MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 14, 1973

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Sidney R. Frank on Thursday, June 14, 1973 at 4:01 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mr. Sidney R. Frank, President
Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Members absent: none

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. Alfred L. Silvera, Administrative Dean, Student Services and Activities
Mr. Jim M. Williams, Director, College Information

Mr. Sultan Aziz, President, Associated Student Body
Dr. John Forsyth, President, Academic Senate
Mrs. Katherine McCloskey, honored guest
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director of Purchasing  
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education  
Dr. Isabel H. Beck, citizen  
Miss Gloria Castleberg, Director, Classified Personnel  
Mr. Fred W. Cordero, Computer Operator, Data Processing  
Mr. Mel J. Elkins, Assistant Dean, Vocational Education  
Mr. Jesus J. Gonzales, Acting Assistant Dean, Student Activities  
Mr. Jack Halloran, Chairman, Improvement of Instruction Committee  
Mr. Peter O. Haslund, newly-appointed Assistant Professor, Political Science  
Mr. Dave Johnson, Treasurer, Associated Student Body  
Mr. Chet Knutilla, Santa Barbara County Taxpayers' Association  
Mr. David L. Pickering, Controller, Accounting Services  
Mrs. Joyce H. Powell, Board member-elect  
Mrs. Dee Rose, Secretary, Business Services  
Mr. Gary Speckhals, Vice-President, CSEA  
Mr. Irvin Stoudt, District Insurance Administrator  
Mr. Merle E. Taylor, Associate Professor, Business Education  
Mr. Donald L. Trent, Director, Facilities & Resource Development  
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session  
Mr. Jerome S. Wiedman, Vice-President, Associated Student Body  

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor  
Mrs. Elsie Brandt, Secretary to Superintendent-President

1.3 WELCOME TO GUESTS

Mr. Frank welcomed all and invited those who wished to participate in the meeting to feel free to do so.

1.4 EXECUTIVE SESSION

Mr. Frank announced that there would be an executive session held right after the first item under 'Communications' had been taken care of.

1.5 MINUTES OF REGULAR MEETING OF MAY 24, 1973

Upon motion of Mr. Garvin, seconded by Mr. Wells, the minutes of the regular meeting of May 24, 1973 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. ADOPTION OF RESOLUTION No. 31: RECOGNITION OF MRS. KATHERINE McCLOSKEY, ATTACHMENT 1.7-a

Mr. Frank, on behalf of the Board members, announced the presence of Mrs. Katherine McCloskey who had attended Board meetings as a reporter for the News Press and had recently retired. He read to her and to the audience the resolution written in recognition of her contributions to the college and community. After an appreciative round of applause for Mrs. McCloskey, Mr. Frank expressed his personal appreciation for the support he received when first applying for a Board seat in 1965 and for the great cooperation given the College in informing the community about the importance of the recent bond issue.

Mr. Garvin, in making the motion to adopt the resolution, commented on his association with Mrs. McCloskey on the County Committee for School District Reorganization and his being made aware of the 'Brown Act'.

Mrs. Gutshall stated that in her association as a member on many committees with Mrs. McCloskey she had experienced in many instances the feeling that Mrs. McCloskey "was there as a person" in that she was capable of making sense out of many difficult meetings and clarifying the issues for the public. She expressed her enjoyment in working with Mrs. McCloskey and wished her well in her retirement.

Mr. Wells, in seconding the motion to adopt the resolution, reminisced on his days of membership on two school boards, when at a Goleta Board meeting Mrs. McCloskey commented on his use of a "college-Board word - percentile".

Having known Mrs. McCloskey since 1965, Dr. Sorsabal acknowledged having learned much from the many questions posed by Mrs. McCloskey on the subject of the budget.

Dr. Gooder related his experience of having to "rush home to resign from a previous position" in order for the News Press to have the news first of his appointment and acceptance as Superintendent/President of SBCCD. In conclusion, he stated that the resolution will be framed and sent to Mrs. McCloskey and that no one can really appreciate the significance of her services.

Mrs. McCloskey expressed her thanks and stated that during her 5,600 miles of travel in Europe she thought about this Board when talking to young people. She felt a great concern for them and wished the Board members could help through their attendance at conferences in promoting the understanding of education in countries where it is not as universal as in the United States. Personally she felt, "it has meant a lot to students here at SBCC to have a Board like this one."
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

The motion, having been made by Mr. Garvin and seconded by Mr. Wells, was passed by the Board to adopt and sign Resolution No. 31 in recognition of Mrs. Katherine McCloskey. Upon poll of the Board members, the vote was as follows:

Ayes:  Mr. Frank, Mr. Wells, Mrs. Alexander
       Dr. Dobbs, Mr. Garvin, Mrs. Gutshall
       Mrs. Meigs

Noes:  None

Absent: No one

At this point, 4:12 p.m. the Board members adjourned to go into executive session in the Superintendent-President's office with Dr. Sorsabal.

At 4:25 p.m. the executive session ended and the Board members returned to the Board Room, and the regular meeting was reconvened by Mr. Frank.

b. LETTER FROM CALIFORNIA SCHOOL BOARDS ASSOCIATION REGARDING 1973 CSBA DELEGATE ASSEMBLY NOMINATIONS, ATTACHMENT 1.7-b

Dr. Gooder stated that if the Board wished to nominate one of their members for the CSBA Delegate Assembly, the due date to receive such nominations was July 15.

Mr. Benjamin P. J. Wells was nominated by Mrs. Gutshall, and Dr. Dobbs seconded the nomination.

Dr. Gooder agreed to have the proper materials prepared and forwarded.

c. LETTERS OF INFORMATION ON S.B. 6 AND A.B. 46, ATTACHMENT 1.7-c

Dr. Gooder stated that the two letters in Attachment 1.7-c tell the approximate status of the two bills. A.B. 46 was scheduled to go to the Ways and Means Committee on the 20th with the request by the Assembly Education Committee to develop more definitive language with respect to the annual inflation index. He also reported on a telephone call with Mr. Leland W. Myers this morning, and all in all, there is still a strong and excellent possibility that the bills will pass before July 1.'

Dr. Dobbs commented on his attendance at the recent Annual Community College Trustees Conference held by the California School Boards Association in San Diego. Many workshops presented a great variety of interests and he found the meetings to be most beneficial and well attended. He announced, also, that next year's conference would be held in Monterey.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTOR, CHANGE OF PREVIOUS RATE, AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, ATTACHMENT 2.1-a

(2) AUTHORIZATION OF TRAVEL AND CONFERENCE ATTENDANCE, ATTACHMENT 2.1-b

b. NON-ROUTINE

(1) APPROVAL OF ADDITIONS TO 1973 SUMMER SESSION FACULTY, ATTACHMENT 2.1-b(1)

Dr. Gooder reported that there were two additional instructors for Summer Session listed in the attachment and he recommended approval of their appointment.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve the appointment of the instructors as 1973 Summer Session faculty.

(2) APPROVAL OF APPOINTMENT: PETER O. HASLUND, ASSISTANT PROFESSOR, POLITICAL SCIENCE, SOCIAL SCIENCE DIVISION, 1973-74 COLLEGE YEAR, ATTACHMENT 2.1-b(2)

Dr. Gooder stated that he was delighted to introduce to the Board Mr. Peter Haslund and recommended approval of his appointment as Assistant Professor in the Social Science Division. Mr. Haslund, whose name had been picked by the computer, has been chairing one of the subcommittees for the Goals, Objectives and Organization Study.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve the appointment of Peter O. Haslund as Assistant Professor, Political Science, for the 1973-74 college year.

On behalf of the Board members, Mr. Frank extended a welcome to Mr. Haslund.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) APPROVAL OF APPOINTMENT: RAYMOND J. SCHAACK, P. E. COACHING ASSISTANT, REPLACEMENT, 8/30/73 - 11/17/73, ATTACHMENT 2.1-b(3)

Dr. Gooder reported that Attachment 2.1-b(3) indicated the appointment of Mr. Raymond J. Schaack as a parttime hourly replacement for Mr. Harold Fairly who is on sabbatical leave.

A motion was made by Dr. Dobbs, seconded by Mrs. Meigs, and passed by the Board to approve the appointment of Mr. Raymond J. Schaack as P. E. Coaching Assistant for the period of 8/30/73 to 11/17/73.

(4) ADOPTION OF RESOLUTION No. 32 - DESIGNATED SUBJECTS TEACHING CREDENTIAL, MR. HARVEY YOUNG, ATTACHMENT 2.1-b(4)

Dr. Gooder reported that under provision of the California Administrative Code, Title V, Education, Section 6375, and by resolution of the Board of Trustees, a Designated Subjects Teaching Credential may be authorized for a person of outstanding eminence to teach in a community college district. This renewal request for Mr. Harvey Young is the last of the three-year requirement.

It was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve Mr. Harvey Young's application for renewal of his Designated Subjects Teaching Credential by adopting and signing Resolution No. 32. Upon poll of the Board, the votes were as follows:

Ayes: Mr. Frank, Mr. Wells, Mrs. Alexander Dr. Dobbs, Mr. Garvin, Mrs. Gutshall Mrs. Meigs

Noes: None

Absent: No one

(5) CHANGE IN ADMINISTRATIVE VACATION POLICY 0940.3

Dr. Gooder reported that Board policies on administrative vacation do not clearly describe the procedures to be followed in the case of 'acting' or 'substitute' appointments. In order to clarify the situation a change is proposed in Board Policy 0940.3.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve amending Board Policy 0940.3. The amended policy, effective as of April 1, 1973, will now read as follows:

continued on next page...
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

"0940.3 Administrative personnel employed for less than twelve (12) months including those serving in "acting" or "substitute" positions shall be entitled to vacation in addition to the legal and Board holidays. Vacation days for such personnel shall be accumulated at 1.833 days per month."

(6) EXTENSION TO SEPTEMBER 10, 1973 OF APPOINTMENT OF MR. JESUS J. GONZALES AS ACTING ASSISTANT DEAN, STUDENT ACTIVITIES

Dr. Gooder reported that Mr. Jesus J. Gonzales had been appointed as Acting Assistant Dean, Student Activities, in April for the remainder of the school year and it was his recommendation that the assignment be extended through September 10, 1973.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve the extension of the appointment of Mr. Jesus J. Gonzales as Acting Assistant Dean, Student Activities, from July 1 through September 10, 1973.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, ATTACHMENT 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY, VEA, AND GENERAL, ATTACHMENT 2.2-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE ATTENDANCE, ATTACHMENT 2.2-a(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine

(1) APPROVAL OF YEARLY SALARY INCREMENT, ATTACHMENT 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve the yearly salary increment for Mrs. Evalyn Stafford as detailed in Attachment 2.2-b(1)

(2) ACCEPTANCE OF RESIGNATION: JO-ANN THOMAS, INT. TYPIST CLERK, FACILITIES & RESOURCE DEVELOPMENT, EFFECTIVE 6/15/73, ATTACHMENT 2.2-b(2)

Dr. Gooder reported that Jo-Ann Thomas of the Facilities and Resource Development office had submitted her resignation for personal reasons and it was his recommendation that it be accepted with regret.

A motion was made by Mrs. Meigs, seconded by Mrs. Alexander, and passed by the Board to accept with regret the resignation of Jo-Ann Thomas, Int. Typist Clerk, Facilities & Resource Development, effective 6/15/73.

(3) ACCEPTANCE OF RESIGNATION: RENE C. BURKE, INT. ACCOUNT CLERK, BOOKSTORE, EFFECTIVE 6/29/73, ATTACHMENT 2.2-b(3)

Dr. Gooder reported that Rene C. Burke of the Bookstore had submitted her resignation for personal reasons and it was his recommendation that it be accepted with regret.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to accept with regret the resignation of Rene C. Burke, Int. Account Clerk in the Bookstore, to be effective 6/29/73.

(4) CHANGE FROM 10-MONTH TO 12-MONTH POSITION, COMPUTER OPERATOR, ATTACHMENT 2.2-b(4)

Dr. Gooder reported that the computer operation position was originally created on a 12-month basis on August 1, 1968. When a second computer operator was hired, the position was changed to a 10-month basis on July 1, 1969. The 12-month position is again needed as indicated by the workload in the Data Processing department.

A motion was made by Mrs. Meigs, seconded by Dr. Dobbs, and passed by the Board to restore the Data Processing computer operator position in the Business Education Department to a 12-month position.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) APPROVAL OF CHANGE IN LABORATORY TECHNICIAN POSITIONS, ATTACHMENT 2.2-b(5)

Dr. Gooder reported that at the request of a former employee, Mr. John Baker, for a three-quarter time position, the laboratory technician position was changed to three-quarter time plus one-quarter time hourly. Mr. Baker has now left the position, and it was the Superintendent's recommendation to restore the position to full-time basis.

A motion was made by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to restore the laboratory technician position to a full-time position.

(6) APPROVAL OF APPOINTMENT: CHARLES E. CHRISTIAN, LABORATORY TECHNICIAN, PHYSICS DEPT., EFFECTIVE 6/1/73, ATTACHMENT 2.2-b(6)

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the appointment of Charles E. Christian as laboratory technician in the Physics Dept., effective 6/1/73, replacing John Baker.

(7) APPROVAL OF APPOINTMENT: NANCY LYNN DALY, LABORATORY TECHNICIAN, CHEMISTRY DEPT., EFFECTIVE 6/1/73, ATTACHMENT 2.2-b(7)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the appointment of Nancy Lynn Daly, Laboratory Technician in the Chemistry Department, effective 6/1/73, as a replacement for Lily Glockler.

(8) APPROVAL OF APPOINTMENT: CAROL A. ALTAVILLA, INT. TYPIST CLERK, PLACEMENT OFFICE, EFFECTIVE 6/5/73, ATTACHMENT 2.2-b(8)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the appointment of Carol A. Altavilla as intermediate typist clerk in the Placement Office, replacing Sylvia Pugh, effective 6/5/73.

(9) APPROVAL OF EMPLOYMENT OF CLASSIFIED PERSONNEL FOR 1973-74, EFFECTIVE JULY 1, 1973, ATTACHMENT 2.2-b(9)

Dr. Gooder reported that Attachment 2.2-b(9) contained the list of classified employees and it was his recommendation that they be employed for the 1973-74 year.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve the employment of Classified Personnel as listed in the attachment, effective July 1, 1973.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(10) APPROVAL OF CHANGE IN CLASSIFIED PERSONNEL SICK LEAVE POLICY
No. 1342.19, ATTACHMENT 2.2-b(10)

Dr. Gooder reported that on November 9, 1972, Classified Personnel Sick Leave Policies No. 1342.18 and No. 1342.19 were presented for a first reading, and Policy No. 1342.18 was approved by the Board on December 14, 1972. Attachment 2.2-b(10) represented proposed changes in Policy No. 1342.19 as studied and recommended by classified staff and the Classified Personnel Committee.

Upon recommendation of the Superintendent, a motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the proposed changes in Classified Personnel Sick Leave Policy No. 1342.19 as delineated in the attachment.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Frank extended a welcome to Mr. Sultan Aziz, president of the Associated Student Body, who presented his hopes for his tenure of office.

Mr. Aziz also reported on the unanimous vote by the Associated Student Senate of mandated accident insurance for all students. It was noted by Mr. Aziz that this item was included in the current study being made of Goals, Objectives and Organization and in the study of the 10-year Plan.

Mr. Silvera, Administrative Dean of Student Services and Activities, stated that the Student Advisory Subcommittee is investigating health services on various campuses. The two main items in question are a full-time nurse on campus and health/accident insurance for all students. He is awaiting replies from several insurance companies who carry this particular type of insurance and will be able to report to the Board some time in July after the proposals have been reviewed by the administrative staff and the Associated Student Body.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to refer this to the Dean of Students for further information, discussions, and preparation as a future agenda item.

Mr. Frank thanked Mr. Aziz for his expression of his hopes for the coming year and extended a welcome to Mr. Jerome Weidman and Mr. Dave Johnson, Vice-President and Treasurer of the Associated Student Body, upon their introduction to the Board.
4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF PROPOSED INNOVATIVE PROJECTS FOR 1973-74, SUBJECT TO APPROPRIATE LEVEL OF STATE FUNDING, ENCLOSURE #1

Dr. Gooder reported that Enclosure #1 contained a list of the proposed innovative projects together with a breakdown of the budget for each project.

In response to questions from the Board members, Mr. Jack Halloran, Chairman of the Improvement of Instruction Committee, stated that all applications are accepted from the faculty for consideration regardless of department or division. Approximately 90% of applications submitted are accepted with some returned for additional information.

According to Dr. Sorsabal, such items as equipment, books, pamphlets, etc., become the property of the college, and it is possible for the Board to apply for permission to copyright books, etc., that could be sold in the college bookstore.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the innovative projects as listed in Enclosure #1 with funds being withheld pending an appropriate level of State funding.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve the following routine Business Services actions as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER Nos. P23-2063 THROUGH P23-2130 FOR SUPPLIES, EQUIPMENT, AND SERVICES, ATTACHMENT 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS, ATTACHMENT 5.1-b, AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING

c. INSPECTOR'S REPORT OF CONSTRUCTION PROGRESS OF CRAFTS LAB, CONTINUING EDUCATION DIVISION, ATTACHMENT 5.1-c

5.2 NON-Routine

a. APPOINTMENT OF MR. IRVIN M. STOUDT AS PERSONNEL BENEFITS PROGRAM ADMINISTRATOR FOR 1973-74

Dr. Sorsabal reported that during the 1972-73 college year, Mr. Stoudt had assisted District personnel in the administration of the Personnel Benefits program. Due to his services the 'cafeteria' plan has worked and has been well handled. All verbal comments received by Dr. Sorsabal about the cafeteria plan have been generally good, but from an operational point of view it has created a tremendous workload in the Payroll office.

continued on next page . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

a. continued:

    In addition, Dr. Sorsabal reported that Mr. Stoudt has worked with and for the Personnel Benefits Committee to develop the 73-74 program which was approved by the Board on May 24, 1973. It was, therefore, recommended that his appointment be approved.

    A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the appointment of Mr. Irvin M. Stoudt as Personnel Benefits Program Administrator for 1973-74.

b. REPORT FROM FIRE CHIEF REGARDING DEVELOPMENT OF SECOND ACCESS ROAD TO CAMPUS, ATTACHMENT 5.2-b

    Dr. Sorsabal reported that Attachment 5.2-b was the request of Fire Chief, Mr. Richard G. Wickman, that the District comply with requests to develop a second entrance to the campus. An existing dirt road from Pershing Park could be enlarged and paved to accommodate fire trucks. The project is estimated to cost approximately $75,000 and would be paid from reserves or a restricted tax levy. Also, a second entrance to the campus would relieve congestion at the one entrance on Cliff Drive.

    In conclusion, Dr. Sorsabal stated that this item will be brought back to the Board with a final figure for costs after adoption of the budget for 1973-74.

c. AUTHORIZATION TO CONTRACT FOR EMERGENCY WORK

    Dr. Sorsabal reported that pursuant to citations by the Division of Industrial Safety, many corrections must be made to facilities and equipment to comply with State safety standards. Because of the emergency nature of this work it is necessary to proceed immediately with the corrections. Education Code 15956 authorizes the Board to make a contract without advertising for or inviting bids with the County Superintendent's approval.

    A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to authorize the administration to contract for emergency work to be done immediately in order to comply with the requirements of the Division of Industrial Safety without advertising for or inviting bids with the County Superintendent's approval.

d. RATIFICATION OF APPLICATION FOR FUNDS FOR VETERANS' COST-OF-INSTRUCTION PAYMENTS, ATTACHMENT 5.2-d

    Dr. Goeder reported that as a result of amendments to the Higher Education Act, known as the "Cranston Amendment", it has become possible to seek additional resources to improve services to veterans.

    continued on next page. . . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

Due to the short notice, an application was submitted before the June 1st deadline requesting maximum funds for the level of veterans' enrollment in SBCC.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to ratify the submission of the application for funds for Veterans' Cost-Of-Instruction Payments.

e. ACCEPTANCE OF COLLEGE WORK-STUDY FUNDING OF $209,699 FOR THE FISCAL YEAR JULY 1, 1973 THROUGH JUNE 30, 1974, ATTACHMENT 5.2-e

Dr. Gooder reported that notice has been received that the District is approved for a level of funding of $209,699 for College Work-Study for the coming year. In comparison, last year's level of funding was $93,648. It does require matching funds but it is the intention of the administration to place these additional students in off-campus jobs.

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to accept the College Work-Study funding of $209,699 for the fiscal July 1, 1973 through June 30, 1974.

f. ACCEPTANCE OF ALLOCATION OF $3,501, VOCATIONAL EDUCATION AMENDMENTS OF 1968, PART F, ATTACHMENT 5.2-f

Dr. Gooder reported that notice has been received that the District has been allocated $3,501 under Part F, Consumer and Homemaking Education, Vocational Education Amendments for 1973-74.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to accept the allocation of $3,501 as delineated in Attachment 5.2-f.

g. ACCEPTANCE OF INCREASE IN ENCUMBRANCE UNDER PUBLIC LAW 91-230 ADULT BASIC EDUCATION PROGRAM TO $13,742, ATTACHMENT 5.2-g

Dr. Gooder reported that notice has been received that the Department of Education has increased the encumbrance under Public Law 91-230 the Adult Basic Education Program to $13,742.

A motion was made by Dr. Dobbs, seconded by Mrs. Meigs, and passed by the Board to accept the encumbrance of $13,742 as delineated in Attachment 5.2-g for the Adult Basic Education Program.

h. ACCEPTANCE OF ALLOCATION OF $123,351 UNDER VOCATIONAL EDUCATION AMENDMENTS OF 1968, PART B (P.L. 90-576), ATTACHMENT 5.2-h

Dr. Gooder reported that notice has been received that the District has been allocated $123,351 under Part B, Vocational Education Amendments for 1973-74.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to accept the allocation of $123,351 under Vocational Education Amendments of 1968, Part B, as delineated in Attachment 5.2-h.

i. APPROVAL OF AGREEMENT WITH BURROUGHS CORPORATION - TWO KEY PUNCH VERIFIERS

Dr. Sorsabal reported that the Data Processing Division of the District currently leases two Univac key punch and verifying machines, and in the continuing effort to upgrade the system, it is requested that two Burroughs' printing data recorder machines (key punch) replace the two Univac key punch machines. The cost of the two Burroughs' machines will be $302 monthly compared with the existing cost of $310 monthly. This equipment will be on a trial basis and should speed up key punch process in the District's Data Processing system.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve a five-year lease agreement with Burrough's for two p.c. 820-020 printing data recorders at a cost of $302 per month, including maintenance costs, plus delivery cost of $94.68.

j. 1972-73 QUARTERLY FINANCIAL STATUS REPORT, ATTACHMENT 5.2-j

Dr. Sorsabal reported that this was an informational item and that Attachment 5.2-j indicates that District expenditures will exceed actual income by $661,147, but the report does not consider beginning balance as income. According to Dr. Sorsabal, the actual deficit is approximately $254,000 as compared to last year's deficit of approximately $470,000.

k. APPROVAL OF SALARY AND PERSONNEL BENEFITS ADJUSTMENTS FOR 1973-74, ENCLOSURE #2

Dr. Goeder reported that Enclosure #2 contained the proposed salary and personnel benefits adjustments for 1973-74 and is a result of agreement reached with employee organizations.

Dr. Goeder explained that there are two memos in the enclosure detailing the recommendations. The first memo (page 1) recommends that, if State funds are not provided, salary adjustments providing a 2 percent average salary increase for contractual certificated personnel, and a 2 percent across-the-board salary increase for administrative personnel, classified personnel, summer teaching and for a 25 cents per hour increase in certificated hourly salaries be approved.

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

The second memo (page 3), according to Dr. Gooder, contained the recommendation that salary and personnel benefits adjustments be approved as described in the enclosure subject to passage and signing of legislation by July 1, 1973, which will provide the Santa Barbara Community College District with funds at a level computed on the basis of provisions of S.B. 6, as passed by the State Senate.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the salary and personnel benefits adjustments for 1973-74 as delineated in Enclosure #2 and subject to funding.

Mrs. Meigs extended congratulations to all who had worked on the committees and complimented them on presenting a very reasonable package for consideration by the Board.

1. PRESENTATION OF PRELIMINARY BUDGET FOR 1973-74 FISCAL YEAR, ENCLOSURE #3

Dr. Gooder stated that the Preliminary Budget for 1973-74 is presented in Enclosure #3 and that Dr. Sorsabal will report on the details.

Dr. Sorsabal explained that, because of funding still being unresolved, it was decided to use State forms this year for simplification. This Preliminary Budget was calculated with two income figures - one based on passage of S.B. 6 and the other based on the current State apportionment formula. Passage of S.B. 6 will result in $512,694 net dollars to the District. Dr. Sorsabal discussed the several assumptions of 'income' and 'expenditures' listed on page 1 and 2 of the enclosure.

In conclusion, Dr. Sorsabal stated that since the District must adopt a Tentative Budget by June 28, meetings will be scheduled with the Board Budget Subcommittee for refinement of the Preliminary Budget.

At this point, 6:12 p.m., Mrs. Meigs left the meeting.

6. GENERAL INFORMATION

6.1 REPORT OF COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim M. Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period of June 15, 1973 through June 28, 1973.

In particular, Mr. Williams announced the start of the Summer Session on Monday, June 18.
6. GENERAL INFORMATION - continued:

**ADDED ITEM:**

Mrs. Alexander expressed enthusiasm for the new 1973-74 Santa Barbara City College catalog and extended congratulations to all responsible for its fine appearance. Dr. Gooder told the Board that Rob Reilly, designer-editor, had produced this outstanding catalog. Board members agreed Santa Barbara City College will be proud to send this out into the community and to other areas.

7. ADJOURNMENT

7.1 SPECIAL MEETING OF THE BOARD OF TRUSTEES, SANTA BARBARA COMMUNITY COLLEGE DISTRICT ON THURSDAY, JUNE 21, 1973 AT 4:00 P.M. IN THE BOARD ROOM, ATTACHMENT 7.1

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to hold a Special Meeting on Thursday, June 21, 1973 at 4:00 p.m. in the Board Room to consider the items listed in Attachment 7.1.

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees adjourned their regular meeting at 6:17 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, June 28, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

SIDNEY R. FRANK
President, Board of Trustees
Santa Barbara Community College District

GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees: