AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 28, 1973

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES
      a. MINUTES OF THE REGULAR MEETING OF JUNE 14, 1973
      b. MINUTES OF THE SPECIAL MEETING OF JUNE 21, 1973
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. SUMMER SESSION ENROLLMENT REPORT
      b. ADOPTION OF RESOLUTION NO. 32 HONORING MRS. DOROTHY N. MEIGS
         Attachment 1.7-b
      c. REPORT OF STATUS OF S.B. 6 and A.B. 46

2. PERSONNEL
   2.1 CERTIFIED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
             Attachment 2.1-a(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF PERSONAL LEAVE FOR THE MONTH OF JULY FOR TWO CHILDREN'S CENTER TEACHERS

Attachment 2.1-b(1)

It appears that it will be possible to staff the Children's Center summer program with two less teachers than originally anticipated. Ms. Diana Peterson and Mrs. Marilyn Statucki have indicated an interest in personal leave for the month of July.

It is recommended, therefore, that Ms. Diana Peterson and Mrs. Marilyn Statucki be granted personal leave without pay for the month of July, 1973.

(2) RECOMMENDED APPROVAL OF INTERIM APPOINTMENTS, CHILDREN'S CENTER, HALF-TIME TEACHING INTERNS, 7/1/73 THROUGH 7/27/73

Attachment 2.1-b(2)

(3) RECOMMENDED APPROVAL OF APPOINTMENT SUBJECT TO APPROPRIATE LEVEL OF STATE FUNDING, BUSINESS EDUCATION DIVISION, MYRNA E. HARKER, SECRETARIAL ASSISTING, 1973-74 COLLEGE YEAR.

Attachment 2.1-b(3)

(4) RECOMMENDED APPROVAL OF APPOINTMENT SUBJECT TO APPROPRIATE LEVEL OF STATE FUNDING, LIFE SCIENCE DIVISION, ROBERT J. CUMMINGS, BIOLOGY/BOTANY, 1973-74 COLLEGE YEAR

Attachment 2.1-b(4)

(5) RECOMMENDED APPROVAL OF APPOINTMENT: BURTON CHADWICK, JR., P.E. COACHING ASSISTANT, FOOTBALL, 1973 SEASON

Attachment 2.1-b(5)

(6) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEERS FOR CONTINUING EDUCATION POTTERY PROGRAM JULY 9 - AUGUST 15, 1973

Mrs. Eli Luria and Mr. Jack Van Schaick have volunteered their services to teach pottery in a special summer program for Beginning Pottery, two evenings a week, three hours an evening, for six weeks, to be held in the pottery studio at 914 Santa Barbara Street.

It is recommended that Mrs. Eli Luria and Mr. Jack Van Schaick be approved as professional volunteers.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(7) RECOMMENDED DESIGNATION OF CERTIFICATED MANAGEMENT POSITIONS

Attachment 2.1-b(7)

Regulations require that all school boards annually designate certain certificated positions as management positions. To qualify as a certificated management position, the position must satisfy both of the following requirements:

a) The position is one in which primary duties are other than teaching.

b) The primary duty of the position shall be direct supervision over certificated employees.

Because of the requirements listed above, the following cannot be classified as certificated management positions:

Administrative Dean, Business Services
Assistant Dean, Admissions and Records
Coordinator, Student Services
Director, Tutorial Services

It is recommended that certificated management positions for 1973-74 be designated as listed in Attachment 2.1-b(7).

(8) RECOMMENDED ADOPTION OF SUBSTITUTE AND TEMPORARY CERTIFICATED PERSONNEL SALARY SCHEDULES FOR 1973-74

Regulations require annual adoption of a salary schedule for Substitute and Temporary Certificated Personnel. The hourly salary schedule has been the substitute and temporary salary schedule.

It is recommended that the District Substitute and Temporary Certificated Salary Schedule be the same as the Certificated Hourly Schedule for 1973-74.

(9) RECOMMENDED ADJUSTMENTS IN CHILDREN'S CENTER FACULTY SALARY SCHEDULE FOR 1973-74

Attachment 2.1-b(9)

It is appropriate that the salary schedule for Children's Center teachers be adjusted at the same rate as the regular contractual certificated salaries, subject to the same limitation in case State funding does not increase.

continued on next page...
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(9) continued:

It is, therefore, recommended that the Children's Center Teacher Salary Schedule be increased by 6.61 percent subject to State funding at a level as provided in S.B. 6 as passed by the California State Senate and that, as an alternative, in the event that S.B. 6 is not approved and signed by July 1, the Children's Center Teacher Salary Schedule be increased by 2 percent.

2.2 CLASSIFIED PERSONNEL:

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY, GENERAL AND TUTORIAL

Attachment 2.2-a(2)

b. NON-ROUTINE

(1) RECOMMENDED ACCEPTANCE OF RESIGNATION: FREDRICA McGANN, STENO/Clerk, VOCATIONAL TECH & ACADEMIC SENATE, EFFECTIVE 6/30/73

Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF APPOINTMENT: SHARON L. LOCKER, INT. TYPIST CLERK, FACILITIES & RESOURCE DEVELOPMENT, EFFECTIVE 6/18/73 and 7/1/73

Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF APPOINTMENT: WILLIE FELTON, JR., CUSTODIAN (GRAVEYARD), FACILITIES & OPERATIONS DEPT., EFFECTIVE 6/18/73 and 7/1/73

Attachment 2.2-b(3)

(4) RECOMMENDED APPROVAL OF APPOINTMENT: GRADY HURST, P.E. FOOTBALL ASSISTANT, 1973 FOOTBALL SEASON

Attachment 2.2-b(4)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

    b. NON-ROUTINE - continued:

(5) RECOMMENDED APPROVAL OF RECLASSIFICATION: CHARLOTTE M. SPAFFORD, FROM ADMINISTRATIVE AIDE 29 TO ADMINISTRATIVE AIDE 35, BUSINESS SERVICES AND FACILITIES & RESOURCE DEVELOPMENT DEPT., EFFECTIVE 7/1/73

Attachment 2.2-b(5)

(6) RECOMMENDED APPROVAL OF NEW POSITION, GRAPHICS PRODUCTION MANAGER 42, PRINT SHOP

Attachment 2.2-b(6)

(7) RECOMMENDED APPROVAL OF TEMPORARY APPOINTMENT TO NEW POSITION: JAMES RUGGIERO, GRAPHICS PRODUCTION MANAGER, PRINT SHOP, EFFECTIVE 7/1/73

Attachment 2.2-b(7)

(8) RECOMMENDED APPROVAL OF ABOLISHMENT OF POSITION, LABORATORY TEACHING ASSISTANT, GRAPHIC COMMUNICATIONS, EFFECTIVE 7/1/73

Attachment 2.2-b(8)

(9) RECOMMENDED APPROVAL OF HOURLY CLASSIFIED SALARY RATES FOR 1973-74

Attachment 2.2-b(9)

On June 14, 1973, the Board approved adjustments in the Classified Salary Schedule. Hourly-only positions were not included.

It is recommended, therefore, that salaries for hourly classified positions be increased 6.2 percent subject to State funding at a level as provided in S.B. 6 as passed by the California State Senate and that, as an alternative, in the event that S.B. 6 is not approved and signed by July 1, salaries for hourly classified positions be increased 2.0 percent.
3. STUDENT PERSONNEL

3.1 RECOMMENDED CHANGES IN BOARD POLICY TO REFLECT PREVIOUSLY APPROVED GRADUATION REQUIREMENTS

Attachment 3.1

On March 22, 1973 the Board of Trustees approved changes in graduation requirements. Attachment 3.1 contains proposed changes in Board Policy to reflect those changes.

It is recommended that Board Policies be amended as indicated.

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF TWO CONTINUING EDUCATION POTTERY CLASSES FOR SIX WEEKS BEGINNING JULY 9, 1973, EACH MEETING ONCE A WEEK.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P23-2131 through and including P23-2177, and also P.O. 1986 which was deleted by Board action on May 24, 1973.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

5.2 NON-ROUTINE

a. RECOMMENDED ACCEPTANCE OF ALLOCATION OF $133,862 FOR THE SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS PROGRAM FOR 7/1/73 THROUGH 6/30/74

Attachment 5.2-a

Notice has been received that the District has been allocated $133,862 by the Department of Health, Education, and Welfare for the Supplemental Educational Opportunity Grants Program for the period July 1, 1973 through June 30, 1974.

It is recommended that this allocation be accepted.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED AMENDMENT TO TRAVEL ALLOWANCE LIST FOR 1973-74 FOR JESUS J. GONZALEZ, ACTING ASSISTANT DEAN, STUDENT SERVICES

Attachment 5.2-b

At the June 14 meeting the Board approved extending the assignment of Mr. Jesus J. Gonzales as Acting Assistant Dean, Student Activities, from July 1 through September 10, 1973. It seems appropriate to request approval of the extension of Travel Allowance to cover this period.

It is recommended that travel allowance for Mr. Jesus J. Gonzales, Acting Dean of Student Activities, be extended from July 1, 1973 through August 31, 1973.

c. RECOMMENDED DISPOSAL OF SURPLUS PHOTO-PRINT DRYER

It is recommended that a Pako Model 4479 Photo-Print Dryer, which is inoperative and of no further use to the District, be declared surplus.

San Marcos High School Industrial Arts Department would like to have this piece of equipment for their students to work on.

The Superintendent recommends that the Photo-Print Dryer be declared surplus and that it be given to the San Marcos High School Industrial Arts Department.

d. RECOMMENDED APPROVAL OF LEASE OF MOBILE COMMUNICATIONS SYSTEM, MOTOROLA COMMUNICATIONS AND ELECTRONICS, INC.

Attachment 5.2-d

During the past six months, the District has been experimenting with the use of a mobile communications system as authorized by the Board of Trustees. It has been found to be highly satisfactory for the District's needs. Because of its success, it is requested that the District enter into a lease agreement with Motorola for a three-year period to continue this operation.

The Superintendent recommends approval of a lease with Motorola Communications and Electronics, Inc., for a mobile communications system for a period of three years at a cost not to exceed $79.37 per month.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RECOMMENDED APPROVAL OF SPECIAL INTER-DISTRICT ATTENDANCE AGREEMENT BETWEEN SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND VENTURA COMMUNITY COLLEGE DISTRICT

On December 16, 1969, the Santa Barbara Community College District Board of Trustees adopted a policy for inter-district attendance contracts which called for full cost agreements with all other community college districts. The Board provided within that policy, however, authorization for the Superintendent-President to negotiate with other districts regarding exceptions to the full cost agreement subject to Board ratification.

It is recommended that the Superintendent-President be authorized to enter into a limited special inter-district attendance agreement between this district and the Ventura Community College District on an experimental basis for the academic year 1973-74.

f. RECOMMENDED APPROVAL OF PROPOSED PLAN FOR USE OF CAPITATION FUNDS FOR ASSOCIATE DEGREE NURSING MODULAR PROJECT

Attachment 5.2-f

A special grant of $18,000 was made to the District for the Health Occupations programs. A third of the grant was for development of the ADN Modular Project.

The proposal of the ADN staff for use of the funds is included in Attachment 5.2-f.

It is recommended that the proposal be approved and that authorization be given to employ needed personnel as indicated.

g. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFER No. 73-016 FOR $420

Attachment 5.2-g

The American Ethnic Studies Division requires funds for academic readers. It is requested that a transfer of funds be made from the "Teachers Hourly" account to the "Classified Hourly" account in the amount of $420.

The Superintendent recommends approval of Appropriation Transfer No. 73-016 in the amount of $420 to be used exclusively for academic readers in the American Ethnic Studies Division.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. RECOMMENDED APPROVAL OF WORKING DRAWINGS AND AUTHORIZATION TO ADVERTISE FOR BIDS ON PERSHING PARK, PHASE II

During the past several months, Richard Taylor, architect, has been working on re-defining Phase II of the Pershing Park Project and with developing the working drawings for this project. The staff has been involved with the input and review of the documents. It appears that if funds are available, Phase II will include the development of eight lighted tennis courts, sidewalk, and drinking fountains, and a portion of a cement-lined creek channel. This project will be discussed in detail at the meeting.

The Superintendent recommends the approval of the working drawings of Phase II, Pershing Park Project, and also requests authorization to advertise for bids.

i. RECOMMENDED APPROVAL OF APPOINTMENT OF ARCHITECT FOR MASTER PLAN STUDY

The Planning Sub-committee and staff members met on June 20 and 21 to interview candidates as architects for the Master Plan Study. Their recommendation will be presented at the meeting for Board approval.

j. RECOMMENDED APPROVAL OF TENTATIVE BUDGET, 1973-74

Enclosure #1

On June 14, 1973 the Board received a copy of the Preliminary Budget for 1973-74. Since that time the budget review process has been active in establishing the priorities of inclusion for the 1973-74 budget. However, presented for adoption is the Tentative Budget which is the Preliminary Budget expenditures with income based upon the funding anticipated without S.B. 6. The Tentative Budget will be reviewed at the meeting.

The Superintendent recommends the approval of the Tentative Budget as presented in Enclosure #1.

6. GENERAL INFORMATION

6.1 RECOMMENDED EXPRESSION OF SUPPORT OF THE CONCEPT OF PROJECT ACCESS

Enclosure #2

Enclosure #2 contains a draft of the proposed ACCESS Project. ACCESS is described as an analysis/educational pilot process to help manage change in new democratic ways.

continued on next page...
6. GENERAL INFORMATION - continued:

6.1 continued:

It is recommended that the District express support of the concept of the project and an interest in cooperating with those who conduct the study.

6.2 REPORT OF COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

7.1 It is recommended that the annual organizational meeting of the Board of Trustees be held on Thursday, July 12, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

The next regular meeting of the Board of Trustees is scheduled for Thursday, July 12, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.