Planning Assistant position be approved. According to Dr. Bobgan, even though the salary is higher than had been anticipated, the proposed position would result in a savings for the Division.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve the position of Program Planning Assistant for the Continuing Education Division and the job specifications as described in Attachment 2.2-b(3).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF JOB DESCRIPTION FOR ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT-PRESIDENT AND AUTHORIZATION TO RECRUIT FOR THE POSITION, Attachment 2.2-b(4)

Dr. Gooder stated that included in the 1973-74 budget is a position for an Administrative Assistant to the Superintendent/President and that such a position has been recommended by the Goals, Objectives and Organization Study Committee. There is a need for staff assistance in the Superintendent/President's office as a result of growth of increasingly complex state and federal relationships, and of an increased need for efficiency in management. Also, as a result of reductions in the administrative staff and the resignation of Dr. Thomas F. MacMillan, the District is left without a staff member to conduct institutional research.

The proposed duties are described in Attachment 2.2-b(4). The position will be that of a general administrative assistant with three rather specific areas of responsibility: 1) institutional research, 2) grants development, and 3) systems assistance.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the position of Administrative Assistant to the Superintendent-President; to approve the job specifications as described in the attachment; and to authorize recruitment for the position.

Board members expressed their enthusiasm for this agenda item as they were of the opinion that this was a very vital position and the college and the District would benefit greatly.

(5) APPROVAL OF AMENDMENT TO SALARY RATES FOR HOURLY CLASSIFIED POSITIONS, 1973-74, Attachment 2.2-b(5)

Dr. Gooder stated that on June 28, 1973 the Board had approved salary rates for Hourly Classified Positions for 1973-74. It was recommended that the list be amended to include two categories which had been inadvertently omitted.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to amend the list of Hourly Classified Positions as indicated in Attachment 2.2-b(5).
3. STUDENT PERSONNEL

3.1 APPROVAL OF THE 1973-74 CO-CURRICULAR BUDGET, Attachment 3.1

Mr. Al Silvera, Administrative Dean of Student Services and Activities, stated that Attachment 3.1 reflected the growth of the program from 1970 to the present. Credit was given to Mr. Jesus J. Gonzales, Acting Assistant Dean of Student Activities, and the Student Senate for their accomplishment.

The Arts and Lectures Program will be greatly expanded next year and there will be an entire week devoted to interests and concerns of women entitled "On Becoming Woman" Week. The reserve for this program is a planned cushion towards the unexpected.

Athletic income, which substantially comes from football and basketball events, is collected by the Business Manager, Student Finance, and is budgeted for the needs of the entire athletic program.

There is also a considerable thrust for women's activities to be organized and promoted and, according to Mr. Silvera, there is a possibility in the next few years of co-ed teams.

Mr. Jerome Wiedmann, Vice-President of Associated Student Body, related that there have been many discussions at the Student Senate meetings regarding athletics being opened and promoted for women. The opinion was that instead of picking winners or promoting professionalism, there should be gratification of the individual's need for some physical activity.

For new activities and/or programs, a presentation should be given to Mr. Richard Weist, Chairman of the Physical Education Department, for consideration by the department. Additionally, some support is given through the Instructional budget.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve and adopt the 1973-74 Co-curricular Budget as delineated in Attachment 3.1

4. CURRICULUM AND INSTRUCTION

No items.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following routine Business Services action as described in the attachment:

(1) AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER Nos. P34-0178 THROUGH AND INCLUDING P34-0204 FOR SUPPLIES, EQUIPMENT, AND SERVICES.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine

4. PRESENTATION OF 1973-74 DISTRICT BUDGET FOR PUBLIC HEARING AND ADOPTION BY BOARD OF TRUSTEES, Enclosure #1

The public hearing, required by law, of the 1973-74 Budget for the Santa Barbara Community College District was declared open by Mrs. Alexander, President of the Board of Trustees. A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, to consider the budget as proposed in Enclosure #1.

Dr. Donald K. Sorsabal, Administrative Dean of Business Services, stated that this proposed budget is a larger one, approximately one million over last year, because of assistance from Senate Bill 6. District income is up 14.5% and expenditures are up 14.1% over last year. The larger budget results from bonds, salary increases, inflation and the addition of personnel. Expenditures estimated at $7.2 million will leave a $500,000 reserve account of which $300,000 is for the General Fund and $200,000 is for Continuing Education Fund.

Dr. Sorsabal thanked the Board members who served on the Board Budget Study Committee for their generosity in attending many meetings. A better process was established this year in that each Division was allowed to state their desires; the Budget Committee considered each for priority placement; requests were then returned to the division with the augmented decision of the Committee, but still open for appeal by the Division. This ended in a smoother process and next year the Budget work could be started at least three months earlier and finished before the faculty leaves for the summer.

Due to the passage of Senate Bill 6 State apportionment to the District will increase 29% and District revenue will now be limited to be the prior year's revenue for average daily attendance (ADA) increased by an inflationary factor. ADA funding will increase to $88 and then $60-$66 annually for the next three years. The District's 20-cent bond rate will increase 9.5 cents (a net increase of approximately 8 cents), even though results of Senate Bill 6 will reduce the District's 62 cent operating tax rate by 2 cents. Also, because of the passage of Senate Bill 6, the County will make a few more changes in the budget as any unanticipated income can be plugged in, according to Dr. Sorsabal.

The Budget includes provision for the Pershing Park, Phase #2, project, and the remaining funds in the reserves over $300,000 is to assist the Continuing Education Division to maintain their current type of program. The District's one fund is divided proportionally for credit programs and Continuing Education's non-credit programs.

A motion was made by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board for the administration to proceed with a policy statement regarding maintaining the existing relationship of the two programs in support levels. (To be presented for consideration at a future Board meeting.)
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

a. continued:

Also, the Cafeteria will be operating on a new schedule next year from 7:30 a.m. to 7:00 p.m. on an experimental basis. This was initiated by Mr. Sultan Aziz and Mr. Jerome Wiedmann of the Associated Students and will result in a 'Coffee Shop' setup in the faculty lounge section of the Campus Center.

Dr. Sorsabal reported that the Applied Magnetics stock had been sold at $26 per share and the funds are netting 7½% interest at this time. Interest accrues to the Santa Barbara Fund for Scholarships for children of Applied Magnetics employees in minimum increments of $200. Only two students have applied to date even though Mr. William Cordero, Coordinator of Student Services, has reported regularly to Applied Magnetics with regard to publicizing and recruiting. In response to Mr. Frank's concern of the funds not being used, Dr. Sorsabal stated that the program had started late last year but would be more fully outlined next year.

Dr. Sorsabal projected that the 1973-74 ADA would be 6,666 - 5,106 would be resident students and 1,560 defined adults. Dr. Gooder added that it was still hoped that the differentiation implied by 'defined adult' would be eliminated in the future.

In conclusion, Dr. Sorsabal stated that the proposed Budget is now ready to be approved and adopted and can then be forwarded to the County Superintendent of Schools.

Mrs. Gutshall, a member of the Board Budget Subcommittee, expressed appreciation for the process used this year as it made it much more understandable. Attendance of the faculty at these meetings was also appreciated. Dr. Gooder and Dr. Sorsabal were also thanked for their immeasurable assistance.

After it was determined that no citizens wished to be heard during the public hearing, Mrs. Alexander closed the public hearing of the 1973-74 Budget for the Santa Barbara Community College District.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and unanimously passed by the Board to approve and formally adopt the 1973-74 Annual Budget for the Santa Barbara Community College District as presented in Enclosure #1.

At the invitation of Mrs. Alexander, Mr. Chester Knutila of the Santa Barbara County Taxpayers' Association commented briefly that the staff had done a fine job on the Budget and it seemed that the Senate Bill 6 support had taken up the slack that Senate Bill 90 had left out.

Mrs. Alexander, personally and on behalf of the Board, thanked the members of the Budget Subcommittee, Mrs. Gutshall, Dr. Dobbs, and Mr. Garvin, for their willingness to serve on the committee.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. APPROVAL OF INSTITUTIONAL MEMBERSHIPS, Attachment 5.2-b

Dr. Goeder reported that annually the District becomes a member of a variety of professional organizations and Attachment 5.2-b delineates those institutional memberships recommended for 1973-74. Some fees are not listed as they are set according to enrollment.

A short discussion followed amongst the Board members as to the value of some of the memberships and it was agreed that some research should be done on this subject. Mrs. Alexander said the Board members would be contacted in the Fall as to their choice of organization for evaluation next year.

It was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve the institutional memberships as delineated in Attachment 5.2-b for 1973-74.

c. AUTHORIZATION TO ENTER INTO A JOINT POWERS AGREEMENT WITH MEMBERS OF THE SOUTHERN CALIFORNIA TV CONSORTIUM, Attachment 5.2-c

Dr. Goeder reported that for some time, several Southern California Community Colleges have provided open-circuit television broadcasting of credit college courses. A consortium of colleges has been organized to promote cooperation and coordination of televised educational programs and to develop procedures and techniques for educational television. Attachment 5.2-c contains the joint powers agreement, and the membership fee of $3,000 will enable SBCC to take advantage of the materials and procedures which have been developed by the consortium.

Upon recommendation of the Superintendent, a motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to authorize the administration to enter into a joint powers agreement with members of the Southern California TV Consortium as delineated in Attachment 5.2-c.

d. AUTHORIZATION FOR INVESTMENT OF DISTRICT FUNDS

Dr. Donald K. Sorsabal, Administrative Dean of Business Services, stated that with the current increase in interest rates for Certificates of Deposit and Treasury Notes, it appears appropriate that consideration be given to invest idle funds on short term bases. The Student Body does have some funds for which the District is responsible and these idle funds could be earning at least 7% interest.

A motion was made by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to authorize Dr. Sorsabal, Administrative Dean of Business Services, to invest temporary idle funds in those instrumentalities authorized by Chapter 4, Article 1, of the Government Code commencing with Section 53600.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. AUTHORIZATION TO ACCEPT LOW BID, PERSHING PARK, PHASE #2

Dr. Gooder stated that bids on Pershing Park, Phase #2, will be opened and accepted on August 16, 1973. There is a need to proceed with the project at the earliest possible time because of the rainy season. Since the next regular meeting of the Board will not be until August 30, 1973, it is recommended that the staff be authorized to accept the low bid, if the project is within budget limitations.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to authorize the staff to accept the low bid for Pershing Park, Phase #2, if within budget limitations, and to enter into contractual agreement with the contractor.

f. APPROVAL OF SCOPE OF SERVICES AND CONTRACT FOR EROSION CONTROL OF THE PROPOSED 34 ACRE SITE ACQUISITION ADJACENT TO THE SANTA BARBARA CITY COLLEGE CAMPUS, Attachment 5.2-f

Dr. Gooder told the Board members that there was additional information in their folders -- a memo from Mr. Richard Taylor, dated August 1, 1973. Also, Attachment 5.2-f contained Mr. Taylor’s presentation made at the last Board meeting in which he recommended Method #2 for erosion control work of the proposed 34-acre site at a cost of $25,000.

A discussion followed on the fee stipulated in the memo dated August 1 of $4,700. According to Mr. Trent, Mr. Taylor justifies this figure in that this is not a regular landscape job, but a correction action job which has required a great deal of time to arrive at the most practical, lowest-cost solution for reducing erosion on the site.

Dr. Sorsabal stated that the phrase "not to exceed" would be added to the contract.

A motion was made by Mr. Frank, seconded by Mr. Garvin, and passed by the Board to approve the scope of services for erosion control of the proposed 34-acre site acquisition adjacent to the Santa Barbara City College campus, as delineated in Attachment 5.2-f, and referred to as Method #2, and of the contract for these services with Richard B. Taylor and Associate for an amount not to exceed $4,700.

g. APPROVAL OF SCOPE OF SERVICES AND CONTRACT FOR SANTA BARBARA COMMUNITY COLLEGE DISTRICT MASTER PLAN, Attachment 5.2-g

Dr. Gooder stated that there was additional information for the Board members in their folders and that Attachment 5.2-g contained the proposed scope for the Master Plan Study and the proposed contract for those services.

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5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

3. continued:

The Planning Subcommittee had met twice to analyze the contract. (Copies of the revised contract were distributed to the Board members at this time.) Mr. Garvin, chairman of the Committee, thanked Mr. Frank for timely advice in regard to the method of compensation. Mr. Garvin reported that as a result of these meetings, it was the committee's recommendation that the method of compensation should be based on 2½ times technical costs with the total not to exceed $60,000 and that the required special consultant costs should not exceed $10,000.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the scope of services described in Attachment 5.2-g, and to approve the contract with John Robert Henderson, Architect, and William Blurock & Partners, Architects, a joint venture, based on 2½ times technical costs with the total not to exceed $60,000 and the required special consultant costs not to exceed $10,000.

At the direction of the Board, letters of appreciation will be sent to Mr. Eli Luria and Dr. Eugene Aiches for their generous assistance in this matter.

h. APPROVAL OF PURCHASE OF CARRELS FOR HEALTH OCCUPATIONS BUILDING,

Dr. Goorder stated that this item had been withdrawn from the agenda at the last Board meeting. Since then Dr. Sorsabal has reviewed the request for carrels for the study center in the Health Occupations Building, and it was recommended that the low bid of $11,008.10 be accepted from Southwestern Media Systems.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve the purchase of carrels for the Health Occupations Building and to accept the low bid of $11,008.10 from Southwestern Media Systems of Orange, California.

6. GENERAL INFORMATION

6.1 ADOPTION OF RESOLUTION No. 1 URGING THE BOARD OF GOVERNORS TO SEEK FEDERAL REPRESENTATION FOR CALIFORNIA COMMUNITY COLLEGES, Attachment 6.1

Dr. Goorder stated that at the direction of the Board, a resolution had been prepared for their consideration urging the Board of Governors to seek federal representation in Washington for the California Community Colleges. The proposed resolution was contained in Attachment 6.1

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve and adopt Resolution No. 1 urging the Board of Governors to seek federal representation in Washington for the California Community Colleges.

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6. GENERAL INFORMATION - continued:

6.1 continued:

Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
      Mr. Frank, Mr. Carvin

Noes: None

Absent: Mrs. Powell, Mr. Wells

6.2 ADOPTION OF RESOLUTION No. 2 EXPRESSING OPPOSITION TO AB 770, Attachment 6.2

Dr. Gooder stated that Resolution No. 2 expressing opposition to AB 770 had also been prepared at the direction of the Board members. He reported that he had also received correspondence and telephone calls from other sources urging opposition to this bill.

Mr. Frank read a telegram he had received from California School Boards Association requesting school boards to send expressions of opposition to the Senate Education Committee.

A motion was made by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve and adopt Resolution No. 2 expressing opposition to AB 770. Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
      Mr. Frank, Mr. Carvin

Noes: None

Absent: Mrs. Powell, Mr. Wells

6.3 INTERIM REPORT ON STUDY OF GOALS, OBJECTIVES, AND ORGANIZATION, Attachment 6.3

Dr. Sorsabal stated that this was an informational item and that Attachment 6.3 was a status report on the Goals, Objectives and Organization Committee. As Chairman of the Steering Committee, Dr. Sorsabal reported that all committee reports are being considered by the Steering Committee at this time except for the Finance Committee. That report would be considered at the next scheduled meeting on September 12, 1973. The final writing committee consists of Mrs. Ellen Downing (SBCC Classified), Dr. John Forsyth (SBCC faculty), and Mr. Bert Miller (community). Board members will receive a copy of the original recommendations of each of the seven committees.

6.4 REPORT OF COMING EVENTS, MR. JIM M. WILLIAMS

All events had been covered through August 30 at the last meeting.
7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees adjourned their regular meeting at 6:15 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, August 30, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

ANN GUTSHALL
Vice-President, for:

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-
Clerk to the Board of Trustees

Approved by the Board of Trustees: